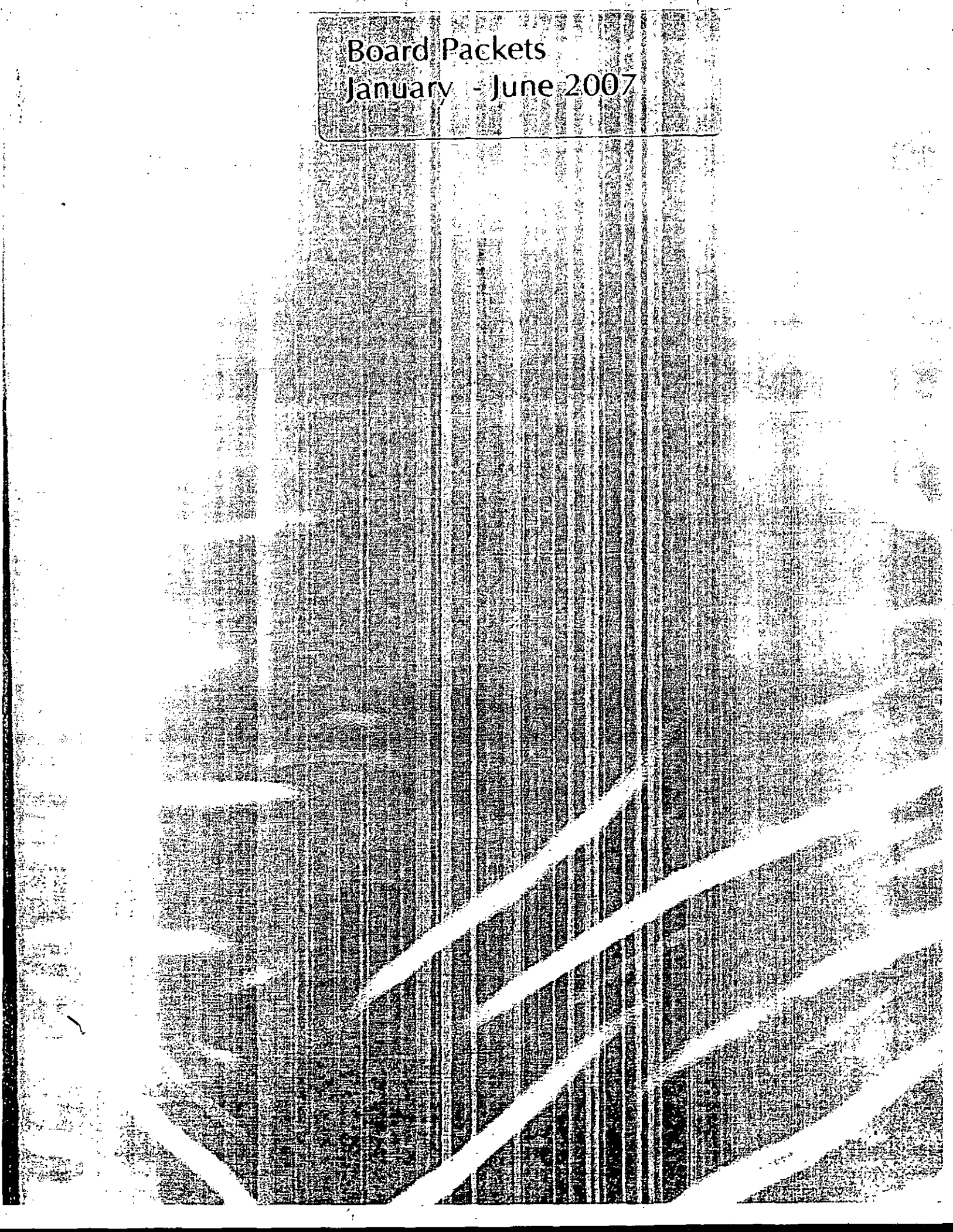
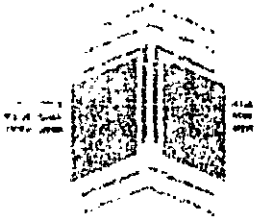


Board Packets  
January - June 2007



June



Des Plaines Public Library

1501 Ellinwood Street  
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**NOTICE**

**DES PLAINES PUBLIC LIBRARY**

**BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**TUESDAY, JUNE 19, 2007**

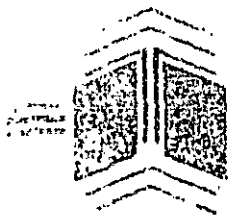
**7:00 PM**

**Conference Room – Second Floor**

**Agenda:**

- **Nominating Committee Report**
- **Approval of Library Board Meeting Dates**
- **Approval of Non-Resident Fee**
- **Executive Session**
  - **Semi-Annual Review of Executive Session Minutes**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Administrator of the Library at 827-5551 to allow the Library to make reasonable accommodations.



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III.

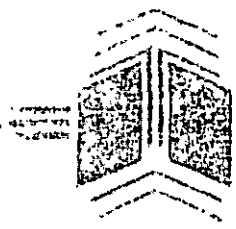
DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

Agenda for the Regular Meeting  
 June 19, 2007  
 7:00 PM

- I. Call to Order. (7:00 PM)
- II. Roll Call.
- III. Consideration of the Agenda.
- V. Public Comments and Questions.
- VI. Introduction: Karen McBride, Web Services Librarian.
- VII. City Council Community Services Committee – Alderman Martin Moylan.
- VIII. Consent Agenda. [Action Item] (7:30 PM)
  - A. Approval of the Minutes of the Regular Board Meeting – May 15, 2007.
  - B. Acceptance of Financial Reports for May 2007.
  - C. Approval of Library Expenditures.
    1. Warrant Register – May 07, 2007 - \$59,625.61.
    2. Warrant Register – May 21, 2007 - \$88,160.72.
    3. Salaries – May 10, 2007 - \$123,956.41.
    4. Salaries – May 24, 2007 - \$122,979.38.
  - D. Acceptance of Reports.
    1. Director's Report – Sandra Norlin.
    2. Nominating Committee Report – George Magerl.
    3. Planning Committee Report – Rhys Read.
- IX. Unfinished Business.

- X. New Business. (8:00 PM)
  - A. Declaration of Surplus Property. [Action Item]
  - B. Approve Payment to Arlington Heights Memorial Library for Library Cable Network May 1, 2007 – April 30, 2008 - \$31,320.00. [Action Item]
  - C. Approve Payment to Corporate Concepts - \$5,492.63. [Action Item]
  - D. Approve Purchase of 2 Kingsley Book Returns & 3 Aluminum Carts- \$10,256.00. [Action Item]
  - E. Approval of Library Board Meeting Dates. [Action Item]
  - F. Approval of Non-Resident Fee. [Action Item]
  - G. Authorization to Request Proposals for RFID Equipment and Supplies. [Action Item]
  - H. Approve Facilitator Proposal for Board Planning Retreat on September 15, 2007. [Action Item]
  - I. Approve Proposal from Illinois Management Association for Salary Analysis and Structure Development Project \$5,200.00. [Action Item]
  - J. City of Des Plaines Golf Outing – Tuesday, June 26, 2007. [Action Item]
  
- XI. Announcements.
  
- XII. Correspondence.
  
- XIII. Other
  
- XIV. Nominating Committee. [Action Item]
  - A. Recommendation for Board Officers, 2007-2008.
  
- XV. Executive Session.
  - A. Semi-Annual Review of Executive Session Minutes.
  
- XVI. Executive Session Action.
  - A. Semi-Annual Review of Executive Session Minutes. [Action Item]
  
- XVII. Adjournment. (10:00 PM)



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**VIII.A.**

BOARD OF TRUSTEES  
 Minutes of the Regular Meeting  
 May 15, 2007

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, May 15, 2007. President Noreen Lake called the meeting to order at 7:02 p.m.

ROLL CALL.

Roll call indicated the following Board members were present: Eldon Burk, William Grice, Noreen Lake, George Magerl, Jerry Mahony, Rhys Read, Elaine Tejcek.

Members Absent: Maria Bahamon, Mary Ellicson.

Also Present: Sandra Norlin, Martha Sloan, Leslie Steiner, Hector Marino, Carol Kidd, John Burke, Sue D'Hondt, Veronica Schwartz, Andrew Bohan, Caroline Bohan.

CONSIDERATION OF THE AGENDA.

Noreen Lake asked that I. Subject Matter for *Foreword* Column and J. Trustee Training and Certification Program be added to the agenda under IX. New Business.

MOTION by Eldon Burk, seconded by William Grice, to accept the agenda, as modified.  
 VOTE: AYES: All. NAYS: None. MOTION CARRIED.

RECOGNITION OF TEEN ADVISORY BOARD SUPER STAR VOLUNTEER AWARD WINNERS – Veronica Schwartz.

The Board congratulated Veronica Schwartz, Head of Youth Services, and Teen Advisory Board (TAB) volunteers, Andrew and Caroline Bohan, for being winners of a Super Star Volunteer Award from the City of Des Plaines.

PUBLIC COMMENTS AND QUESTIONS

John Burke, former Board member and Board President, stated that it was just ten years ago that the library board met and decided to send a delegation to talk to Mayor Paul Jung asking that the library be the anchor for the new downtown redevelopment. John asked the Board to continue doing good work for the citizens of Des Plaines and the library.

## CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Carla Brookman.

Alderman Brookman did not give a report.

## CONSENT AGENDA

Noreen Lake asked that A. Approval of the Minutes of the Regular Board Meeting - April 16, 2007 be removed from the agenda.

MOTION by Eldon Burk, seconded by Jerry Mahony, to accept the Consent Agenda, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

## CONSENT AGENDA

Following monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$ 12,500.37
2. Petty Cash Expenditures	\$ 25.90
3. Budget Expenditures for April	\$ 413,164.74
4. Expenditures Year to Date	\$ 1,807,004.44
5. Revenue for April	\$ 18,187.43
6. Revenue Year to Date	\$ 2,426,258.06

MOTION by Eldon Burk, seconded by Jerry Mahony, to approve, subject to audit, expenditures authorized by the Library Director and Board Representatives for library Warrant Registers as follows:

April 02, 2007	\$ 52,487.95
April 16, 2007	\$ <u>47,954.64</u>
Total	\$ 100,442.59

ROLL CALL VOTE: AYES: Burk, Grice, Lake, Magerl, Mahony, Read, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by Jerry Mahony, to approve, subject to audit, expenditures for salaries made by the Library Director as follows:

April 12, 2007	\$ 119,887.03
April 26, 2007	\$ <u>121,627.46</u>
Total	\$ 241,514.49

ROLL CALL VOTE: AYES: Burk, Grice, Lake, Magerl, Mahony, Read, Tejcek. NAYS: None. MOTION CARRIED.

## LIBRARY DIRECTOR'S REPORT

May 15, 2007

**Please note: I have received no official requests for confidential patron information since my last report.**

### PERSONNEL

New Employees for April/May: Steven Giese, Reference Librarian, Crystal Kelham, Page.

Resignations/Separations: Xuan Zhao, Page.

I received notice of two retirements: Martha Sloan, June 30, 2007 and Leslie Steiner, July 24, 2007.

### STAFF DEVELOPMENT

On April 18 I attended, with Department Heads and Supervisors, the third meeting of the training grant "Coaching for Commitment." Through this grant we are developing our skills of coaching and counseling our employees toward higher levels of performance and commitment to the goals of our organization. Mary Jane Kepner is facilitating this training.

On May 9, Gail Johnson of Face2Face Communications will return to meet with the Department Heads as a six month followup to our November team building retreat. We will review our group agreements and our individual goals.

On May 10, we will hold our annual Staff In-service Day. The theme is "Be the Best You" and will include a keynote speaker on this topic, lunch, and afternoon activities that emphasize personal health and wellness. The Friends of the Library will be presenting a cake in appreciation of the how helpful the staff is to the Friends.

### PATRON SERVICES

We continue to experience decreases in direct patron services, including attendance, and circulation (except DVDs), patron assistance (except some reference services). We will continue to monitor this activity to discern a trend, if there is one, and incorporate this information into our planning for future services. One of these trends is the increasing percentage of audio-visual materials that make up our total circulation. In April, 66% of Youth Services materials checked out were print and 43% of Adult materials were print. We are beginning to evaluate our materials budget for 2008 with this trend in mind.

Patrons used SelfCheck to circulate 48% of the total items checked out from the main library. Our library is participating in a "Buzz Marketing" grant through NSLS and has selected our SelfCheck as a service to promote. Thus far, the results have exceeded our goal.



## OTHER PROFESSIONAL ACTIVITIES

I chaired the Chamber of Commerce Board of Directors Scholarship Committee meeting at which we selected four high school seniors to receive college scholarships. (4/20) Do The Dewey, our annual fundraiser, planning took much of my time the week of 4/16, leading up to the event on 4/21. On 4/23 I attended the meeting of the NSLS Board of Directors at the University Center in Grayslake. On 4/24 I chaired the CCS Database Management TaskForce and attended the Friends of the Library Roundtable meeting. On 4/26 I attended the Library Production Studio Executive Committee meeting and the City of Des Plaines Superstar Awards banquet (at which our Teen Advisory Board won the award for teen volunteers!). On 4/27 the library hosted a reception with entertainment to honor the library's volunteers.

April 30 through May 2, along with Trustees Eldon Burk and Elaine Tejcek and Coordinator of Computer and Technical Services Hector Marino, I attended the annual Library Legislative Day in Washington, DC. We were able to learn about the national issues affecting libraries, from internet filtering to the LSTA budget, that we would like the congress to address. We were able to meet with representatives of Peter Roskam, Jan Schakowsky, Dick Durbin, and Barack Obama. Peter Roskam left a committee meeting to meet us in the hallway to discuss a variety of issues. Barack Obama's General Counsel spoke at the Illinois delegation's dinner on May 1.

On 5/8 I attended a CCS Governing Board Forum on Uniformity and Autonomy, on 4/9 the CCS Executive Committee meeting (my term on this body ends June 30), and on 5/10, the Chamber of Commerce Board of Directors meeting before the annual staff in-service day.

**[The following items were removed from the Consent Agenda.]**

Noreen Lake asked that the minutes from the April 16, 2007 be modified as follows:

Noreen Lake asked for Board participation at "Defending Access with Confidence" at North Suburban Library Systems on May ~~19~~ 10, 2007 beginning at 8:30 a.m. Board members who are interested in attending will contact Carol Kidd.

President Lake asked Board members if they wanted Sandra Norlin to prepare a resolution that states that the Board of Trustees of the Des Plaines Public Library opposes federally state mandated internet filtering. The Board consensus was to "wait and see" what lawmakers propose in the Illinois House of Representatives.

MOTION by George Magerl, seconded by Rhys Read, to amend the April 16, 2007 meeting minutes. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

## NEW BUSINESS

Sandra Norlin reported that she received a request from the Special Events Commission to hold a portion of the City of Des Plaines New Year's Eve celebration at the library.

MOTION by George Magerl, seconded by Jerry Mahony, to approve the request by the Special Events Commission to hold a portion of the City of Des Plaines New Year's Eve celebration at the library with the exception of allowing access to the lobby for telephone calls. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

George Magerl will attend the June 4 City Council meeting, Jerry Mahony the June 18 meeting and Rhys Read the July 2 meeting and Eldon Burk the July 16 meeting.

President Noreen Lake asked for volunteers to serve on the nominating committee. George Magerl, Jerry Mahony and William Grice will serve on the Committee.

Library Director Sandra Norlin reported that the 2007 library fundraiser "Do the Dewey" was successful in raising funds for the library's donation account and asked if the Board would support fundraising activities in the future including hosting "Do the Dewey" in 2008. Board members asked Sandra Norlin questions on how the fundraiser was organized and who worked planning and implementing the event and the board consensus was to continue to have staff work on planning and hosting "Do the Dewey" and to discuss how the board could participate.

MOTION by Jerry Mahony, seconded by Elaine Tejcek, to continue to have Des Plaines Public Library staff work on the fundraiser "Do the Dewey" and to continue the fundraiser in 2008. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Rhys Read suggested that the fundraising aspect of the "Dewey" be discussed at a Finance Committee meeting and that it be added to a Finance Committee agenda after budget meetings conclude for 2008.

Noreen Lake will attend the City of Des Plaines Memorial Day service being held at Lake Park and will present a fresh flower wreath donated by the library. President Lake asked the Board to attend.

The Board discussed House Bill 1727, Mandating Internet Filtering in Libraries, which was passed by the House of Representatives on May 2, 2007. The Board discussed how and if the library would comply if the bill passed. Noreen Lake explained that if the bill passes and the library does not comply, the library would not be eligible to apply for the state's Per Capita Grant, which is approximately \$70,000.

Rhys Read reported that the Planning Committee met and discussed the current Strategic Plan and how the goals had been met. The Committee also discussed hiring a facilitator to direct the Board in writing a new Strategic Plan. The Committee recommendation is to direct Sandra Norlin to begin the process of arranging for a facilitator for the Board retreat on

September 15, 2007 and to present this information to the Board at their June 19, 2007 meeting.

Motion by Committee, to direct Library Director Sandra Norlin to begin the process to arrange for a facilitator for the Board retreat on September 15, 2007 and to present this information to the Board at their June 19, 2007 meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by William Grice, seconded by George Magerl, to approve payment to Reference USA in the amount of \$11,890.00, which is in the best interest of the Des Plaines Public Library and a budgeted expenses. ROLL CALL VOTE: AYES: NAYS: MOTION CARRIED.

Leslie Steiner stated that the Board's column "Splinters from the Board" is due by July 1. Noreen Lake will contact previous Board presidents and ask them to be a part of the Board's column by writing about an experience they had while serving on the board as president.

President Lake announced that North Suburban Library System offers Trustee Training classes with certification awards issued upon completion.

#### ANNOUNCEMENTS

George Magerl and Noreen Lake attended "Defending Access with Confidence" at North Suburban Library System and gave an overview of the class.

Eldon Burk, Elaine Tejcek, Sandra Norlin and Hector Marino attended National Library Legislative Day in Washington, DC on May 1 and 2. Eldon Burk stated that it was a great experience and encouraged other Board members to attend.

#### CORRESPONDENCE

President Lake announced that Mary Ellicson will resign her position as Trustee effective June 30, 2007.

#### EXECUTIVE SESSION

MOTION by Rhys Read, seconded by William Grice, to enter into an Executive Session at 8:20 p.m. to discuss Compensation, Discipline or Performance of a Specific Employee. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

William Grice left the meeting at 8:30 p.m.

The regular session reconvened at 8:50 and was called to order by President Noreen Lake.

## EXECUTIVE SESSION ACTION

Motion by Rhys Read, seconded by Jerry Mahony, to approve the recommendation made in Executive Session pertaining to Compensation and Performance for the Library Director.  
ROLL CALL VOTE: AYES: NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Jerry Mahony, to eliminate the salary range for the position of Library Director and to state that the salary for the Director will be set by the Board. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Jerry Mahony, seconded by George Magerl, to adjourn the regular meeting.  
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 8:57 p.m.

Minutes prepared by Carol Kidd

## VIII.C.

**DES PLAINES PUBLIC LIBRARY  
FINANCE REPORT FOR MAY 2007**

Monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$ 10,855.73
2. Petty Cash Expenditures	\$ 24.66
3. Budget Expenditures for May	\$ 413,164.74
4. Expenditures Year to Date	\$ 1,807,004.44
5. Revenue for May	\$ 18,187.43
6. Revenue Year to Date	\$ 2,426,258.06

Warrant Register

May 07, 2007	\$ 59,625.61
May 21, 2007	<u>\$ 88,160.72</u>
Total	\$ 147,786.33

Salaries

May 10, 2007	\$ 123,956.41
May 24, 2007	<u>\$ 122,979.38</u>
Total	\$ 246,935.79

## VIII.C.

**DES PLAINES PUBLIC LIBRARY  
OVER THE COUNTER RECEIPTS FOR MAY 2007**

	<u>May 2006</u>	<u>May 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>
Lost Materials	731.71	601.52	4,323.50	3,817.34
Fines	6,841.73	7,757.36	41,942.73	43,451.36
Damage	144.80	25.30	610.42	396.76
Fees	452.50	325.00	2,476.30	1,764.00
Copies	2,669.22	2,134.55	13,292.83	10,076.15
Miscellaneous	4.65	12.00	22.85	105.50
<b>Total</b>	<b>\$10,844.61</b>	<b>\$10,855.73</b>	<b>\$62,668.63</b>	<b>\$59,611.11</b>

**PETTY CASH EXPENDITURES - MAY**

960070	Auto/Travel	\$18.60
920204	Training	\$1.00
970110	Meals	<u>\$5.06</u>
<b>Total</b>		<b>24.66</b>

SECTION CRITERIA: genledgr.fund in ("201","202")

ACCOUNTING PERIOD: 5/07

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
101000	PETTY CASH	500.00	
102005	CASH PAYABLE 1944119043	1,298.00	
102007	CASH PAYROLL 1944652940		160,765.98
102008	CASH DEPOSIT 1944650243		219,623.15
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102026	CASH FIRST BANK ACCUMULTN	.00	
102028	CASH LIBRARY DONATIONS	.00	
102051	CASH PLAINSBANK ACCUMULTN	.00	
102073	CASH IL- EPAY151600008073	.00	
<b>TOTAL CASH</b>		<b>1,798.00</b>	<b>380,389.13</b>
104003	INVESTMENTS-US OBLIGATION	.00	
104006	INVESTMENTS-CERTIF OF DEP	.00	
104030	INVESTMENTS-ACCUMULATION	.00	
104031	INVESTMENTS-EARLE	.00	
104032	INVESTMENTS-DUNCAN	.00	
104033	INVESTMENTS-DOWNING	.32	
104075	PMA - FINANCIAL NETWORK	1,335,896.24	
104077	INVEST-LIBRARY FOUNDATION	4,427.00	
<b>TOTAL INVESTMENTS</b>		<b>1,340,323.56</b>	<b>.00</b>
115400	RECEIVABLE-ACCRUED INTRST	.00	
115410	RECEIVABLE-INTEREST EARNS	.00	
118000	RECEIVABLE-PROPERTY TAXES	6,059,950.10	
<b>TOTAL ACCOUNTS RECEIVABLE</b>		<b>6,059,950.10</b>	<b>.00</b>
119125	RECEIVABLE-GRANTS	27,815.00	
<b>TOTAL RECEIVABLE-SALES TAX</b>		<b>27,815.00</b>	<b>.00</b>
119200	RECEIVABLE-MISC	.00	
<b>TOTAL ACCOUNTS RECEIVABLE</b>		<b>.00</b>	<b>.00</b>
119301	PREPAID EXPENSE	.00	
<b>TOTAL PREPAID ITEMS</b>		<b>.00</b>	<b>.00</b>
204201	FIXED ASSETS-LIB EQUIP	.00	
209900	FIXED ASSETS-ACUMLTD DEPC	.00	
<b>TOTAL FIXED ASSETS</b>		<b>.00</b>	<b>.00</b>
<b>TOTAL ASSETS</b>		<b>7,429,886.66</b>	<b>380,389.13</b>
401000	ACCOUNTS PAYABLE	1,081.00	
401001	AUDIT ACCOUNTS PAYABLE	3,041.79	
410020	ESCROW DEPOSITS		.00

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SELECTION CRITERIA: genledgr.fund in ("201","202")  
ACCOUNTING PERIOD: 5/07

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
TOTAL DEPOSITS		.00	.00
430010	DUE TO-CORPORATE GENL		.00
430080	DUE TO-EMPL RETRMNT TRUST		.00
430099	DUE TO OTHER FUNDS	69,337.99	
TOTAL DUE TO-OTHER FUNDS		69,337.99	.00
450030	ACCRUED LIAB-COMP ABSENCE		.00
450040	ACCRUED PAYROLL		88,124.62
TOTAL ACCRUED LIABILITIES		.00	88,124.62
470000	DEFERRED REV-PROPERTY TAX		6,013,933.00
470100	LIBRARY DEFERRED REVENUE		.00
TOTAL DEFERRED REV-PROPERTY TAX		.00	.00
471000	DEFERRED REV-OTHER		.00
TOTAL CURRENT LIABILITIES		73,460.78	6,102,057.62
TOTAL LIABILITIES		73,460.78	6,102,057.62
700110	EXPENDITURE CONTROL	2,290,180.39	
700120	REVENUE CONTROL		2,932,866.86
700130	ENCUMBRANCE CONTROL		.00
700140	RESERVE FOR ENCUMBRANCE		.00
700150	EXP. BUDGET CONTROL		6,412,187.00
700160	REV. BUDGET CONTROL	6,412,187.00	
700170	BUDGET FUND BALANCE		.88
TOTAL SYSTEM CONTROL		8,702,367.39	9,345,054.74
720010	FUND BAL-RESRV-GIFT TRUST		.00
TOTAL FUND BALANCE-RESERVED		.00	.00
730000	FUND BALANCE-UNRESERVED		378,213.34
TOTAL FUND EQUITY		.00	378,213.34
TOTAL EQUITIES		8,702,367.39	9,723,268.08
TOTAL LIBRARY FUND		16,205,714.83	16,205,714.83



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LECTION CRITERIA: genledgr.fund in ("201","202")  
ACCOUNTING PERIOD: 5/07

FUND - 202 - LIBRARY CAPITAL PROJ FUND

ACCOUNT	TITLE	DEBITS	CREDITS
102005	CASH PAYABLE 1944119043	.00	
102008	CASH DEPOSIT 1944650243	729.38	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	729.38	.00
104075	PMA - FINANCIAL NETWORK	522,852.24	
	TOTAL INVESTMENTS	522,852.24	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
	TOTAL ASSETS	523,581.62	.00
401000	ACCOUNTS PAYABLE		.00
401001	AUDIT ACCOUNTS PAYABLE		.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	.00	.00
	TOTAL LIABILITIES	.00	.00
700110	EXPENDITURE CONTROL		.00
700120	REVENUE CONTROL		9,804.02
700150	EXP. BUDGET CONTROL		104,950.00
700160	REV. BUDGET CONTROL	205,000.00	
700170	BUDGET FUND BALANCE		100,049.34
	TOTAL SYSTEM CONTROL	205,000.00	214,803.36
730000	FUND BALANCE-UNRESERVED		513,778.26
	TOTAL FUND EQUITY	.00	513,778.26
	TOTAL EQUITIES	205,000.00	728,581.62
	TOTAL LIBRARY CAPITAL PROJ FUND	728,581.62	728,581.62
	TOTAL REPORT	16,934,296.45	16,934,296.45

SECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 5/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-800000 TAXES

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/BUD
810020	PROPERTY TAXES 2003	.00	.00	.00	-16,968.09	16,968.09	.00
810021	PROPERTY TAXES 2004	.00	.00	.00	-12,163.75	12,163.75	.00
810022	PROPERTY TAXES 2005	50,000.00	.00	.00	59,406.39	-9,406.39	118.81
810023	PROPERTY TAXES 2006	5,954,939.00	10,883.49	.00	2,723,869.45	3,231,069.55	45.74
TOTAL TAXES		6,004,939.00	10,883.49	.00	2,754,144.00	3,250,795.00	45.86

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-820000 INTERGOVERNMENTAL REVENUE

810800	PERSONAL PROP REPL TAX	92,988.00	.00	.00	.00	92,988.00	.00
822040	STATE GRANT:PER CAPITA	72,000.00	69,672.21	.00	69,672.21	2,327.79	96.77
822095	STATE GRANT:LIBRARY	30,260.00	.00	.00	20,710.00	9,550.00	68.44
TOTAL INTERGOVERNMENTAL REVEN		195,248.00	69,672.21	.00	90,382.21	104,865.79	46.29

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-850000 FINES

850102	LIBRARY FINES	110,000.00	9,346.92	.00	50,502.79	59,497.21	45.91
TOTAL FINES		110,000.00	9,346.92	.00	50,502.79	59,497.21	45.91

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-850200 FEES AND SERVICES

850201	COPYING FEE	40,000.00	2,135.30	.00	11,118.10	28,881.90	27.80
850215	SPECIAL PROGRAMS & EVENT	20,000.00	632.00	.00	5,578.29	14,421.71	27.89
TOTAL FEES AND SERVICES		60,000.00	2,767.30	.00	16,696.39	43,303.61	27.83

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-890000 OTHER REVENUE

890010	INTEREST INCOME	5,000.00	.00	.00	12,067.37	-7,067.37	241.35
890050	SALE OF FIXED ASSETS	2,000.00	.00	.00	.00	2,000.00	.00
899900	MISCELLANEOUS REVENUE	35,000.00	500.09	.00	9,074.10	25,925.90	25.93
TOTAL OTHER REVENUE		42,000.00	500.09	.00	21,141.47	20,858.53	50.34

TOTAL TITLE NOT FOUND 6,412,187.00 93,170.01 .00 2,932,866.86 3,479,320.14 45.74

TOTAL LIBRARY FUND 6,412,187.00 93,170.01 .00 2,932,866.86 3,479,320.14 45.74

SUNGARD PENTAMATION INC - FUND ACCOUNTING  
 DATE: 06/07/07  
 TIME: 11:02:21

CITY OF DES PLAINES  
 REVENUE STATUS REPORT

PAGE NUMBER: 2  
 REVSTALL

SELECTION CRITERIA: orgn.fund in ("201","202")  
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FUND-202 LIBRARY CAPITAL PROJ FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-890000 OTHER REVENUE

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
890010	INTEREST INCOME	1,000.00	.00	.00	9,804.02	-8,804.02	980.40
899900	MISCELLANEOUS REVENUE	3,900.00	.00	.00	.00	3,900.00	.00
899920	LIBRARY DONATIONS	100.00	.00	.00	.00	100.00	.00
TOTAL OTHER REVENUE		5,000.00	.00	.00	9,804.02	-4,804.02	196.08

FUND-202 LIBRARY CAPITAL PROJ FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-898000 OTHER FINANCING SOURCES

898902	TRANSFER FROM LIB FUND	200,000.00	.00	.00	.00	200,000.00	.00
TOTAL OTHER FINANCING SOURCES		200,000.00	.00	.00	.00	200,000.00	.00
TOTAL TITLE NOT FOUND		205,000.00	.00	.00	9,804.02	195,195.98	4.78
TOTAL LIBRARY CAPITAL PROJ FU		205,000.00	.00	.00	9,804.02	195,195.98	4.78

TOTAL REPORT 6,617,187.00 93,170.01 .00 2,942,670.88 3,674,516.12 44.47

SECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 5/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
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FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-910000 SALARIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
910100	SALARIES	2,377,624.00	158,905.60	.00	821,070.85	1,556,553.15	34.53
910200	TEMPORARY WAGES	983,825.00	72,063.24	.00	370,425.27	613,399.73	37.65
910400	NON-SUPERVISORY OVERTIME	250.00	.00	.00	.00	250.00	.00
910500	VACATION PAY	.00	9,188.19	.00	61,960.70	-61,960.70	.00
910600	SICK PAY	.00	6,778.76	.00	33,599.85	-33,599.85	.00
910700	HOLIDAY PAY	.00	.00	.00	33,002.32	-33,002.32	.00
910950	EXCESS SICK HRS PAY OUT	3,500.00	.00	.00	.00	3,500.00	.00
	TOTAL SALARIES	3,365,199.00	246,935.79	.00	1,320,058.99	2,045,140.01	39.23

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-918000 BENEFITS

918010	UNEMPLOYMENT COMPENSATIO	2,459.00	.00	.00	.00	2,459.00	.00
918020	EMPLOYER CONTR-F.I.C.A.	256,768.00	18,578.38	.00	99,313.40	157,454.60	38.68
918021	EMPLOYER CONTR-I.M.R.F.	304,929.00	22,084.09	.00	119,246.81	185,682.19	39.11
918030	EAP PROGRAM	705.00	.00	.00	.00	705.00	.00
918040	LIFE INS PREMIUMS	8,136.00	730.40	.00	3,544.20	4,591.80	43.56
918050	MEDICAL INS PREMIUMS	398,427.00	30,988.36	.00	165,153.54	233,273.46	41.45
918055	DENTAL INSURANCE PREMIUM	25,401.00	1,878.29	.00	9,968.73	15,432.27	39.25
918070	WORKERS COMPENSATION	8,296.00	655.28	.00	3,201.95	5,094.05	38.60
918085	RHS PLAN PAYOUT	2,340.00	.00	.00	.00	2,340.00	.00
	TOTAL BENEFITS	1,007,461.00	74,914.80	.00	400,428.63	607,032.37	39.75

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

920100	LITIGATION & LEGAL FEES	10,000.00	.00	.00	.00	10,000.00	.00
920105	COSTS OF LITIGATION	1,000.00	.00	.00	.00	1,000.00	.00
920110	PROFESSIONAL CONSULTING	62,550.00	.00	.00	3,661.02	58,888.98	5.85
920120	COMMUNICATION SERVICES	22,040.00	1,535.91	.00	7,392.77	14,647.23	33.54
920140	DATA PROCESSING SERVICES	81,113.00	10,397.72	.00	16,034.86	65,078.14	19.77
920202	CONFERENCES	18,029.00	535.00	.00	4,729.76	13,299.24	26.23
920204	TRAINING	5,216.00	255.00	.00	710.00	4,506.00	13.61
920205	TUITION REIMBURSEMENTS	5,000.00	250.00	.00	878.14	4,121.86	17.56
920206	SEMINARS	1,500.00	.00	.00	.00	1,500.00	.00
920220	MEMBERSHIP DUES	6,000.00	350.00	.00	1,529.00	4,471.00	25.48
920225	LICENSING/TITLES	250.00	.00	.00	.00	250.00	.00
920230	PUBLICATION OF NOTICES	3,000.00	.00	.00	2,995.25	4.75	99.84
920850	SUBSIDY:1994 E.R.P. TRAN	3,984.00	.00	.00	.00	3,984.00	.00
920900	PROPERTY/LIAB CONTRIBUTI	29,707.00	.00	.00	.00	29,707.00	.00
930010	R & M EQUIPMENT	72,275.00	3,564.81	.00	37,424.34	34,850.66	51.78
930020	R & M BLDGS & STRUCTURES	52,795.00	12,912.55	.00	27,988.95	24,806.05	53.01
930030	R & M VEHICLES	10,600.00	7,094.00	.00	7,094.00	3,506.00	66.92

SECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 5/07

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FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
930195	BOOK BINDING & REPAIR	2,500.00	146.52	.00	254.71	2,245.29	10.19
930210	RENTAL OF EQUIPMENT	1,500.00	.00	.00	.00	1,500.00	.00
930320	CLEANING:CUSTODIAL SERV	46,980.00	386.00	.00	15,387.16	31,592.84	32.75
930490	REFUSE CONTRACT	3,600.00	503.00	.00	1,006.00	-2,594.00	27.94
960070	AUTO/TRAVEL EXPENSES	6,275.00	447.59	.00	1,449.50	4,825.50	23.10
960210	SPECIAL EVENT PROGRAMMIN	33,000.00	5,994.46	.00	16,306.61	16,693.39	49.41
960990	MISC CONTRACTUAL SVCS	108,340.00	15,588.18	.00	40,539.54	67,800.46	37.42
	TOTAL CONTRACTUAL SERVICES	587,254.00	59,960.74	.00	185,381.61	401,872.39	31.57

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-970000 COMMODITIES

970000	SUPPLIES	79,420.00	15,449.52	.00	37,820.29	41,599.71	47.62
970110	MEALS (PRSNRS/WRKRS/VOLS	2,600.00	144.00	.00	889.00	1,711.00	34.19
970170	JANITORIAL	19,000.00	3,863.18	.00	6,592.31	12,407.69	34.70
970260	POSTAGE AND PARCEL	13,000.00	113.59	.00	4,868.09	8,131.91	37.45
970270	PRINTING-REPROD-BINDING	10,600.00	.00	.00	5,928.50	4,671.50	55.93
970500	PURCHASE OF WATER	8,000.00	907.50	.00	1,679.39	6,320.61	20.99
970600	BOOKS	497,000.00	46,801.13	.00	157,178.68	339,821.32	31.63
970610	AUDIO MATERIALS	80,000.00	5,617.49	.00	18,021.57	61,978.43	22.53
970620	SUBSCRIPTIONS & BOOKS	68,000.00	20.90	.00	59,294.09	8,705.91	87.20
970630	VISUAL MATERIALS	81,000.00	10,889.08	.00	31,476.42	49,523.58	38.86
970640	AUTOMATED REFERENCE MAT'	106,000.00	3,555.61	.00	36,345.86	69,654.14	34.29
970810	NATURAL GAS	26,000.00	.00	.00	3,655.92	22,344.08	14.06
970820	ELECTRICITY	500.00	.00	.00	.00	500.00	.00
970840	DIESEL	2,000.00	.00	.00	.00	2,000.00	.00
970850	GASOLINE	1,500.00	.00	.00	.00	1,500.00	.00
970900	EQUIPMENT <\$5,000	15,161.00	74.05	.00	510.91	14,650.09	3.37
	TOTAL COMMODITIES	1,009,781.00	87,436.05	.00	364,261.03	645,519.97	36.07

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	23,850.00	.00	.00	.00	23,850.00	.00
980410	COMPUTER HARDWARE	.00	2,767.86	.00	2,767.86	-2,767.86	.00
980420	COMPUTER SOFTWARE	36,590.00	.00	.00	8,645.50	27,944.50	23.63
980600	FURNITURE & FIXTURES	32,650.00	1,880.00	.00	25.00	32,625.00	.08
	TOTAL CAPITAL EXPENDITURES	93,090.00	4,647.86	.00	11,438.36	81,651.64	12.29

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 06/07/07

TIME: 11:03:11

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

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EXPSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 5/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
990935	TRANS TO D/S: 2002A BOND	15,442.00	.00	.00	.00	15,442.00	.00
990940	TRANS TO LIB CAP PROJ FN	200,000.00	.00	.00	.00	200,000.00	.00
990955	TRANS TO D/S: 2003B BOND	12,040.00	.00	.00	.00	12,040.00	.00
993000	CONTINGENCY RESERVE	50,000.00	.00	.00	.00	50,000.00	.00
	TOTAL OTHER FUNDING ACTIVITIE	277,482.00	.00	.00	.00	277,482.00	.00
	TOTAL LIBRARY SERVICES	6,340,267.00	473,895.24	.00	2,281,568.62	4,058,698.38	35.99

SUNGARD PENTAMATION INC - FUND ACCOUNTING

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CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 4  
EXPSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 5/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION-2130 IL LIBRARY PER CAP GRANT  
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
920210	IN-SERVICE TRAINING	6,700.00	910.57	.00	977.77	5,722.23	14.59
960210	SPECIAL EVENT PROGRAMMIN	10,500.00	.00	.00	.00	10,500.00	.00
960990	MISC CONTRACTUAL SVCS	31,320.00	.00	.00	.00	31,320.00	.00
TOTAL CONTRACTUAL SERVICES		48,520.00	910.57	.00	977.77	47,542.23	2.02

FUND-201 LIBRARY FUND  
ORGANIZATION-2130 IL LIBRARY PER CAP GRANT  
1ST SUBTOTAL-970000 COMMODITIES

970260	POSTAGE AND PARCEL	5,850.00	.00	.00	2,000.00	3,850.00	34.19
970270	PRINTING-REPROD-BINDING	17,550.00	4,144.00	.00	5,634.00	11,916.00	32.10
TOTAL COMMODITIES		23,400.00	4,144.00	.00	7,634.00	15,766.00	32.62
TOTAL IL LIBRARY PER CAP GRAN		71,920.00	5,054.57	.00	8,611.77	63,308.23	11.97
TOTAL LIBRARY FUND		6,412,187.00	478,949.81	.00	2,290,180.39	4,122,006.61	35.72

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 06/07/07

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CITY OF DES PLAINES  
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EXPST11

SELECTION CRITERIA: orgn.fund in ("201", "202")

ACCOUNTING PERIOD: 5/07

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT

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FUND-202 LIBRARY CAPITAL PROJ FUND

ORGANIZATION-202F LIBRARY CAPITAL PROJECTS

1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
980410	COMPUTER HARDWARE	84,950.00	.00	.00	.00	84,950.00	.00
980600	FURNITURE & FIXTURES	20,000.00	.00	.00	.00	20,000.00	.00
	TOTAL CAPITAL EXPENDITURES	104,950.00	.00	.00	.00	104,950.00	.00
	TOTAL LIBRARY CAPITAL PROJECT	104,950.00	.00	.00	.00	104,950.00	.00
	TOTAL LIBRARY CAPITAL PROJ FU	104,950.00	.00	.00	.00	104,950.00	.00
	TOTAL REPORT	6,517,137.00	478,949.81	.00	2,290,180.39	4,226,956.61	35.14



SUNGARD PENTAMATION INC - FUND ACCOUNTING  
 DATE: 04/27/07  
 TIME: 15:39:35

CITY OF DES PLAINES  
 CASH REQUIREMENTS BILL LIST

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 ACCTPAY1  
 ACCOUNTING PERIOD: 4/07

SELECTION CRITERIA: payable.due\_date="05/07/2007"

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	920140	DATA PROCESSING	72106	COOPERATIVE COMPUTER	DPK0107	726	4870.67
2110	920204	TRAINING	05179	ADULT READING ROUND T	C GLADFETTER	305	15.00
2110	920204	TRAINING	07530	MAINE TOWNSHIP	GARY VALENTE	296	25.00
2110	920204	TRAINING	104379	METROPOLITAN LIBRARY	J GRIFFITH	301	95.00
2110	920205	TUITION REIMBURS	106173	BEATRIZ A AVALOS	REIMB	54	250.00
2110	930010	R & M EQUIPMENT	72106	COOPERATIVE COMPUTER	DPK0107	725	288.00
2110	930020	R & M BLDGS & ST	02989	BEDCO INC	12863	45	701.30
2110	930020	R & M BLDGS & ST	02989	BEDCO INC	12865	47	170.00
2110	930020	R & M BLDGS & ST	08371	EDWARDS ENGINEERING I	S69768	10	685.75
2110	930020	R & M BLDGS & ST	08371	EDWARDS ENGINEERING I	S70019	9	517.75
2110	930020	R & M BLDGS & ST	100604	M K PAINTING & DECORA	3	58	900.00
2110	930020	R & M BLDGS & ST	106201	AUTOMATED LOGIC	106150	463	1737.50
2110	930020	R & M BLDGS & ST	106201	AUTOMATED LOGIC	106192	469	5024.00
2110	960070	AUTO/TRAVEL EXPE	02191	BOOK WHOLESALERS INC	2814375	994	28.70
2110	960210	SPECIAL EVENT PR	09918	JANWAY COMPANY	70076	15	805.85
2110	960210	SPECIAL EVENT PR	106033	SARA SCHROEDER	04-21-07	66	150.00
2110	960210	SPECIAL EVENT PR	106171	BARBARA IVERSON	05-16-07	14	125.00
2110	960210	SPECIAL EVENT PR	106174	BOB SKILNIK	05-23-07	67	150.00
2110	960210	SPECIAL EVENT PR	87319	MID AMERICA CHARTER L	18040	57	537.00
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2814376	1001	57.50
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2815411	996	7.85
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2799088	989	14.55
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2807002	990	28.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2792197	1008	4.10
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2813296	992	4.95
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2815410	1006	9.40
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2807835	998	74.10
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2789876	1004	84.10
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2800995	982	28.35
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2796872	841	17.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2809551	730	454.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2801743	812	17.13
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2814088	810	14.55
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2811064	816	14.34
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2789320	819	5.50
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2807003	820	15.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2805790	828	27.10
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2789319	822	20.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2805351	837	14.55
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2796736	824	6.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2785055	835	18.10
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2806362	826	14.19
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2796735	830	17.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2800994	832	51.75
2110	960990	MISC CONTRACTUAL	05274	ILLINOIS STATE POLICE	COSTCTR 1755	300	39.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018337381	807	5.31
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018351812	800	6.85
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	5007726084	735	42.30
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A72605460	855	12.95
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018337258	852	5.98

RUN DATE 04/27/2007 TIME 15:40:06

SUNGARD PENTAMATION INC - FUND ACCOUNTING

SUNGARD PENTAMATION INC - FUND ACCOUNTING  
 DATE: 04/27/07  
 TIME: 15:39:35

CITY OF DES PLAINES  
 CASH REQUIREMENTS BILL LIST

PAGE NUMBER: 17  
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 ACCOUNTING PERIOD: 4/07

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018337392	850	6.30
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018346505	858	41.70
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A74373870	857	16.65
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A73258510	931	1.85
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A74994330	935	31.45
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A74136130	933	44.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018385222	963	9.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018365439	972	8.37
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018384636	965	19.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018324029	983	12.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018074908	967	70.08
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018332052	981	96.77
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018326410	969	42.35
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018336871	974	21.78
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017854409	978	5.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018363131	962	24.80
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A74719590	944	12.95
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A74903660	939	5.55
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A73161650	941	5.55
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018397973	960	19.48
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018365440	959	2.84
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018363518	957	9.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018363442	956	24.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018388756	955	73.12
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018376708	953	7.55
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018337215	988	13.55
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018347899	986	34.25
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018405950	1010	15.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	5007765301	1011	26.20
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5253515	7	13.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5257151	128	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5257152	124	9.95
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5257150	126	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5258696	93	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5260881	95	26.40
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5258697	91	13.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5250729	120	13.20
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5247094	99	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5250731	117	52.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5253516	101	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5247095	102	16.95
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5250732	115	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5247093	104	29.95
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5253517	111	19.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5247091	106	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5260880	112	39.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5258291	97	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5247092	108	9.95
2110	960990	MISC CONTRACTUAL	102808	ADVANCED AQUATICS	34206	89	333.78
2110	960990	MISC CONTRACTUAL	200147	MAJESTY MAINTENANCE I	39863	715	3665.00

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	960990	MISC CONTRACTUAL	25775	CRIMSON MULTIMEDIA DI	11458A	71	0.00	18.32
2110	970100	SUPPLIES	04365	SANDRA NORLIN	REIMB	59	0.00	57.17
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	174011-0	37	0.00	316.90
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	187097-0	43	0.00	74.14
2110	970100	SUPPLIES	09638	OFFICE DEPOT	380168985001	44	0.00	47.73
2110	970100	SUPPLIES	09638	OFFICE DEPOT	379461762001	716	0.00	1422.52
2110	970100	SUPPLIES	09733	ORIENTAL TRADING COMP	615042876-01	72	0.00	58.70
2110	970100	SUPPLIES	100899	C D S OFFICE TECHNOLO	305864	13	0.00	66.00
2110	970100	SUPPLIES	100899	C D S OFFICE TECHNOLO	305140	8	0.00	82.11
2110	970100	SUPPLIES	101452	KILBOURNE & KILBOURNE	55336	16	0.00	567.50
2110	970100	SUPPLIES	101536	THREE M	UM61248	728	0.00	1046.02
2110	970100	SUPPLIES	105752	CONSUMER ELECTRONICS	238984	88	0.00	231.48
2110	970100	SUPPLIES	105894	EVOLUTION MARKETING G	612904	11	0.00	225.00
2110	970100	SUPPLIES	106172	LEARNING SIGHT & SOUN	158755A	18	0.00	574.75
2110	970100	SUPPLIES	20177	DEMCO EDUCATIONAL COR	2769957	77	0.00	519.52
2110	970110	MEALS (PRSNRS/WR	00842	CITY OF DES PLAINES	2 TICKETS	304	0.00	52.00
2110	970110	MEALS (PRSNRS/WR	76310	DES PLAINES HISTORICA	S NORLIN	608	0.00	22.00
2110	970170	JANITORIAL	102809	VALDES ENTERPRISES IN	12889	69	0.00	441.40
2110	970170	JANITORIAL	17132	MENARDS	56224	20	0.00	30.04
2110	970260	POSTAGE AND PARC	103035	FEDERAL EXPRESS	8-755-27808	49	0.00	14.59
2110	970500	PURCHASE OF WATE	00842	CITY OF DES PLAINES	71-080-76301	701	0.00	907.50
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2809551	721	0.00	2584.96
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2799088	814	0.00	180.71
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2806362	815	0.00	176.06
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2801743	813	0.00	223.34
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2814088	811	0.00	197.41
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2789319	823	0.00	127.00
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2796736	825	0.00	30.87
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2800994	833	0.00	243.41
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2800995	818	0.00	176.55
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2789320	821	0.00	35.52
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2811064	817	0.00	223.10
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2805351	839	0.00	213.99
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2796735	831	0.00	162.00
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2785055	836	0.00	131.77
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2805790	829	0.00	170.06
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2807003	838	0.00	69.91
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2792197	1009	0.00	20.58
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2813296	993	0.00	158.02
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2815411	997	0.00	33.54
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2807002	991	0.00	146.30
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2814375	995	0.00	108.06
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2807835	999	0.00	364.31
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2815410	1007	0.00	66.64
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2814376	1003	0.00	349.73
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2789876	1005	0.00	466.49
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2796872	842	0.00	85.68
2110	970600	BOOKS	03363	WEST GROUP	813230818	76	0.00	159.81
2110	970600	BOOKS	04625	C C H, INCORPORATED	8956057	80	0.00	57.01
2110	970600	BOOKS	04625	C C H, INCORPORATED	8956791	78	0.00	834.00

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2110	970600	BOOKS	04625	C C H, INCORPORATED	8956790	79	0.00	136.68
2110	970600	BOOKS	07439	THOMSON GALE	15085601	114	0.00	25.47
2110	970600	BOOKS	07439	THOMSON GALE	15094590	130	0.00	116.08
2110	970600	BOOKS	07439	THOMSON GALE	15080025	132	0.00	24.72
2110	970600	BOOKS	07439	THOMSON GALE	15094277	131	0.00	167.76
2110	970600	BOOKS	07439	THOMSON GALE	15086539	133	0.00	50.93
2110	970600	BOOKS	07439	THOMSON GALE	15084475	2	0.00	223.75
2110	970600	BOOKS	07439	THOMSON GALE	15085294	1	0.00	223.75
2110	970600	BOOKS	07439	THOMSON GALE	15079113	5	0.00	25.43
2110	970600	BOOKS	07439	THOMSON GALE	15079981	6	0.00	24.72
2110	970600	BOOKS	07439	THOMSON GALE	15082197	19	0.00	73.95
2110	970600	BOOKS	07439	THOMSON GALE	15079190	4	0.00	40.43
2110	970600	BOOKS	07439	THOMSON GALE	15074914	3	0.00	152.50
2110	970600	BOOKS	07439	THOMSON GALE	15088082	729	0.00	1012.50
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018332051	732	0.00	1156.09
2110	970600	BOOKS	09737	BAKER & TAYLOR	5007726084	736	0.00	1331.47
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018388755	731	0.00	1004.51
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018346504	809	0.00	598.48
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018351811	808	0.00	83.04
2110	970600	BOOKS	09737	BAKER & TAYLOR	J88569310	843	0.00	21.30
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018405949	845	0.00	218.57
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018337392	851	0.00	59.27
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018337258	853	0.00	12.46
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018337381	854	0.00	45.11
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018325578	936	0.00	18.92
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018392360	1000	0.00	151.99
2110	970600	BOOKS	09737	BAKER & TAYLOR	5007765301	1002	0.00	765.12
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018347898	985	0.00	605.78
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018376708	954	0.00	58.92
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018397973	952	0.00	164.33
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018363518	958	0.00	85.71
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018384636	966	0.00	173.68
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018363442	968	0.00	198.50
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018074908	970	0.00	128.89
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018372109	971	0.00	194.86
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018337215	977	0.00	124.75
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018385222	964	0.00	86.30
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018326409	976	0.00	587.80
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018324029	984	0.00	117.52
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017854409	979	0.00	11.87
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018363131	980	0.00	234.56
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018336871	975	0.00	161.45
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018365440	961	0.00	4.75
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018365439	973	0.00	56.64
2110	970600	BOOKS	100841	U S NEWS SPECIALTY MA	P50311645335	68	0.00	37.75
2110	970600	BOOKS	100886	LAW BULLETIN PUBLISHI	896144	17	0.00	510.00
2110	970600	BOOKS	101014	AMAZON.COM CREDIT	110918747489	85	0.00	62.04
2110	970600	BOOKS	101098	AMERICAN LIBRARY ASSO	10987396	86	0.00	43.00
2110	970600	BOOKS	104010	LAKE FOREST LIBRARY	INTER LOAN	84	0.00	11.95
2110	970600	BOOKS	104277	PUBLIC LIBRARY ASSOCI	SEE ATTACHED	60	0.00	104.00

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	106205	FRANCESCO ARENA	BOOK	427	15.00
2110	970600	BOOKS	17209	BOOKPAGE	RC15523	90	360.00
2110	970600	BOOKS	58875	INGRAM LIBRARY SERVIC	18217937	12	48.37
2110	970610	AUDIO MATERIALS	02191	BOOK WHOLESALERS INC	2814536	846	14.37
2110	970610	AUDIO MATERIALS	02191	BOOK WHOLESALERS INC	2816193	827	27.96
2110	970610	AUDIO MATERIALS	02191	BOOK WHOLESALERS INC	2810698	834	228.10
2110	970610	AUDIO MATERIALS	02482	B B C AUDIOBOOKS	279229	82	37.46
2110	970610	AUDIO MATERIALS	02482	B B C AUDIOBOOKS	279564	83	32.00
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2018388755	739	53.46
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2018351811	987	152.17
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1082868778	70	64.00
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1082899279	61	168.00
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	3-28-07-1	52	207.73
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	3-28-07-3	51	66.45
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	3-28-07-5	50	90.93
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3443141	64	214.60
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3430971	65	438.00
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3355822	63	143.70
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A73161650	937	33.03
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A74719590	940	102.02
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A74994330	938	238.75
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A72605460	856	75.56
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A682408CM	844	-16.65
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A74373870	859	160.83
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A73258510	932	19.83
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A74136130	934	210.01
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A74903660	930	32.97
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5260881	96	172.41
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5258696	74	18.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5260880	94	269.88
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5258697	92	82.46
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5247095	103	101.95
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5247093	105	302.14
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5247091	107	18.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5258291	98	44.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5247094	100	14.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5253517	113	118.44
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5247092	109	35.97
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5250732	116	307.42
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5253518	110	60.73
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5250731	118	214.34
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5250730	119	577.47
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5257150	127	29.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5257152	125	59.97
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5257151	129	43.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5253515	123	89.96
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5250729	121	97.46
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5253516	122	21.74
2110	970630	VISUAL MATERIALS	25775	CRIMSON MULTIMEDIA DI	11276C	81	40.00
2110	970630	VISUAL MATERIALS	80139	RECORDED BOOKS, LLC	3408772	62	30.22

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970900	EQUIPMENT <\$5,00	48624 ABT ELECTRONICS & APP	328701NKJW	87	0.00	74.05
TOTAL LIBRARY SERVICES						0.00	55344.03
2130	920210	IN-SERVICE TRAIN	43765 DOMINICKS FINER FOODS	03-12-07A	73	0.00	72.97
2130	920210	IN-SERVICE TRAIN	43765 DOMINICKS FINER FOODS	03-12-07	75	0.00	82.59
2130	920210	IN-SERVICE TRAIN	43765 DOMINICKS FINER FOODS	03-09-07	53	0.00	-56.38
2130	920210	IN-SERVICE TRAIN	43765 DOMINICKS FINER FOODS	03-13-07	48	0.00	38.40
2130	970270	PRINTING-REPROD-	05228 KASCO PRINTING	5996	727	0.00	4144.00
TOTAL IL LIBRARY PER CAP GRANT						0.00	4281.58
TOTAL FUND						0.00	59625.61

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	920140	DATA PROCESSING	200310	LINCOLN TRAIL LIBRARI	51064	455	1582.26
2110	920140	DATA PROCESSING	72106	COOPERATIVE COMPUTER	DPK0307	434	3944.79
2110	920204	TRAINING	106226	ILLINOIS HERITAGE ASS	B BLANCHARD	269	35.00
2110	920204	TRAINING	43806	NORTH SUBURBAN LIBRAR	1270422	246	85.00
2110	920220	MEMBERSHIP DUES	102534	ILLINOIS LIBRARY ASSO	2007-08	452	135.00
2110	920220	MEMBERSHIP DUES	102534	ILLINOIS LIBRARY ASSO	2007-08	523	115.00
2110	930010	R & M EQUIPMENT	103824	BUSINESS MACHINE AGEN	66381	501	429.81
2110	930010	R & M EQUIPMENT	106224	A T & T	482-027221	262	161.00
2110	930020	R & M BLDGS & ST	100604	M K PAINTING & DECORA	4	579	780.00
2110	930020	R & M BLDGS & ST	101323	RAYMOND BORGIC	04-19-07	494	965.00
2110	930020	R & M BLDGS & ST	103833	PROGRAM ONE PROF BUIL	96455	444	735.00
2110	930020	R & M BLDGS & ST	106102	GREAT LAKES ELEVATOR	15266	521	450.00
2110	930020	R & M BLDGS & ST	67814	DOOR SYSTEMS INC	645226	266	208.75
2110	930030	R & M VEHICLES	104621	K D REPAIR INCORPORAT	17703	453	7075.00
2110	930030	R & M VEHICLES	21092	PETTY CASH	04-13-07	510	19.00
2110	930195	BOOK BINDING & R	05479	HOUCHEM BINDERY LTD	150342	530	146.52
2110	930320	CLEANING:CUSTODI	102711	SPEED-E-KLEEN	3186	604	110.00
2110	930320	CLEANING:CUSTODI	200147	MAJESTY MAINTENANCE I	39921	547	276.00
2110	930490	REFUSE CONTRACT	13394	ARC DISPOSAL COMPANY	1358452	261	503.00
2110	960070	AUTO/TRAVEL EXPE	21092	PETTY CASH	04-13-07	493	7.69
2110	960070	AUTO/TRAVEL EXPE	21092	PETTY CASH	04-13-07	322	7.60
2110	960210	SPECIAL EVENT PR	09733	ORIENTAL TRADING COMP	615514346-01	247	294.69
2110	960210	SPECIAL EVENT PR	106229	SAMANTHA SIEDLECKI	04-18-07	603	100.00
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2830001	522	48.40
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2830531	334	25.38
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2823882	332	34.41
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2793683	330	23.50
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2822301	328	3.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2820676	324	66.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2818150	336	125.25
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2803414	289	132.25
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2831827	296	58.05
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2819512	297	72.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2838289	293	24.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2823295	340	44.35
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2824929	342	42.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2817350	268	56.75
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2828922	280	25.45
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2829683	287	18.21
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2827621	285	20.50
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2826224	283	61.65
2110	960990	MISC CONTRACTUAL	02618	PESCHE'S INC	36016	559	156.00
2110	960990	MISC CONTRACTUAL	07581	ARLINGTON HEIGHTS MEM	6-011	321	400.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018454739	313	6.95
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A76782580	311	3.70
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018454698	299	6.60
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018468588	303	39.60
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018175317	307	18.37
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A77538960	309	35.15
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	5007804300	349	28.30

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	A77454300	347	0.00	240.50
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	A73866000	352	0.00	148.00
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018423551	384	0.00	9.97
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018480432	383	0.00	17.40
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018402743	377	0.00	29.55
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018419093	382	0.00	117.30
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018423757	381	0.00	28.48
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018436118	375	0.00	9.30
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018437135	379	0.00	9.40
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018385142	433	0.00	1.12
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018507543	479	0.00	10.12
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018512069	477	0.00	18.70
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	A73510580	472	0.00	29.60
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018511832	475	0.00	24.03
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018425542	402	0.00	16.20
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018423762	386	0.00	66.60
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018415005	387	0.00	13.20
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018454650	416	0.00	9.02
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	A75959540	432	0.00	5.55
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018464239	426	0.00	64.62
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018429679	418	0.00	11.36
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018455847	430	0.00	108.55
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018447984	431	0.00	42.35
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018423233	420	0.00	13.20
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018505484	491	0.00	33.15
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018507505	483	0.00	35.00
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018493071	487	0.00	17.22
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018505416	495	0.00	9.30
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018493003	489	0.00	3.54
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018493965	484	0.00	65.72
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018209533	276	0.00	11.68
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018462208	281	0.00	9.60
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018475347	274	0.00	6.60
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018471075	279	0.00	21.15
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018493015	278	0.00	8.25
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	A77077450	236	0.00	5.55
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018468344	225	0.00	24.30
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5254259	541	0.00	23.15
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5257862	534	0.00	3.45
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5257863	532	0.00	13.00
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5257867	529	0.00	9.75
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5261933	551	0.00	16.25
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5254260	543	0.00	6.90
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5254261	550	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5257865	538	0.00	6.50
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5254258	548	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5254257	545	0.00	6.50
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5257861	410	0.00	6.50
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5265519	409	0.00	13.00
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5265518	412	0.00	3.45



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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5265517	414	0.00	17.05
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5267798	389	0.00	9.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5261582	406	0.00	20.20
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5267795	391	0.00	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5264656	403	0.00	48.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5261577	398	0.00	3.45
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5261579	394	0.00	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5261581	400	0.00	58.70
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5261583	388	0.00	35.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5261578	396	0.00	3.45
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5257864	466	0.00	3.95
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5257866	463	0.00	22.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5264052	461	0.00	13.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5267796	471	0.00	32.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5264055	443	0.00	9.95
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5264054	447	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5264057	440	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5265516	316	0.00	6.50
2110	960990	MISC CONTRACTUAL	100899	C D S OFFICE TECHNOLO	204192	450	0.00	3781.34
2110	960990	MISC CONTRACTUAL	100899	C D S OFFICE TECHNOLO	204197	502	0.00	837.98
2110	960990	MISC CONTRACTUAL	102900	INITIAL TROPICAL PLAN	605616	526	0.00	106.56
2110	960990	MISC CONTRACTUAL	102900	INITIAL TROPICAL PLAN	605617	528	0.00	72.80
2110	960990	MISC CONTRACTUAL	72106	COOPERATIVE COMPUTER	APRIL 2007	451	0.00	1395.94
2110	970100	SUPPLIES	04365	SANDRA NORLIN	REIMB	438	0.00	79.98
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	185881-0	346	0.00	1231.46
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	198370-0	345	0.00	1291.21
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	193623-0	256	0.00	13.76
2110	970100	SUPPLIES	09638	OFFICE DEPOT	383325641001	244	0.00	383.36
2110	970100	SUPPLIES	101452	KILBOURNE & KILBOURNE	56108	535	0.00	54.00
2110	970100	SUPPLIES	15976	GRAPHIC SOLUTIONS	7075	520	0.00	487.00
2110	970100	SUPPLIES	19714	GAYLORD BROS	1020069	517	0.00	39.00
2110	970100	SUPPLIES	19714	GAYLORD BROS	1015274	518	0.00	511.09
2110	970100	SUPPLIES	19714	GAYLORD BROS	1017226	519	0.00	143.47
2110	970100	SUPPLIES	20177	DEMCO EDUCATIONAL COR	2792311	505	0.00	24.19
2110	970100	SUPPLIES	20177	DEMCO EDUCATIONAL COR	2803466	506	0.00	96.22
2110	970100	SUPPLIES	20177	DEMCO EDUCATIONAL COR	2786920	464	0.00	3605.26
2110	970100	SUPPLIES	20177	DEMCO EDUCATIONAL COR	2786220	460	0.00	1799.93
2110	970100	SUPPLIES	20177	DEMCO EDUCATIONAL COR	2782566	259	0.00	214.27
2110	970100	SUPPLIES	21092	PETTY CASH	04-13-07	509	0.00	4.00
2110	970100	SUPPLIES	21092	PETTY CASH	04-13-07	508	0.00	9.20
2110	970110	MEALS (PRSNRS/WR	43806	NORTH SUBURBAN LIBRAR	1270422	245	0.00	70.00
2110	970170	JANITORIAL	00282	BADE PAPER PRODUCTS	152101-01	325	0.00	53.75
2110	970170	JANITORIAL	00282	BADE PAPER PRODUCTS	152101-00	326	0.00	586.75
2110	970170	JANITORIAL	00282	BADE PAPER PRODUCTS	152380-00	327	0.00	601.73
2110	970170	JANITORIAL	01250	GRAINGER	848577367	344	0.00	1177.90
2110	970170	JANITORIAL	01250	GRAINGER	9337411012	249	0.00	577.20
2110	970170	JANITORIAL	01250	GRAINGER	9335060811	248	0.00	209.13
2110	970170	JANITORIAL	09535	EXPRESS PERSONNEL SER	95445136-5	516	0.00	90.63
2110	970170	JANITORIAL	09689	RADIO SHACK	230812	602	0.00	19.96
2110	970170	JANITORIAL	102809	VALDES ENTERPRISES IN	12939	606	0.00	54.95

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	970260	POSTAGE AND PARC	103035	FEDERAL EXPRESS	8-808-23941	250	0.00	18.10
2110	970260	POSTAGE AND PARC	21092	PETTY CASH	04-13-07	511	0.00	5.90
2110	970600	BOOKS	02045	EDUCATORS PROGRESS SE	92L14-670SC	271	0.00	91.80
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2827621	286	0.00	92.47
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2826224	284	0.00	398.85
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2828922	282	0.00	117.59
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2829683	288	0.00	252.47
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2831827	514	0.00	941.16
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2830001	527	0.00	262.09
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2823295	341	0.00	260.09
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2819512	319	0.00	366.44
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2817350	338	0.00	289.60
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2818150	337	0.00	516.25
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2820676	362	0.00	964.05
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2824929	372	0.00	312.73
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2830531	335	0.00	263.93
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2823882	333	0.00	698.51
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2793683	331	0.00	227.93
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2822301	329	0.00	12.06
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2803414	290	0.00	754.77
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2838289	295	0.00	286.97
2110	970600	BOOKS	03363	WEST GROUP	813419788	257	0.00	159.81
2110	970600	BOOKS	03363	WEST GROUP	813366611	238	0.00	115.25
2110	970600	BOOKS	07439	THOMSON GALE	15119259	226	0.00	76.36
2110	970600	BOOKS	07439	THOMSON GALE	15097365	228	0.00	47.18
2110	970600	BOOKS	07439	THOMSON GALE	15126705	240	0.00	40.43
2110	970600	BOOKS	07439	THOMSON GALE	15099438	229	0.00	45.68
2110	970600	BOOKS	07439	THOMSON GALE	15101155	230	0.00	24.72
2110	970600	BOOKS	07439	THOMSON GALE	15102982	231	0.00	904.80
2110	970600	BOOKS	07439	THOMSON GALE	15116284	232	0.00	223.75
2110	970600	BOOKS	07439	THOMSON GALE	15109724	233	0.00	25.47
2110	970600	BOOKS	07439	THOMSON GALE	15118642	234	0.00	152.50
2110	970600	BOOKS	07439	THOMSON GALE	15119920	235	0.00	26.93
2110	970600	BOOKS	07439	THOMSON GALE	15123063	239	0.00	225.40
2110	970600	BOOKS	07439	THOMSON GALE	15130074	237	0.00	50.93
2110	970600	BOOKS	07439	THOMSON GALE	15112223	227	0.00	25.47
2110	970600	BOOKS	07439	THOMSON GALE	15100865	241	0.00	53.90
2110	970600	BOOKS	07439	THOMSON GALE	15127146	243	0.00	25.47
2110	970600	BOOKS	07439	THOMSON GALE	15117099	320	0.00	97.50
2110	970600	BOOKS	07439	THOMSON GALE	15119045	318	0.00	76.36
2110	970600	BOOKS	07439	THOMSON GALE	15096755	314	0.00	141.54
2110	970600	BOOKS	07814	NILES PUBLIC LIBRARY	INTER LOAN	498	0.00	28.99
2110	970600	BOOKS	08752	NOAA NATIONAL DATA CE	56112-032007	437	0.00	34.00
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018512069	478	0.00	117.48
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018511832	476	0.00	158.44
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018507542	470	0.00	131.26
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018505484	473	0.00	288.62
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018423233	421	0.00	120.72
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018423762	422	0.00	603.66
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018429679	419	0.00	56.44

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018385142	423	0.00	8.90
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018425541	427	0.00	205.73
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018415005	415	0.00	99.20
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018447983	425	0.00	491.97
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018454650	417	0.00	75.78
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018454698	300	0.00	54.24
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018175317	308	0.00	68.35
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018444625	298	0.00	29.30
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018471074	302	0.00	234.34
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018493015	294	0.00	73.43
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018468588	304	0.00	358.60
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018462208	305	0.00	81.21
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018454739	306	0.00	54.84
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018437135	380	0.00	82.98
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018402743	378	0.00	238.79
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018436118	376	0.00	84.78
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018480432	364	0.00	141.95
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018423551	374	0.00	81.68
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018423757	373	0.00	154.81
2110	970600	BOOKS	09737 BAKER & TAYLOR	5007804300	343	0.00	1236.14
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018455846	350	0.00	1553.57
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018419092	355	0.00	1327.83
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018464238	351	0.00	1020.59
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018507490	356	0.00	1078.40
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018507504	482	0.00	542.74
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018493071	488	0.00	176.27
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018493964	486	0.00	861.08
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018505416	496	0.00	84.60
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018493003	490	0.00	39.48
2110	970600	BOOKS	09737 BAKER & TAYLOR	A75595120	497	0.00	44.08
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018209533	297	0.00	35.15
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018475347	275	0.00	54.12
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018468344	273	0.00	193.71
2110	970600	BOOKS	101010 MCHENRY PUBLIC LIBRAR	INTER LOAN	436	0.00	22.98
2110	970600	BOOKS	102394 LOYOLA UNIVERSITY-CHI	INTER LOAN	540	0.00	50.00
2110	970600	BOOKS	104192 CENTER POINT LARGE PR	634010	503	0.00	76.68
2110	970600	BOOKS	104297 ALGONQUIN MIDDLE SCHO	2006-07	258	0.00	36.00
2110	970600	BOOKS	105644 D & B	8478350-01	260	0.00	689.50
2110	970600	BOOKS	105644 D & B	8478363-01	467	0.00	1379.00
2110	970600	BOOKS	105724 EVANSTON PUBLIC LIBRA	INTER LOAN	513	0.00	24.95
2110	970600	BOOKS	106225 1836 BOOK COMPANY	1933	263	0.00	348.06
2110	970600	BOOKS	12326 CHIPPEWA MIDDLE SCHO	2006-07	272	0.00	20.00
2110	970600	BOOKS	20361 BERNAN ASSOCIATES	10455044	499	0.00	78.00
2110	970600	BOOKS	20737 THE COUNCIL OF STATE	49799	504	0.00	58.50
2110	970600	BOOKS	21121 THE MCGRAW-HILL COMPA	29060333001	435	0.00	11.11
2110	970600	BOOKS	21494 A M BEST COMPANY	2118849	449	0.00	1069.95
2110	970600	BOOKS	21494 A M BEST COMPANY	2118541	446	0.00	1069.95
2110	970600	BOOKS	27747 IROQUOIS COMMUNITY SC	2006-07	533	0.00	30.00
2110	970600	BOOKS	35225 MATTHEW BENDER & COMP	45780358	537	0.00	96.50
2110	970610	AUDIO MATERIALS	02191 BOOK WHOLESALERS INC	2837785	291	0.00	195.62

SELECTION CRITERIA: payable.due\_date="05/21/2007"

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	970610	AUDIO MATERIALS	02482	B B C AUDIOBOOKS	281389	323	0.00	415.97
2110	970610	AUDIO MATERIALS	07339	BLACKSTONE AUDIO BOOK	423186	500	0.00	285.75
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2018507504	492	0.00	43.96
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2018493964	485	0.00	115.23
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2018471074	301	0.00	100.17
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2018464238	360	0.00	54.98
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2018419092	354	0.00	323.41
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2018447983	424	0.00	82.37
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2018425541	404	0.00	206.43
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1082965578	385	0.00	24.00
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1182965578	251	0.00	72.00
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1082943606	252	0.00	273.60
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1082969175	242	0.00	160.00
2110	970610	AUDIO MATERIALS	106227	EXPERIENCE EDUCATION	18084	515	0.00	388.19
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	4-17-07-2	468	0.00	92.32
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	4-17-07-1	319	0.00	54.55
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	4-11-07-2	264	0.00	231.51
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	4-11-07-3	270	0.00	62.25
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	4-11-07-1	265	0.00	167.15
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	4-17-07-3	267	0.00	53.16
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3433620	253	0.00	192.54
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3444270	254	0.00	6.95
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3444276	255	0.00	76.45
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A77538960	310	0.00	276.82
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A77077450	312	0.00	64.64
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A76782580	292	0.00	24.98
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A73866000	353	0.00	946.16
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A77454300	348	0.00	1578.68
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A73510580	454	0.00	272.49
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A75959540	429	0.00	50.66
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5265519	428	0.00	71.21
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5257861	411	0.00	28.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5265518	413	0.00	29.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5261579	395	0.00	37.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5261581	401	0.00	483.53
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5267795	392	0.00	41.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5261580	393	0.00	44.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5261577	399	0.00	26.24
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5261583	408	0.00	239.89
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5267798	390	0.00	52.47
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5264656	405	0.00	359.84
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5261578	397	0.00	26.24
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5261582	407	0.00	138.69
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5264057	441	0.00	52.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5264054	448	0.00	18.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5257863	439	0.00	79.46
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5264056	442	0.00	157.46
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5264055	445	0.00	58.47
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5264052	462	0.00	89.96
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5257864	469	0.00	123.71

SELECTION CRITERIA: payable.due\_date="05/21/2007"

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE		VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5257866	465	0.00	122.18
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5267797	480	0.00	63.73
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5264053	457	0.00	44.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5267796	474	0.00	212.90
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5265516	317	0.00	41.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5265517	315	0.00	116.95
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5254261	512	0.00	18.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5261933	481	0.00	116.95
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5254259	542	0.00	108.68
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5254260	544	0.00	308.17
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5257865	539	0.00	37.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5257867	531	0.00	56.22
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5254258	549	0.00	204.73
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5254257	546	0.00	29.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5257862	536	0.00	59.99
2110	970630	VISUAL MATERIALS	101753	THE TEACHING COMPANY	2850855	605	0.00	359.85
2110	970640	AUTOMATED REFERE	07439	THOMSON GALE	156071	742	0.00	3380.61
2110	970640	AUTOMATED REFBR	102971	METROPOLITAN LIBRARY	SEE ATTACHED	524	0.00	175.00
2110	980410	COMPUTER HARDWAR	106224	A T & T	482-027190	459	0.00	2767.86
2110	980600	FURNITURE & FIXT	106208	LEUCOS USA INCORPORAT	109085	456	0.00	1880.00
TOTAL LIBRARY SERVICES							0.00	87387.73
2110	920210	IN-SERVICE TRAIN	08520	WAREHOUSE DIRECT	206638-0	13	0.00	122.99
2110	920210	IN-SERVICE TRAIN	106228	THE IMAGE FACTOR	DP1001	525	0.00	650.00
TOTAL IL LIBRARY PER CAP GRANT							0.00	772.99
TOTAL FUND							0.00	88160.72

## VIII.D.1.

### DIRECTOR'S REPORT June 19, 2007

**Please note: I have not received any official requests for confidential information since my last report.**

#### I. PERSONNEL

New Employees for May/June are: Karen McBride, Web Services Librarian; Christopher Ponce, Page, Circulation Services; and Lynne Rubio, Circulation Assistant.

Resignations/Separations: Petra Hollibaugh, School Liaison, Youth Services. Martha Sloan, Coordinator of Public Services will retire, effective 6/30/07.

#### II. STAFF DEVELOPMENT

We will hold a joint farewell reception for Martha Sloan and Leslie Steiner on Monday, June 18<sup>th</sup> from 4 to 6 PM in the Library's Friends Meeting Rooms B/C.

The library's bookcart drill team, the CartWheels, will be performing for the first time at the 4<sup>th</sup> of July Parade.

#### III. PATRON SERVICES

This month's statistical news is mixed. We are catching up in circulation transactions with a very healthy 4.5% increase for the month of May. Self-check now accounts for 50% of all items checked out of the main library, far exceeding our goal of 35% by July 1. Our patron attendance was down by 16% and our number of registered card holders decreased slightly. In person assistance increased in specific items requested, the virtual (online) reference, and Interlibrary Loans, but use of our databases has decreased significantly. We have had difficulty getting reliable figures from one of the most popular databases, the Gale Group. I hope to have clarification by June 19.

The balance of circulation between print and non-print materials continues to tilt toward increasing circulation of non-print. This month the overall balance was even. Sixty-three percent of the Youth Services materials circulated was print items, while 43% of the Adult Services materials was print.

We are experiencing very high registration for our summer reading clubs. In the week and a half since registration opened, 1015 children, 97 adults, and 35 teens have registered.

We have received honorable mention in the American Library Association L Percy awards for our centennial calendar. Hector Marino and Holly Sorensen will be present in Washington, DC during the ALA Annual Conference to receive this award on behalf of our library.

#### IV. OTHER PROFESSIONAL ACTIVITIES

I will be on vacation from Monday, June 25 through Tuesday, July 3.

I attended the CCS Governing Board meeting on 5/23; the Library Production Studio Executive Committee meeting on 5/24; the City of Des Plaines Memorial Day Commemoration on 5/28; the Chamber of Commerce Scholarship Luncheon on 5/31; a farewell luncheon for City Manager Dave Niemeyer on 6/5; a , meeting on 6/7 with Mayor Arredia and City Clerk Donna McAllister regarding the physical arrangements and certification requirements to hold a carnival with carousel for the Library's Centennial on Sunday, October 7; my last meeting of the CCS Executive Committee as Past President on 6/13; the Chamber of Commerce Directors' meeting and the Library Production Studio Executive Committee meeting on 6/14.

# DES PLAINES PUBLIC LIBRARY - CIRCULATION REPORT

May 2007

<b>Total 2006 to Date:</b>	462,191	<b>Total 2007 to Date:</b>	450,784	-2.47%
<b>May2006</b>	78,610	<b>May2007</b>	82,176	4.54%

	<u>MAIN LIBRARY</u>		<u>MOBILE LIBRARY</u>		<u>TOTAL</u>	
CHILDREN	2006	2007	2006	2007	2006	2007
Non Fiction	3,975	4,129	543	603	4,518	4,732
Fiction	9,057	9,745	1,037	1,020	10,094	10,765
Foreign Language Non Fiction	183	151	1	18	184	169
Foreign Language Fiction	523	544	51	92	574	636
Periodicals	146	141	6	23	152	164
Compact Discs	940	986	60	46	1,000	1,032
Audio Cassettes	4	1	0	0	4	1
Audio Kits	65	23	38	31	103	54
Puzzles	0	0	5	2	5	2
Games	21	20	6	5	27	25
Audio Books	254	264	15	15	269	279
Video Fiction	777	279	98	15	875	294
Video Non Fiction	250	148	7	5	257	153
DVD	5,655	6,680	446	567	6,101	7,247
CD ROMs	474	390	1	0	475	390
<b>SUB TOTAL</b>	<b>22,324</b>	<b>23,501</b>	<b>2,314</b>	<b>2,442</b>	<b>24,638</b>	<b>25,943</b>
<b>ADULT</b>						
Non Fiction	9,251	10,647	186	164	9,437	10,811
Fiction	7,199	7,673	261	289	7,460	7,962
Large Type	1,342	1,255	45	11	1,387	1,266
Foreign Language Non Fiction	392	395	15	16	407	411
Foreign Language Fiction	922	1,028	0	0	922	1,028
High School Collection	594	582	1	1	595	583
Periodicals	1,982	2,220	171	113	2,153	2,333
Pamphlets	6	16	0	0	6	16
Compact Discs	7,068	7,326	309	278	7,377	7,604
Pictures	25	24	0	0	25	24
Audio Books	2,540	2,249	22	41	2,562	2,290
CD ROMs	180	169	0	0	180	169
Video Fiction	1,130	581	60	2	1,190	583
Video Non Fiction	1,079	640	5	2	1,084	642
DVD	18,110	19,439	766	765	18,876	20,204
Misc. Formats	311	296	0	11	311	307
	<b>52,131</b>	<b>54,540</b>	<b>1,841</b>	<b>1,693</b>	<b>53,972</b>	<b>56,233</b>
<b>GRAND TOTAL</b>	<b>74,455</b>	<b>78,041</b>	<b>4,155</b>	<b>4,135</b>	<b>78,610</b>	<b>82,176</b>
Self Check	16,417	38,349	0	0	16,417	38,349

Main Library closed 1 day for staff in-service, 2 days for holiday.

Mobile Library closed 1 day for staff in-service, 1 day for holiday, 4.5 days for maintenance.



## VIII.D.1.

**DES PLAINES PUBLIC LIBRARY  
HOLDINGS  
JUNE 2007**

	<u>May 2007</u>	<u>June 2007</u>	<u>Change</u>	<u>% Change</u>
Books	261,050	261,024	-26	-0.01%
Audio	23,771	23,769	-2	-0.01%
Video	21,887	22,124	237	1.08%
Puzzles & Games	144	143	-1	-0.69%
Realia	241	241	0	0.00%
Pamphlets	551	552	1	0.18%
<b>Total</b>	<b>307,644</b>	<b>307,853</b>	<b>209</b>	<b>0.07%</b>

VIII.D.1.

DES PLAINES PUBLIC LIBRARY  
REGISTRATION SERVICES REPORT FOR MAY 2007

I. Library Card Registration Services

<u>May 2006</u>	<u>Apr 2007</u>	<u>May 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>Year to Date % Change</u>
680	735	644	4,013	3,675	(-9.2%)
A.	New Library Card Registrations			233	
B.	Updated Library Card			295	
C.	Other Libraries			110	
D.	Non Resident Fee Paid Cards			6	
Total				644	

II. Other Registration Services

1.	Patrons Registering for Programs	212
2.	Number of Meeting Room Uses	61
3.	Voters Registered	2
4.	Senior Cab Cards	10
Total		285

III. Total Number of Registered Borrowers

May 2006	35,457	(62.3% of Population)
May 2007	35,381	(62.1% of Population)

## VIII.D.1.

**DES PLAINES PUBLIC LIBRARY  
CIRCULATION SERVICES REPORT FOR MAY2007**

**IV. Patron Attendance Count**

<u>May 2006</u>	<u>Apr 2007</u>	<u>May 2007</u>	<u>Year to Date</u> <u>2006</u>	<u>Year to Date</u> <u>2007</u>	<u>Year to Date</u> <u>% Change</u>
41,580	42,351	39,273	244,887	210,861	(-16.1%)

**V. Reciprocal Borrowing  
(Materials Lent)**

	<u>May 2006</u>	<u>May 2007</u>	<u>% Change</u>
NSLS	12,720	12,589	(-1.04%)
Other Systems	3,523	3,524	0.03
Total	16,243	16,113	(-0.8%)

**VI. Interlibrary Loan**

	<u>May 2006</u>	<u>May 2007</u>	<u>Year to Date</u> <u>2006</u>	<u>Year to Date</u> <u>2007</u>	<u>Year to Date</u> <u>% Change</u>
Sent	5,702	5,024	35,080	27,789	(-26.2%)
Received	3,878	3,812	26,898	21,181	(-27.0%)
Total	9,580	8,836	61,978	48,970	(-21.9%)

**DES PLAINES PUBLIC LIBRARY  
ADULT SERVICES PATRON ASSISTANCE  
MAY 2007**

<b>Assistance</b>	<u>May 2006</u>	<u>May 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Computer/Instruction	1,287	1,161	7,288	6,070	-16.7%
2. Mechanical	230	267	1,804	1,212	-32.8%
3. Directional	1,015	872	5,719	5,214	-8.8%
4. Tax Forms	7	11	1,242	1,218	-1.9%
<b>Total</b>	<b>2,539</b>	<b>2,311</b>	<b>16,053</b>	<b>13,714</b>	<b>-14.6%</b>
<b>Reference and Readers' Services</b>	<u>May 2006</u>	<u>May 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Specific Item Request	2,639	2,625	12,874	13,966	8.5%
2. Ready Reference	1,305	1,320	7,444	7,539	1.3%
3. In-Depth Reference	124	119	864	806	-6.7%
4. Information	1,281	1,270	7,359	7,140	-3.0%
5. Instruction	62	53	310	265	-14.5%
6. Virtual Reference Desk	17	23	95	129	35.8%
7. Interlibrary Loan Request	88	167	645	717	11.2%
8. Readers' Advisory	93	89	570	542	-4.9%
9. CCS Holds	929	1,034	4,948	5,208	5.3%
<b>Total</b>	<b>6,538</b>	<b>6,700</b>	<b>35,109</b>	<b>36,312</b>	<b>3.4%</b>
<b>Sign Up</b>	<u>May 2006</u>	<u>May 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Computer Use	8,076	7,234	42,173	37,921	-10.1%
2. Group Study Rooms	818	718	4,408	4,330	-1.8%
3. Ellis/Reading Edge	0	2	0	0	0.0%
<b>Total</b>	<b>8,894</b>	<b>7,954</b>	<b>46,581</b>	<b>42,251</b>	<b>-9.3%</b>
<b>Grand Total</b>	<b>17,971</b>	<b>16,965</b>	<b>97,743</b>	<b>92,277</b>	<b>-5.6%</b>

Downloadable Audiobooks  
PlayAway

61  
37

## VIII.D.1.

**DES PLAINES PUBLIC LIBRARY  
CIRCULATION PATRON ASSISTANCE  
MAY 2007**

<b>Assistance/Service Desk</b>	<u>May 2006</u>	<u>May 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Phone Calls Received	668	530	3,709	3,684	-0.7%
2. Patron Renewals	893	822	5,094	3,932	-22.8%
3. Patron Reserves Delivered	3,292	2,810	18,890	16,428	-13.0%
4. Directional	527	328	3,232	2,230	-31.0%
5. Account Inquiries	3,134	1,829	16,650	11,862	-28.8%
6. Program Sign-up	201	104	1,651	1,133	-31.4%
7. In Person Patron Assistance	1,136	624	5,909	3,887	-34.2%
<b>Total</b>	<b>9,851</b>	<b>7,047</b>	<b>55,135</b>	<b>43,156</b>	<b>-21.7%</b>
<b>Assistance/Switchboard</b>	<u>May 2006</u>	<u>May 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Phone Calls Answered	2,914	2,122	13,368	14,371	7.5%
2. Delivery/Buzzer	34	52	133	231	73.7%
3. 2-Way Radio	0	5	140	14	
<b>Total</b>	<b>2,948</b>	<b>2,179</b>	<b>13,641</b>	<b>14,616</b>	<b>7.1%</b>
<b>Grand Total</b>	<b>12,799</b>	<b>9,226</b>	<b>68,776</b>	<b>57,772</b>	<b>-16.0%</b>

## VIII.D.1

**DES PLAINES PUBLIC LIBRARY  
YOUTH SERVICES PATRON ASSISTANCE  
MAY 2007**

<b>Assistance</b>	<u>May 2006</u>	<u>May 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Computer Sign-up	1,542	1,031	8,642	6,627	-23.3%
2. Mech Troubleshooting	113	178	928	1,040	12.1%
3. Computer Mech Instr	366	281	2,384	1,896	-20.5%
4. Program Sign-up	32	84	1,054	919	-12.8%
5. Information	437	384	2,796	2,484	-11.2%
6. Directional Questions	246	255	2,272	1,506	-33.7%
<b>Total</b>	<b>2,736</b>	<b>2,213</b>	<b>18,076</b>	<b>14,472</b>	<b>-19.9%</b>
<b>In-House Circulation</b>	<u>May 2006</u>	<u>May 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Train Sets	1,014	1,101	6,347	6,020	-5.2%
2. Chess/Checkers	18	24	120	86	-28.3%
3. School Supplies Handouts	33	57	236	313	32.6%
4. Textbooks	20	14	92	75	-18.5%
<b>Total</b>	<b>1,085</b>	<b>1,196</b>	<b>6,795</b>	<b>6,494</b>	<b>-4.4%</b>
<b>Reference</b>	<u>May 2006</u>	<u>May 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Specific Item Request	873	727	5,623	4,888	-13.1%
2. Reference	277	310	2,017	2,207	9.4%
3. Readers' Advisory	167	210	1,198	1,124	-6.2%
4. ILL & Patron Holds	164	154	2,422	756	-68.8%
5. Book Bag Request	5	6	59	60	1.7%
<b>Total</b>	<b>1,486</b>	<b>1,407</b>	<b>11,319</b>	<b>9,035</b>	<b>-20.2%</b>
<b>Grand Total</b>	<b>5,307</b>	<b>4,816</b>	<b>36,190</b>	<b>30,001</b>	<b>-17.1%</b>

## VIII.D.1.

**DES PLAINES PUBLIC LIBRARY  
USE OF ONLINE REFERENCE PRODUCTS  
MAY 2007**

Alldata	358*
Classical Music Library	45
CQ Researcher	12
First Search	1,136
Gale Group:	
• Biography Resource Center	265
• Business & Company Resource Center	112
• Contemporary Authors	31
• General Reference Center Gold	68
• InoTrac OneFile	165
• Kids Infobits	56
• LitFinder	34
• Literature Resource Center	162
• Opposing Viewpoints	81
• Student Resource Center	99
• ThomsonGale Legal Forms	27
• Virtual Reference Library	87
Greenwood Daily Life Online	3
Grolier Online	26
Hoover's Online	NA
Morningstar	402*
NewsBank:	
• American Obituaries and Death Notices	1,285
• Local newspapers	289
• Chicago Tribune Archive	792
• Periodicals	13
Novelist	144
ProQuest :	
• Ancestry Library Edition	112*
• eLibrary	75
• eLibrary Elementary	7
• Heritage Quest	717
• SIRS Discoverer	4
• <i>Wall Street Journal</i>	84
• <i>New York Times</i> Historical	95
• <i>Chicago Tribune</i> Historical (1890-1955)	532
Reference USA	851

## VIII.D.1.

DES PLAINES PUBLIC LIBRARY  
USE OF ONLINE REFERENCE PRODUCTS  
MAY 2007

Rosetta Stone	109*	
TumbleBooks	306*	
World Book Encyclopedia	12	
<b>Total Searches &amp; Queries for May 2007</b>	<b>8,596</b>	<b>% Change</b>
<b>Total Searches &amp; Queries for May 2006</b>	<b>18,812</b>	<b>(-54.3)</b>

\* Number of sessions or views (number of searches not provided)



## VIII.D.1.

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR MAY 2007**

Library Sponsored Programs/Meetings	Times Used	Meeting Room Used	Attendance
Adult Services Meeting	1	CR	9
Beer: A History of Brewing in Chicago	1	A	24
Book Cart Drill Team	2	C	14
Book Group	1	H	11
"Building Mental Muscle" Program	1	A	8
Centennial Meeting	1	CR	10
Do the Dewey Meeting	1	CR	5
Documentary Film Series	1	A	16
Drop-In email and Internet practice	1	CL	6
Evanced Software Meeting	1	CR	8
Friends of the Library	1	CR	25
Intermediate Internet Class	1	CL	8
In-service Meeting	2	CR	16
Intermediate Internet Searching	1	CL	6
Introduction to Basic Computers	2	CL	15
Introduction to Internet Class	2	CL	18
Jan Schakowsky's Office Hours	1	H	6
JVS Career Counseling	1	SR4	3
Library Production Studio	1	CR	8
Nominating Committee Meeting	1	CR	4
Page Meeting	1	CR	12
Piano Concert by Márk Damisch	1	B/C	38
Planning Committee Meeting	1	CR	7
Project Next Generation	3	B	38
Public Information Meeting	1	CR	4
Sunday Afternoon Movies	1	A	57
Talking About Blogs	1	A	13
Tuesday Morning Book Discussion	1	C	11
<b>Total</b>	<b>34</b>		<b>400</b>

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR MAY2007**

Outside Community Groups	Times Used	Meeting Room Used	Attendance
350 Ida Condo Association	1	A	13
1211 Brown Condo Association	1	C	20
American Association of University Women	1	A	20
American Cancer Society Relay for Life	1	C	10
Avalon Condo Meeting	1	C	40
Breast Cancer 3-Day	1	C	15
Chicago-North Romance Writers of America	1	C	26
City of Des Plaines/IDOT	1	A/C	105
Current Events 2007	1	C	23
Des Plaines Toastmasters	2	A	30
Financial Awareness Seminar	1	A	4
Harbour Inc.	1	A	42
Junior Woman's Cub of Des Plaines	1	C	18
Kiwanis Club of Des Plaines	1	C	10
Maine School District 207	1	A	45
Maine West High School	1	B/C	75
Maine West High School -AP Chemistry	1	A	10
Packards of Chicagoland	1	C	40
Polyglots Toastmasters	2	A	21
Prairie Corners Owner's Association	1	B	16
Quilting Divas	1	C	7
Square Spares & Pairs	1	B	12
State Representative Elaine Nekritz & State Senator Susan Garrett	1	C	60
Thacker Park Condos	1	A	12
Today's Business Solutions, Inc.	1	A	30
VFW	1	A	4
<b>Total</b>	<b>28</b>		<b>708</b>
<b>Other</b>			
Library Board Meeting	1	CR	17
<b>Total</b>	<b>1</b>		<b>17</b>

## VIII.D.1.

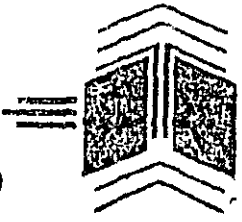
**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR MAY 2007**

	Times Used	Meeting Room Used	Attendance
Literacy Program			
Learn to Read	11	B	910
Total	11		910
<b>Library Sponsored Children's Programs</b>			
Agony and the Ecstasy of the Kindergarten Transition	1	C	8
Baby Book Times	21	ST	294
Battle of the Books	1	B/C	150
Chess Tournament	1	B	13
Drop-In Mother's Day Craft	1	ST	24
Jr. Great Books	5	ST	55
Preschool Visit Immanuel Lutheran	1	ST	24
TAB	1	ST	13
Terrace School Tour	1	ST	17
Volunteers Orientation	2	ST	14
Total	35		612
Grand Total May 2007	75		2,647
Grand Total May 2006	128		2,921
% Change			(-9.4)

**Total = 66 groups involving 2,647 people.**

**2007 Year to Date Total = 1,096 groups involving 57,370 people.**

A – Meeting Room A  
 B – Meeting Room B  
 C – Meeting Room C  
 CL – 4th Floor Computer Lab  
 CR – 2<sup>nd</sup> Floor Conference Room  
 H – Heritage Room  
 SR3 – Study Rooms 3<sup>rd</sup> Floor  
 SR4 – Study Rooms 4<sup>th</sup> Floor  
 ST – Storytime Room  
 T – Teen Room



Des Plaines Public Library

1501 Ellinwood Street

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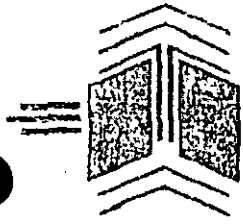
X.E.

The Board of Library Trustees of the Des Plaines Library will hold its regular monthly meeting for the period of August 2007 through July 2008 on the third Tuesday of each month at 7:00 PM, except January 15, 2008, April 17, and July 15, 2008 which will meet at 4:00 PM in the second floor Conference Room. The dates are as follows:

Month	Day	Year
August	21	2007
September	18	2007
October	16	2007
November	20	2007
December	18	2007
<b>January</b>	<b>15</b>	<b>2008</b>
February	19	2008
March	18	2008
April	15	2008
May	20	2008
June	17	2008
<b>July</b>	<b>15</b>	<b>2008</b>

Sandra K. Norlin  
Library Director

Revised & Approved \_\_\_\_\_



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X.F.

FORMULA FOR DETERMINING NON-RESIDENT FEE\*

1. = Library income from local government sources [\$6,047,927]
2. = Population [56,945]
3. = Size of average household [2.58]

$$1 / 2 \times 3 = \text{Fee}$$

[Income divided by population multiplied by average household size]

Non-Resident Fees 2006

Arlington Heights	\$319.00
Mount Prospect	\$325.00
Niles	\$220.00
Park Ridge	\$265.00

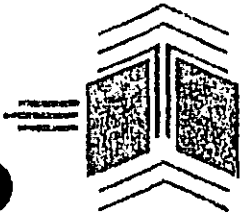
Des Plaines            \$260.00

Non-Resident Fees 2007

Arlington Heights	\$318.00
Mount Prospect	\$341.00
Niles	\$220.00
Park Ridge	\$290.00

Des Plaines            **\$274.01**

\* Provided by Illinois State Library.



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VIII.D.2.

- Progress Report
- Response Requested by \_\_\_\_\_
- Board Action Required 06/19/07

BOARD OF TRUSTEES  
Minutes of the Nominating Committee Meeting  
May 30, 2007

Present: George Magerl, Jerry Mahony, William Grice, Carol Kidd.

Call to Order: 2:30 PM by George Magerl.

Committee members agreed that George Magerl would serve as Chair to the Nominating Committee.

MOTION by William Grice, seconded by Jerry Mahony, to recommend Noreen Lake for President. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

William Grice stated that he will soon retire and recommends Jerry Mahony for Vice President.

MOTION by William Grice, seconded by George Magerl, to recommend Jerry Mahony for Vice President. VOTE: AYES: Grice, Magerl. NAYS: None. Jerry Mahony abstained from voting. MOTION CARRIED.

MOTION by William Grice, seconded by Jerry Mahony, to recommend Carol Kidd for Secretary. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

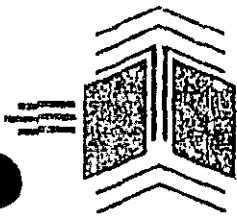
The Committee will recommend Noreen Lake for President, Jerry Mahony for Vice President and Carol Kidd for Secretary at their June 19, 2007 Board of Trustee meeting.

George Magerl will contact Noreen Lake to inform her of the proposed slate of officers.

MOTION by William Grice, seconded by Jerry Mahony, to adjourn.

The meeting adjourned at 2:43 p.m.

Minutes prepared by Carol Kidd.



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### VIII.D.3.

- Progress Report
- Response Requested by \_\_\_\_\_
- Board Action Required 06/19/07

BOARD OF TRUSTEES  
Minutes of the Planning Committee Meeting  
May 15, 2007

Present: Rhys Read, George Magerl, Noreen Lake, Sandra Norlin, Holly Richards Sorensen, Martha Sloan, Hector Marino, Carol Kidd.

Absent: Mary Ellicson.

Call to Order: 6:10 by Rhys Read.

MOTION by George Magerl, seconded by Rhys Read, to accept the agenda, as written. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Holly Richards Sorensen distributed a summary report of the Strategic Planning for 2005 – 2007 and Goal Identification Workshops, the City of Des Plaines Comprehensive Plan March 2007, and Community Attitude and Interest Citizen Survey Des Plaines Park District.

The summary report of the Strategic Planning process included information on how the goals were met through community activities and library programs.

Rhys Read asked if the Strategic Plan goals had been met and Sandra Norlin responded that she thought that the goals had been met.

The Board will meet on Saturday, September 15, 2007 for an all-day retreat to discuss the goals for the 2008 – 2010 Strategic Plan. The library department heads will also attend.

MOTION by George Magerl, seconded by Rhys Read, to direct Library Director Sandra Norlin to begin the process to arrange for a facilitator for the Board retreat on September 15, 2007. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Rhys Read, seconded by George Magerl, to adjourn the meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 6:42 p.m.

Minutes prepared by Carol Kidd.



## Des Plaines Public Library

Surplus and Obsolete Equipment - May 8, 2007

The following equipment is no longer in use and is not needed for replacement parts of emergency backups. We request that it be declared surplus and disposed of accordingly.

### Printers

Make/Model	Serial Number	Status
HP B/W LaserJet 5P	USHB063107	Working

### Other Equipment

Make-Model	Serial Number	Status
Compaq Proliant 3000	D918BVX500D1	Working
APC Smart UPS 2200XL	WS0025000465	Not working
Compaq Prosignia PC 300	6612HUN10398	Not working
APC Smart UPS 2200XL	WS0025000466	Not working
Keyboards (2)		

### Monitors

Make-Model	Serial/Tag Number	Status
Dell E151 - 15" Flat	1J78P11	Not Working
Dell E151 - 15" Flat	3G78P11	Not working
Dell E151 - 15" Flat	4F78P11	Not Working
Dell E151 - 15" Flat	5J78P11	Not Working
Dell E151 - 15" Flat	6F78P11	Not Working
Dell E151 - 15" Flat	8H78P11	Not Working
Dell E151 - 15" Flat	6G78P11	Not Working
Dell E151 - 15" Flat	8H78P11	Not Working
Dell E151 - 15" Flat	20YQT71	Not Working
ADI Provista 700 17" CRT	95004FL20B04511B	Working
NEC 70 17" CRT	0531885YA	Working
Magnavox 15" CRT	54797620	Working



DES PLAINES ART GUILD

P. O. BOX 81. DES PLAINES. ILLINOIS 60016

June 6, 2007

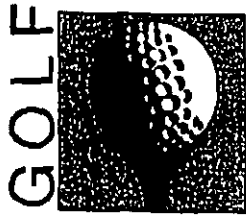
Mrs. Sandra Norlin  
Director  
DesPlaines Public Library  
1501 Ellinwood  
DesPlaines, IL 60016

Dear Mrs. Norlin:

Once again, on behalf of the DesPlaines Art Guild, I would like to thank you for all you have done in the past, and again this year, to help make our 54<sup>th</sup> Art Fair a great success. Having a room open on Friday evening, Saturday morning and Saturday evening, is a tremendous help for our members to be able to set up on Friday evening or Saturday morning and store their work overnight on Friday or Saturday. Many of us "ain't" getting any younger and this helps a great deal.

Please thank you hard working security people who assisted us, cheerfully, whenever they were asked. The library plays a huge role in the lives of so many of us in DesPlaines and we are grateful to you and everyone involved.

Margaret Newman  
President  
DesPlaines Art Guild



**2007 ANNUAL GOLF OUTING  
CITY OF DES PLAINES  
TUESDAY, JUNE 26, 2007  
Shotgun Start/Scramble 10:45 A.M. SHARP  
Traditions at Chevy Chase  
1000 N. Milwaukee Avenue  
Wheeling, Illinois 60090**

**PROCEEDS BENEFIT THE DES PLAINES POLICE YOUTH CLUB**

**SPECIAL EVENTS FOR THE DAY**

- SPLIT THE POT!! 1's, 5's, and 10's
- BETTING HOLE; CLOSEST TO THE PIN
- STRAIGHTEST DRIVE & LONGEST DRIVE
- RAFFLE & DOOR PRIZES

**PRICES**

- GOLF PACKAGE \$110.00  
(Includes cart, lunch, & buffet dinner)
- Hot Dog Lunch served prior to 10:45AM
- BUFFET ONLY \$ 35.00

**"HOLE IN ONE" PRIZE-A NEW 2007 Honda Accord EX**

*Donated by  
O'Hare Auto Group  
Honda/Pontiac/Hyundai*

**RESERVATION DEADLINE: Monday, June 11, 2007**  
*No cancellation refunds after Wednesday June 13, 2007!*

**A RESERVATION PAID IS A RESERVATION MADE. CHECKS SHOULD BE MADE PAYABLE TO THE CITY OF DES PLAINES GOLF OUTING AND SENT WITH THE FORM BELOW. Book early! Golfers were turned away last year. NO PHONE RESERVATIONS. NO PAYMENTS WILL BE ACCEPTED THE DAY OF THE OUTING!!**

*City of Des Plaines Golf Outing  
c/o Des Plaines City Hall  
1420 Miner Street-Room 503  
Des Plaines, IL 60016  
Attn.: Paulette Tabor  
847-391-5482*

Name \_\_\_\_\_ Company Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ Total Reservations for Golf Package \$110 each \_\_\_\_\_  
 State \_\_\_\_\_ Zip Code \_\_\_\_\_ Total Reservations for Buffet Only \$ 35 each \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_

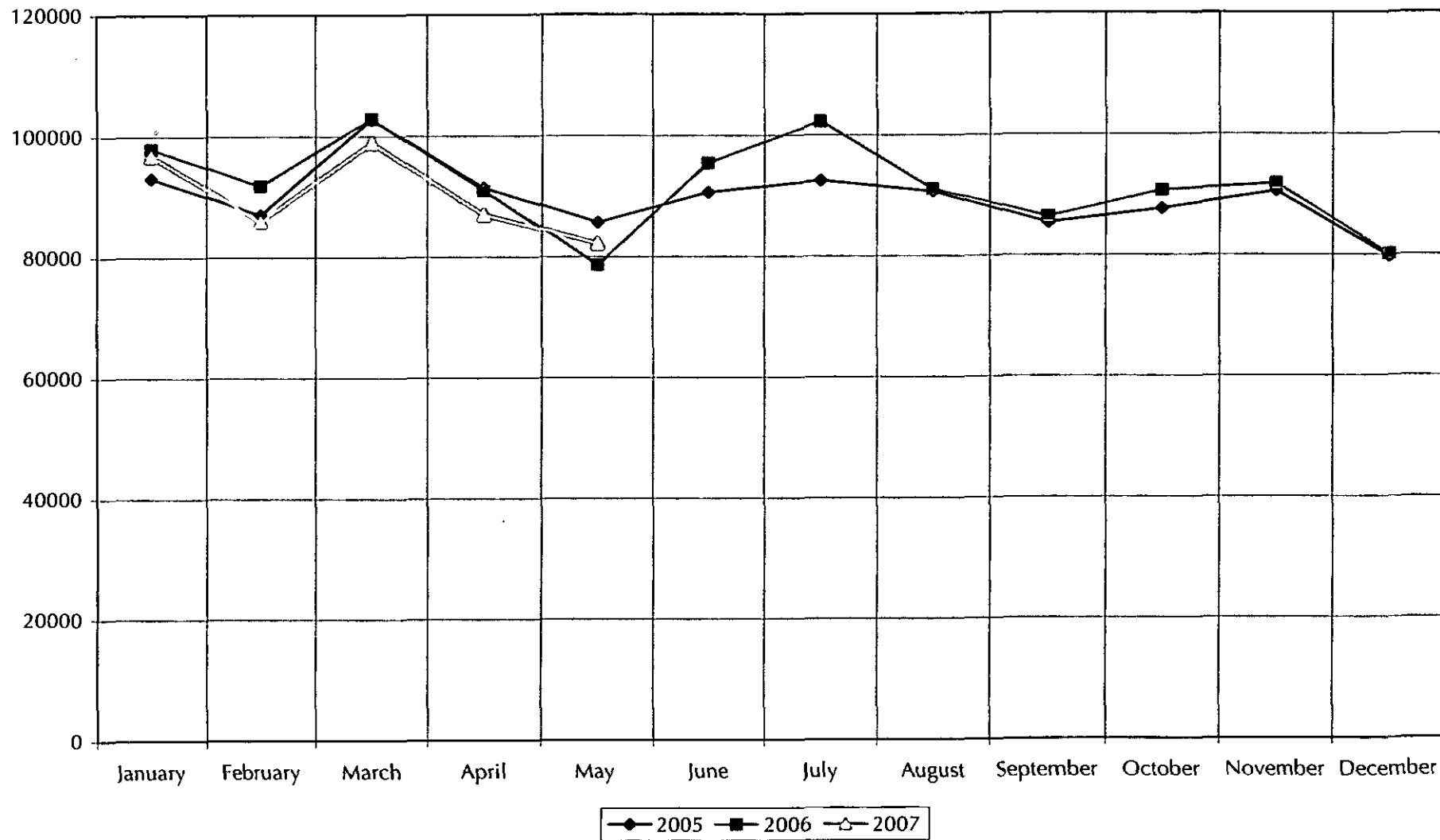
**Our company wishes to sponsor the following:**

**Foursome names listed below:**

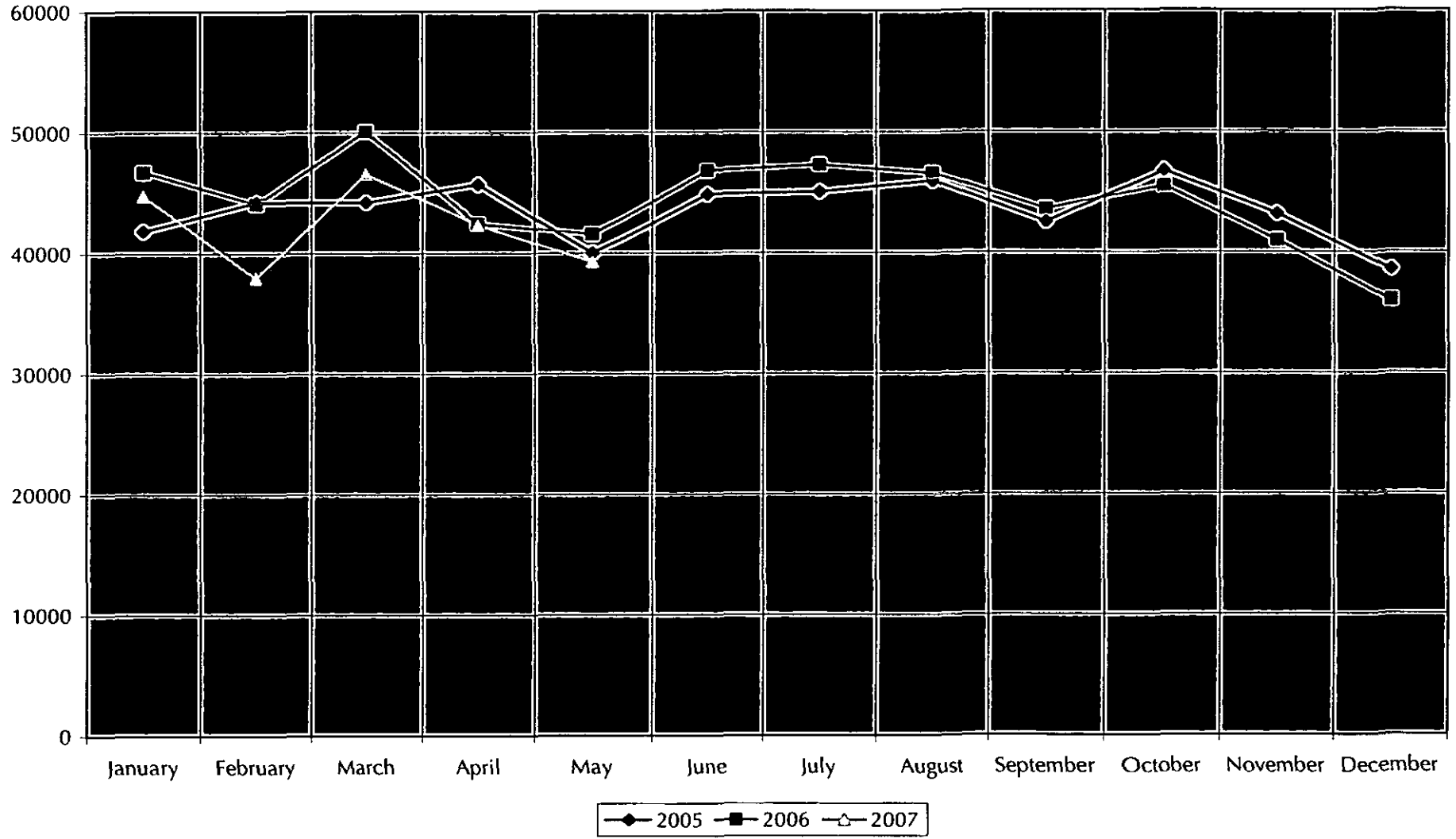
- \_\_\_\_\_ Major Event Sponsor \$750
- \_\_\_\_\_ Refreshment Sponsor \$600
- \_\_\_\_\_ Lunch Sponsor \$500
- \_\_\_\_\_ Registration Table Sponsor \$500
- \_\_\_\_\_ Hole Sponsor \$150
- \_\_\_\_\_ Raffle Prize Sponsor
- \_\_\_\_\_ Golfer's Goody Gift Bags Sponsor (150 items needed for each bag)
- \_\_\_\_\_ Golf Outing Donation Amount: \$ \_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

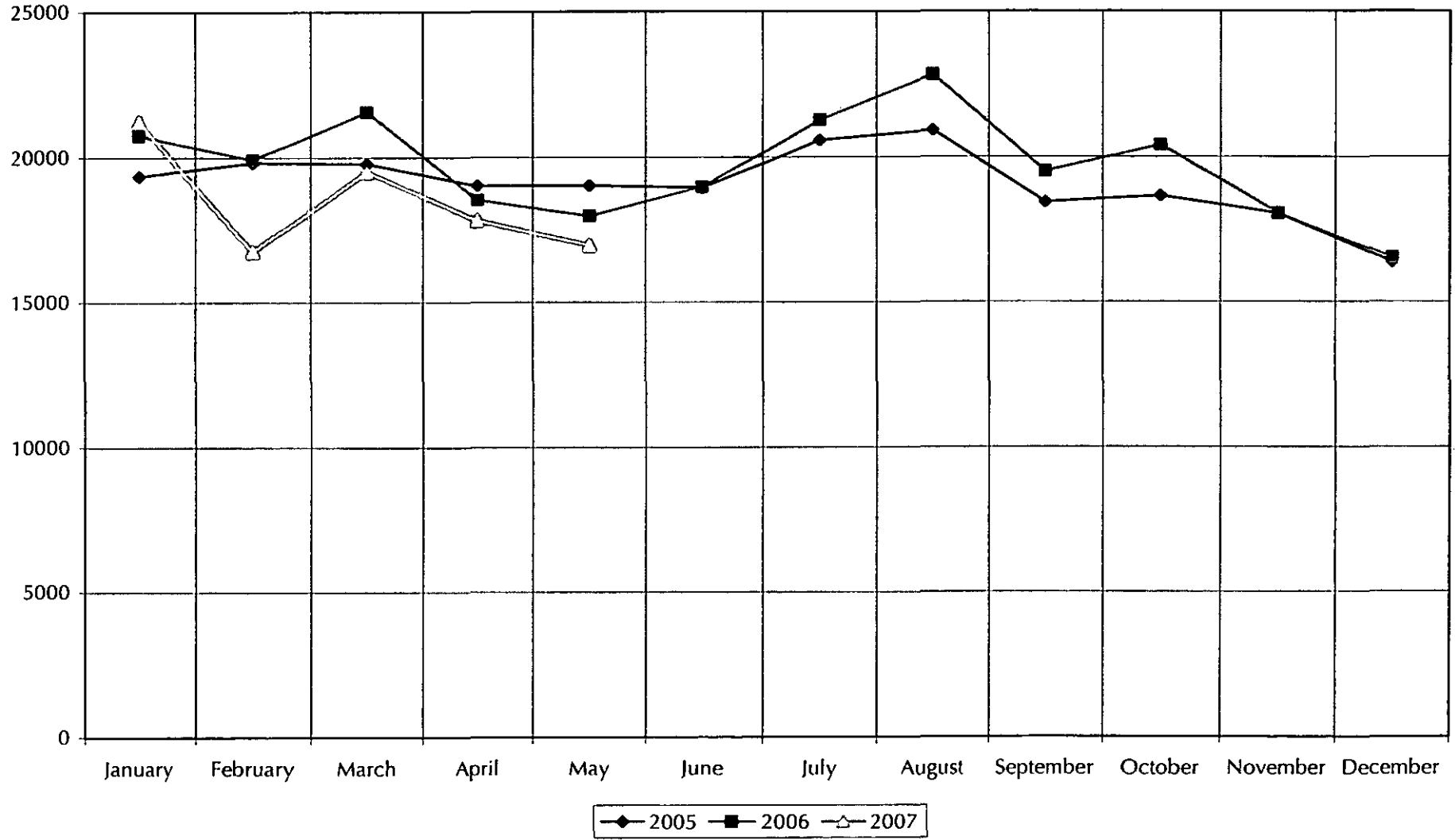
Circulation Statistics  
Items Circulated Per Month By Year



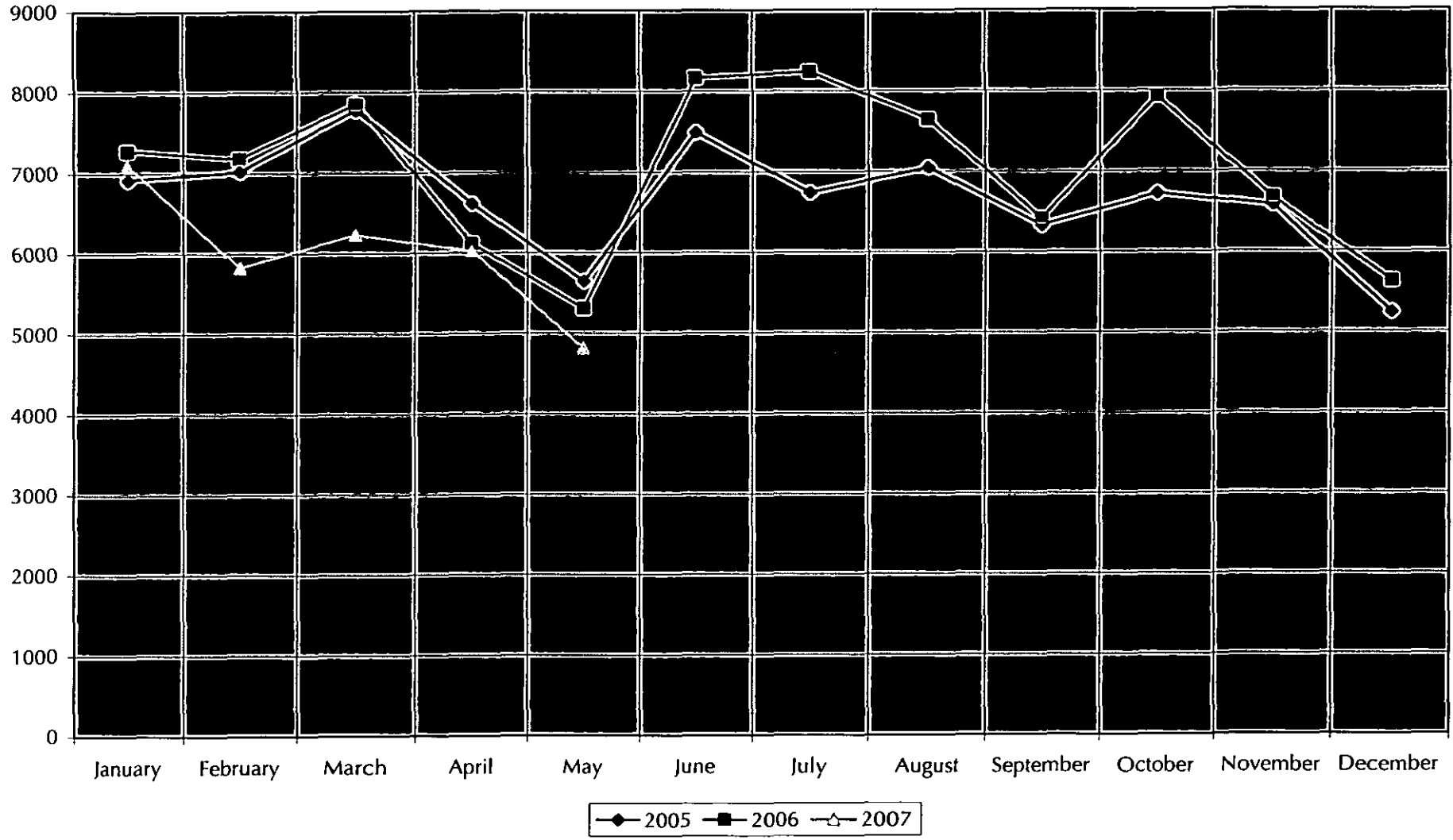
Patron Attendance  
May 2007



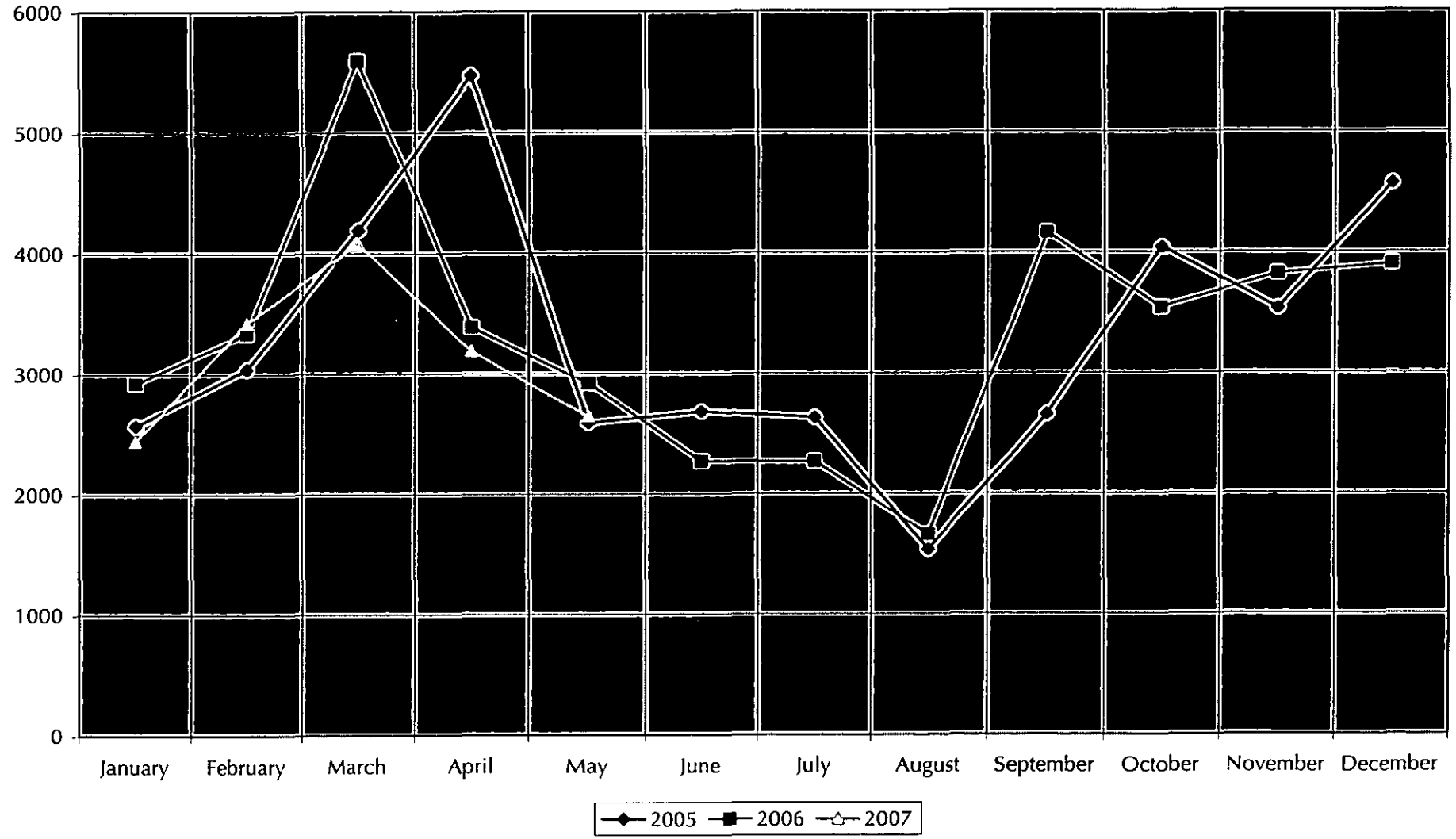
Adult Patron Assistance  
May 2007



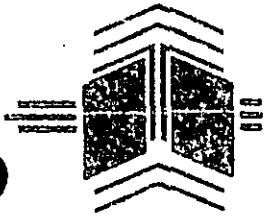
### Youth Patron Assistance May 2007



### Meeting Room Attendance May 2007







Des Plaines Public Library

1501 Ellinwood Street  
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**DES PLAINES PUBLIC LIBRARY  
BOARD OF TRUSTEES**

Agenda for the Meeting of the Planning Committee  
May 15, 2007  
6:00 PM

- I. Call to order. (6:00 p.m.)
- II. Consideration of the Agenda.
- III. Review of Strategic Plan Objectives.
- IV. Review Summary of Local Community Surveys and Demographic Information.
- V. Set Date For Board Planning Retreat.
- IV. Adjournment. (7:00 p.m.)

### VIII.D.3.

- Progress Report
- Response Requested by \_\_\_\_\_
- Board Action Required 06/19/07

BOARD OF TRUSTEES  
 Minutes of the Planning Committee Meeting  
 May 15, 2007

Present: Rhys Read, George Magerl, Noreen Lake, Sandra Norlin, Holly Richards Sorensen, Martha Sloan, Hector Marino, Carol Kidd.

Absent: Mary Ellicson.

Call to Order: 6:10 by Rhys Read.

MOTION by George Magerl, seconded by Rhys Read, to accept the agenda, as written. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Holly Richards Sorensen distributed a summary report of the Strategic Planning for 2005 – 2007 and Goal Identification Workshops, the City of Des Plaines Comprehensive Plan March 2007 and Community Attitude and Interest Citizen Survey Des Plaines Park District.

The summary report of the Strategic Planning process included information on how the goals were met through community activities and library programs.

Rhys Read asked if the Strategic Plan goals had been met and Sandra Norlin responded that she thought that the goals had been met.

The Board will meet on Saturday, September 15, 2007 for an all-day retreat to discuss the goals for the 2008 – 2010 Strategic Plan. The library department heads will also attend.

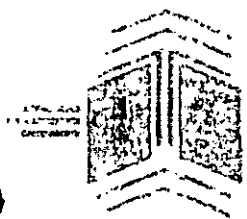
MOTION by George Magerl, seconded by Rhys Read, to direct Library Director Sandra Norlin to begin the process to arrange for a facilitator for the Board retreat on September 15, 2007. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Rhys Read, seconded by George Magerl, to adjourn the meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 6:42 p.m.

Minutes prepared by Carol Kidd.

May



Des Plaines Public Library

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**NOTICE**

**DES PLAINES PUBLIC LIBRARY**

**BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**TUESDAY, MAY 15, 2007**

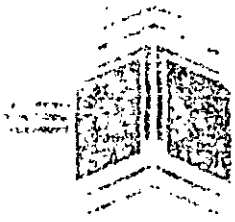
**7:00 PM**

**Conference Room – Second Floor**

**Agenda:**

- **Nominating Committee**
- **Do the Dewey Report**
- **Executive Session**
  - **Compensation, Discipline or Performance of a Specific Employee**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Administrator of the Library at 827-5551 to allow the Library to make reasonable accommodations.



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III.

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

Agenda for the Regular Meeting  
May 15, 2007  
7:00 PM

- I. Call to Order. (7:00 PM)
- II. Roll Call.
- III. Consideration of the Agenda.
- IV. Recognition of Teen Advisory Board Super Star Volunteer Award Winners – Veronica Schwartz.
- V. Public Comments and Questions.
- VI. City Council Community Services Committee – Alderman Carla Brookman.
- VII. Consent Agenda. [Action Item] (7:30 PM)
  - A. Approval of the Minutes of the Regular Board Meeting – April 16, 2007.
  - B. Acceptance of Financial Reports for April 2007.
  - C. Approval of Library Expenditures.
    1. Warrant Register – April 02, 2007 - \$52,487.95.
    2. Warrant Register – April 16, 2007 - \$47,954.64.
    3. Salaries – April 12, 2007 - \$119,887.03.
    4. Salaries – April 26, 2007 - \$121,627.46.
  - D. Acceptance of Reports.
    1. Director's Report – Sandra Norlin.
    2. Friends of the Library Report.

- VIII. Unfinished Business.
- IX. New Business. (8:00 PM)
- A. Special Events Commission [New Year's Eve Celebration Proposal] [Action Item]
  - B. Attendance at City Council Meetings – June 4, 18 and July 2, 16.
  - C. Nominating Committee. [Action Item]
  - D. "Do the Dewey" Report.
  - E. Memorial Day Wreath Presentation.
  - F. "House Bill 1727, Mandating Internet Filtering in Libraries." [Action Item]
  - G. Planning Committee Report – Mary Ellicson. [Action Item]
  - H. Approve Payment to Reference USA Renewal - \$11,890.00. [Action Item]
- X. Announcements.
- A. "Defending Access with Confidence" Report – Noreen Lake and George Magerl.
  - B. National Library Legislative Day Report – May 1, 2, 2007 – Eldon Burk, Elaine Tejcek, Sandra Norlin and Hector Marino.
- XI. Correspondence.
- XII. Other
- XIII. Executive Session.
- A. Compensation, Discipline or Performance of a Specific Employee.
- XIV. Executive Session Action.
- A. Compensation, Discipline or Performance of a Specific Employee. [Action Item]
- XV. Adjournment. (10:00 PM)

## VII.A.

BOARD OF TRUSTEES  
Minutes of the Regular Meeting  
April 17, 2007

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, April 17, 2007. President Noreen Lake called the meeting to order at 4:06 p.m.

## ROLL CALL.

Roll call indicated the following board members were present: Maria Bahamon, Eldon Burk, Mary Ellicson, William Grice, Noreen Lake, George Magerl, Elaine Tejcek.

Members Absent: Jerry Mahony, Rhys Read.

Also Present: Sandra Norlin, Martha Sloan, Leslie Steiner, Hector Marino, Carol Kidd, Roberta Johnson, Jill Franklin, Susan Farid, Barbara Saletnik, Mei-Na Chen, Christine Posinger, Kelli Phillips, Judy Reiss, Judy Clar, Matthew Bogusz.

## CONSIDERATION OF THE AGENDA.

MOTION by Eldon Burk, seconded by William Grice, to accept the agenda, as presented.  
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

## INTRODUCTION OF STAFF MEMBERS – NATIONAL LIBRARY STAFF APPRECIATION DAY.

Sandra Norlin explained to the Board that the library was celebrating National Library Workers Day and introduced staff who were in attendance at the Board meeting. Sandra introduced Roberta Johnson, Readers' Services Manager, Jill Franklin, Librarian II, Susan Farid, Head of Circulation Services, Barbara Saletnik, Assistant Head of Circulation Services, Mei-Na Chen, Page Supervisor, Christine Posinger, Librarian II, Kelli Phillips, Youth Services Assistant and Judy Reiss Youth Services Assistant. Staff who attended the meeting gave a brief description of the work that they do in the library.

## PUBLIC COMMENTS AND QUESTIONS

None



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CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Carla Brookman.

Alderman Brookman was not in attendance.

CLICKABLE CONTENT DEMONSTRATION – Roberta Johnson & Jill Franklin.

Sandra Norlin introduced Roberta Johnson, Readers' Services Manager and Jill Franklin, Librarian II who demonstrated three components of the grant project "Clickable Content." The new services are currently being previewed by library staff and will be available to the public later in the spring.

CONSENT AGENDA

MOTION by Eldon Burk, seconded by Elaine Tejcek, to accept the Consent Agenda, as written. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

CONSENT AGENDA

Following monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$ 11,776.03
2. Petty Cash Expenditures	\$ 34.29
3. Budget Expenditures for March	\$ 415,946.92
4. Expenditures Year to Date	\$1,390,536.31
5. Revenue for March	\$ 12,804.18
6. Revenue Year to Date	\$ 619,193.65

MOTION by Eldon Burk, seconded by Elaine Tejcek, to approve, subject to audit, expenditures authorized by the Library Director and Board Representatives for library Warrant Registers as follows:

March 05, 2007	\$ 55,993.96
March 19, 2007	\$ 51,226.79
Total	\$ 107,220.75

ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Magerl, Tejcek. NAYS: None. MOTION CARRIED.

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MOTION by Eldon Burk, seconded by Elaine Tejcek, to approve, subject to audit, expenditures for salaries made by the Library Director as follows:

March 15, 2007	\$ 117,601.62
March 29, 2007	<u>\$ 118,811.13</u>
Total	\$ 236,412.75

ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Magerl, Tejcek. NAYS: None. MOTION CARRIED.

#### LIBRARY DIRECTOR'S REPORT

April 17, 2007

**Please note: I have received no official requests for confidential patron information since my last report.**

#### PERSONNEL

New employees for March/April 2007: Oswaldo Calvopina, Jr., IT Assistant, 03/29/07.

Resignations/Separations for March/April 2007: Naman Patel, Page, 04/06/07.

We have completed our interviews for the new Web Services Librarian position and have made an offer to our selected candidate.

#### STAFF DEVELOPMENT

Three staff members received Employee Bonus Awards for the first quarter of 2007. They are: Jill Franklin, Librarian II, Adult Services; Courtenay Simeone, Assistant Clerk, Circulation Services; and Becky Wenzel, Circulation Assistant, Circulation Services. They were nominated by other staff members and selected by me. They receive a cash award in addition to some small mementos.

The Inservice Day Committee is working on the plans for our annual Inservice Day on May 10. Martha Sloan is the committee chair.

We will be celebrating National Library Workers Day on April 17 with a brief reception with refreshments for the staff in the Library Conference Room immediately preceding the Board meeting.

We will continue our training for Coaching for Commitment on April 18. All supervisors attend these sessions led by Mary Jane Kepner.

Gail Bradley is the coach for the library's first book cart drill team. The team, as yet nameless, will give its first public performance at Des Plaines' Fourth of July Parade.

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## PATRON SERVICES

We have experienced a decrease in all areas of service except reference and readers' advisory in the youth services department. Use of the self-check has increased again, doubling its use from a year ago and increasing to 46% of the circulation of materials from the main library.

Circulation of materials continues its pattern of growth in use of non-print materials. In March, print materials represented 50% of the total items circulated. Of the youth services collection, print circulation represents 66% of the total circulation, and in the adult services collection, print circulation represents 41% of the total circulation. There were slight increases in circulation of DVDs and in foreign language fiction from the youth services collection.

There were 13,483 uses of our online reference sources during the month of March, but that, too, was a decrease (15%) from March 2006.

As you will see demonstrated, the Adult Services Department is addressing the potential for expanding library services to readers and researchers through our website. The Clickable Content grant will add interactivity to our web-based services.

## OTHER PROFESSIONAL ACTIVITIES

Since my last report I have attended the following meetings: Friends of the Library Roundtable (3/27), CCS Governing Board (3/28), Library Production Studio Videopalooza (3/29), and Chamber of Commerce Board Scholarship Committee (4/5). I gave a program on the library's history to the Women's Club at the Frisbie Senior Center on April 6. I will have attended the CCS Executive Committee (4/11) and the Chamber of Commerce Board of Directors (4/12).

## UNFINISHED BUSINESS

Noreen Lake asked for Board participation at "Defending Access with Confidence" at North Suburban Library Systems on May 10, 2007 beginning at 8:30 a.m. Board members who are interested in attending will contact Carol Kidd.

## NEW BUSINESS

MOTION by William Grice, seconded by George Magerl, to purchase two tickets to attend Super Star Volunteers Awards Program for Sandra Norlin and Maria Bahamon on April 26, 2007. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

President Lake asked Board members if they wanted Sandra Norlin to prepare a resolution that states that the Board of Trustees of the Des Plaines Public Library opposes state

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mandated internet filtering. The Board consensus was to "wait and see" what lawmakers propose in the Illinois House of Representatives.

The Board will participate in an all day retreat on Saturday, September 15, 2007.

President Lake asked for Board approval to purchase a wreath to be presented at the Des Plaines Memorial Day ceremony, which is held at the Lake Park.

MOTION by William Grice, seconded by Mary Ellicson, to authorize Library Director Sandra Norlin to purchase a wreath for the Memorial Day ceremony in an amount not to exceed \$100.00 and to present the wreath at the ceremony. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

President Lake asked Maria Bahamon, Eldon Burk and Mary Ellicson to send a letter to Mayor Arredia if interested in serving another term as Library Board Trustee.

Elaine Tejcek will resume writing a brief report about business conducted at the monthly Friends of the Library meetings, which will be included in the monthly board packets.

MOTION by Eldon Burk, seconded by Maria Bahamon, to approve payment to KD Repair in the amount of \$7,075.00 for a replacement generator for the mobile library, which is in the best interest of the Des Plaines Public Library and is a budgeted expense. ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Magerl, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Elaine Tejcek, to approve the purchase of an APC Server Rack in the amount of \$11,878.50, which is in the best interest of the Des Plaines Public Library and is a budgeted expense. ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Magerl, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by George Magerl, to approve the purchase of 80 Dell Computers in the amount of \$64,640.00, which is in the best interest of the Des Plaines Public Library and is a budgeted expense. ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Magerl, Tejcek. NAYS: None. MOTION CARRIED.

Board members asked if preteens and teenagers could use laptop computers in study rooms to minimize the noise on the fourth floor. Sandra Norlin stated that the laptop computers will be available for patron use inside the library and that library security monitors noise levels in the library.

MOTION by Elaine Tejcek, seconded by Mary Ellicson, to approve the purchase of 12 Dell Laptop Computers in the amount of \$14,783.88, which is in the best interest of the Des Plaines Public Library and is a budgeted expense. ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Magerl, Tejcek. NAYS: None. MOTION CARRIED.

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## ANNOUNCEMENTS

Sandra Norlin reported that the Des Plaines Public Library and Rotary Club of Des Plaines will host the "Do the Dewey" fundraiser on April 21, 2007. Sandra thanked Eldon Burk for procuring the food donations and Elaine Tejcek for acquiring raffles prizes and asked for volunteers to work at the "Dewey".

## CORRESPONDENCE

President Lake stated that she received a letter from State Representative Fred Crespo asking for Board support for House Bill 1434 to expand access to affordable higher education by enabling Harper College to offer bachelor degrees in Technology Management and Public Safety Administration/Homeland Security. The Board consensus was to support this legislation and to sign the petition sent by Representative Crespo and to ask Library Director Sandra Norlin to write a letter in support of the bill.

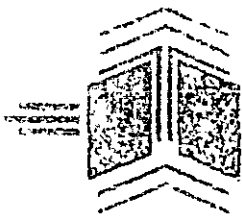
MOTION Elaine Tejcek, seconded George Magerl, to ask Library Director Sandra Norlin to compose a letter to State Representative Fred Crespo supporting House Bill 1434 and to send the letter to elected area officials in the House and Senate. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Noreen Lake informed the Board that in the April 2007 issue of the ILA Reporter that there was an article titled *Electronic Attendance at Meetings* and asked the Board if they wanted to discuss this or forward to the Management Committee. The Board asked that this subject be discussed at the next Management Committee meeting.

MOTION by William Grice, seconded by George Magerl, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 5:30 p.m.

Minutes prepared by Carol Kidd



Des Plaines Public Library

1501 Ellinwood Street  
Des Plaines, IL 60016-4553  
847.827.5551 phone  
847.827.7974 fax  
www.dppl.org

**VII.A.**

**BOARD OF TRUSTEES**  
Minutes of the Regular Meeting  
April 17, 2007

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, April 17, 2007. President Noreen Lake called the meeting to order at 4:06 p.m.

**ROLL CALL.**

Roll call indicated the following board members were present: Maria Bahamon, Eldon Burk, Mary Ellicson, William Grice, Noreen Lake, George Magerl, Elaine Tejcek.

Members Absent: Jerry Mahony, Rhys Read.

Also Present: Sandra Norlin, Martha Sloan, Leslie Steiner, Hector Marino, Carol Kidd, Roberta Johnson, Jill Franklin, Susan Farid, Barbara Saletnik, Mei-Na Chen, Christine Posinger, Kelli Phillips, Judy Reiss, Judy Clar, Matthew Bogusz.

**CONSIDERATION OF THE AGENDA.**

MOTION by Eldon Burk, seconded by William Grice, to accept the agenda, as presented.  
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

**INTRODUCTION OF STAFF MEMBERS – NATIONAL LIBRARY STAFF APPRECIATION DAY.**

Sandra Norlin explained to the Board that the library was celebrating National Library Workers Day and introduced staff who were in attendance at the Board meeting. Sandra introduced Roberta Johnson, Readers' Services Manager, Jill Franklin, Librarian II, Susan Farid, Head of Circulation Services, Barbara Saletnik, Assistant Head of Circulation Services, Mei-Na Chen, Page Supervisor, Christine Posinger, Librarian II, Kelli Phillips, Youth Services Assistant and Judy Reiss Youth Services Assistant. Staff who attended the meeting gave a brief description of the work that they do in the library.

**PUBLIC COMMENTS AND QUESTIONS**

None

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CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Carla Brookman.

Alderman Brookman was not in attendance.

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Sandra Norlin introduced Roberta Johnson, Readers' Services Manager and Jill Franklin, Librarian II who demonstrated three components of the grant project "Clickable Content." The new services are currently being previewed by library staff and will be available to the public later in the spring.

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MOTION by Elaine Tejcek, seconded by Mary Ellicson, to approve the purchase of 12 Dell Laptop Computers in the amount of \$14,783.88, which is in the best interest of the Des Plaines Public Library and is a budgeted expense. ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Magerl, Tejcek. NAYS: None. MOTION CARRIED.

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## ANNOUNCEMENTS

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## CORRESPONDENCE

President Lake stated that she received a letter from State Representative Fred Crespo asking for Board support for House Bill 1434 to expand access to affordable higher education by enabling Harper College to offer bachelor degrees in Technology Management and Public Safety Administration/Homeland Security. The Board consensus was to support this legislation and to sign the petition sent by Representative Crespo and to ask Library Director Sandra Norlin to write a letter in support of the bill.

MOTION Elaine Tejcek, seconded George Magerl, to ask Library Director Sandra Norlin to compose a letter to State Representative Fred Crespo supporting House Bill 1434 and to send the letter to elected area officials in the House and Senate. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Noreen Lake informed the Board that in the April 2007 issue of the ILA Reporter that there was an article titled *Electronic Attendance at Meetings* and asked the Board if they wanted to discuss this or forward to the Management Committee. The Board asked that this subject be discussed at the next Management Committee meeting.

MOTION by William Grice, seconded by George Magerl, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 5:30 p.m.

Minutes prepared by Carol Kidd

## VII.C.

**DES PLAINES PUBLIC LIBRARY  
FINANCE REPORT FOR APRIL 2007**

Monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$ 12,500.37
2. Petty Cash Expenditures	\$ 25.90
3. Budget Expenditures for April	\$ 413,164.74
4. Expenditures Year to Date	\$ 1,807,004.44
5. Revenue for April	\$ 18,187.43
6. Revenue Year to Date	\$ 2,426,258.06

Warrant Register

April 02, 2007	\$ 52,487.95
April 16, 2007	<u>\$ 47,954.64</u>
Total	\$ 100,442.59

Salaries

April 12, 2007	\$ 119,887.03
April 26, 2007	<u>\$ 121,627.46</u>
Total	\$ 241,514.49

## VII.C.

**DES PLAINES PUBLIC LIBRARY  
OVER THE COUNTER RECEIPTS FOR APRIL 2007**

	<u>Apr 2006</u>	<u>Apr 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>
Lost Materials	537.12	682.21	3,591.79	3,215.82
Fines	8,312.72	8,854.17	35,101.00	35,694.00
Damage	54.90	31.89	465.62	371.46
Fees	425.30	238.00	2,023.80	1,439.00
Copies	2,835.46	2,690.10	10,623.61	7,941.60
Miscellaneous	1.00	4.00	18.50	93.50
<b>Total</b>	<b>\$12,166.50</b>	<b>\$12,500.37</b>	<b>\$51,824.32</b>	<b>\$48,755.38</b>

**PETTY CASH EXPENDITURES - APRIL**

960070	Auto/Travel	\$16.78
960990	Misc Contractual Svcs	\$1.00
970110	Meals	<u>\$8.12</u>
Total		25.90

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 05/01/07

TIME: 15:11:57

CITY OF DES PLAINES  
PRINT BALANCE SHEETS BY FUND

PAGE NUMBER: 1  
STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")  
ACCOUNTING PERIOD: 4/07

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
101000	PETTY CASH	500.00	
102005	CASH PAYABLE 1944119043		51,481.83
102007	CASH PAYROLL 1944652940	.00	
102008	CASH DEPOSIT 1944650243	976,609.33	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102026	CASH FIRST BANK ACCUMULTN	.00	
102051	CASH PLAINSBANK ACCUMULTN	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	977,109.33	51,481.83
104003	INVESTMENTS-US OBLIGATION	.00	
104006	INVESTMENTS-CERTIF OF DEP	.00	
104030	INVESTMENTS-ACCUMULATION	.00	
104031	INVESTMENTS-EARLE	.00	
104032	INVESTMENTS-DUNCAN	.00	
104033	INVESTMENTS-DOWNING	.32	
104075	PMA - FINANCIAL NETWORK	.00	
104077	INVEST-LIBRARY FOUNDATION	4,427.00	
	TOTAL INVESTMENTS	4,427.32	.00
115400	RECEIVABLE-ACCRUED INTRST	.00	
115410	RECEIVABLE-INTEREST EARNS	.00	
118000	RECEIVABLE-PROPERTY TAXES	6,059,950.10	
	TOTAL ACCOUNTS RECEIVABLE	6,059,950.10	.00
119125	RECEIVABLE-GRANTS	27,815.00	
	TOTAL RECEIVABLE-SALES TAX	27,815.00	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
119301	PREPAID EXPENSE	.00	
	TOTAL PREPAID ITEMS	.00	.00
204201	FIXED ASSETS-LIB EQUIP	.00	
209900	FIXED ASSETS-ACUMLTD DEPC	.00	
	TOTAL FIXED ASSETS	.00	.00
	TOTAL ASSETS	7,069,301.75	51,481.83
401000	ACCOUNTS PAYABLE	1,081.00	
401001	AUDIT ACCOUNTS PAYABLE	3,041.79	
410020	ESCROW DEPOSITS		.00
	TOTAL DEPOSITS	.00	.00
430010	DUE TO-CORPORATE GENL		.00

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DATE: 05/01/07

CITY OF DES PLAINES

STATMN11

TIME: 15:11:57

PRINT BALANCE SHEETS BY FUND

SELECTION CRITERIA: genledgr.fund in ("201","202")

ACCOUNTING PERIOD: 4/07

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
430080	DUE TO-EMPL RETRMNT TRUST		.00
430099	DUE TO OTHER FUNDS		32,024.00
	TOTAL DUE TO-OTHER FUNDS	.00	32,024.00
450030	ACCRUED LIAB-COMP ABSENCE		.00
450040	ACCRUED PAYROLL		.00
	TOTAL ACCRUED LIABILITIES	.00	.00
470000	DEFERRED REV-PROPERTY TAX		6,013,933.00
470100	LIBRARY DEFERRED REVENUE		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	4,122.79	6,045,957.00
	TOTAL LIABILITIES	4,122.79	6,045,957.00
700110	EXPENDITURE CONTROL	1,807,004.44	
700120	REVENUE CONTROL		2,418,013.30
700130	ENCUMBRANCE CONTROL		.00
700140	RESERVE FOR ENCUMBRANCE		.00
700150	EXP. BUDGET CONTROL		6,412,187.00
700160	REV. BUDGET CONTROL	6,412,187.00	
700170	BUDGET FUND BALANCE		.88
	TOTAL SYSTEM CONTROL	8,219,191.44	8,830,201.18
720010	FUND BAL-RESRV-GIFT TRUST		.00
	TOTAL FUND BALANCE-RESERVED	.00	.00
730000	FUND BALANCE-UNRESERVED		364,975.97
	TOTAL FUND EQUITY	.00	364,975.97
	TOTAL EQUITIES	8,219,191.44	9,195,177.15
	TOTAL LIBRARY FUND	15,292,615.98	15,292,615.98

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DATE: 05/01/07

CITY OF DES PLAINES

TIME: 15:11:57

PRINT BALANCE SHEETS BY FUND

SELECTION CRITERIA: genledgr.fund in ("201","202")

ACCOUNTING PERIOD: 4/07

FUND - 202 - LIBRARY CAPITAL PROJ FUND

ACCOUNT	TITLE	DEBITS	CREDITS
102005	CASH PAYABLE 1944119043	.00	
102008	CASH DEPOSIT 1944650243	734.16	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	734.16	.00
104075	PMA - FINANCIAL NETWORK	521,288.20	
	TOTAL INVESTMENTS	521,288.20	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
	TOTAL ASSETS	522,022.36	.00
401000	ACCOUNTS PAYABLE		.00
401001	AUDIT ACCOUNTS PAYABLE		.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	.00	.00
	TOTAL LIABILITIES	.00	.00
700110	EXPENDITURE CONTROL		.00
700120	REVENUE CONTROL		8,244.76
700150	EXP. BUDGET CONTROL		104,950.00
700160	REV. BUDGET CONTROL	205,000.00	
700170	BUDGET FUND BALANCE		100,049.34
	TOTAL SYSTEM CONTROL	205,000.00	213,244.10
730000	FUND BALANCE-UNRESERVED		513,778.26
	TOTAL FUND EQUITY	.00	513,778.26
	TOTAL EQUITIES	205,000.00	727,022.36
	TOTAL LIBRARY CAPITAL PROJ FUND	727,022.36	727,022.36
	TOTAL REPORT	16,019,638.34	16,019,638.34



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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 05/01/07

TIME: 15:13:54

CITY OF DES PLAINES  
REVENUE STATUS REPORT

PAGE NUMBER: 1

REVSTALL

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 4/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION- TITLE NOT FOUND

1ST SUBTOTAL-800000 TAXES

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
810020	PROPERTY TAXES 2003	.00	.00	.00	-11,320.17	11,320.17	.00
810021	PROPERTY TAXES 2004	.00	.00	.00	-11,358.69	11,358.69	.00
810022	PROPERTY TAXES 2005	50,000.00	.00	.00	51,315.07	-1,315.07	102.63
810023	PROPERTY TAXES 2006	5,954,939.00	.00	.00	2,304,506.63	3,650,432.37	38.70
TOTAL TAXES		6,004,939.00	.00	.00	2,333,142.84	3,671,796.16	38.85

FUND-201 LIBRARY FUND

ORGANIZATION- TITLE NOT FOUND

1ST SUBTOTAL-820000 INTERGOVERNMENTAL REVENUE

810800	PERSONAL PROP REPL TAX	92,988.00	.00	.00	.00	92,988.00	.00
822040	STATE GRANT:PER CAPITA	72,000.00	.00	.00	.00	72,000.00	.00
822095	STATE GRANT:LIBRARY	30,260.00	.00	.00	20,710.00	9,550.00	68.44
TOTAL	INTERGOVERNMENTAL REVEN	195,248.00	.00	.00	20,710.00	174,538.00	10.61

FUND-201 LIBRARY FUND

ORGANIZATION- TITLE NOT FOUND

1ST SUBTOTAL-850000 FINES

850102	LIBRARY FINES	110,000.00	9,393.23	.00	40,110.34	69,889.66	36.46
TOTAL FINES		110,000.00	9,393.23	.00	40,110.34	69,889.66	36.46

FUND-201 LIBRARY FUND

ORGANIZATION- TITLE NOT FOUND

1ST SUBTOTAL-850200 FEES AND SERVICES

850201	COPYING FEE	40,000.00	2,085.35	.00	8,982.80	31,017.20	22.46
850215	SPECIAL PROGRAMS & EVENT	20,000.00	.00	.00	4,946.29	15,053.71	24.73
TOTAL FEES AND SERVICES		60,000.00	2,085.35	.00	13,929.09	46,070.91	23.22

FUND-201 LIBRARY FUND

ORGANIZATION- TITLE NOT FOUND

1ST SUBTOTAL-890000 OTHER REVENUE

890010	INTEREST INCOME	5,000.00	.00	.00	1,547.02	3,452.98	30.94
890050	SALE OF FIXED ASSETS	2,000.00	.00	.00	.00	2,000.00	.00
899900	MISCELLANEOUS REVENUE	35,000.00	6,708.85	.00	8,574.01	26,425.99	24.50
TOTAL OTHER REVENUE		42,000.00	6,708.85	.00	10,121.03	31,878.97	24.10

TOTAL TITLE NOT FOUND 6,412,187.00 18,187.43 .00 2,418,013.30 3,994,173.70 37.71

TOTAL LIBRARY FUND 6,412,187.00 18,187.43 .00 2,418,013.30 3,994,173.70 37.71

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 05/01/07

TIME: 15:13:54

CITY OF DES PLAINES  
REVENUE STATUS REPORT

PAGE NUMBER: 2  
REVST11

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 4/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-890000 OTHER REVENUE

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
890010	INTEREST INCOME	1,000.00	.00	.00	8,244.76	-7,244.76	824.48
899900	MISCELLANEOUS REVENUE	3,900.00	.00	.00	.00	3,900.00	.00
899920	LIBRARY DONATIONS	100.00	.00	.00	.00	100.00	.00
TOTAL OTHER REVENUE		5,000.00	.00	.00	8,244.76	-3,244.76	164.90

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-898000 OTHER FINANCING SOURCES

898902	TRANSFER FROM LIB FUND	200,000.00	.00	.00	.00	200,000.00	.00
TOTAL OTHER FINANCING SOURCES		200,000.00	.00	.00	.00	200,000.00	.00
TOTAL TITLE NOT FOUND		205,000.00	.00	.00	8,244.76	196,755.24	4.02
TOTAL LIBRARY CAPITAL PROJ FU		205,000.00	.00	.00	8,244.76	196,755.24	4.02

TOTAL REPORT		6,617,187.00	18,187.43	.00	2,426,258.06	4,190,928.94	36.67
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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 05/01/07

TIME: 15:14:45

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1

EXPSTA11

SECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 4/07

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT

TOALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL

PAGE BREAKS ON: FUND, ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-910000 SALARIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
910100	SALARIES	2,377,624.00	153,742.49	.00	662,165.25	1,715,458.75	27.85
910200	TEMPORARY WAGES	983,825.00	67,705.58	.00	298,362.03	685,462.97	30.33
910400	NON-SUPERVISORY OVERTIME	250.00	.00	.00	.00	250.00	.00
910500	VACATION PAY	.00	11,746.10	.00	52,772.51	-52,772.51	.00
910600	SICK PAY	.00	7,936.90	.00	26,821.09	-26,821.09	.00
910700	HOLIDAY PAY	.00	383.42	.00	33,002.32	-33,002.32	.00
910950	EXCESS SICK HRS PAY OUT	3,500.00	.00	.00	.00	3,500.00	.00
	TOTAL SALARIES	3,365,199.00	241,514.49	.00	1,073,123.20	2,292,075.80	31.89

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-918000 BENEFITS

918010	UNEMPLOYMENT COMPENSATIO	2,459.00	.00	.00	.00	2,459.00	.00
918020	EMPLOYER CONTR-F.I.C.A.	256,768.00	18,167.93	.00	80,735.02	176,032.98	31.44
918021	EMPLOYER CONTR-I.M.R.F.	304,929.00	21,872.42	.00	97,162.72	207,766.28	31.86
918030	EAP PROGRAM	705.00	.00	.00	.00	705.00	.00
918040	LIFE INS PREMIUMS	8,136.00	715.00	.00	2,813.80	5,322.20	34.58
918050	MEDICAL INS PREMIUMS	398,427.00	30,208.67	.00	134,165.18	264,261.82	33.67
918055	DENTAL INSURANCE PREMIUM	25,401.00	1,825.86	.00	8,090.44	17,310.56	31.85
918070	WORKERS COMPENSATION	8,296.00	642.52	.00	2,546.67	5,749.33	30.70
918085	RHS PLAN PAYOUT	2,340.00	.00	.00	.00	2,340.00	.00
	TOTAL BENEFITS	1,007,461.00	73,432.40	.00	325,513.83	681,947.17	32.31

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

920100	LITIGATION & LEGAL FEES	10,000.00	.00	.00	.00	10,000.00	.00
920105	COSTS OF LITIGATION	1,000.00	.00	.00	.00	1,000.00	.00
920110	PROFESSIONAL CONSULTING	62,550.00	2,632.00	.00	3,661.02	58,888.98	5.85
920120	COMMUNICATION SERVICES	22,040.00	1,272.27	.00	5,418.36	16,621.64	24.58
920140	DATA PROCESSING SERVICES	81,113.00	4,054.88	.00	5,637.14	75,475.86	6.95
920202	CONFERENCES	18,029.00	1,121.90	.00	4,194.76	13,834.24	23.27
920204	TRAINING	5,216.00	120.00	.00	455.00	4,761.00	8.72
920205	TUITION REIMBURSEMENTS	5,000.00	128.14	.00	628.14	4,371.86	12.56
920206	SEMINARS	1,500.00	.00	.00	.00	1,500.00	.00
920220	MEMBERSHIP DUES	6,000.00	100.00	.00	1,179.00	4,821.00	19.65
920225	LICENSING/TITLES	250.00	.00	.00	.00	250.00	.00
920230	PUBLICATION OF NOTICES	3,000.00	1,600.00	.00	2,995.25	4.75	99.84
920850	SUBSIDY:1994 E.R.P. TRAN	3,984.00	.00	.00	.00	3,984.00	.00
930010	PROPERTY/LIAB CONTRIBUTI	29,707.00	.00	.00	.00	29,707.00	.00
930010	R & M EQUIPMENT	72,275.00	1,287.36	.00	31,173.53	41,101.47	43.13
930020	R & M BLDGS & STRUCTURES	52,795.00	8,571.45	.00	15,076.40	37,718.60	28.56
930030	R & M VEHICLES	10,600.00	.00	.00	.00	10,600.00	.00

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 05/01/07

TIME: 15:14:45

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 2

EXPST11

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 4/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
930195	BOOK BINDING & REPAIR	2,500.00	.00	.00	108.19	2,391.81	4.33
930210	RENTAL OF EQUIPMENT	1,500.00	.00	.00	.00	1,500.00	.00
930320	CLEANING:CUSTODIAL SERV	46,980.00	6,015.16	.00	15,001.16	31,978.84	31.93
930490	REFUSE CONTRACT	3,600.00	.00	.00	503.00	3,097.00	13.97
960070	AUTO/TRAVEL EXPENSES	6,275.00	181.11	.00	1,001.91	5,273.09	15.97
960210	SPECIAL EVENT PROGRAMMIN	33,000.00	4,180.12	.00	10,312.15	22,687.85	31.25
960990	MISC CONTRACTUAL SVCS	108,340.00	7,110.00	.00	24,951.36	83,388.64	23.03
TOTAL CONTRACTUAL SERVICES		587,254.00	38,374.39	.00	122,296.37	464,957.63	20.83

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-970000 COMMODITIES

970000	SUPPLIES	79,420.00	3,353.64	.00	22,370.77	57,049.23	28.17
970110	MEALS (PRSNRS/WRKRS/VOLS	2,600.00	700.00	.00	745.00	1,855.00	28.65
970170	JANITORIAL	19,000.00	.00	.00	2,729.13	16,270.87	14.36
970260	POSTAGE AND PARCEL	13,000.00	2,041.22	.00	4,754.50	8,245.50	36.57
970270	PRINTING-REPROD-BINDING	10,600.00	730.00	.00	5,928.50	4,671.50	55.93
970500	PURCHASE OF WATER	8,000.00	.00	.00	771.89	7,228.11	9.65
970600	BOOKS	497,000.00	38,331.23	.00	110,377.55	386,622.45	22.21
970610	AUDIO MATERIALS	80,000.00	5,248.73	.00	12,404.08	67,595.92	15.51
970620	SUBSCRIPTIONS & BOOKS	68,000.00	1,517.65	.00	59,273.19	8,726.81	87.17
970630	VISUAL MATERIALS	81,000.00	7,651.93	.00	20,587.34	60,412.66	25.42
970640	AUTOMATED REFERENCE MAT'	106,000.00	130.00	.00	32,790.25	73,209.75	30.93
970810	NATURAL GAS	26,000.00	.00	.00	2,554.28	23,445.72	9.82
970820	ELECTRICITY	500.00	.00	.00	.00	500.00	.00
970840	DIESEL	2,000.00	.00	.00	.00	2,000.00	.00
970850	GASOLINE	1,500.00	.00	.00	.00	1,500.00	.00
970900	EQUIPMENT <\$5,000	15,161.00	436.86	.00	436.86	14,724.14	2.88
TOTAL COMMODITIES		1,009,781.00	60,141.26	.00	275,723.34	734,057.66	27.31

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	23,850.00	.00	.00	.00	23,850.00	.00
980420	COMPUTER SOFTWARE	36,590.00	.00	.00	8,645.50	27,944.50	23.63
980600	FURNITURE & FIXTURES	32,650.00	-1,855.00	.00	-1,855.00	34,505.00	-5.68
TOTAL CAPITAL EXPENDITURES		93,090.00	-1,855.00	.00	6,790.50	66,299.50	7.29

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

990935	TRANS TO D/S: 2002A BOND	15,442.00	.00	.00	.00	15,442.00	.00
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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 05/01/07

TIME: 15:14:45

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 3  
EXPST11

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 4/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
990940	TRANS TO LIB CAP PROJ FN	200,000.00	.00	.00	.00	200,000.00	.00
990955	TRANS TO D/S: 2003B BOND	12,040.00	.00	.00	.00	12,040.00	.00
993000	CONTINGENCY RESERVE	50,000.00	.00	.00	.00	50,000.00	.00
	TOTAL OTHER FUNDING ACTIVITIE	277,482.00	.00	.00	.00	277,482.00	.00
	TOTAL LIBRARY SERVICES	6,340,267.00	411,607.54	.00	1,803,447.24	4,536,819.76	28.44

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 05/01/07

TIME: 15:14:45

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 4  
EXPSTA11

SECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 4/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION-2130 IL LIBRARY PER CAP GRANT  
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920210	IN-SERVICE TRAINING	6,700.00	67.20	.00	67.20	6,632.80	1.00
960210	SPECIAL EVENT PROGRAMMIN	10,500.00	.00	.00	.00	10,500.00	.00
960990	MISC CONTRACTUAL SVCS	31,320.00	.00	.00	.00	31,320.00	.00
	TOTAL CONTRACTUAL SERVICES	48,520.00	67.20	.00	67.20	48,452.80	.14

FUND-201 LIBRARY FUND  
ORGANIZATION-2130 IL LIBRARY PER CAP GRANT  
1ST SUBTOTAL-970000 COMMODITIES

970260	POSTAGE AND PARCEL	5,850.00	.00	.00	2,000.00	3,850.00	34.19
970270	PRINTING-REPROD-BINDING	17,550.00	1,490.00	.00	1,490.00	16,060.00	8.49
	TOTAL COMMODITIES	23,400.00	1,490.00	.00	3,490.00	19,910.00	14.91
	TOTAL IL LIBRARY PER CAP GRAN	71,920.00	1,557.20	.00	3,557.20	68,362.80	4.95
	TOTAL LIBRARY FUND	6,412,187.00	413,164.74	.00	1,807,004.44	4,605,182.56	28.18

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 05/01/07

TIME: 15:14:45

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 5  
EXPST11

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 4/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND

ORGANIZATION-202F LIBRARY CAPITAL PROJECTS

1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
980410	COMPUTER HARDWARE	84,950.00	.00	.00	.00	84,950.00	.00
980600	FURNITURE & FIXTURES	20,000.00	.00	.00	.00	20,000.00	.00
	TOTAL CAPITAL EXPENDITURES	104,950.00	.00	.00	.00	104,950.00	.00
	TOTAL LIBRARY CAPITAL PROJECT	104,950.00	.00	.00	.00	104,950.00	.00
	TOTAL LIBRARY CAPITAL PROJ FU	104,950.00	.00	.00	.00	104,950.00	.00
TOTAL REPORT		6,517,137.00	413,164.74	.00	1,807,004.44	4,710,132.56	27.73

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 05/07/07

TIME: 13:29:53

CITY OF DES PLAINES  
PRINT BALANCE SHEETS BY FUND

PAGE NUMBER: 1  
STATM11

SELECTION CRITERIA: genledgr.fund in ("201","202")  
ACCOUNTING PERIOD: 13/06

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
101000	PETTY CASH	500.00	
102005	CASH PAYABLE 1944119043	.00	
102007	CASH PAYROLL 1944652940	.00	
102008	CASH DEPOSIT 1944650243	111,994.83	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102026	CASH FIRST BANK ACCUMULTN	.00	
102051	CASH PLAINSBANK ACCUMULTN	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	112,494.83	.00
104003	INVESTMENTS-US OBLIGATION	.00	
104006	INVESTMENTS-CERTIF OF DEP	.00	
104030	INVESTMENTS-ACCUMULATION	.00	
104031	INVESTMENTS-EARLE	.00	
104032	INVESTMENTS-DUNCAN	.00	
104033	INVESTMENTS-DOWNING	.32	
104075	PMA - FINANCIAL NETWORK	359,137.76	
104077	INVEST-LIBRARY FOUNDATION	4,427.00	
	TOTAL INVESTMENTS	363,565.08	.00
115400	RECEIVABLE-ACCRUED INTRST	.00	
115410	RECEIVABLE-INTEREST EARNS	.00	
118000	RECEIVABLE-PROPERTY TAXES	6,059,950.10	
	TOTAL ACCOUNTS RECEIVABLE	6,059,950.10	.00
119125	RECEIVABLE-GRANTS	27,815.00	
	TOTAL RECEIVABLE-SALES TAX	27,815.00	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
119301	PREPAID EXPENSE	1,202.00	
	TOTAL PREPAID ITEMS	1,202.00	.00
204201	FIXED ASSETS-LIB EQUIP	.00	
209900	FIXED ASSETS-ACUMLTD DEPC	.00	
	TOTAL FIXED ASSETS	.00	.00
	TOTAL ASSETS	6,565,027.01	.00
401000	ACCOUNTS PAYABLE		157,134.95
401001	AUDIT ACCOUNTS PAYABLE	3,041.79	
410020	ESCROW DEPOSITS		.00
	TOTAL DEPOSITS	.00	.00
430010	DUE TO-CORPORATE GENL		.00



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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 05/07/07

TIME: 13:29:53

CITY OF DES PLAINES  
PRINT BALANCE SHEETS BY FUND

PAGE NUMBER: 2  
STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")  
ACCOUNTING PERIOD: 13/06

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
430080	DUE TO-EMPL RETRMNT TRUST		.00
430099	DUE TO OTHER FUNDS		32,024.00
	TOTAL DUE TO-OTHER FUNDS	.00	32,024.00
450030	ACCRUED LIAB-COMP ABSENCE		.00
450040	ACCRUED PAYROLL		88,124.62
	TOTAL ACCRUED LIABILITIES	.00	88,124.62
470000	DEFERRED REV-PROPERTY TAX		6,013,933.00
470100	LIBRARY DEFERRED REVENUE		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	3,041.79	6,291,216.57
	TOTAL LIABILITIES	3,041.79	6,291,216.57
700110	EXPENDITURE CONTROL	5,757,657.47	
700120	REVENUE CONTROL		6,112,951.31
700130	ENCUMBRANCE CONTROL		.00
700140	RESERVE FOR ENCUMBRANCE		.00
700150	EXP. BUDGET CONTROL		6,213,473.00
700160	REV. BUDGET CONTROL	6,113,473.00	
700170	BUDGET FUND BALANCE	99,999.12	
	TOTAL SYSTEM CONTROL	11,971,129.59	12,326,424.31
720010	FUND BAL-RESRV-GIFT TRUST		.00
	TOTAL FUND BALANCE-RESERVED	.00	.00
730000	FUND BALANCE-UNRESERVED	78,442.49	
	TOTAL FUND EQUITY	78,442.49	.00
	TOTAL EQUITIES	12,049,572.08	12,326,424.31
	TOTAL LIBRARY FUND	18,617,640.88	18,617,640.88

SELECTION CRITERIA: genledgr.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

FUND - 202 - LIBRARY CAPITAL PROJ FUND

ACCOUNT	TITLE	DEBITS	CREDITS
102005	CASH PAYABLE 1944119043	.00	
102008	CASH DEPOSIT 1944650243	3,745.68	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	3,745.68	.00
104075	PMA - FINANCIAL NETWORK	513,053.94	
	TOTAL INVESTMENTS	513,053.94	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
	TOTAL ASSETS	516,799.62	.00
401000	ACCOUNTS PAYABLE		3,022.02
401001	AUDIT ACCOUNTS PAYABLE		.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	.00	3,022.02
	TOTAL LIABILITIES	.00	3,022.02
700110	EXPENDITURE CONTROL	47,237.19	
700120	REVENUE CONTROL		163,966.27
700150	EXP. BUDGET CONTROL		104,900.00
700160	REV. BUDGET CONTROL	154,000.00	
700170	BUDGET FUND BALANCE		49,099.34
	TOTAL SYSTEM CONTROL	201,237.19	317,965.61
730000	FUND BALANCE-UNRESERVED		397,049.18
	TOTAL FUND EQUITY	.00	397,049.18
	TOTAL EQUITIES	201,237.19	715,014.79
	TOTAL LIBRARY CAPITAL PROJ FUND	718,036.81	718,036.81
	TOTAL REPORT	19,335,677.69	19,335,677.69

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SUNGARD PENTAMATION INC - FUND ACCOUNTING  
 DATE: 05/07/07  
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CITY OF DES PLAINES  
 REVENUE STATUS REPORT

PAGE NUMBER: 1  
 REVST11

SELECTION CRITERIA: orgn.fund in ("201", "202")  
 ACCOUNTING PERIOD: 13/06

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT  
 TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL  
 PAGE BREAKS ON: FUND, ORGANIZATION

FUND-201 LIBRARY FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-800000 TAXES

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
810019	PROPERTY TAXES 2002	.00	-2,263.77	.00	-23,406.54	23,406.54	.00
810020	PROPERTY TAXES 2003	.00	-151.38	.00	-13,962.41	13,962.41	.00
810021	PROPERTY TAXES 2004	50,000.00	-43,127.77	.00	46,087.17	3,912.83	92.17
810022	PROPERTY TAXES 2005	5,660,485.00	111,238.85	.00	5,687,690.19	-27,205.19	100.48
TOTAL TAXES		5,710,485.00	65,695.93	.00	5,696,408.41	14,076.59	99.75

FUND-201 LIBRARY FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-820000 INTERGOVERNMENTAL REVENUE

810800	PERSONAL PROP REPL TAX	92,988.00	.00	.00	92,988.00	.00	100.00
822040	STATE GRANT:PER CAPITA	74,000.00	.00	.00	70,127.77	3,872.23	94.77
822095	STATE GRANT:LIBRARY	52,000.00	.00	.00	48,174.00	3,826.00	92.64
TOTAL INTERGOVERNMENTAL REVEN		218,988.00	.00	.00	211,289.77	7,698.23	96.48

FUND-201 LIBRARY FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-850000 FINES

850102	LIBRARY FINES	110,000.00	-10.00	.00	113,416.19	-3,416.19	103.11
TOTAL FINES		110,000.00	-10.00	.00	113,416.19	-3,416.19	103.11

FUND-201 LIBRARY FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-850200 FEES AND SERVICES

850201	COPYING FEE	30,000.00	.00	.00	36,685.11	-6,685.11	122.28
850215	SPECIAL PROGRAMS & EVENT	3,000.00	.00	.00	3,954.78	-954.78	131.83
TOTAL FEES AND SERVICES		33,000.00	.00	.00	40,639.89	-7,639.89	123.15

FUND-201 LIBRARY FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-890000 OTHER REVENUE

890010	INTEREST INCOME	5,000.00	9,430.66	.00	15,196.48	-10,196.48	303.93
890050	SALE OF FIXED ASSETS	2,000.00	.00	.00	.00	2,000.00	.00
899900	MISCELLANEOUS REVENUE	34,000.00	-.25	.00	36,000.57	-2,000.57	105.88
TOTAL OTHER REVENUE		41,000.00	9,430.41	.00	51,197.05	-10,197.05	124.87

TOTAL TITLE NOT FOUND 6,113,473.00 75,116.34 .00 6,112,951.31 521.69 99.99

TOTAL LIBRARY FUND 6,113,473.00 75,116.34 .00 6,112,951.31 521.69 99.99

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

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CITY OF DES PLAINES  
REVENUE STATUS REPORT

PAGE NUMBER: 2  
REVSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-890000 OTHER REVENUE

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
890010	INTEREST INCOME	.00	13,062.90	.00	13,966.27	-13,966.27	.00
899900	MISCELLANEOUS REVENUE	4,000.00	.00	.00	.00	4,000.00	.00
TOTAL OTHER REVENUE		4,000.00	13,062.90	.00	13,966.27	-9,966.27	349.16

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-898000 OTHER FINANCING SOURCES

898902	TRANSFER FROM LIB FUND	150,000.00	.00	.00	150,000.00	.00	100.00
TOTAL OTHER FINANCING SOURCES		150,000.00	.00	.00	150,000.00	.00	100.00
TOTAL TITLE NOT FOUND		154,000.00	13,062.90	.00	163,966.27	-9,966.27	106.47
T	LIBRARY CAPITAL PROJ FU	154,000.00	13,062.90	.00	163,966.27	-9,966.27	106.47
TOTAL REPORT		6,267,473.00	88,179.24	.00	6,276,917.58	-9,444.58	100.15

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-910000 SALARIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
910100	SALARIES	2,301,284.00	29,097.44	.00	1,897,101.40	404,182.60	82.44
910200	TEMPORARY WAGES	947,953.00	30,022.15	.00	859,110.66	88,842.34	90.63
910400	NON-SUPERVISORY OVERTIME	250.00	.00	.00	64.99	185.01	26.00
910500	VACATION PAY	.00	10,480.95	.00	161,860.92	-161,860.92	.00
910600	SICK PAY	.00	1,840.16	.00	106,550.33	-106,550.33	.00
910700	HOLIDAY PAY	.00	16,683.92	.00	80,171.29	-80,171.29	.00
910950	EXCESS SICK HRS PAY OUT	3,500.00	.00	.00	2,574.56	925.44	73.56
	TOTAL SALARIES	3,252,987.00	88,124.62	.00	3,107,434.15	145,552.85	95.53

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-918000 BENEFITS

918000	EMPLOYER CONTR-F.I.C.A.	248,043.00	.00	.00	231,756.81	16,286.19	93.43
918021	EMPLOYER CONTR-I.M.R.F.	295,069.00	.00	.00	280,712.04	14,356.96	95.13
918040	LIFE INS PREMIUMS	8,765.00	699.60	.00	8,734.00	31.00	99.65
918050	MEDICAL INS PREMIUMS	490,513.00	.00	.00	357,959.83	132,553.17	72.98
918055	DENTAL INSURANCE PREMIUM	33,073.00	.00	.00	23,970.10	9,102.90	72.48
918070	WORKERS COMPENSATION	.00	313.06	.00	8,518.62	-8,518.62	.00
918085	RHS PLAN PAYOUT	.00	2,246.61	.00	4,586.44	-4,586.44	.00
	TOTAL BENEFITS	1,075,463.00	3,259.27	.00	916,237.84	159,225.16	85.19

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

920100	LITIGATION & LEGAL FEES	10,000.00	.00	.00	2,057.25	7,942.75	20.57
920105	COSTS OF LITIGATION	1,000.00	.00	.00	13.25	986.75	1.33
920110	PROFESSIONAL CONSULTING	59,000.00	13,250.00	.00	41,793.09	17,206.91	70.84
920120	COMMUNICATION SERVICES	17,000.00	1,240.95	.00	20,151.53	-3,151.53	118.54
920140	DATA PROCESSING SERVICES	75,000.00	7,054.18	.00	78,463.69	-3,463.69	104.62
920202	CONFERENCES	8,738.00	4,738.27	.00	7,300.82	1,437.18	83.55
920204	TRAINING	4,600.00	1,420.00	.00	12,363.83	-7,763.83	268.78
920205	TUITION REIMBURSEMENTS	5,000.00	1,657.17	.00	4,973.54	26.46	99.47
920206	SEMINARS	250.00	900.00	.00	1,169.98	-919.98	467.99
920210	IN-SERVICE TRAINING	.00	.00	.00	850.00	-850.00	.00
920220	MEMBERSHIP DUES	6,000.00	.00	.00	8,119.00	-2,119.00	135.32
920225	LICENSING/TITLES	250.00	.00	.00	140.00	110.00	56.00
920230	PUBLICATION OF NOTICES	2,000.00	.00	.00	2,322.00	-322.00	116.10
920850	SUBSIDY:1994 E.R.P. TRAN	3,500.00	.00	.00	539.09	2,960.91	15.40
920900	PROPERTY/LIAB CONTRIBUTI	29,119.00	.00	.00	29,119.00	.00	100.00
930000	R & M EQUIPMENT	76,290.00	5,860.72	.00	88,434.13	-12,144.13	115.92
930020	R & M BLDGS & STRUCTURES	68,897.00	5,124.15	.00	50,677.94	18,219.06	73.56
930030	R & M VEHICLES	4,500.00	.00	.00	3,931.64	568.36	87.37
930195	BOOK BINDING & REPAIR	2,500.00	.00	.00	1,248.35	1,251.65	49.93

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 05/07/07

TIME: 13:38:03

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 2  
EXPSTALL

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
930210	RENTAL OF EQUIPMENT	1,500.00	.00	.00	825.00	675.00	55.00
930320	CLEANING:CUSTODIAL SERV	46,980.00	1,130.00	.00	49,202.45	-2,222.45	104.73
930490	REFUSE CONTRACT	3,600.00	503.00	.00	5,965.00	-2,365.00	165.69
960070	AUTO/TRAVEL EXPENSES	3,070.00	1,903.87	.00	3,331.31	-261.31	108.51
960210	SPECIAL EVENT PROGRAMMIN	23,000.00	3,915.73	.00	29,227.90	-6,227.90	127.08
960990	MISC CONTRACTUAL SVCS	92,695.00	3,785.67	.00	66,875.81	25,819.19	72.15
	TOTAL CONTRACTUAL SERVICES	544,489.00	52,483.71	.00	509,095.60	35,393.40	93.50

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-970000 COMMODITIES

970100	SUPPLIES	88,000.00	6,947.71	.00	58,284.70	29,715.30	66.23
970170	MEALS (PRSNRS/WRKRS/VOLS	1,600.00	69.03	.00	1,596.51	3.49	99.78
970170	JANITORIAL	19,000.00	800.57	.00	18,964.96	35.04	99.82
970260	POSTAGE AND PARCEL	12,300.00	1,924.00	.00	9,563.73	2,736.27	77.75
970270	PRINTING-REPROD-BINDING	3,000.00	3,487.00	.00	19,976.69	-16,976.69	665.89
970500	PURCHASE OF WATER	8,000.00	1,050.05	.00	6,547.98	1,452.02	81.85
970600	BOOKS	492,000.00	27,925.07	.00	479,099.75	12,900.25	97.38
970610	AUDIO MATERIALS	76,000.00	5,126.80	.00	69,014.84	6,985.16	90.81
970620	SUBSCRIPTIONS & BOOKS	68,000.00	2,428.76	.00	69,563.72	-1,563.72	102.30
970630	VISUAL MATERIALS	76,000.00	334.84	.00	70,641.71	5,358.29	92.95
970640	AUTOMATED REFERENCE MAT'	106,000.00	3,932.00	.00	101,922.84	4,077.16	96.15
970810	NATURAL GAS	26,000.00	12,460.62	.00	23,750.63	2,249.37	91.35
970820	ELECTRICITY	500.00	.00	.00	.00	500.00	.00
970840	DIESEL	2,000.00	.00	.00	.00	2,000.00	.00
970850	GASOLINE	1,500.00	.00	.00	.00	1,500.00	.00
970900	EQUIPMENT <\$5,000	2,650.00	.00	.00	4,137.69	-1,487.69	156.14
	TOTAL COMMODITIES	982,550.00	66,486.45	.00	933,065.75	49,484.25	94.96

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980410	COMPUTER HARDWARE	11,000.00	6,825.00	.00	10,161.30	838.70	92.38
980420	COMPUTER SOFTWARE	42,060.00	340.00	.00	22,076.31	19,983.69	52.49
980600	FURNITURE & FIXTURES	3,250.00	1,880.00	.00	10,929.75	-7,679.75	336.30
	TOTAL CAPITAL EXPENDITURES	56,310.00	9,045.00	.00	43,167.36	13,142.64	76.66

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

990935	TRANS TO D/S: 2002A BOND	16,326.00	.00	.00	16,326.00	.00	100.00
990940	TRANS TO LIB CAP PROJ FN	150,000.00	.00	.00	150,000.00	.00	100.00

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SUNGARD PENTAMATION INC - FUND ACCOUNTING  
DATE: 05/07/07  
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CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 3  
EXPSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
990955	TRANS TO D/S: 2003B BOND	12,192.00	.00	.00	12,192.00	.00	100.00
993000	CONTINGENCY RESERVE	50,000.00	.00	.00	.00	50,000.00	.00
	TOTAL OTHER FUNDING ACTIVITIE	228,518.00	.00	.00	178,518.00	50,000.00	78.12
	TOTAL LIBRARY SERVICES	6,140,317.00	219,399.05	.00	5,687,518.70	452,798.30	92.63

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 05/07/07

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CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 4  
EXPST11

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION-2130 IL LIBRARY PER CAP GRANT  
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920202	CONFERENCES	7,286.00	-4,676.47	.00	4,984.96	2,301.04	68.42
920204	TRAINING	1,500.00	-1,250.00	.00	760.14	739.86	50.68
920206	SEMINARS	720.00	-900.00	.00	.00	720.00	.00
920210	IN-SERVICE TRAINING	4,000.00	.00	.00	2,687.58	1,312.42	67.19
960070	AUTO/TRAVEL EXPENSES	1,850.00	-1,401.49	.00	2,188.09	-338.09	118.28
960210	SPECIAL EVENT PROGRAMMIN	3,000.00	.00	.00	3,400.00	-400.00	113.33
960990	MISC CONTRACTUAL SVCS	32,000.00	.00	.00	31,320.00	680.00	97.88
	TOTAL CONTRACTUAL SERVICES	50,356.00	-8,227.96	.00	45,340.77	5,015.23	90.04

FUND-201 LIBRARY FUND  
ORGANIZATION-2130 IL LIBRARY PER CAP GRANT  
1ST SUBTOTAL-970000 COMMODITIES

970000	POSTAGE AND PARCEL	6,400.00	.00	.00	3,875.00	2,525.00	60.55
970270	PRINTING-REPROD-BINDING	16,400.00	.00	.00	20,923.00	-4,523.00	127.58
	TOTAL COMMODITIES	22,800.00	.00	.00	24,798.00	-1,998.00	108.76
	TOTAL IL LIBRARY PER CAP GRAN	73,156.00	-8,227.96	.00	70,138.77	3,017.23	95.88
	TOTAL LIBRARY FUND	6,213,473.00	211,171.09	.00	5,757,657.47	455,815.53	92.66



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SUNGARD PENTAMATION INC - FUND ACCOUNTING  
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CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

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EXPSTA11

SECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION-202F LIBRARY CAPITAL PROJECTS  
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
920110	PROFESSIONAL CONSULTING	55,000.00	.00	.00	15,123.40	39,876.60	27.50
960990	MISC CONTRACTUAL SVCS	22,900.00	.00	.00	14,560.00	8,340.00	63.58
	TOTAL CONTRACTUAL SERVICES	77,900.00	.00	.00	29,683.40	48,216.60	38.10

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION-202F LIBRARY CAPITAL PROJECTS  
1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	5,000.00	.00	.00	.00	5,000.00	.00
980600	FURNITURE & FIXTURES	22,000.00	.00	.00	17,553.79	4,446.21	79.79
	TOTAL CAPITAL EXPENDITURES	27,000.00	.00	.00	17,553.79	9,446.21	65.01
	TOTAL LIBRARY CAPITAL PROJECT	104,900.00	.00	.00	47,237.19	57,662.81	45.03
	TOTAL LIBRARY CAPITAL PROJ FU	104,900.00	.00	.00	47,237.19	57,662.81	45.03

TOTAL REPORT 6,318,373.00 211,171.09 .00 5,804,854.66 513,478.34 91.87

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CITY OF DES PLAINES  
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ACCOUNTING PERIOD: 4/07

SELECTION CRITERIA: payable.due\_date="04/02/2007"

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	920140	DATA PROCESSING	72106	COOPERATIVE COMPUTER	DPK0207	95	4054.88
2110	920205	TUITION REIMBURS	104907	CAROL KIDD	REIMB	338	128.14
2110	920220	MEMBERSHIP DUES	100075	AMERICAN LIBRARY ASSO	GRICE/2007	260	100.00
2110	930010	R & M EQUIPMENT	02989	BEDCO INC	12815	358	617.05
2110	930010	R & M EQUIPMENT	103824	BUSINESS MACHINE AGEN	65902	355	333.57
2110	930010	R & M EQUIPMENT	17247	IMAGING OFFICE SYSTEM	329367	93	1328.70
2110	930020	R & M BLDGS & ST	00189	ANDERSON LOCK CO LTD	503043	288	43.20
2110	930020	R & M BLDGS & ST	05076	NORB & SONS ELECTRIC,	8807-1	89	1665.00
2110	930020	R & M BLDGS & ST	106099	DONOHUE ELEVATOR INCO	6596	69	6300.00
2110	930020	R & M BLDGS & ST	106102	GREAT LAKES ELEVATOR	14903	346	450.00
2110	930320	CLEANING:CUSTODI	102711	SPEED-E-KLEEN	3158	359	205.00
2110	930320	CLEANING:CUSTODI	200147	MAJESTY MAINTENANCE I	39800-IN	91	2045.16
2110	930320	CLEANING:CUSTODI	200147	MAJESTY MAINTENANCE I	39750-IN	92	3665.00
2110	960210	SPECIAL EVENT PR	106100	NANCY BRUSKI	5/2/07	365	200.00
2110	960210	SPECIAL EVENT PR	106103	CLASS ACT	6/26/07	353	85.00
2110	960210	SPECIAL EVENT PR	106103	CLASS ACT	7/10/2007	354	85.00
2110	960210	SPECIAL EVENT PR	43765	DOMINICKS FINER FOODS	2-22-07	349	29.43
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2741906	322	97.26
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2781112	324	13.25
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2767318	332	32.50
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2773864	330	10.25
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2781111	327	6.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2764811	233	20.43
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2783310	228	16.56
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2781827	230	45.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2779199	227	25.59
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2767317	63	149.85
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2746466	433	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2746462	437	3.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2777127	435	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2768008	394	18.21
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2779549	387	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2780544	388	29.55
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2774941	392	30.18
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2777128	385	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2776875	390	-20.50
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2773865	398	11.50
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2771453	421	23.85
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2746465	431	3.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2746463	429	25.45
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2746464	425	23.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018184124	428	41.15
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017914540	403	35.04
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018171115	400	11.76
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018053685	449	0.75
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018203686	443	6.20
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018220692	451	72.30
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018213635	439	44.45
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018203783	453	15.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018203773	441	3.54

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A71027410	456	5.55
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018175357	455	101.47
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018184371	447	4.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A70501250	65	190.55
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018181928	219	22.07
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018169068	222	15.70
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018240705	225	9.90
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018203858	196	12.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018242601	216	67.80
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018220571	214	14.65
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018169008	206	10.95
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018228845	212	11.93
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018234498	210	22.71
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018227939	208	12.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018205455	201	47.07
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018182451	266	5.68
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018195449	273	27.95
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018247038	258	7.75
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A71696050	382	5.55
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A70799100	384	5.55
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A70624780	378	3.70
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A70162680	380	7.40
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5237402	328	16.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5237405	336	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5240465	246	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5240473	249	22.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5240469	253	7.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5240471	247	19.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5240464	257	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5240470	243	56.15
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5240462	244	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5240472	252	17.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5237400	270	16.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5237407	202	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5237404	197	87.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5240466	237	3.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5237401	221	16.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5240467	239	19.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5240468	408	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5239150	407	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5239853	418	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5239149	410	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5239854	422	13.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5242582	415	26.80
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5237403	423	13.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5239151	417	3.25
2110	960990	MISC CONTRACTUAL	102808	ADVANCED AQUATICS	33548	261	440.73
2110	960990	MISC CONTRACTUAL	102900	INITIAL TROPICAL PLAN	604479	339	106.56
2110	960990	MISC CONTRACTUAL	102900	INITIAL TROPICAL PLAN	604480	340	72.80
2110	960990	MISC CONTRACTUAL	72106	COOPERATIVE COMPUTER	MARCH 2007	94	1395.94

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970100	SUPPLIES	00189	ANDERSON LOCK CO LTD	502338	289	25.50
2110	970100	SUPPLIES	00189	ANDERSON LOCK CO LTD	502339	287	98.44
2110	970100	SUPPLIES	05124	C D W GOVERNMENT INCO	DPL1605	352	99.99
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	155393-0	282	14.09
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	160848-0	280	124.08
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	147026-0	285	43.35
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	C134118-0	277	-90.74
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	156064-0	278	10.46
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	C147952-0	279	-95.45
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	C147952-0	283	-14.08
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	159972-0	281	27.85
2110	970100	SUPPLIES	20177	DEMCO EDUCATIONAL COR	2745734	350	253.38
2110	970100	SUPPLIES	24056	THE HIGHSMITH CO., IN	9703545-001	342	140.21
2110	970270	PRINTING-REPROD-	15976	GRAPHIC SOLUTIONS	7064	345	730.00
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2773864	311	47.81
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2781111	329	27.23
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2781112	325	30.56
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2741906	323	547.39
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2746463	334	125.15
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2656646	284	91.44
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638283	276	27.98
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2681482	226	9.57
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2783310	229	243.49
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2781827	231	596.28
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2764811	234	242.00
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2779199	235	283.47
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2767317	64	854.31
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2771453	424	73.97
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2746464	427	134.92
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2746465	432	20.52
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2767318	419	114.34
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2746462	430	14.91
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2779549	389	9.69
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2780544	406	154.90
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2777128	397	15.32
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2774941	393	399.94
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2773865	399	67.04
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2768008	395	214.63
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2776875	391	-143.70
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2777127	436	15.32
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2746466	434	4.59
2110	970600	BOOKS	03038	SIDWELL COMPANY	63968	371	377.50
2110	970600	BOOKS	07439	THOMSON GALE	15038637	292	28.71
2110	970600	BOOKS	07439	THOMSON GALE	15040862	291	25.47
2110	970600	BOOKS	07439	THOMSON GALE	15040223	290	25.47
2110	970600	BOOKS	09641	GREY HOUSE PUBLISHING	591365	344	266.50
2110	970600	BOOKS	09641	GREY HOUSE PUBLISHING	592866	343	179.50
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018169008	224	98.76
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018242600	218	806.28
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018181928	220	147.78

SUNGARD PENTAMATION INC - FUND ACCOUNTING  
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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018169068	223	0.00	128.33
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018247038	203	0.00	68.82
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018240705	207	0.00	74.40
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018228845	213	0.00	92.29
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018227939	209	0.00	117.28
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018182451	204	0.00	23.14
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018205454	199	0.00	702.18
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018220571	215	0.00	115.59
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018234498	211	0.00	177.03
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018203858	198	0.00	117.28
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018195449	274	0.00	168.69
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018175356	67	0.00	1592.71
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018231280	440	0.00	870.26
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018213634	438	0.00	380.19
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018203783	454	0.00	123.61
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018203686	444	0.00	58.11
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018053685	450	0.00	14.90
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018203773	442	0.00	28.23
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018220692	452	0.00	607.23
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018184123	445	0.00	642.16
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018184370	457	0.00	42.39
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018170374	402	0.00	28.65
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017914540	404	0.00	82.02
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018171115	401	0.00	83.25
2110	970600	BOOKS	102144	RUSSIAN PUBLISHING HO	144817	360	0.00	654.57
2110	970600	BOOKS	10512	MERGENT INCORPORATED	P0704 023582	99	0.00	2185.00
2110	970600	BOOKS	106101	PRAIRIE AVENUE BOOKSH	185678	367	0.00	41.46
2110	970600	BOOKS	106104	CHILDREN'S PLUS INCOR	44329	405	0.00	638.55
2110	970600	BOOKS	13071	MULTI-CULTURAL BOOKS	3675	370	0.00	428.00
2110	970600	BOOKS	20270	NATIONAL REGISTER PUB	424879	369	0.00	323.20
2110	970600	BOOKS	20361	BERNAN ASSOCIATES	10446840	366	0.00	105.00
2110	970600	BOOKS	20361	BERNAN ASSOCIATES	10446629	348	0.00	83.00
2110	970610	AUDIO MATERIALS	02191	BOOK WHOLESALERS INC	2785248	232	0.00	115.39
2110	970610	AUDIO MATERIALS	02191	BOOK WHOLESALERS INC	2773316	396	0.00	19.09
2110	970610	AUDIO MATERIALS	02482	B B C AUDIOBOOKS	274920	357	0.00	409.22
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2018242600	217	0.00	26.05
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2018213634	446	0.00	501.65
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1082780704	363	0.00	272.00
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1082779044	362	0.00	88.00
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	2-28-07-3	296	0.00	100.72
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	3-7-07-2	295	0.00	284.68
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	3-7-07-5	294	0.00	61.55
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	3-7-07-3	293	0.00	24.48
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	2-28-07-2	297	0.00	144.80
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	2-28-07-1	286	0.00	26.58
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	2-28-07-5	259	0.00	165.77
2110	970620	SUBSCRIPTIONS &	74130	EBSCO SUBSCRIPTION SV	0-39048	356	0.00	440.20
2110	970620	SUBSCRIPTIONS &	74130	EBSCO SUBSCRIPTION SV	1195263	347	0.00	83.95
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A71696050	383	0.00	32.97
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A70624780	379	0.00	22.02

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A70162680	381	0.00	86.69
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A70501250	66	0.00	1259.11
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A70799100	448	0.00	55.10
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A71027410	386	0.00	31.56
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5239149	411	0.00	41.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5239854	409	0.00	89.96
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5237402	426	0.00	402.61
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5239853	420	0.00	41.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5242583	414	0.00	44.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5242582	416	0.00	173.92
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5239151	413	0.00	14.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5239150	412	0.00	22.49
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5237403	337	0.00	59.96
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5237406	335	0.00	74.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5237405	333	0.00	40.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5240464	254	0.00	7.49
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5240472	255	0.00	794.03
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5240463	256	0.00	52.49
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5240469	242	0.00	29.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5240473	250	0.00	138.68
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5240474	251	0.00	120.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5240468	241	0.00	97.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5240470	245	0.00	281.81
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5240465	264	0.00	35.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5240471	248	0.00	112.44
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5237400	275	0.00	79.45
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5237401	265	0.00	71.17
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5240466	238	0.00	14.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5240467	240	0.00	121.44
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5240462	236	0.00	22.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5237404	200	0.00	558.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5237407	205	0.00	22.49
2110	970630	VISUAL MATERIALS	80139	RECORDED BOOKS, LLC	3366785	361	0.00	29.25
2110	970640	AUTOMATED REFERE	100602	PROQUEST	1484391	364	0.00	705.00
2110	970900	EQUIPMENT <\$5,00	200294	DELL MARKETING LP	U33159846	351	0.00	436.86
TOTAL LIBRARY SERVICES						0.00	52487.95	
TOTAL FUND						0.00	52487.95	

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	920110	PROFESSIONAL CON	103586	VALERIE HALIOTIS	7-01	265	0.00	1932.00
2110	920110	PROFESSIONAL CON	106153	JENNIFER LEVINE	DPPL001	3	0.00	700.00
2110	920202	CONFERENCES	104379	METROPOLITAN LIBRARY	2.0SYMPOSIUM	18	0.00	95.00
2110	920202	CONFERENCES	104379	METROPOLITAN LIBRARY	2.0SYMPOSIUM	19	0.00	95.00
2110	920204	TRAINING	43806	NORTH SUBURBAN LIBRAR	1270121	104	0.00	190.00
2110	930010	R & M EQUIPMENT	02989	BEDCO INC	12863	283	0.00	701.30
2110	930010	R & M EQUIPMENT	105085	INITIAL ELECTRONICS	157042	13	0.00	236.00
2110	930010	R & M EQUIPMENT	105085	INITIAL ELECTRONICS	157648	14	0.00	72.00
2110	930010	R & M EQUIPMENT	200299	TODAY'S BUSINESS SOLU	30107-19	263	0.00	2375.00
2110	930020	R & M BLDGS & ST	59843	SHERWIN WILLIAMS	143-8	637	0.00	113.25
2110	930320	CLEANING;CUSTODI	102711	SPEED-E-KLEEN	3171	99	0.00	100.00
2110	960070	AUTO/TRAVEL EXPE	103226	ELIZABETH WOZNICZKA	REIMB	42	0.00	22.31
2110	960210	SPECIAL EVENT PR	05337	SIGN A RAMA, USA	21823	98	0.00	711.35
2110	960210	SPECIAL EVENT PR	106145	FANTASY AMUSEMENT COM	10-07-07	310	0.00	2750.00
2110	960210	SPECIAL EVENT PR	43765	DOMINICKS FINER FOODS	3/19/07	2	0.00	46.49
2110	960210	SPECIAL EVENT PR	43765	DOMINICKS FINER FOODS	3/9/07	4	0.00	58.61
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2791614	167	0.00	27.81
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2799337	159	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2785056	165	0.00	21.45
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2792198	161	0.00	7.80
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2781266	163	0.00	20.67
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2771075	317	0.00	142.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2778546	175	0.00	23.80
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2709695	169	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2777220	181	0.00	37.00
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2733954	191	0.00	6.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2783989	183	0.00	24.25
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2773212	185	0.00	14.55
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2778547	179	0.00	23.00
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2794693	171	0.00	18.06
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2795287	177	0.00	33.00
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2788377	173	0.00	59.34
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2758315	196	0.00	2.05
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2774152	197	0.00	23.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2733952	212	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2758314	206	0.00	10.25
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2766570	200	0.00	7.80
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2733951	211	0.00	8.20
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2758312	208	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2733953	210	0.00	3.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2785768	193	0.00	27.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2758313	204	0.00	6.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2733950	216	0.00	1.65
2110	960990	MISC CONTRACTUAL	07581	ARLINGTON HEIGHTS MEM	6-015	267	0.00	1200.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017903049	285	0.00	5.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018318470	288	0.00	19.80
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018294964	287	0.00	157.27
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018299642	301	0.00	14.30
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018246875	295	0.00	55.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018324334	293	0.00	19.64

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018286194	297	0.00	1.55
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018261348	291	0.00	1.77
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018286183	299	0.00	6.13
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018236000	290	0.00	144.90
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	A72804690	304	0.00	7.40
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	A72340900	306	0.00	3.70
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018235999	321	0.00	18.12
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	A71490310	251	0.00	9.25
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	A71897720	244	0.00	20.35
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018241870	247	0.00	36.95
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	A72652300	246	0.00	42.55
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018270706	233	0.00	37.77
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018246817	232	0.00	34.57
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018254422	228	0.00	42.70
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018274234	237	0.00	24.45
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018298837	229	0.00	53.22
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018286153	235	0.00	7.08
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5247631	227	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5243682	226	0.00	17.45
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5243683	223	0.00	22.75
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5243679	149	0.00	6.70
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5243678	147	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5246355	157	0.00	6.50
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5245658	155	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5245657	153	0.00	19.50
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5243681	151	0.00	6.50
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5249898	134	0.00	6.50
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5249894	124	0.00	35.75
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5249897	126	0.00	13.00
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5249896	132	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5246357	138	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5247632	128	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5249895	130	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5246356	140	0.00	3.25
2110	960990	MISC CONTRACTUAL	106102 GREAT LAKES ELEVATOR	14968	10	0.00	450.00
2110	960990	MISC CONTRACTUAL	25775 CRIMSON MULTIMEDIA DI	11346A	84	0.00	44.01
2110	960990	MISC CONTRACTUAL	25775 CRIMSON MULTIMEDIA DI	11323A	82	0.00	117.67
2110	970100	SUPPLIES	05479 HOUCHEM BINDERY LTD	149721	12	0.00	94.92
2110	970100	SUPPLIES	08520 WAREHOUSE DIRECT	175425-0	107	0.00	318.70
2110	970100	SUPPLIES	08520 WAREHOUSE DIRECT	174023-0	106	0.00	346.99
2110	970100	SUPPLIES	08520 WAREHOUSE DIRECT	173089-0	110	0.00	41.92
2110	970100	SUPPLIES	08520 WAREHOUSE DIRECT	167766-0	315	0.00	1113.96
2110	970100	SUPPLIES	09638 OFFICE DEPOT	377596072001	112	0.00	18.95
2110	970100	SUPPLIES	09638 OFFICE DEPOT	377662258001	111	0.00	29.34
2110	970100	SUPPLIES	20177 DEMCO EDUCATIONAL COR	2763226	108	0.00	24.21
2110	970100	SUPPLIES	20177 DEMCO EDUCATIONAL COR	2755681	109	0.00	682.55
2110	970100	SUPPLIES	85048 G NEIL CORPORATION	9099189	8	0.00	106.07
2110	970110	MEALS (PRSNRS/WR	43806 NORTH SUBURBAN LIBRAR	1270121	48	0.00	700.00
2110	970260	POSTAGE AND PARC	00933 POSTMASTER	03-20-07	266	0.00	2000.00
2110	970260	POSTAGE AND PARC	103035 FEDERAL EXPRESS	8-728-21380	7	0.00	41.22

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SUNGARD PENTAMATION INC - FUND ACCOUNTING



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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2799337	160	10.88
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2791614	168	284.41
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2785056	166	225.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2781266	164	77.12
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2792198	162	48.42
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2771075	318	862.71
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2733951	218	44.76
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2733950	217	16.14
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2733953	203	25.02
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2766570	201	49.39
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2733954	202	27.17
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2785768	195	359.31
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2774152	198	113.60
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2758312	209	5.24
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2758313	205	36.69
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2758314	207	50.17
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2758315	213	10.90
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2733952	214	15.14
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2777220	182	237.45
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2788377	174	902.23
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2783989	184	148.08
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2795287	178	352.08
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2794693	172	222.94
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2709695	170	27.99
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2778547	180	157.32
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2773212	192	237.29
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2778546	176	134.38
2110	970600	BOOKS	04625	C C H, INCORPORATED	8733171	40	850.00
2110	970600	BOOKS	07439	THOMSON GALE	15061010	121	53.90
2110	970600	BOOKS	07439	THOMSON GALE	15052826	123	223.75
2110	970600	BOOKS	07439	THOMSON GALE	15057075	122	47.18
2110	970600	BOOKS	07439	THOMSON GALE	15069822	117	76.36
2110	970600	BOOKS	07439	THOMSON GALE	15058576	118	140.79
2110	970600	BOOKS	07439	THOMSON GALE	15070275	119	76.36
2110	970600	BOOKS	07439	THOMSON GALE	15058320	120	142.29
2110	970600	BOOKS	07439	THOMSON GALE	15055795	116	191.72
2110	970600	BOOKS	07814	NILES PUBLIC LIBRARY	SEE ATTACHED	20	11.50
2110	970600	BOOKS	09641	GREY HOUSE PUBLISHING	595606	11	191.00
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018241870	240	335.19
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018246817	234	283.65
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018254421	239	583.10
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018274234	238	254.32
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018286153	236	54.73
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018298837	230	153.48
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018270705	241	553.23
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018294963	320	2512.74
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018235999	322	2268.52
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017903049	286	8.90
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018299642	302	108.35
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018286183	300	68.66

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018324334	294	0.00	152.39
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018318470	289	0.00	182.76
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018286194	298	0.00	14.10
2110	970600	BOOKS	09737 BAKER & TAYLOR	A72519350	308	0.00	77.13
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018261348	292	0.00	15.23
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018246875	296	0.00	457.97
2110	970600	BOOKS	102979 WORLD BOOK DIRECT MAR	1010	41	0.00	38.40
2110	970600	BOOKS	104192 CENTER POINT LARGE PR	628379	81	0.00	76.68
2110	970600	BOOKS	10512 MERGENT INCORPORATED	3638	86	0.00	860.00
2110	970600	BOOKS	10512 MERGENT INCORPORATED	P0701 023582	264	0.00	4828.00
2110	970600	BOOKS	20232 REGENT BOOK COMPANY	37626	96	0.00	24.49
2110	970600	BOOKS	20232 REGENT BOOK COMPANY	37079	95	0.00	13.17
2110	970600	BOOKS	20232 REGENT BOOK COMPANY	36578	97	0.00	35.81
2110	970600	BOOKS	21121 THE MCGRAW-HILL COMPA	29060333001	17	0.00	135.00
2110	970600	BOOKS	23806 FACTS ON FILE	511092	15	0.00	115.56
2110	970610	AUDIO MATERIALS	02191 BOOK WHOLESALERS INC	2790252	199	0.00	181.93
2110	970610	AUDIO MATERIALS	02482 B B C AUDIOBOOKS	278419	36	0.00	556.22
2110	970610	AUDIO MATERIALS	07339 BLACKSTONE AUDIO BOOK	420265	284	0.00	185.25
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2018294963	319	0.00	59.88
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2018270705	242	0.00	65.58
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1082808867	90	0.00	24.00
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1082817601	88	0.00	88.00
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1182840938	92	0.00	64.00
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1082840938	89	0.00	55.20
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1082843159	93	0.00	104.00
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	3-14-07-2	143	0.00	195.86
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	3-21-07-2	136	0.00	37.07
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	3-21-07-1	144	0.00	593.10
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	3-18-07-1	145	0.00	300.05
2110	970610	AUDIO MATERIALS	80139 RECORDED BOOKS, LLC	3369661	91	0.00	314.80
2110	970610	AUDIO MATERIALS	80139 RECORDED BOOKS, LLC	3365108	94	0.00	183.81
2110	970620	SUBSCRIPTIONS &	67929 VALUE LINE PUBLISHING	57345	100	0.00	798.00
2110	970620	SUBSCRIPTIONS &	71360 MORNINGSTAR INCORPORA	948218	87	0.00	145.00
2110	970620	SUBSCRIPTIONS &	74130 EBSCO SUBSCRIPTION SV	1197465	6	0.00	8.00
2110	970620	SUBSCRIPTIONS &	74130 EBSCO SUBSCRIPTION SV	S-88825	5	0.00	5.50
2110	970630	VISUAL MATERIALS	07814 NILES PUBLIC LIBRARY	SEE ATTACHED	85	0.00	29.99
2110	970630	VISUAL MATERIALS	09737 BAKER & TAYLOR	A71490310	243	0.00	82.98
2110	970630	VISUAL MATERIALS	09737 BAKER & TAYLOR	A71897720	245	0.00	119.75
2110	970630	VISUAL MATERIALS	09737 BAKER & TAYLOR	A72340900	307	0.00	19.09
2110	970630	VISUAL MATERIALS	09737 BAKER & TAYLOR	A72804690	305	0.00	64.61
2110	970630	VISUAL MATERIALS	09737 BAKER & TAYLOR	A72652300	303	0.00	470.75
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5243680	225	0.00	44.99
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5246356	231	0.00	22.49
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5243683	224	0.00	127.43
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5243681	152	0.00	59.98
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5245657	154	0.00	116.94
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5243679	150	0.00	22.48
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5245658	156	0.00	14.99
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5243678	148	0.00	14.99
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5246355	158	0.00	43.48

RUN DATE 04/09/2007 TIME 14:49:49

SUNGARD PENTAMATION INC - FUND ACCOUNTING

SUNGARD PENTAMATION INC - FUND ACCOUNTING  
DATE: 04/09/07  
TIME: 14:49:38

CITY OF DES PLAINES  
CASH REQUIREMENTS BILL LIST

PAGE NUMBER: 15  
ACCTPAY1  
ACCOUNTING PERIOD: 4/07

SELECTION CRITERIA: payable.due\_date="04/16/2007"

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5243682	146	0.00	110.20
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5249898	135	0.00	29.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5246357	139	0.00	14.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5247631	137	0.00	22.49
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5249895	131	0.00	21.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5249896	133	0.00	21.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5247632	129	0.00	14.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5249897	127	0.00	79.46
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5249894	125	0.00	244.39
2110	970630	VISUAL MATERIALS	106151	CAPSTONE PRESS INCORP	CI10041800	37	0.00	206.35
2110	970630	VISUAL MATERIALS	25775	CRIMSON MULTIMEDIA DI	11276A	1	0.00	354.00
2110	970630	VISUAL MATERIALS	25775	CRIMSON MULTIMEDIA DI	11276B	83	0.00	190.00
2110	980600	FURNITURE & FIXT	103924	KNOLL INCORPORATED	2290791	16	0.00	25.00
TOTAL LIBRARY SERVICES						0.00	46464.64	
2130	970270	PRINTING-REPROD-	15976	GRAPHIC SOLUTIONS	7066	316	0.00	1490.00
TOTAL IL LIBRARY PER CAP GRANT						0.00	1490.00	
TOTAL FUND						0.00	47954.64	

## VII.D.1.

**LIBRARY DIRECTOR'S REPORT**

May 15, 2007

**Please note: I have received no official requests for confidential patron information since my last report.**

## I. PERSONNEL

New Employees for April/May: Steven Giese, Reference Librarian, Crystal Kelham, Page.

Resignations/Separations: Xuan Zhao, Page.

I received notice of two retirements: Martha Sloan, June 30, 2007 and Leslie Steiner, July 24, 2007.

## II. STAFF DEVELOPMENT

On April 18 I attended, with Department Heads and Supervisors, the third meeting of the training grant "Coaching for Commitment." Through this grant we are developing our skills of coaching and counseling our employees toward higher levels of performance and commitment to the goals of our organization. Mary Jane Kepner is facilitating this training.

On May 9, Gail Johnson of Face2Face Communications will return to meet with the Department Heads as a six month followup to our November team building retreat. We will review our group agreements and our individual goals.

On May 10, we will hold our annual Staff In-service Day. The theme is "Be the Best You" and will include a keynote speaker on this topic, lunch, and afternoon activities that emphasize personal health and wellness. The Friends of the Library will be presenting a cake in appreciation of the how helpful the staff is to the Friends.

## III. PATRON SERVICES

We continue to experience decreases in direct patron services, including attendance, and circulation (except DVDs), patron assistance (except some reference services). We will continue to monitor this activity to discern a trend, if there is one, and incorporate this information into our

planning for future services. One of these trends is the increasing percentage of audio-visual materials that make up our total circulation. In April, 66% of Youth Services materials checked out were print and 43% of Adult materials were print. We are beginning to evaluate our materials budget for 2008 with this trend in mind.

Patrons used SelfCheck to circulate 48% of the total items checked out from the main library. Our library is participating in a "Buzz Marketing" grant through NSLS and has selected our SelfCheck as a service to promote. Thus far, the results have exceeded our goal.

#### IV. OTHER PROFESSIONAL ACTIVITIES

I chaired the Chamber of Commerce Board of Directors Scholarship Committee meeting at which we selected four high school seniors to receive college scholarships. (4/20) Do The Dewey, our annual fundraiser, planning took much of my time the week of 4/16, leading up to the event on 4/21. On 4/23 I attended the meeting of the NSLS Board of Directors at the University Center in Grayslake. On 4/24 I chaired the CCS Database Management TaskForce and attended the Friends of the Library Roundtable meeting. On 4/26 I attended the Library Production Studio Executive Committee meeting and the City of Des Plaines Superstar Awards banquet (at which our Teen Advisory Board won the award for teen volunteers!). On 4/27 the library hosted a reception with entertainment to honor the library's volunteers.

April 30 through May 2, along with Trustees Eldon Burk and Elaine Tejcek and Coordinator of Computer and Technical Services Hector Marino, I attended the annual Library Legislative Day in Washington, DC. We were able to learn about the national issues affecting libraries, from internet filtering to the LSTA budget, that we would like the congress to address. We were able to meet with representatives of Peter Roskam, Jan Schakowsky, Dick Durbin, and Barack Obama. Peter Roskam left a committee meeting to meet us in the hallway to discuss a variety of issues. Barack Obama's General Counsel spoke at the Illinois delegation's dinner on May 1.

On 5/8 I attended a CCS Governing Board Forum on Uniformity and Autonomy, on 4/9 the CCS Executive Committee meeting (my term on this body ends June 30), and on 5/10, the Chamber of Commerce Board of Directors meeting before the annual staff in-service day.

**DES PLAINES PUBLIC LIBRARY - CIRCULATION REPORT**  
**April 2007**

				% Change
<b>Total 2006 to Date:</b>	383,581	<b>Total 2007 to Date:</b>	368,608	-3.90%
<b>April 2006</b>	93,992	<b>April 2007</b>	86,972	-7.47%

	<u>MAIN LIBRARY</u>		<u>MOBILE LIBRARY</u>		<u>TOTAL</u>		
	CHILDREN	2006	2007	2006	2007	2006	2007
Non Fiction		5,350	5,207	593	613	5,943	5,820
Fiction		12,234	11,369	1,111	945	13,345	12,314
Foreign Language Non Fiction		101	272	4	16	105	288
Foreign Language Fiction		572	688	46	59	618	747
Periodicals		203	218	6	17	209	235
Compact Discs		1,000	951	69	46	1,069	997
Audio Cassettes		145	0	0	0	145	0
Audio Kits		212	35	28	26	240	61
Puzzles		190	1	12	14	202	15
Games		112	11	7	4	119	15
Audio Books		345	221	16	15	361	236
Video Fiction		2,875	310	102	27	2,977	337
Video Non Fiction		751	172	8	4	759	176
DVD		5,336	7,068	483	565	5,819	7,633
CD ROMs		446	412	0	0	446	412
<b>SUB TOTAL</b>		29,872	26,935	2,485	2,351	32,357	29,286
<b>ADULT</b>							
Non Fiction		13,088	11,371	221	198	13,309	11,569
Fiction		7,824	7,326	262	273	8,086	7,599
Large Type		1,194	1,304	25	53	1,219	1,357
Foreign Language Non Fiction		637	376	4	10	641	386
Foreign Language Fiction		1,039	1,052	0	2	1,039	1,054
High School Collection		656	543	2	1	658	544
Periodicals		3,473	2,326	152	169	3,625	2,495
Pamphlets		13	11	0	0	13	11
Compact Discs		8,047	7,025	283	291	8,330	7,316
Pictures		15	23	1	1	16	24
Audio Books		2,759	2,303	19	33	2,778	2,336
CD ROMs		174	117	0	1	174	118
Video Fiction		1,286	791	64	12	1,350	803
Video Non Fiction		1,260	712	7	3	1,267	715
DVD		17,975	20,140	729	863	18,704	21,003
Misc. Formats		425	350	1	6	426	356
		59,865	55,770	1,770	1,916	61,635	57,686
<b>GRAND TOTAL</b>		89,737	82,705	4,255	4,267	93,992	86,972
Self Check		16,812	39,603	0	0	16,812	39,603

- \* Main Library closed one day for holiday.
- \* Mobile Library closed for .5 days due to staff shortage.

## VII.D.1.

DES PLAINES PUBLIC LIBRARY  
HOLDINGS  
MAY 2007

	<u>Apr 2007</u>	<u>May 2007</u>	<u>Change</u>	<u>% Change</u>
Books	264,526	261,050	-3,476	-1.31%
Audio	24,130	23,771	-359	-1.49%
Video	22,038	21,887	-151	-0.69%
Puzzles & Games	152	144	-8	-5.26%
Realia	241	241	0	0.00%
Pamphlets	551	551	0	0.00%
<b>Total</b>	<b>311,638</b>	<b>307,644</b>	<b>-3,994</b>	<b>-1.28%</b>

## VII.D.1.

**DES PLAINES PUBLIC LIBRARY  
REGISTRATION SERVICES REPORT FOR APRIL 2007**

**I. Library Card Registration Services**

<u>Apr 2006</u>	<u>Mar 2007</u>	<u>Apr 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>Year to Date % Change</u>
758	805	735	3,333	3,031	(-9.1%)

A.	New Library Card Registrations	288
B.	Updated Library Card	311
C.	Other Libraries	131
D.	Non Resident Fee Paid Cards	5
	Total	735

**II. Other Registration Services**

1.	Patrons Registering for Programs	383
2.	Number of Meeting Room Uses	77
3.	Voters Registered	12
4.	Senior Cab Cards	32
	Total	504

**III. Total Number of Registered Borrowers**

Apr 2006	35,470	(60.9% of Population)
Apr 2007	35,489	(62.3% of Population)



## VII.D.1.

**DES PLAINES PUBLIC LIBRARY  
CIRCULATION SERVICES REPORT FOR APRIL 2007**

**IV. Patron Attendance Count**

<u>Apr 2006</u>	<u>Mar 2007</u>	<u>Apr 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>Year to Date % Change</u>
42,427	46,562	42,351	183,307	171,588	(-6.4%)

**V. Reciprocal Borrowing  
(Materials Lent)**

	<u>Apr 2006</u>	<u>Apr 2007</u>	<u>% Change</u>
NSLS	12,933	13,781	6.6%
Other Systems	3,496	3,592	2.8%
Total	16,429	17,373	5.8%

**VI. Interlibrary Loan**

	<u>Apr 2006</u>	<u>Apr 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>Year to Date % Change</u>
Sent	5,706	5,285	29,372	22,765	(-22.5%)
Received	3,977	4,120	23,020	17,369	(-24.5%)
Total	15,389	9,405	53,392	40,134	(-24.8%)

**DES PLAINES PUBLIC LIBRARY  
ADULT SERVICES PATRON ASSISTANCE  
APRIL 2007**

<b>Assistance</b>	<u>Apr 2006</u>	<u>Apr 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Computer/Instruction	1,265	1,209	6,001	4,909	-18.2%
2. Mechanical	291	220	1,574	945	-40.0%
3. Directional	1,082	866	4,704	4,342	-7.7%
4. Tax Forms	272	276	1,235	1,207	-2.3%
<b>Total</b>	<b>2,910</b>	<b>2,571</b>	<b>13,514</b>	<b>11,403</b>	<b>-15.6%</b>
<b>Reference and Readers' Services</b>	<u>Apr 2006</u>	<u>Apr 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Specific Item Request	2,538	2,718	11,235	11,341	0.9%
2. Ready Reference	1,341	1,455	6,139	6,219	1.3%
3. In-Depth Reference	176	174	740	687	-7.2%
4. Information	1,331	1,413	6,078	5,870	-3.4%
5. Instruction	53	53	248	212	-14.5%
6. Virtual Reference Desk	13	25	78	106	35.9%
Interlibrary Loan Request	106	114	557	550	-1.3%
8. Readers' Advisory	102	105	477	453	-5.0%
9. CCS Holds	935	987	4,019	4,174	3.9%
<b>Total</b>	<b>6,595</b>	<b>7,044</b>	<b>29,571</b>	<b>29,612</b>	<b>0.1%</b>
<b>Sign Up</b>	<u>Apr 2006</u>	<u>Apr 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Computer Use	8,140	7,243	34,097	30,687	-10.0%
2. Group Study Rooms	885	968	3,590	3,612	0.6%
3. Ellis/Reading Edge	0	0	0	0	0.0%
<b>Total</b>	<b>9,025</b>	<b>8,211</b>	<b>37,687</b>	<b>34,299</b>	<b>-9.0%</b>
<b>Grand Total</b>	<b>18,530</b>	<b>17,826</b>	<b>80,772</b>	<b>75,314</b>	<b>-6.8%</b>
Downloadable Audiobooks		56			
PlayAway		33			

**DES PLAINES PUBLIC LIBRARY  
CIRCULATION PATRON ASSISTANCE  
APRIL 2007**

<b>Assistance/Service Desk</b>	<u>Apr 2006</u>	<u>Apr 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Phone Calls Received	670	678	3,014	3,154	4.6%
2. Patron Renewals	1,029	757	4,201	3,110	-26.0%
3. Patron Reserves Delivered	3,675	3,022	15,598	13,618	-12.7%
4. Directional	619	505	2,705	1,902	-29.7%
5. Account Inquiries	3,260	2,448	13,516	10,033	-25.8%
6. Program Sign-up	314	139	1,450	1,029	-29.0%
7. In Person Patron Assistance	1,087	745	4,773	3,263	-31.6%
<b>Total</b>	<b>10,654</b>	<b>8,294</b>	<b>45,257</b>	<b>36,109</b>	<b>-20.2%</b>
<b>Assistance/Switchboard</b>	<u>Apr 2006</u>	<u>Apr 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Phone Calls Answered	2,834	2,950	10,454	12,249	17.2%
2. Delivery/Buzzer	25	50	99	179	80.8%
3. 2-Way Radio	6	5	140	9	
<b>Total</b>	<b>2,865</b>	<b>3,005</b>	<b>10,693</b>	<b>12,437</b>	<b>16.3%</b>
<b>Grand Total</b>	<b>13,519</b>	<b>11,299</b>	<b>55,950</b>	<b>48,546</b>	<b>-13.2%</b>

## VII.D.1.

**DES PLAINES PUBLIC LIBRARY  
YOUTH SERVICES PATRON ASSISTANCE  
APRIL 2007**

<b>Assistance</b>	<u>Apr 2006</u>	<u>Apr 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Computer Sign-up	1,392	1,311	7,100	5,596	-21.2%
2. Mech Troubleshooting	142	199	815	862	5.8%
3. Computer Mech Instr	371	372	2,018	1,615	-20.0%
4. Program Sign-up	265	154	1,022	835	-18.3%
5. Information	517	520	2,359	2,100	-11.0%
6. Directional Questions	403	246	2,026	1,251	-38.3%
<b>Total</b>	<b>3,090</b>	<b>2,802</b>	<b>15,340</b>	<b>12,259</b>	<b>-20.1%</b>
<b>In-House Circulation</b>	<u>Apr 2006</u>	<u>Apr 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Train Sets	1,132	1,225	5,333	4,919	-7.8%
2. Chess/Checkers	11	9	102	62	-39.2%
3. School Supplies Handouts	36	65	203	256	26.1%
4. Textbooks	12	16	72	61	-15.3%
<b>Total</b>	<b>1,191</b>	<b>1,315</b>	<b>5,710</b>	<b>5,298</b>	<b>-7.2%</b>
<b>Reference</b>	<u>Apr 2006</u>	<u>Apr 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Specific Item Request	1,008	1,055	4,750	4,161	-12.4%
2. Reference	505	443	1,740	1,897	9.0%
3. Readers' Advisory	189	256	1,031	914	-11.3%
4. ILL & Patron Holds	122	138	2,258	602	-73.3%
5. Book Bag Request	11	14	54	54	0.0%
<b>Total</b>	<b>1,835</b>	<b>1,906</b>	<b>9,833</b>	<b>7,628</b>	<b>-22.4%</b>
<b>Grand Total</b>	<b>6,116</b>	<b>6,023</b>	<b>30,883</b>	<b>25,185</b>	<b>-18.5%</b>

**DES PLAINES PUBLIC LIBRARY  
USE OF ONLINE REFERENCE PRODUCTS  
APRIL 2007**

Alldata	425*
Classical Music Library	11
CQ Researcher	14
First Search	1,275
Gale Group:	
• Biography Resource Center	757
• Business & Company Resource Center	284
• Contemporary Authors	6
• General Reference Center Gold	17 ?
• InoTrac OneFile	33 ?
• Kids Infobits	150
• LitFinder	85
• Literature Resource Center	130
• Opposing Viewpoints	21 ?
• Student Resource Center	101
• ThomsonGale Legal Forms	22
• Virtual Reference Library	20 ?
Greenwood Daily Life Online	0
Grolier Online	549
Hoover's Online	NA
Morningstar	1,062*
NewsBank:	
• American Obituaries and Death Notices	857
• Local newspapers	301
• Chicago Tribune Archive	971
• Periodicals	22
Novelist	395
ProQuest :	
• Ancestry Library Edition	92*
• eLibrary	135
• eLibrary Elementary	17
• Heritage Quest	1,085
• SIRS Discoverer	2
• <i>Wall Street Journal</i>	139
• <i>New York Times</i> Historical	66
• <i>Chicago Tribune</i> Historical (1890-1955)	500
Reference USA	1,037

Rosetta Stone	76*	
TumbleBooks	276*	
World Book Encyclopedia	84	
<b>Total Searches &amp; Queries for April 2007</b>	<b>11,017</b>	<b>% Change</b>
<b>Total Searches &amp; Queries for April 2006</b>	<b>22,863</b>	<b>(-51.8)</b>

\* Number of sessions or views (number of searches not provided)

? This number is lower than it should be – Thomson Gale mistakenly assigned a portion of our usage to The Des Plaines Valley Public Library. We should receive correct statistics for May.

## VII.D.1.

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR APRIL 2007**

Library Sponsored Programs/Meetings	Times Used	Meeting Room Used	Attendance
Adult Reading Round Table	1	B/C	62
Book Cart Drill Team	5	C	27
Calendar Training	1	CR	8
Centennial Meeting	1	CR	15
Circulation Clerk Meeting	2	CR	16
Coaching for Commitment Training	1	CR	8
Department Heads Meeting	4	CR	30
Do the Dewey Fundraiser	1	B/C	200
Do the Dewey Planning Meeting	3	CR	22
Friends of the Library	3	CR	33
Global Warming 101	1	A	22
Great Decisions	1	CR	20
Growing Heirlooms	1	A	5
Independent Film Series	1	A	20
Information Technology Services Meeting	1	CR	8
Inservice Day Committee	1	CR	8
Laptop Task Force Meeting	1	CR	6
Old Time Radio Programs	1	B/C	65
Outreach Program Meeting	1	CR	4
Public Forum The Energy Crisis	1	C	9
Sunday Afternoon Movies	1	A	23
Thursday Evening Book Discussion	1	HR	8
Tuesday Morning Book Discussion	1	C	15
Volunteer Party	1	C	40
Web Redesign Meeting	1	CR	7
Youth Services Meeting	1	CR	8
<b>Total</b>	<b>38</b>		<b>689</b>

## VII.D.1.

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR APRIL 2007**

Outside Community Groups	Times Used	Meeting Room Used	Attendance
AARP-Tax Aide	4	B	115
Bahai's of Des Plaines	2	B	41
Campaign for Sensible Growth	1	B/C	30
Chicago-North Romance Writers of America	1	C	28
City of Des Plaines Blood Drive	1	C	37
Des Plaines Art Guild	1	A	9
Des Plaines Citizen's Police Academy Alumni Assoc	1	B	39
Des Plaines Hispanic Advisory Council	1	C	10
Des Plaines Park District	1	C	15
Des Plaines Toastmasters	3	A	58
Junior Woman's Cub of Des Plaines	1	C	10
Kiwanis Club of Des Plaines	1	C	10
Packards of Chicagoland	1	C	34
Polyglots Toastmasters	2	A	28
Quilting Divas	1	C	8
Relay for Life	1	C	6
River's Edge Manor Homes	1	A	15
Scandinavian Stamp Collectors Club	1	A	8
Society of Children's Book Writers & Illustrators	1	C	20
<b>Total</b>	<b>26</b>		<b>521</b>
<b>Other</b>			
Library Board Meeting	1	CR	22
<b>Total</b>	<b>1</b>		<b>22</b>
Literacy Program			
Learn to Read	17	B	1,020
<b>Total</b>	<b>17</b>		<b>1,020</b>



## VII.D.1.

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR APRIL 2007**

Library Sponsored Children's Programs	Times Used	Meeting Room Used	Attendance
Baby Book Times	21	ST	280
Caudill Club	1	ST	11
Dave DiNaso's Traveling World of Reptiles	1	B/C	123
Drop-In 2 Year Old Storytime	6	ST	100
Drop-In 3-5 Year Old Storytime	6	ST	53
Drop-In Chess Club	1	ST	6
Drop-In Preschool Movies	4	ST	38
Drop-In Spring Craft	1	ST	68
Jr. Great Books	4	ST	43
Juggling Funny Stories Family Show	1	B/C	75
PJ Storytime	1	C	51
Project Next Generation	2	CL	14
Stories & More	1	ST	45
Story Explorers	1	ST	25
TAB	1	ST	6
<b>Total</b>	<b>52</b>		<b>938</b>
<b>Grand Total April 2007</b>	<b>134</b>		<b>3,190</b>
<b>Grand Total April 2006</b>	<b>151</b>		<b>3,384</b>
<b>% Change</b>			<b>(-5.7)</b>

**Total = 62 groups involving 3,190 people.**

**2007 Year to Date Total = 1,030 groups involving 54,723 people.**

A – Meeting Room A  
 B – Meeting Room B  
 C – Meeting Room C  
 CL – 4<sup>th</sup> Floor Computer Lab  
 CR – 2<sup>nd</sup> Floor Conference Room  
 H – Heritage Room  
 SR3 – Study Rooms 3<sup>rd</sup> Floor  
 SR4 – Study Rooms 4<sup>th</sup> Floor  
 ST – Storytime Room  
 T – Teen Room

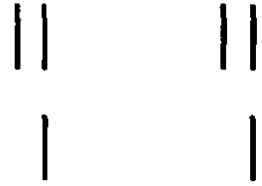
1232  
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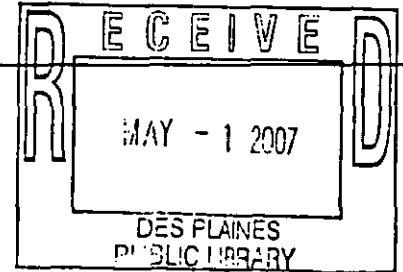
DANIEL W. HYNES  
COMPTROLLER - STATE OF ILLINOIS



DES PLAINES CITY OF  
DES PLAINES PUBLIC LIBRARY  
1501 ELLINWOOD AVENUE  
DES PLAINES IL 60016-4553

Agency \* SECRETARY OF STATE  
Warrant Number AG3359049  
Warrant Amount \$69,672.21  
Warrant Date 04-25-2007  
Vendor Number \*\*\*\*\* L  
Voucher Number PV350700018743

Payment Description: FY07 ANNUAL PUBLIC LIBRARY PER CAPITA GRANT  
NOT FOR EDUCATIONAL PURPOSES



Invoice Number	Inv. Date	Customer ID	Billing Account Number	Net Amount
				69672.21



Payment of interest may be available if the State fails to comply with the Illinois Prompt Payment Act. (30 ILCS 540/1)  
\* For questions, contact: SECRETARY OF STATE 217-782-3127

AG3359049  
REFER TO THIS NUMBER

DRAWN BY DANIEL W. HYNES COMPTROLLER 70-2186  
ON THE TREASURER OF THE STATE OF ILLINOIS 711

PAY THIS AMOUNT: ~~Sixty-Nine-Thousand-Six-Hundred-Seventy-Two\*\*\*\*\*211.00~~

\$\*\*\*\*\*69672.21

VOID AFTER TWELVE MONTHS

DATE ISSUED: 04-25-2007

TO THE ORDER OF  
DES PLAINES CITY OF  
DES PLAINES PUBLIC LIBRARY  
1501 ELLINWOOD AVENUE  
DES PLAINES IL 60016-4553

AG3359049



COUNTERSIGNED AND REGISTERED

GRANTED, DRAWN AND RECORDED

*Alexander J. L.*  
Alexi Giannelias, Treasurer, State of Illinois

This document has a colored background  
and contains an artificial watermark on  
the reverse side.

*Daniel W. Hynes*  
Daniel W. Hynes, Comptroller, State of Illinois

01700711218660 3359049

FRIENDS OF THE DES PLAINES PUBLIC LIBRARY ROUNDTABLE

Tuesday March 27, 2007

In attendance (sign-in list):

Lila Small	Sandra Norlin	Ralph Minnis
Audrey Jaacks	Nancy Magerl	Edie Davis
Jan Geist	Sue D'Hondt	Elaine Tejcek
Kathleen Groll	Dick D'Hondt	Marge Proctor
Linda Knorr	Judy Clar	Gladys Batey
Ken Knorr	Mary Minnis	Susan Plate

The March meeting was called to order at 7 PM by Wally Meyer, President.

The Minutes of the last meeting were approved as read; by Kathy Groll and seconded by Linda Knorr. Judy Clar did mention she would like to see some more precise info if figures are given instead of "about", as having a specific figure would be better for future review.

The Treasurer's Report was passed out and reviewed. All the figures for the book sale were not yet available as there are more bills to be presented. (Pizza Party - Citizens On Patrol - etc)

The Membership Report was given by Judy Clar. The total number of members on the data base is 615. There were 87 memberships on Friday Nite. (New Members were 8 family & 33 singles) Judy was pleased with the registration and membership procedures on Friday Nite. Only one (1) member renewed for a 2 year membership as the rest were for one yr. A membership committee will be held shortly to suggest new ways to increase member participation. Those interested were to see Judy after the meeting.

The Book Shelf Report was given by Audrey Jaacks. The shelf is now averaging about \$100.00 per week. After the Book Sale the shelf was restocked and \$75 to \$80 was received in one day. A Special Fiction Sale will be held from April 9th to April 20th. Leslie Steiner from the Library Staff will send the newspapers the info. Due to the number of fiction books on hand, the costs for hard cover books will be 50¢ each or 3 for \$1.00 during the special sale. Both Audrey and Jan Geist are credited with stocking the shelves at least 5 days a week and Wally Meyer also assists.

Sunday Film Program: Susan Plate attended the last Sunday Movie and said they had almost a full house. Anna Marie McCall who previously attended on behalf of the Friends has been sidelined with bronchitis. The next movie will be April 22nd.

Book Sale: Mary Minnis reported on the book sale and approximately \$11,200.00 was the income before expenditures. Ralph mentioned the early 9 AM start on Wednesday was also helpful. The new tables were more accessible and will save approx \$600.00 in future rent per sale. Sally Thompson from the Methodist Campground has asked us to participate with a book sale at their event on Aug 11th - & 12th. Mary and Ralph have already packed up some books left over from the sale for the event --quilting, sewing, history, religion, children's puzzles, etc.

By-Laws: Ken Knorr presented the Roundtable with the By-LAW changes by the By-Law Committee. There were several changes. Charlotte Storer moved and it was seconded by Ken Knorr and the By-Laws were approved as presented. These will be mailed to all the members 3 weeks ahead of our May General Meeting. They will be voted on in May.

Nominations Committee: Ralph Minnis, Jan Geist and Ken Knorr had checked with the active Roundtable members and our current officers have agreed to serve another term.

Old Business: "Do The Dewey" was discussed. Our participation was questioned due to the by-laws indicating our efforts are only to be provided for Library needs and desires. The "Do The Dewey" is handled thru the Rotary and the funds are dispursed between the Rotary and the Library. Therefore, Judy Clar made a motion "to not donate money for a gift" and Charlotte Storer seconded. The motion passed. (Last year we donated \$500.00 and purchased some tickets) Originally the Rotarians pledged to finish the "Heritage Room" and committed \$30,000.00 for the project. The project has been completed and the current proceeds are split with the Library. The Library provides the location, personnel, prizes, donations by various sponsors, restaruant donations, etc. Any checks are made out the the Rotary and the profits are split with the Library. Last year the Library received almost

1295

\$5,000.00. The Rotarians also provide raffle prizes, gifts, etc. Charlotte Storer moved that the "Friends not buy any tickets for the "Do The Dewey"." Linda Knorr seconded and the motion passed. All of the Roundtable Members were encouraged to attend but will need to purchase tickets on their own.

Mary Minnis moved "to provide \$500.00 to sponsor two programs which Chris may select and the Friends will pay for the program directly to the provider".; as this is our usual procedure. Ralph Minnis seconded and the motion passed.

New Business: Ralph Minnis suggested we secure ten more tables. Charlotte Storer moved that "we purchase these 10 tables". Judy Clar seconded the motion. The motion is on hold as the Roundtable asked Sandra Norlin to check the cost of the ten tables and the weight capacity they can hold.

Library Director's Report: Sandra Norlin updated the Roundtable on the Library's activities. With increased instruction, 42% of the customers are check<sup>ing</sup> out their own books automatically - which is up from 19%. In the future the Library would like to institute a new IBM system -RFIT (Radio Frequency Identification Tags) which can mechanically handle much of the tracking and processing. Currently, 52% of the material checked out is printed material but there is a large percentage which is audio and video material. The Friends have donated \$10,000.00 to the Centennial Celebration and approximately \$7,000.00 has been spend (which includes \$4,596 for the calendars.) Sandra reported on the Poetry Slam program. There will be a change in timing and format. There will be 5 sessions from Oct. to Dec. A request was made for \$2,625 to cover all 5 programs with two instructors each and refreshments. Judy Clar moved that "we underwrite the \$2,625.00 for the Poetry Slam Program." The motion was seconded by Susan Plate. The motion was approved for the first vote. A second vote is required.

Judy Clar mentioned the enthusiasm of the young children who came to the used book sale and were delighted at being able to pick out their

own books. A discussion also suggested that we may wish to visit some of these programs that we underwrite even if it is for the children.

Budget Committee: Sue D'Hondt, Mary Minnis and Marge Proctor have not yet met.

Dick D'Hondt moved and Mary Minnis seconded and the meeting was adjourned at 8:37 PM.

Respectfully submitted,

Sue D'Hondt  
Secretary Pro Tem

February

Memorial Day 2007, Des Plaines  
Monday, May 28<sup>th</sup>

Memorial Day will soon be here and we hope you will be with us in Des Plaines to remember all who have made the ultimate sacrifice. Not only do we remember those who have died in the defense of freedom, but we also remember all those men and women who have or are serving in the military today. The Veterans groups in Des Plaines will be holding several ceremonies and a parade, which will end at the Lake Park Memorial Pavilion where we will hold our main Memorial Day program following the parade at 11:00 am.

Besides the 3 Veterans organizations there will be Des Plaines Police and Fire Departments, and other city officials, to include Mayor Arredia. Vocalists Caitlin and Amberly Glitz, as well as the Maine West Buglers will also participate. Some of the groups to join us will be the Maine West High School Band led by Bernie Gerstmeyer, the Elks, Des Plaines Park District, Glengael Pipers, and local scout groups.

Among the Speakers will be Mayor Tony Arredia, Roy and Georgette Frank, from Elk Grove, who are Gold Star Parents.

There will be our annual Wreath Laying ceremony at the 11:00 am service at the Memorial. Those wishing to lay a wreath should sign in at the podium prior to 10:45 am or you can contact Steven Schaefer at 847-452-6991

This year we again will have the Southside Parade, which will start at the Howard Street side of the Maine West High School parking lot at 10:15 am and end at the Lake Park Memorial Pavilion. Line up for this parade is at 9:45 am. If you would like to participate in this parade you may also contact Steven Schaefer.

We hope you will come out with your family and friends to remember and honor our Fallen Heroes who gave so much so that we might enjoy our many freedoms in this great land.

There will be 2 other ceremonies taking place prior to the parade; one will be at the main flag pole at All Saints Cemetery at 8:00 am and at Ridgewood Cemetery at the Veterans Memorial at 8:30 am.

Following is the full schedule of events and timetable:

7:00 am – organizations stage at the Des Plaines American Legion Post, 1291  
Oakwood, for set up, coffee and ...

8:00 am – All Saints Cemetery service

8:30 am – Ridgewood Cemetery service

9:45 am – Line up at Maine West High School parking lot on the Howard Street  
side

10:15 am – start of parade down Howard Street to the Lake Park Memorial  
Pavilion

11:00 am – start Lake Park Memorial Pavilion program

If you have any questions please feel free to contact me at any time at 847-452-6991

Steven Schaefer, Event Coordinator

Thank you for the lovely  
 grant. We found great  
 comfort in it.

Your thoughtfulness  
 during this time is a  
 great support.

Thank You Again  
 The Johnson Family  
 (Suzanne Sue)

During a time  
 like this  
 we realize how much  
 our friends really mean  
 to us. . . . .  
 Your expression  
 of sympathy will always  
 be remembered





City of Des Plaines Special Events Commission

New Year's Eve on the Plaza 2007/8

April 25, 2007

**Sandra Norlin**  
**Des Plaines Public Library**  
**1501 Ellinwood**  
**Des Plaines, Illinois 60016**

Thank you for supporting the City of Des Plaines and its Special Events Commission. The special events commission again this year would like to use the library facilities for its "New Years Eve" celebration.

Please find the attached memo from Gary that includes the set up and details from last year that will be the same for this year.

Once again thank you for supporting "New Year's Eve on the Plaza".

Linda Forman  
 Special Events Commission Chairman

Jim Wozny  
 New Year's Eve On The Plaza Chairman

CC: Karen Henrikson

---

City of Des Plaines Special Events Commission \* 1420 Miner Street \* Des Plaines Illinois 60016

Subject: New Years Eve / Library 2006-2007

Date: 11-29-06

Gary V.

**December 29 2006, Friday.**

Karen Henrikson, a member of the City staff and Public Works will be at the Library to store beverages for the NYE party. Please give them access and space inside room C to store this. If all storage rooms are filled, locate the best area in room C and lock this room when not in use.

**December 29 2006, Friday.**

Jairo will begin set up during the day and Friday evening Monitors will continue the room set up process for the NYE party.

A stage of 8'X 24' (six sections) must be set up in Room B located along the west wall by Friday. (See Diagram)

I contacted Inspector David Schuman regarding the room B/C set up and was told the following for safety concerns.

Do not block any of the exit doors, including the east hall single emergency exit door.

Maximum occupancy for the combined rooms is posted at 178.

Leave a minimum of 48' isles between tables.

Leave a minimum of 10 feet of space at east emergency exit doors.

Set up a maximum of 30 tables for seating, with six chairs per table, which equals 180 chairs for seating.

**December 30<sup>th</sup> 2006, Saturday am.**

One additional Monitor (Dennis) will be here, starting at 9:00am on Saturday morning to finish the NYE party set up by noon. (See Diagram)

Monitor to stay until the NYE party representatives arrive at noon.

Monitor will make sure that all room arrangements and hall table needs are satisfactory for the NYE party events.

Monitor will also meet with one crew member from Majesty Maintenance to instruct on staging and table removal and storage.

NYE party representatives to be given access to all meeting rooms for placement of party decorations until 5:00pm.

**December 31<sup>st</sup> 2006, Sunday am.**

Gary to arrive before noon to adjust 1<sup>st</sup> level lighting, reset lighting and west hall timers for late access, adjust HVAC building controls, and meet with NYE party representatives giving access to meeting room areas.

**December 31<sup>st</sup> 2006, Sunday pm.**

Two Monitors (Randy / John) will work two overlapping shifts.

1<sup>st</sup> shift is 6:30pm to 10:30pm and 2<sup>nd</sup> shift is 8:30pm to 12:30am.

Late staying Monitor may need to stay slightly longer and will take direction from the SEC volunteers.

Two HK porters will begin at 7:00pm and work until 12:30am.

Monitors will maintain a very visible presence throughout the evening, keeping in contact with the NYE party representatives and instruct HK as to areas that may need extra attention.

1<sup>st</sup> shift Monitor will take direction from Jim W. as to when the Main Entrance doors will be unlocked to start event.

Main lobby area to remain closed / locked during the NYE event.

Monitors will set up overhead projector to specified TV channel for public viewing.

2<sup>nd</sup> shift Monitor will take direction as to when the NYE event official ends and lock up the Library, turning off all lights and setting the building alarm.

## Cell Phone Emergency Contact info:

Mary Klabazha	312 307-3143	/	Special Events Committee
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Jim Wozny	708 287-7774	/	Special Events Committee
Linda Forman	847 922-0556	/	Special Events Committee

## Library Staff:

Library Main # 847 827-5551

Gary Valente 847 812-5876

Jairo Barbosa 847 812-5885

Security Monitor #1 847 812-6070

Security Monitor #1 847 812-6723

Room set up instructions:

Room B/C to be set up using new style 60" X 30" lightweight tables in rows from east to west.

Set up requires two tables to be butted together in sections using long rows, east to west.

Table sections will have 12 chairs per section. ( See diagram )

Room B/C will be set up using 30 tables and 180 chairs for safety, max. occupancy and fire code reasons. A minimum of 48" isles between table sections will be maintained, and leave a minimum of 10' of space between tables and all east emergency exit doors.

Room A to remain Theater style with two 6' tables and podium in front.

Stage will consist of six sections and form a completed stage of 8' X 24' on the west wall.

A mixture of four small and large fixed leg tables will be used in the north meeting room hall for servers and raffle prizes. Take direction on Saturday at noon from S.E.C. volunteers, but do not block emergency exit door. Glass display cases will be kept safe by using Library stanchions at all times.

Additional floor mats will be provided by Library Security Monitors if weather is wet.

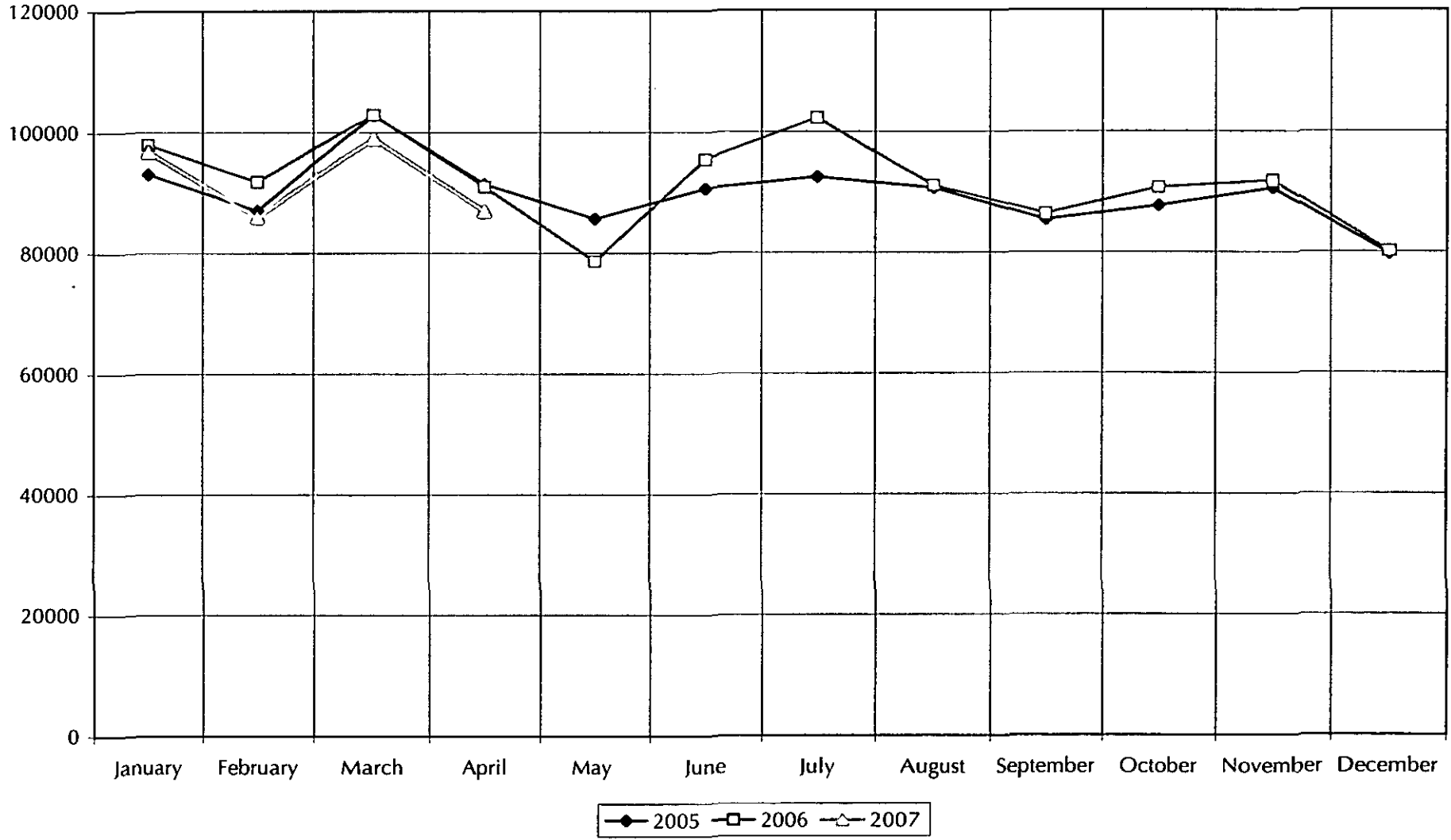
All food trash to be brought to Public Works vehicle for removal. Library dumpsters not to be used.

HK porters to mop any wet areas / spills in hall remove trash, clean and re-supply public restrooms.

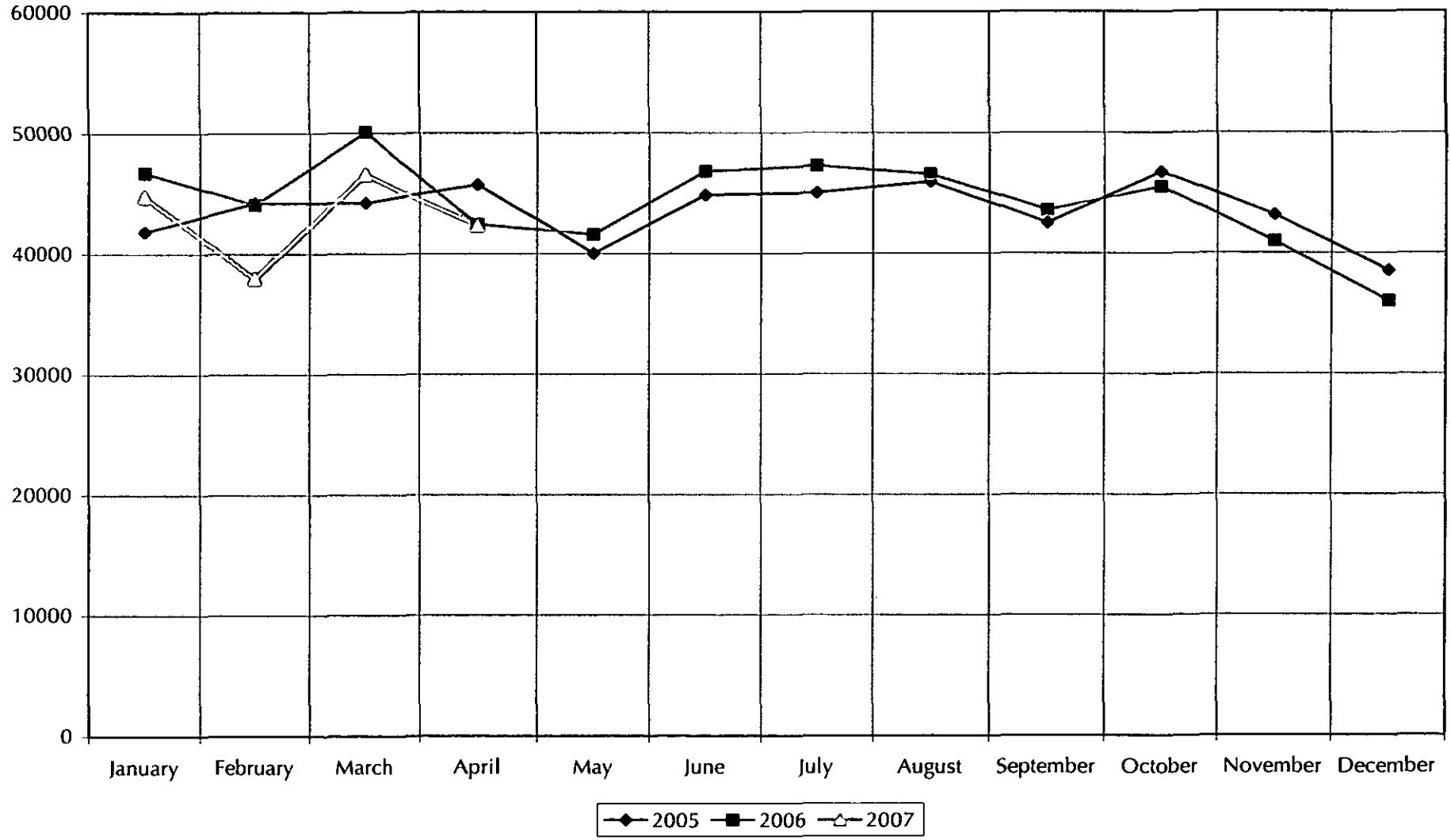
HK cleaning crew to sanitize, remove and store all staging, tables and chairs on January 1<sup>st</sup> 2007.

HK cleaning crew to shampoo all meeting room carpet, clean hall areas and spot clean all interior glass.

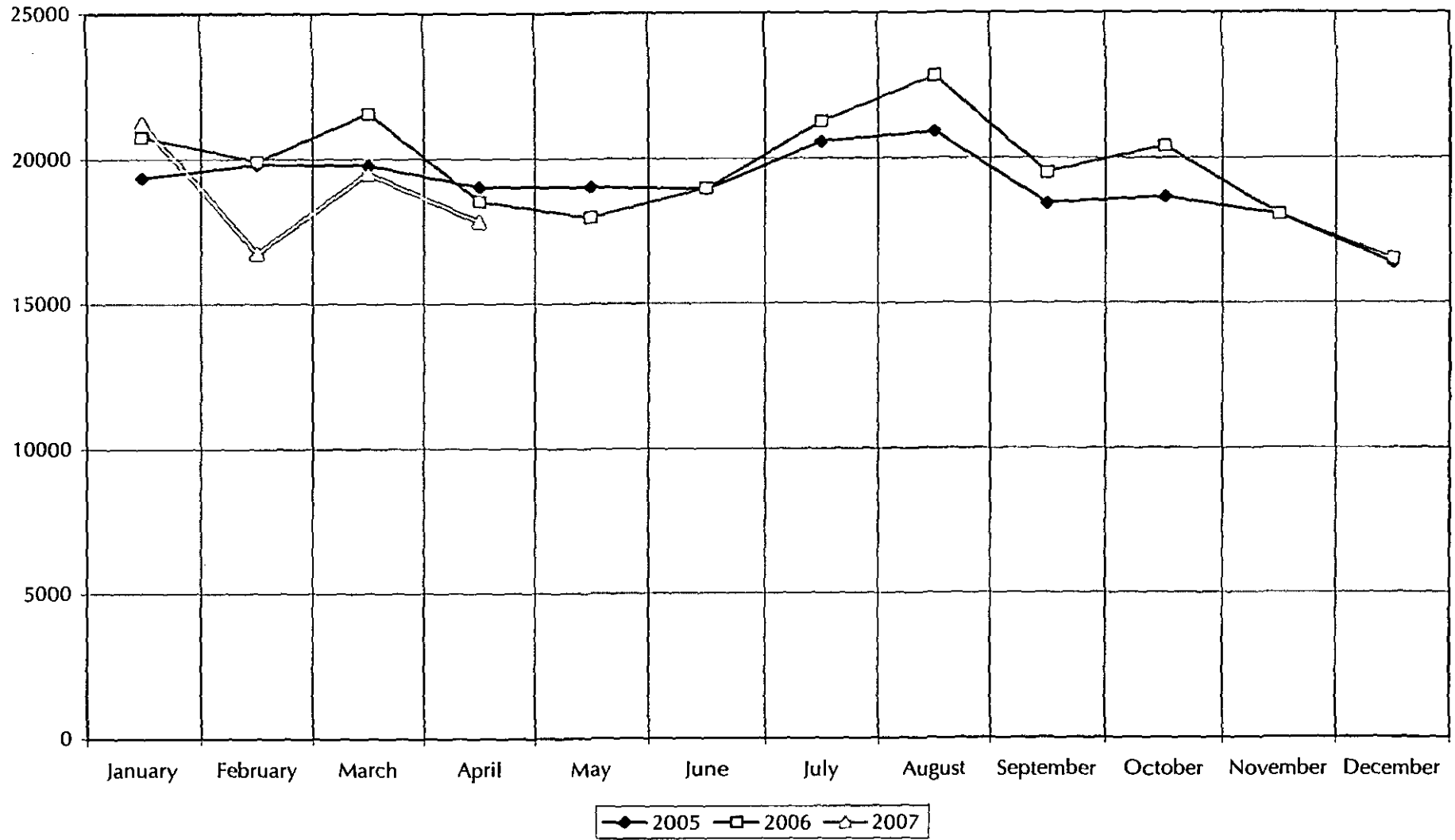
Circulation Statistics  
Items Circulated Per Month By Year



Patron Attendance  
April 2007

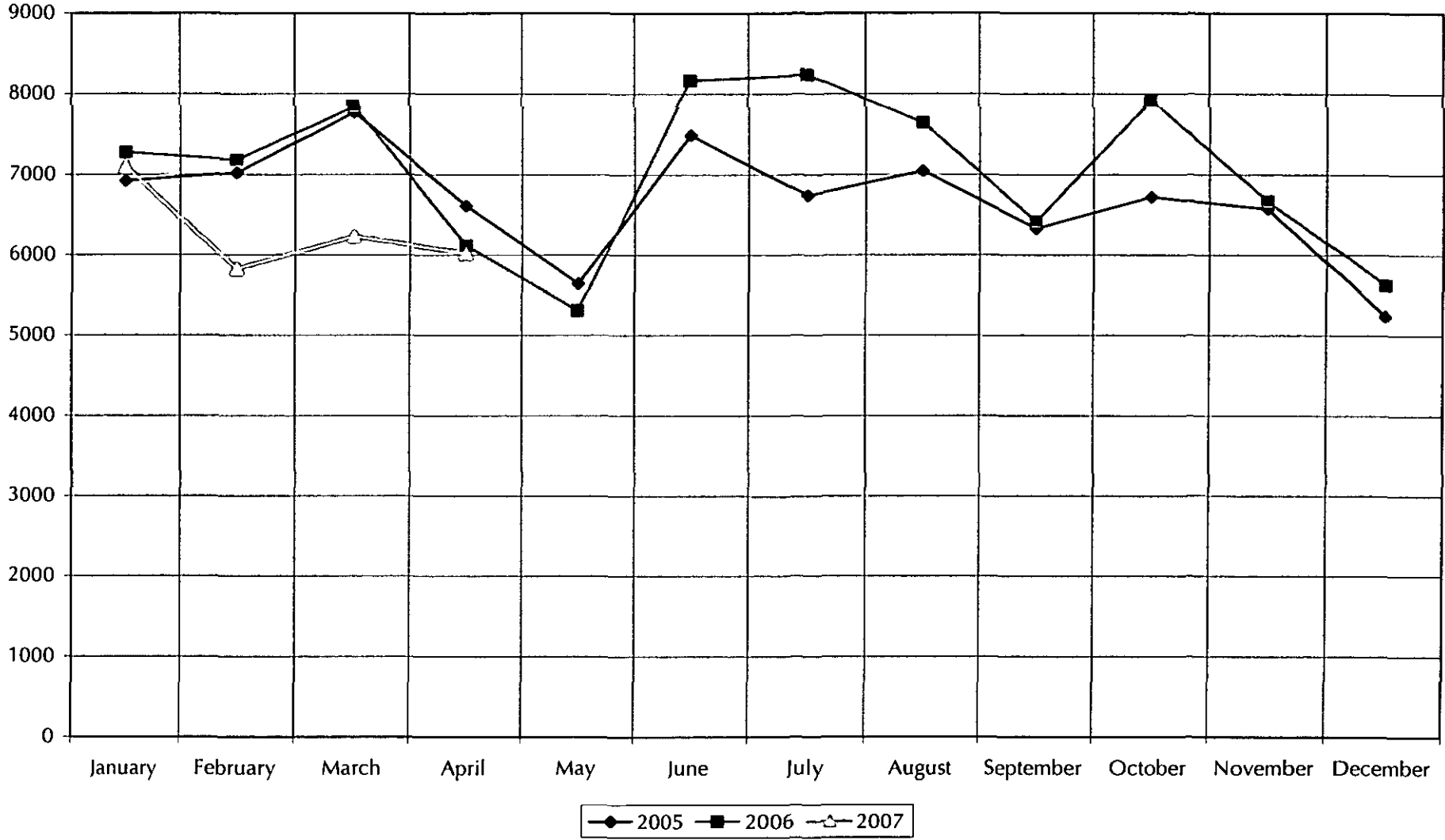


Adult Patron Assistance  
April 2007

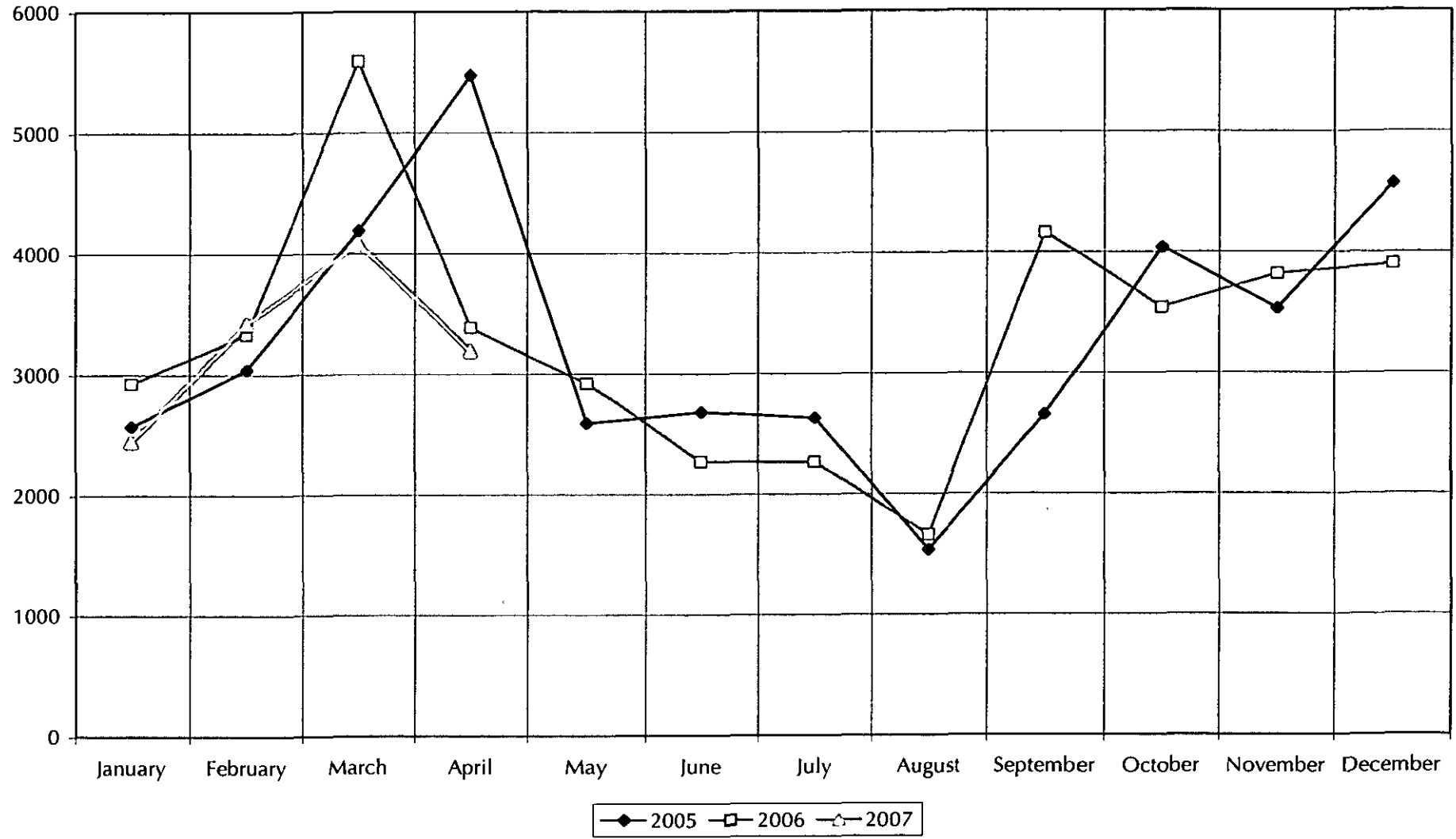




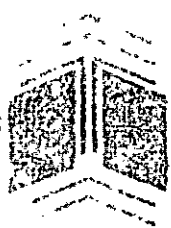
### Youth Patron Assistance April 2007



### Meeting Room Attendance April 2007



April



Des Plaines Public Library

1501 Ellinwood Street  
Des Plaines, IL 60016-4553  
847.827.5551 phone  
847.827.7974 fax  
www.dppl.org

**NOTICE**

**DES PLAINES PUBLIC LIBRARY**

**BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**TUESDAY, APRIL 17, 2007**

**4:00 PM\***

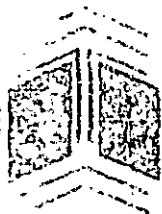
**Conference Room – Second Floor**

**Agenda:**

- **National Library Staff Appreciation Day**
- **Clickable Content Demonstration**

**\*Note: Special Time**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Administrator of the Library at 827-5551 to allow the Library to make reasonable accommodations.



Des Plaines Public Library

1501 Ellinwood Street  
 Des Plaines, IL 60016-4553  
 847.827.5551 phone  
 847.827.7974 fax  
 www.dppl.org

III.

DES PLAINES PUBLIC LIBRARY

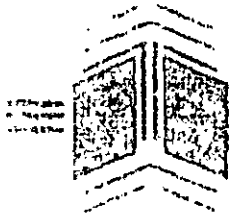
BOARD OF TRUSTEES

Agenda for the Regular Meeting  
**April 17, 2007**  
**4:00 PM**

- I. Call to Order. (4:00 PM)
- II. Roll Call.
- III. Consideration of the Agenda.
- IV. Introduction of Staff Members – National Library Staff Appreciation Day.
- V. Public Comments and Questions.
- VI. City Council Community Services Committee – Alderman Carla Brookman.
- VII. Clickable Content Demonstration – Roberta Johnson & Jill Franklin.
- VIII. Consent Agenda. [Action Item] (4:30 PM)
  - A. Approval of the Minutes of the Regular Board Meeting – March 20, 2007.
  - B. Acceptance of Financial Reports for March 2007.
  - C. Approval of Library Expenditures.
    1. Warrant Register – March 05, 2007 - \$55,993.96.
    2. Warrant Register – March 19, 2007 - \$51,226.79.
    3. Salaries – March 15, 2007 - \$117,601.62.
    4. Salaries – March 29, 2007 - \$118,811.13.
  - D. Acceptance of Reports.
    1. Director's Report – Sandra Norlin.
    2. Planning Committee Report – Mary Ellicson.

- IX. Unfinished Business.
  - A. Attendance at "Defending Access With Confidence" - North Suburban Library Systems, May 10, 2007, 8:30 a.m. - 4:30 p.m.
  
- X. New Business. (5:00 PM)
  - A. Purchase of Tickets for Super Star Volunteers Awards Program 04/26/07. [Action Item]
  - B. Resolution Regarding Proposed Mandated Internet Filtering Legislation. [Action Item]
  - C. Set Date for All-Day Board Retreat.
  - D. Memorial Day Wreath Presentation. [Action Item]
  - E. Trustee Reappointment Letters.
  - F. Friends Minutes.
  - G. Approve Payment to KD Repair for Mobile Library Generator Replacement - \$7,075.00. [Action Item]
  - H. Approval to Purchase APC Server Rack. [Action Item]
  - I. Approval to Purchase 80 Dell Computers - \$65,206.00. [Action Item]
  - J. Approval to Purchase 12 Dell Laptop Computers - \$16,023.76. [Action Item]
  
- XI. Announcements.
  
- XII. Correspondence.
  - A. Letter from State Representative Fred Crespo Concerning House Bill 1434.
  - B. ILA Reporter Article - Electronic Attendance at Meetings.
  
- XIII. Other
  
- XIV. Adjournment. (6:00 PM)

**This meeting will be recorded for television broadcast.**



Des Plaines Public Library

1501 Ellinwood Street  
 Des Plaines, IL 60016-4553  
 847.827.5551 phone  
 847.827.7974 fax  
 www.dpl.org  
**VIII.A.**

BOARD OF TRUSTEES  
 Minutes of the Regular Meeting  
 March 20, 2007

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, March 20, 2007. President Noreen Lake called the meeting to order at 7:08p.m.

ROLL CALL.

Roll call indicated the following board members were present: Maria Bahamon, Eldon Burk, Mary Ellicson, William Grice, Noreen Lake, George Magerl, Jerry Mahony, Rhys Read, Elaine Tejcek.

Also Present: Sandra Norlin, Martha Sloan, Leslie Steiner, Hector Marino, Carol Kidd, Gary Valente.

CONSIDERATION OF THE AGENDA.

Sandra Norlin asked that VIII. New Business. G. Progress Report on Roof and Ceiling Repair be discussed after Consideration of the Agenda.

MOTION by Eldon Burk, seconded by William Grice, to accept the agenda, as modified.  
 VOTE: AYES: All. NAYS: None. MOTION CARRIED.

PUBLIC COMMENTS AND QUESTIONS

None

CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Carla Brookman.

Alderman Brookman was present, but did not give a report.

CONSENT AGENDA

Noreen Lake asked that A. Approval of the Minutes of the Regular Board Meeting – February 20, 2007, be removed from the consent agenda.

MOTION by Eldon Burk, seconded by George Magerl, to accept the Consent Agenda, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

[The following items were removed from the Consent Agenda.]

Noreen Lake asked that the minutes from the meetings in September, October, November, December, 2006 and January, February 2007 be amended to correct the misspelling of Maria Bahamon's name under Roll Call.

MOTION by Rhys Read, seconded by George Magerl, to approve the minutes for September, October, November, December 2006 and January, February 2007, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

#### CONSENT AGENDA

Following monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$ 11,829.43
2. Petty Cash Expenditures	\$ 9.20
3. Budget Expenditures for February	\$ 408,851.28
4. Expenditures Year to Date	\$ 975,602.05
5. Revenue for February	\$ 18,890.09
6. Revenue Year to Date	\$ 98,668.18

MOTION by Eldon Burk, seconded by George Magerl, to approve, subject to audit, expenditures authorized by the Library Director and Board Representatives for library Warrant Registers as follows:

February 05, 2007	\$ 19,763.31
February 20, 2007	\$ <u>118,417.25</u>
Total	\$ 138,180.56

ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Magerl, Mahony, Read, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by George Magerl, to approve, subject to audit, expenditures for salaries made by the Library Director as follows:

February 15, 2007	\$ 120,683.35
March 01, 2007	\$ <u>117,989.28</u>
Total	\$ 238,672.63

ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Magerl, Mahony, Read, Tejcek. NAYS: None. MOTION CARRIED.



## DIRECTOR'S REPORT

**Please note:** I have received no official requests for confidential patron information since my last report.

### PERSONNEL

New employees for February/March 2007 are: Xuan Zhao, Part-time Page in Circulation Services and Michael Chiovari, Part-Time Technology Page in Computer Services.

Resignations/Separations: James Struck, Part-Time Circulation Clerk.

### STAFF DEVELOPMENT

Our regular All-Staff Meeting was held on Tuesday, March 13. The topics covered during this meeting were *Word of Mouth or Buzz Marketing* and *Coaching for Commitment*. This is a required meeting for all staff, held three times a year from 8 AM to 10AM. We serve a light breakfast, make announcements, welcome new staff, and recognize the accomplishments of teams and individuals.

We are planning our spring retreat for Department Heads on May 16. We will all attend a day-long seminar at the North Suburban Library System headquarters on *Decision-Making*.

### PATRON SERVICES

We experienced a decrease in nearly all direct patron service areas over a year ago in February. I surmise that the extremely cold weather contributed to this loss. Two areas of increase were Youth and Adult Reference and Readers Advisory and meeting room attendance.

This is the second month of our concerted efforts to encourage the use of the self-check machines by offering assistance to all patrons. In February we once again saw an increase in circulation through our self-check. This month the percent of items self-checked was 43%.

The portion of our circulation that were print materials was 52% overall; 68% of youth services materials and 43% of adult materials checked out were print. It is worth noting that although audio and visual materials make up just 15% of our collection, they account for 48% of the items checked out.

### OTHER PROFESSIONAL ACTIVITIES

Since my last report I have attended the second meeting on *Coaching for Commitment* led by Mary Jane Kepner (2/21); met with Todd Wessell, editor and publisher of the *Des Plaines Journal and Topics* to discuss partnerships, sponsorships, and a special insert celebrating the library's centennial(3/2); attended the Des Plaines Police Department's St. Patrick's Day fundraiser; two meetings of city staff, Leopardo construction personnel, and a representative

from the Firestone company to discuss the repair and possible replacement of the roof and damaged ceiling(3/5 and 3/7); the Advisory Committee of the Library Cable Television Division of the Library Production Studio(3/6); the Chamber of Commerce Board of Director's Meeting (3/8); the Oakton Community College's Cultural Sampling (3/8); the CCS Executive Committee meeting(3/14); the Library Production Studio Executive Committee meeting(3/16); and the North Suburban Library System Annual Awards Banquet (3/16).

#### NEW BUSINESS

Gary Valente, Head of Building and Security Services, gave a brief report on the roof leaks, which have been ongoing since 2003. Gary reported that representatives from the City of Des Plaines and the Library met with a field representative from Firestone, the manufacturer of the roofing materials, and the Firestone representative made an offer to the City of Des Plaines to provide free materials to replace a portion of the roof, if the City would pay for the labor costs. Gary Valente reported that the library is owned by the City of Des Plaines and their representatives will make the decision on what offer they will accept. After the repairs or replacement of the roof is complete, the ceiling will have to be repaired. Gary explained that the sculpture, Skyword, will either be taken down or tied off before repairs can be made. Repairs will be made after regular library hours.

#### UNFINISHED BUSINESS

The Board will change the time for their July 17, 2007 meeting to 4:00 p.m.

MOTION by Rhys Read, seconded by Jerry Mahony, to change the time for the July 17, 2007 Board of Trustees meeting to 4:00 p.m. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The Board discussed ideas for their column for the next issue of the library newsletter, *Foreword*. President Lake will write the article on what each Board member is currently reading.

#### NEW BUSINESS

MOTION by George Magerl, seconded by William Grice, to approve payment to Cooperative Computer Services in the amount of \$5,158.67, which is in the best interest of the library and is a budgeted expense. ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Magerl, Mahony, Read, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by Rhys Read, seconded by George Magerl, to approve the Illinois Public Library *Annual Report*, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Elaine Tejcek will attend the April 2 City Council meeting, Mary Ellicson the April 16 meeting and Jerry Mahony the May 7 meeting and Maria Bahamon the May 21 meeting.

Attendance at "Defending Access with Confidence" being held at NSLS on May 10, 2007 will be added to the April agenda.

Mary Ellicson, Chair of the Planning Committee, reported that the Committee met and discussed plans for writing a new Strategic Plan for 2008 – 2010. The Committee's recommendation is to hold an all-day retreat in September on either September 8 or September 15. The Board will decide on a date at their April meeting.

Sandra Norlin asked for Board approval to declare the following list of equipment surplus property. Hector Marino stated that the equipment is no longer in use and is not needed for replacement parts or emergency backup.

#### Printers

Make/Model	Serial Number	Status
HP Color LaserJet 4500 w/Parts & Toner	JPCD01664	Working
NEC Superscript 1800	B1GN600580E	Not Working
NEC Superscript 1800	B1GN600505B	Not Working

#### Other Equipment

Make-Model	Serial Number	Status
ACT A317 Printer Controller	N/A	Not working
Citizen iDP3550 Receipt Printer	190338	Not working
Sony DVD Player – NS70H	N/A	Not working
Keyboards (2)		

#### Computers

Make-Model	Serial Number	Status
Dell Inspiron Laptop	VXNZJ	Not working
Texas Instruments Extensa Laptop	4514155	Not working
AST Ascentia 950N Laptop	445DPD718378	Not Working
Compaq Presario 4640	6810BQR4G538	Not Working
Liberty System	N/A	Not Working
Liberty System	N/A	Not Working
Unknown Brand	24248	Not Working
Compaq Deskpro	6945CJN4N261	Not Working
Dell Optiplex GXL	GVNJB	Not Working
Dell Optiplex GXL	9KWNV	Not Working
Apple PowerMac G3	XA8081F5BBW	Not Working

MOTION by George Magerl, seconded by William Grice, to declare the above mentioned equipment surplus and obsolete property and to dispose of the equipment according to library policy. VOTE: AYES: None. NAYS: None. MOTION CARRIED.

The Board will change the time for their April 17, 2007 meeting to 4:00 p.m.

MOTION by William Grice, seconded by George Magerl, to change the time for the April 17, 2007 Board of Trustees meeting to 4:00 p.m. VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Magerl, Mahony, Tejcek. NAYS: Read. MOTION CARRIED.

Jerry Mahony stated that he will not attend the April Board meeting, because he will be out of town.

#### ANNOUNCEMENTS

Sandra Norlin reported that the library will celebrate National Library Workers Day on April 17 and cake and coffee will be served to staff to thank them for their service. The staff will be invited to attend the early Board meeting, where they will be acknowledged by the Board for their work in the library.

Elaine Tejcek, Eldon Burk and Sandra Norlin will attend National Library Legislative Day in Washington, DC from April 30 – May 2, 2007.

President Lake reported that the Illinois Library Association is recommending that libraries oppose House Bill 1727, Mandatory Internet Filters on All Public and School Library Computers. President Lake asked the Board if they were interested in writing a letter stating that the Des Plaines Public Library Board of Trustees is not interested in changing the law for internet filtering.

MOTION by Jerry Mahony, seconded by George Magerl, to ask Library Director Sandra Norlin to write a letter to Representatives Nekritz, Mulligan, Garrett and Kotowski stating that the Board of Trustees of the Des Plaines Public Library opposes House Bill 1727, Mandatory Internet Filters on All Public and School Library Computers. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

#### CORRESPONDENCE

Sandra Norlin reported that donation letters will be sent to local restaurants, grocery stores and bakeries asking for food donations for Do the Dewey.

#### OTHER

The Board discussed the Volunteer Emergency Contact form and will not make any changes to the form.

Eldon Burk stated that he attended the NSLS Membership Awards Banquet on Friday, March 16, 2007 with Board members and staff and is proud to be involved with the North Suburban Library System. Eldon also stated that it was a rewarding experience even if the Des Plaines Public Library did not receive an award.

Sandra Norlin reported that the Teen Advisory Board was the winner of an author visit to the library sponsored by Baker & Taylor Books.

MOTION by Rhys Read, seconded by George Magerl, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 8:18p.m.

Minutes prepared by Carol Kidd

## VIII.C.

**DES PLAINES PUBLIC LIBRARY  
FINANCE REPORT FOR MARCH 2007**

Monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$ 11,776.03
2. Petty Cash Expenditures	\$ 34.29
3. Budget Expenditures for March	\$ 415,946.92
4. Expenditures Year to Date	\$1,390,536.31
5. Revenue for March	\$ 12,804.18
6. Revenue Year to Date	\$ 619,193.65

Warrant Register

March 05, 2007	\$ 55,993.96
March 19, 2007	<u>\$ 51,226.79</u>
Total	\$ 107,220.75

Salaries

March 15, 2007	\$ 117,601.62
March 29, 2007	<u>\$ 118,811.13</u>
Total	\$ 236,412.75

## VIII.C.

**DES PLAINES PUBLIC LIBRARY  
OVER THE COUNTER RECEIPTS FOR MARCH 2007**

	<u>Mar 2006</u>	<u>Mar 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>
Lost Materials	1,006.47	813.97	3,054.67	2,533.61
Fines	8,615.12	8,618.78	26,788.28	26,839.83
Damage	208.84	179.82	410.72	339.57
Fees	486.50	517.00	1,598.50	1,201.00
Copies	2,909.50	1,641.96	7,788.15	5,251.50
Miscellaneous	4.50	4.50	17.50	89.50
<b>Total</b>	<b>\$13,230.93</b>	<b>\$11,776.03</b>	<b>\$39,657.82</b>	<b>\$36,255.01</b>

**PETTY CASH EXPENDITURES - MARCH**

930030	Repair/Maint Vehicles	\$19.00
960070	Auto/Travel	\$7.60
960,070	Auto/Travel	<u>\$7.69</u>
Total		34.29

1322

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 04/09/07

TIME: 12:05:59

CITY OF DES PLAINES  
PRINT BALANCE SHEETS BY FUND

PAGE NUMBER: 1  
STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")

ACCOUNTING PERIOD: 3/07

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
101000	PETTY CASH	500.00	
102005	CASH PAYABLE 1944119043		74.88
102007	CASH PAYROLL 1944652940	.00	
102008	CASH DEPOSIT 1944650243		465,323.11
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102026	CASH FIRST BANK ACCUMULTN	.00	
102051	CASH PLAINSBANK ACCUMULTN	.00	
102073	CASH IL- EPAY151600008073	.00	
TOTAL CASH		500.00	465,397.99
104003	INVESTMENTS-US OBLIGATION	.00	
104006	INVESTMENTS-CERTIF OF DEP	.00	
104030	INVESTMENTS-ACCUMULATION	.00	
104031	INVESTMENTS-EARLE	.00	
104032	INVESTMENTS-DUNCAN	.00	
104033	INVESTMENTS-DOWNING	.32	
104075	PMA - FINANCIAL NETWORK	.00	
104077	INVEST-LIBRARY FOUNDATION	.00	
TOTAL INVESTMENTS		.32	.00
115400	RECEIVABLE-ACCRUED INTRST	.00	
115410	RECEIVABLE-INTEREST EARNS	.00	
118000	RECEIVABLE-PROPERTY TAXES	.00	
TOTAL ACCOUNTS RECEIVABLE		.00	.00
119125	RECEIVABLE-GRANTS	27,815.00	
TOTAL RECEIVABLE-SALES TAX		27,815.00	.00
119200	RECEIVABLE-MISC	.00	
TOTAL ACCOUNTS RECEIVABLE		.00	.00
119301	PREPAID EXPENSE	.00	
TOTAL PREPAID ITEMS		.00	.00
204201	FIXED ASSETS-LIB EQUIP	.00	
209900	FIXED ASSETS-ACUMLTD DEPC	.00	
TOTAL FIXED ASSETS		.00	.00
TOTAL ASSETS		28,315.32	465,397.99
401000	ACCOUNTS PAYABLE		14,943.75
401001	AUDIT ACCOUNTS PAYABLE	12,100.00	
410020	ESCROW DEPOSITS		.00
TOTAL DEPOSITS		.00	.00
430010	DUE TO-CORPORATE GENL		.00



1  
2  
3

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 04/09/07

TIME: 12:05:59

CITY OF DES PLAINES  
PRINT BALANCE SHEETS BY FUND

PAGE NUMBER: 2

STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")

ACCOUNTING PERIOD: 3/07

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
430080	DUE TO-EMPL RETRMNT TRUST		.00
430099	DUE TO OTHER FUNDS		32,024.00
	TOTAL DUE TO-OTHER FUNDS	.00	32,024.00
450030	ACCRUED LIAB-COMP ABSENCE		.00
450040	ACCRUED PAYROLL		.00
	TOTAL ACCRUED LIABILITIES	.00	.00
470000	DEFERRED REV-PROPERTY TAX		.00
470100	LIBRARY DEFERRED REVENUE		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	12,100.00	46,967.75
	TOTAL LIABILITIES	12,100.00	46,967.75
700110	EXPENDITURE CONTROL	1,390,536.31	
700120	REVENUE CONTROL		610,948.89
700130	ENCUMBRANCE CONTROL		.00
700140	RESERVE FOR ENCUMBRANCE		.00
700150	EXP. BUDGET CONTROL		.00
700160	REV. BUDGET CONTROL		.00
700170	BUDGET FUND BALANCE		.88
	TOTAL SYSTEM CONTROL	1,390,536.31	610,949.77
720010	FUND BAL-RESRV-GIFT TRUST		.00
	TOTAL FUND BALANCE-RESERVED	.00	.00
730000	FUND BALANCE-UNRESERVED		307,636.12
	TOTAL FUND EQUITY	.00	307,636.12
	TOTAL EQUITIES	1,390,536.31	918,585.89
	TOTAL LIBRARY FUND	1,430,951.63	1,430,951.63

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 04/09/07

TIME: 12:05:59

CITY OF DES PLAINES  
PRINT BALANCE SHEETS BY FUND

PAGE NUMBER: 3  
STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")

ACCOUNTING PERIOD: 3/07

FUND - 202 - LIBRARY CAPITAL PROJ FUND

ACCOUNT	TITLE	DEBITS	CREDITS
102005	CASH PAYABLE 1944119043	.00	
102008	CASH DEPOSIT 1944650243	734.16	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	734.16	.00
104075	PMA - FINANCIAL NETWORK	521,288.20	
	TOTAL INVESTMENTS	521,288.20	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
	TOTAL ASSETS	522,022.36	.00
401000	ACCOUNTS PAYABLE		.00
401001	AUDIT ACCOUNTS PAYABLE		.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	.00	.00
	TOTAL LIABILITIES	.00	.00
700110	EXPENDITURE CONTROL		.00
700120	REVENUE CONTROL		8,244.76
700150	EXP. BUDGET CONTROL		.00
700160	REV. BUDGET CONTROL		.00
700170	BUDGET FUND BALANCE	.66	
	TOTAL SYSTEM CONTROL	.66	8,244.76
730000	FUND BALANCE-UNRESERVED		513,778.26
	TOTAL FUND EQUITY	.00	513,778.26
	TOTAL EQUITIES	.66	522,023.02
	TOTAL LIBRARY CAPITAL PROJ FUND	522,023.02	522,023.02
	TOTAL REPORT	1,952,974.65	1,952,974.65

11  
13  
15  
17

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 04/09/07

TIME: 12:07:29

CITY OF DES PLAINES  
REVENUE STATUS REPORT

PAGE NUMBER: 1  
REVST11

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 3/07

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT

TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL

PAGE BREAKS ON: FUND; ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION- TITLE NOT FOUND

1ST SUBTOTAL-800000 TAXES

ACCOUNT - - - - TITLE - - - -	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
810020 PROPERTY TAXES 2003	.00	.00	.00	-10,285.75	10,285.75	.00
810021 PROPERTY TAXES 2004	.00	.00	.00	-6,219.15	6,219.15	.00
810022 PROPERTY TAXES 2005	.00	.00	.00	46,017.10	-46,017.10	.00
810023 PROPERTY TAXES 2006	.00	.00	.00	515,775.13	-515,775.13	.00
TOTAL TAXES	.00	.00	.00	545,287.33	-545,287.33	.00

FUND-201 LIBRARY FUND

ORGANIZATION- TITLE NOT FOUND

1ST SUBTOTAL-820000 INTERGOVERNMENTAL REVENUE

822095 STATE GRANT:LIBRARY	.00	.00	.00	20,710.00	-20,710.00	.00
TOTAL INTERGOVERNMENTAL REVEN	.00	.00	.00	20,710.00	-20,710.00	.00

FUND-201 LIBRARY FUND

ORGANIZATION- TITLE NOT FOUND

1ST SUBTOTAL-850000 FINES

850102 LIBRARY FINES	.00	9,980.82	.00	30,717.11	-30,717.11	.00
TOTAL FINES	.00	9,980.82	.00	30,717.11	-30,717.11	.00

FUND-201 LIBRARY FUND

ORGANIZATION- TITLE NOT FOUND

1ST SUBTOTAL-850200 FEES AND SERVICES

850201 COPYING FEE	.00	2,223.36	.00	6,897.45	-6,897.45	.00
850215 SPECIAL PROGRAMS & EVENT	.00	.00	.00	4,946.29	-4,946.29	.00
TOTAL FEES AND SERVICES	.00	2,223.36	.00	11,843.74	-11,843.74	.00

FUND-201 LIBRARY FUND

ORGANIZATION- TITLE NOT FOUND

1ST SUBTOTAL-890000 OTHER REVENUE

890010 INTEREST INCOME	.00	.00	.00	525.55	-525.55	.00
899900 MISCELLANEOUS REVENUE	.00	600.00	.00	1,865.16	-1,865.16	.00
TOTAL OTHER REVENUE	.00	600.00	.00	2,390.71	-2,390.71	.00

TOTAL TITLE NOT FOUND .00 12,804.18 .00 610,948.89 -610,948.89 .00

TOTAL LIBRARY FUND .00 12,804.18 .00 610,948.89 -610,948.89 .00

1326

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 04/09/07

TIME: 12:07:29

CITY OF DES PLAINES  
REVENUE STATUS REPORT

PAGE NUMBER: 2

REVSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 3/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND

ORGANIZATION- TITLE NOT FOUND

1ST SUBTOTAL-890000 OTHER REVENUE

ACCOUNT - - - - - TITLE - - - - -	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
890010 INTEREST INCOME	.00	.00	.00	8,244.76	-8,244.76	.00
TOTAL OTHER REVENUE	.00	.00	.00	8,244.76	-8,244.76	.00
TOTAL TITLE NOT FOUND	.00	.00	.00	8,244.76	-8,244.76	.00
TOTAL LIBRARY CAPITAL PROJ FU	.00	.00	.00	8,244.76	-8,244.76	.00
TOTAL REPORT	.00	12,804.18	.00	619,193.65	-619,193.65	.00

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 04/09/07

TIME: 12:08:47

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 3/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-910000 SALARIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
910100	SALARIES	.00	151,682.53	.00	508,422.76	-508,422.76	.00
910200	TEMPORARY WAGES	.00	67,965.77	.00	230,656.45	-230,656.45	.00
910500	VACATION PAY	.00	13,156.13	.00	41,026.41	-41,026.41	.00
910600	SICK PAY	.00	3,608.32	.00	18,884.19	-18,884.19	.00
910700	HOLIDAY PAY	.00	.00	.00	32,618.90	-32,618.90	.00
	TOTAL SALARIES	.00	236,412.75	.00	831,608.71	-831,608.71	.00

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-918000 BENEFITS

918020	EMPLOYER CONTR-F.I.C.A.	.00	17,777.77	.00	62,567.09	-62,567.09	.00
918021	EMPLOYER CONTR-I.M.R.F.	.00	21,255.37	.00	75,290.30	-75,290.30	.00
918040	LIFE INS PREMIUMS	.00	699.60	.00	2,098.80	-2,098.80	.00
918050	MEDICAL INS PREMIUMS	.00	29,701.86	.00	103,956.51	-103,956.51	.00
918055	DENTAL INSURANCE PREMIUM	.00	1,786.94	.00	6,264.58	-6,264.58	.00
918070	WORKERS COMPENSATION	.00	630.77	.00	1,904.15	-1,904.15	.00
	TOTAL BENEFITS	.00	71,852.31	.00	252,081.43	-252,081.43	.00

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

920110	PROFESSIONAL CONSULTING	.00	1,029.02	.00	1,029.02	-1,029.02	.00
920120	COMMUNICATION SERVICES	.00	1,420.79	.00	3,528.70	-3,528.70	.00
920140	DATA PROCESSING SERVICES	.00	.00	.00	1,582.26	-1,582.26	.00
920202	CONFERENCES	.00	658.55	.00	3,072.86	-3,072.86	.00
920204	TRAINING	.00	335.00	.00	335.00	-335.00	.00
920205	TUITION REIMBURSEMENTS	.00	500.00	.00	500.00	-500.00	.00
920220	MEMBERSHIP DUES	.00	39.00	.00	1,079.00	-1,079.00	.00
920230	PUBLICATION OF NOTICES	.00	1,395.25	.00	1,395.25	-1,395.25	.00
930010	R & M EQUIPMENT	.00	591.14	.00	27,200.17	-27,200.17	.00
930020	R & M BLDGS & STRUCTURES	.00	2,551.45	.00	6,504.95	-6,504.95	.00
930195	BOOK BINDING & REPAIR	.00	.00	.00	108.19	-108.19	.00
930320	CLEANING:CUSTODIAL SERV	.00	3,780.00	.00	8,986.00	-8,986.00	.00
930490	REFUSE CONTRACT	.00	.00	.00	503.00	-503.00	.00
960070	AUTO/TRAVEL EXPENSES	.00	150.00	.00	820.80	-820.80	.00
960210	SPECIAL EVENT PROGRAMMIN	.00	1,353.48	.00	6,132.03	-6,132.03	.00
960990	MISC CONTRACTUAL SVCS	.00	7,935.46	.00	17,841.36	-17,841.36	.00
	TOTAL CONTRACTUAL SERVICES	.00	21,739.14	.00	80,618.59	-80,618.59	.00

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-970000 COMMODITIES

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 04/09/07

TIME: 12:08:47

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 2  
EXPSTAL1

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 3/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-970000 COMMODITIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
970100	SUPPLIES	.00	17,235.08	.00	19,017.13	-19,017.13	.00
970110	MEALS (PRSNRS/WRKRS/VOLS	.00	.00	.00	45.00	-45.00	.00
970170	JANITORIAL	.00	2,257.23	.00	2,729.13	-2,729.13	.00
970260	POSTAGE AND PARCEL	.00	553.28	.00	2,713.28	-2,713.28	.00
970270	PRINTING-REPROD-BINDING	.00	1,054.50	.00	5,198.50	-5,198.50	.00
970500	PURCHASE OF WATER	.00	771.89	.00	771.89	-771.89	.00
970600	BOOKS	.00	39,695.83	.00	72,046.32	-72,046.32	.00
970610	AUDIO MATERIALS	.00	5,305.97	.00	7,155.35	-7,155.35	.00
970620	SUBSCRIPTIONS & BOOKS	.00	1,168.15	.00	57,755.54	-57,755.54	.00
970630	VISUAL MATERIALS	.00	7,210.52	.00	12,935.41	-12,935.41	.00
970640	AUTOMATED REFERENCE MAT'	.00	6,912.77	.00	32,660.25	-32,660.25	.00
970810	NATURAL GAS	.00	.00	.00	2,554.28	-2,554.28	.00
	TOTAL COMMODITIES	.00	82,165.22	.00	215,582.08	-215,582.08	.00

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980420	COMPUTER SOFTWARE	.00	3,777.50	.00	8,645.50	-8,645.50	.00
	TOTAL CAPITAL EXPENDITURES	.00	3,777.50	.00	8,645.50	-8,645.50	.00
	TOTAL LIBRARY SERVICES	.00	415,946.92	.00	1,388,536.31	-1,388,536.31	.00

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

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CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 3  
EXPSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 3/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION-2130 IL LIBRARY PER CAP GRANT  
1ST SUBTOTAL-970000 COMMODITIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
970260	POSTAGE AND PARCEL	.00	.00	.00	2,000.00	-2,000.00	.00
	TOTAL COMMODITIES	.00	.00	.00	2,000.00	-2,000.00	.00
	TOTAL IL LIBRARY PER CAP GRAN	.00	.00	.00	2,000.00	-2,000.00	.00
	TOTAL LIBRARY FUND	.00	415,946.92	.00	1,390,536.31	-1,390,536.31	.00
TOTAL REPORT		.00	415,946.92	.00	1,390,536.31	-1,390,536.31	.00

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SUNGARD PENTAMATION INC - FUND ACCOUNTING  
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CITY OF DES PLAINES  
 PRINT BALANCE SHEETS BY FUND

PAGE NUMBER: 1  
 STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")  
 ACCOUNTING PERIOD: 13/06

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
101000	PETTY CASH	500.00	
102005	CASH PAYABLE 1944119043		291.88
102007	CASH PAYROLL 1944652940	.00	
102008	CASH DEPOSIT 1944650243	111,276.50	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102026	CASH FIRST BANK ACCUMULTN	.00	
102051	CASH PLAINSBANK ACCUMULTN	.00	
102073	CASH IL- EPAY151600008073	.00	
<b>TOTAL CASH</b>		<b>111,776.50</b>	<b>291.88</b>
104003	INVESTMENTS-US OBLIGATION	.00	
104006	INVESTMENTS-CERTIF OF DEP	.00	
104030	INVESTMENTS-ACCUMULATION	.00	
104031	INVESTMENTS-EARLE	.00	
104032	INVESTMENTS-DUNCAN	.00	
104033	INVESTMENTS-DOWNING	.32	
104075	PMA - FINANCIAL NETWORK	359,137.76	
104077	INVEST-LIBRARY FOUNDATION	.00	
<b>TOTAL INVESTMENTS</b>		<b>359,138.08</b>	<b>.00</b>
115400	RECEIVABLE-ACCRUED INTRST	.00	
115410	RECEIVABLE-INTEREST EARNS	.00	
118000	RECEIVABLE-PROPERTY TAXES	.00	
<b>TOTAL ACCOUNTS RECEIVABLE</b>		<b>.00</b>	<b>.00</b>
119125	RECEIVABLE-GRANTS	27,815.00	
<b>TOTAL RECEIVABLE-SALES TAX</b>		<b>27,815.00</b>	<b>.00</b>
119200	RECEIVABLE-MISC	.00	
<b>TOTAL ACCOUNTS RECEIVABLE</b>		<b>.00</b>	<b>.00</b>
119301	PREPAID EXPENSE	1,202.00	
<b>TOTAL PREPAID ITEMS</b>		<b>1,202.00</b>	<b>.00</b>
204201	FIXED ASSETS-LIB EQUIP	.00	
209900	FIXED ASSETS-ACUMLTD DEPC	.00	
<b>TOTAL FIXED ASSETS</b>		<b>.00</b>	<b>.00</b>
<b>TOTAL ASSETS</b>		<b>499,931.58</b>	<b>291.88</b>
401000	ACCOUNTS PAYABLE		172,078.70
401001	AUDIT ACCOUNTS PAYABLE	12,100.00	
410020	ESCROW DEPOSITS		.00
<b>TOTAL DEPOSITS</b>		<b>.00</b>	<b>.00</b>
430010	DUE TO-CORPORATE GENL		.00



SELECTION CRITERIA: genledgr.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
430080	DUE TO-EMPL RETRMNT TRUST		.00
430099	DUE TO OTHER FUNDS		32,024.00
	TOTAL DUE TO-OTHER FUNDS	.00	32,024.00
450030	ACCRUED LIAB-COMP ABSENCE		.00
450040	ACCRUED PAYROLL		.00
	TOTAL ACCRUED LIABILITIES	.00	.00
470000	DEFERRED REV-PROPERTY TAX		.00
470100	LIBRARY DEFERRED REVENUE		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	12,100.00	204,102.70
	TOTAL LIABILITIES	12,100.00	204,102.70
700110	EXPENDITURE CONTROL	5,680,855.85	
700120	REVENUE CONTROL		6,066,934.46
700130	ENCUMBRANCE CONTROL		.00
700140	RESERVE FOR ENCUMBRANCE		.00
700150	EXP. BUDGET CONTROL		6,213,473.00
700160	REV. BUDGET CONTROL	6,113,473.00	
700170	BUDGET FUND BALANCE	99,999.12	
	TOTAL SYSTEM CONTROL	11,894,327.97	12,280,407.46
720010	FUND BAL-RESRV-GIFT TRUST		.00
	TOTAL FUND BALANCE-RESERVED	.00	.00
730000	FUND BALANCE-UNRESERVED	78,442.49	
	TOTAL FUND EQUITY	78,442.49	.00
	TOTAL EQUITIES	11,972,770.46	12,280,407.46
	TOTAL LIBRARY FUND	12,484,802.04	12,484,802.04

DATE: 04/09/07

CITY OF DES PLAINES

STATMN11

TIME: 12:06:45

PRINT BALANCE SHEETS BY FUND

SELECTION CRITERIA: genledgr.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

FUND - 202 - LIBRARY CAPITAL PROJ FUND

ACCOUNT	TITLE	DEBITS	CREDITS
102005	CASH PAYABLE 1944119043	.00	
102008	CASH DEPOSIT 1944650243	3,745.68	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	3,745.68	.00
104075	PMA - FINANCIAL NETWORK	513,053.94	
	TOTAL INVESTMENTS	513,053.94	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
	TOTAL ASSETS	516,799.62	.00
401000	ACCOUNTS PAYABLE		3,022.02
401001	AUDIT ACCOUNTS PAYABLE		.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	.00	3,022.02
	TOTAL LIABILITIES	.00	3,022.02
700110	EXPENDITURE CONTROL	47,237.19	
700120	REVENUE CONTROL		163,966.27
700150	EXP. BUDGET CONTROL		104,900.00
700160	REV. BUDGET CONTROL	154,000.00	
700170	BUDGET FUND BALANCE		49,099.34
	TOTAL SYSTEM CONTROL	201,237.19	317,965.61
730000	FUND BALANCE-UNRESERVED		397,049.18
	TOTAL FUND EQUITY	.00	397,049.18
	TOTAL EQUITIES	201,237.19	715,014.79
	TOTAL LIBRARY CAPITAL PROJ FUND	718,036.81	718,036.81
	TOTAL REPORT	13,202,838.85	13,202,838.85

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 04/09/07

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CITY OF DES PLAINES  
REVENUE STATUS REPORT

PAGE NUMBER: 1  
REVSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-800000 TAXES

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
810019	PROPERTY TAXES 2002	.00	-2,263.77	.00	-23,406.54	23,406.54	.00
810020	PROPERTY TAXES 2003	.00	-151.38	.00	-13,962.41	13,962.41	.00
810021	PROPERTY TAXES 2004	50,000.00	-43,127.77	.00	46,087.17	3,912.83	92.17
810022	PROPERTY TAXES 2005	5,660,485.00	65,221.75	.00	5,641,673.09	18,811.91	99.67
TOTAL TAXES		5,710,485.00	19,678.83	.00	5,650,391.31	60,093.69	98.95

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-820000 INTERGOVERNMENTAL REVENUE

810800	PERSONAL PROP REPL TAX	92,988.00	.00	.00	92,988.00	.00	100.00
822040	STATE GRANT:PER CAPITA	74,000.00	.00	.00	70,127.77	3,872.23	94.77
822045	STATE GRANT:LIBRARY	52,000.00	.00	.00	48,174.00	3,826.00	92.64
TOTAL INTERGOVERNMENTAL REVEN		218,988.00	.00	.00	211,289.77	7,698.23	96.48

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-850000 FINES

850102	LIBRARY FINES	110,000.00	-10.00	.00	113,416.19	-3,416.19	103.11
TOTAL FINES		110,000.00	-10.00	.00	113,416.19	-3,416.19	103.11

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-850200 FEES AND SERVICES

850201	COPYING FEE	30,000.00	.00	.00	36,685.11	-6,685.11	122.28
850215	SPECIAL PROGRAMS & EVENT	3,000.00	.00	.00	3,954.78	-954.78	131.83
TOTAL FEES AND SERVICES		33,000.00	.00	.00	40,639.89	-7,639.89	123.15

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-890000 OTHER REVENUE

890010	INTEREST INCOME	5,000.00	9,430.66	.00	15,196.48	-10,196.48	303.93
890050	SALE OF FIXED ASSETS	2,000.00	.00	.00	.00	2,000.00	.00
899900	MISCELLANEOUS REVENUE	34,000.00	.00	.00	36,000.82	-2,000.82	105.88
TOTAL OTHER REVENUE		41,000.00	9,430.66	.00	51,197.30	-10,197.30	124.87

TOTAL TITLE NOT FOUND		6,113,473.00	29,099.49	.00	6,066,934.46	46,538.54	99.24
TOTAL LIBRARY FUND		6,113,473.00	29,099.49	.00	6,066,934.46	46,538.54	99.24

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 04/09/07

TIME: 12:07:58

CITY OF DES PLAINES  
REVENUE STATUS REPORT

PAGE NUMBER: 2

REVST11

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND

ORGANIZATION- TITLE NOT FOUND

1ST SUBTOTAL-890000 OTHER REVENUE

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
890010	INTEREST INCOME	.00	13,062.90	.00	13,966.27	-13,966.27	.00
899900	MISCELLANEOUS REVENUE	4,000.00	.00	.00	.00	4,000.00	.00
TOTAL OTHER REVENUE		4,000.00	13,062.90	.00	13,966.27	-9,966.27	349.16

FUND-202 LIBRARY CAPITAL PROJ FUND

ORGANIZATION- TITLE NOT FOUND

1ST SUBTOTAL-898000 OTHER FINANCING SOURCES

898902	TRANSFER FROM LIB FUND	150,000.00	.00	.00	150,000.00	.00	100.00
TOTAL OTHER FINANCING SOURCES		150,000.00	.00	.00	150,000.00	.00	100.00

TOTAL TITLE NOT FOUND 154,000.00 13,062.90 .00 163,966.27 -9,966.27 106.47

TOTAL LIBRARY CAPITAL PROJ FU 154,000.00 13,062.90 .00 163,966.27 -9,966.27 106.47

TOTAL REPORT 6,267,473.00 42,162.39 .00 6,230,900.73 36,572.27 99.42

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

PAGE NUMBER: 1

DATE: 04/09/07

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

EXPST11

TIME: 12:09:13

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-910000 SALARIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
910100	SALARIES	2,301,284.00	.00	.00	1,868,003.96	433,280.04	81.17
910200	TEMPORARY WAGES	947,953.00	.00	.00	829,088.51	118,864.49	87.46
910400	NON-SUPERVISORY OVERTIME	250.00	.00	.00	64.99	185.01	26.00
910500	VACATION PAY	.00	.00	.00	151,379.97	-151,379.97	.00
910600	SICK PAY	.00	.00	.00	104,710.17	-104,710.17	.00
910700	HOLIDAY PAY	.00	.00	.00	63,487.37	-63,487.37	.00
910950	EXCESS SICK HRS PAY OUT	3,500.00	.00	.00	2,574.56	925.44	73.56
	TOTAL SALARIES	3,252,987.00	.00	.00	3,019,309.53	233,677.47	92.82

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-918000 BENEFITS

918000	EMPLOYER CONTR-F.I.C.A.	248,043.00	.00	.00	231,756.81	16,286.19	93.43
918021	EMPLOYER CONTR-I.M.R.F.	295,069.00	.00	.00	280,712.04	14,356.96	95.13
918040	LIFE INS PREMIUMS	8,765.00	699.60	.00	8,734.00	31.00	99.65
918050	MEDICAL INS PREMIUMS	490,513.00	.00	.00	357,959.83	132,553.17	72.98
918055	DENTAL INSURANCE PREMIUM	33,073.00	.00	.00	23,970.10	9,102.90	72.48
918070	WORKERS COMPENSATION	.00	313.06	.00	8,518.62	-8,518.62	.00
918085	RHS PLAN PAYOUT	.00	2,246.61	.00	4,586.44	-4,586.44	.00
	TOTAL BENEFITS	1,075,463.00	3,259.27	.00	916,237.84	159,225.16	85.19

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

920100	LITIGATION & LEGAL FEES	10,000.00	.00	.00	2,057.25	7,942.75	20.57
920105	COSTS OF LITIGATION	1,000.00	.00	.00	13.25	986.75	1.33
920110	PROFESSIONAL CONSULTING	59,000.00	13,250.00	.00	41,793.09	17,206.91	70.84
920120	COMMUNICATION SERVICES	17,000.00	2,074.95	.00	20,985.53	-3,985.53	123.44
920140	DATA PROCESSING SERVICES	75,000.00	8,613.18	.00	80,022.69	-5,022.69	106.70
920202	CONFERENCES	8,738.00	4,846.27	.00	7,408.82	1,329.18	84.79
920204	TRAINING	4,600.00	1,420.00	.00	12,363.83	-7,763.83	268.78
920205	TUITION REIMBURSEMENTS	5,000.00	1,657.17	.00	4,973.54	26.46	99.47
920206	SEMINARS	250.00	900.00	.00	1,169.98	-919.98	467.99
920210	IN-SERVICE TRAINING	.00	.00	.00	850.00	-850.00	.00
920220	MEMBERSHIP DUES	6,000.00	.00	.00	8,119.00	-2,119.00	135.32
920225	LICENSING/TITLES	250.00	.00	.00	140.00	110.00	56.00
920230	PUBLICATION OF NOTICES	2,000.00	.00	.00	2,322.00	-322.00	116.10
920850	SUBSIDY:1994 E.R.P. TRAN	3,500.00	.00	.00	539.09	2,960.91	15.40
930000	PROPERTY/LIAB CONTRIBUTI	29,119.00	.00	.00	29,119.00	.00	100.00
930020	R & M EQUIPMENT	76,290.00	5,860.72	.00	88,434.13	-12,144.13	115.92
930020	R & M BLDGS & STRUCTURES	68,897.00	6,724.15	.00	52,277.94	16,619.06	75.88
930030	R & M VEHICLES	4,500.00	.00	.00	3,931.64	568.36	87.37
930195	BOOK BINDING & REPAIR	2,500.00	.00	.00	1,248.35	1,251.65	49.93

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SUNGARD PENTAMATION INC - FUND ACCOUNTING  
DATE: 04/09/07  
TIME 12:09:13

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 2  
EXPSTALL

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
930210	RENTAL OF EQUIPMENT	1,500.00	.00	.00	825.00	675.00	55.00
930320	CLEANING:CUSTODIAL SERV	46,980.00	1,130.00	.00	49,202.45	-2,222.45	104.73
930490	REFUSE CONTRACT	3,600.00	503.00	.00	5,965.00	-2,365.00	165.69
960070	AUTO/TRAVEL EXPENSES	3,070.00	1,941.87	.00	3,369.31	-299.31	109.75
960210	SPECIAL EVENT PROGRAMMIN	23,000.00	4,053.73	.00	29,365.90	-6,365.90	127.68
960990	MISC CONTRACTUAL SVCS	92,695.00	3,785.67	.00	66,875.81	25,819.19	72.15
TOTAL CONTRACTUAL SERVICES		544,489.00	56,760.71	.00	513,372.60	31,116.40	94.29

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-970000 COMMODITIES

970000	SUPPLIES	88,000.00	6,947.71	.00	58,284.70	29,715.30	66.23
970110	MEALS (PRSNRS/WRKRS/VOLS	1,600.00	69.03	.00	1,596.51	3.49	99.78
970170	JANITORIAL	19,000.00	800.57	.00	18,964.96	35.04	99.82
970260	POSTAGE AND PARCEL	12,300.00	2,000.00	.00	9,639.73	2,660.27	78.37
970270	PRINTING-REPROD-BINDING	3,000.00	3,487.00	.00	19,976.69	-16,976.69	665.89
970500	PURCHASE OF WATER	8,000.00	1,050.05	.00	6,547.98	1,452.02	81.85
970600	BOOKS	492,000.00	34,895.07	.00	486,069.75	5,930.25	98.79
970610	AUDIO MATERIALS	76,000.00	5,126.80	.00	69,014.84	6,985.16	90.81
970620	SUBSCRIPTIONS & BOOKS	68,000.00	2,428.76	.00	69,563.72	-1,563.72	102.30
970630	VISUAL MATERIALS	76,000.00	334.84	.00	70,641.71	5,358.29	92.95
970640	AUTOMATED REFERENCE MAT'	106,000.00	3,932.00	.00	101,922.84	4,077.16	96.15
970810	NATURAL GAS	26,000.00	12,460.62	.00	23,750.63	2,249.37	91.35
970820	ELECTRICITY	500.00	.00	.00	.00	500.00	.00
970840	DIESEL	2,000.00	.00	.00	.00	2,000.00	.00
970850	GASOLINE	1,500.00	.00	.00	.00	1,500.00	.00
970900	EQUIPMENT <\$5,000	2,650.00	.00	.00	4,137.69	-1,487.69	156.14
TOTAL COMMODITIES		982,550.00	73,532.45	.00	940,111.75	42,438.25	95.68

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980410	COMPUTER HARDWARE	11,000.00	6,825.00	.00	10,161.30	838.70	92.38
980420	COMPUTER SOFTWARE	42,060.00	340.00	.00	22,076.31	19,983.69	52.49
980600	FURNITURE & FIXTURES	3,250.00	1,880.00	.00	10,929.75	-7,679.75	336.30
TOTAL CAPITAL EXPENDITURES		56,310.00	9,045.00	.00	43,167.36	13,142.64	76.66

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

990935	TRANS TO D/S: 2002A BOND	16,326.00	.00	.00	16,326.00	.00	100.00
990940	TRANS TO LIB CAP PROJ FN	150,000.00	.00	.00	150,000.00	.00	100.00

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

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EXPENDITURE STATUS REPORT

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SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
990955	TRANS TO D/S: 2003B BOND	12,192.00	.00	.00	12,192.00	.00	100.00
993000	CONTINGENCY RESERVE	50,000.00	.00	.00	.00	50,000.00	.00
	TOTAL OTHER FUNDING ACTIVITIE	228,518.00	.00	.00	178,518.00	50,000.00	78.12
	TOTAL LIBRARY SERVICES	6,140,317.00	142,597.43	.00	5,610,717.08	529,599.92	91.38

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

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 EXPENDITURE STATUS REPORT

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SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION-2130 IL LIBRARY PER CAP GRANT

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920202	CONFERENCES	7,286.00	-4,676.47	.00	4,984.96	2,301.04	68.42
920204	TRAINING	1,500.00	-1,250.00	.00	760.14	739.86	50.68
920206	SEMINARS	720.00	-900.00	.00	.00	720.00	.00
920210	IN-SERVICE TRAINING	4,000.00	.00	.00	2,687.58	1,312.42	67.19
960070	AUTO/TRAVEL EXPENSES	1,850.00	-1,401.49	.00	2,188.09	-338.09	118.28
960210	SPECIAL EVENT PROGRAMMIN	3,000.00	.00	.00	3,400.00	-400.00	113.33
960990	MISC CONTRACTUAL SVCS	32,000.00	.00	.00	31,320.00	680.00	97.88
	TOTAL CONTRACTUAL SERVICES	50,356.00	-8,227.96	.00	45,340.77	5,015.23	90.04

FUND-201 LIBRARY FUND

ORGANIZATION-2130 IL LIBRARY PER CAP GRANT

1ST SUBTOTAL-970000 COMMODITIES

970260	POSTAGE AND PARCEL	6,400.00	.00	.00	3,875.00	2,525.00	60.55
970270	PRINTING-REPROD-BINDING	16,400.00	.00	.00	20,923.00	-4,523.00	127.58
	TOTAL COMMODITIES	22,800.00	.00	.00	24,798.00	-1,998.00	108.76
	TOTAL IL LIBRARY PER CAP GRAN	73,156.00	-8,227.96	.00	70,138.77	3,017.23	95.88
	TOTAL LIBRARY FUND	6,213,473.00	134,369.47	.00	5,680,855.85	532,617.15	91.43



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SUNGARD PENTAMATION INC - FUND ACCOUNTING

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CITY OF DES PLAINES  
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SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND

ORGANIZATION-202F LIBRARY CAPITAL PROJECTS

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920110	PROFESSIONAL CONSULTING	55,000.00	.00	.00	15,123.40	39,876.60	27.50
960990	MISC CONTRACTUAL SVCS	22,900.00	.00	.00	14,560.00	8,340.00	63.58
	TOTAL CONTRACTUAL SERVICES	77,900.00	.00	.00	29,683.40	48,216.60	38.10

FUND-202 LIBRARY CAPITAL PROJ FUND

ORGANIZATION-202F LIBRARY CAPITAL PROJECTS

1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	5,000.00	.00	.00	.00	5,000.00	.00
980600	FURNITURE & FIXTURES	22,000.00	.00	.00	17,553.79	4,446.21	79.79
	TOTAL CAPITAL EXPENDITURES	27,000.00	.00	.00	17,553.79	9,446.21	65.01
	TOTAL LIBRARY CAPITAL PROJECT	104,900.00	.00	.00	47,237.19	57,662.81	45.03
	TOTAL LIBRARY CAPITAL PROJ FU	104,900.00	.00	.00	47,237.19	57,662.81	45.03

TOTAL REPORT		6,318,373.00	134,369.47	.00	5,728,093.04	590,279.96	90.66
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SUNGARD PENTAMATION INC - FUND ACCOUNTING  
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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	920110	PROFESSIONAL CON	106072	KEPNER & ASSOCIATES	384	668	0.00	1000.00
2110	920120	COMMUNICATION SE	09030	NEXTEL COMMUNICATIONS	655730511060	166	0.00	141.08
2110	920202	CONFERENCES	101296	SARA MCLAUGHLIN	REIMB	846	0.00	35.55
2110	920202	CONFERENCES	16164	HECTOR MARINO	REIMB	853	0.00	348.00
2110	920204	TRAINING	43806	NORTH SUBURBAN LIBRAR	1270126	848	0.00	335.00
2110	920220	MEMBERSHIP DUES	106051	ST LOUIS COUNTY LIBRA	2007	861	0.00	39.00
2110	920230	PUBLICATION OF N	07450	CHICAGO TRIBUNE	13964001	671	0.00	1157.00
2110	930010	R & M EQUIPMENT	103824	BUSINESS MACHINE AGEN	65441	823	0.00	511.14
2110	930010	R & M EQUIPMENT	105085	INITIAL ELECTRONICS	148739	7	0.00	72.00
2110	930020	R & M BLDGS & ST	00189	ANDERSON LOCK CO LTD	498943	795	0.00	699.60
2110	930020	R & M BLDGS & ST	105728	CITY ELECTRIC SUPPLY	DEF/001370	791	0.00	5.21
2110	930320	CLEANING:CUSTODI	200147	MAJESTY MAINTENANCE I	39691-IN	852	0.00	115.00
2110	930320	CLEANING:CUSTODI	200147	MAJESTY MAINTENANCE I	39645-IN	587	0.00	3665.00
2110	960070	AUTO/TRAVEL EXPE	101296	SARA MCLAUGHLIN	REIMB	847	0.00	120.00
2110	960070	AUTO/TRAVEL EXPE	16164	HECTOR MARINO	REIMB	862	0.00	30.00
2110	960210	SPECIAL EVENT PR	100223	INDESTRUCTO RENTAL CO	14789	843	0.00	220.00
2110	960210	SPECIAL EVENT PR	106047	DAVE DINASO	4/28/2007	834	0.00	300.00
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2737920	769	0.00	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2746073	755	0.00	8.25
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2744110	747	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2744105	753	0.00	3.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2744107	749	0.00	6.24
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2744108	745	0.00	8.46
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2744106	751	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2732021	767	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2745598	757	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2745597	759	0.00	4.23
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2748338	761	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2748339	763	0.00	6.45
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2732020	765	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2747166	632	0.00	6.45
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2747164	681	0.00	4.95
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2747161	675	0.00	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2747163	679	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2747162	677	0.00	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2747165	683	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2747168	685	0.00	10.11
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2748334	695	0.00	18.06
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2747169	687	0.00	6.81
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2748337	689	0.00	4.59
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2748336	691	0.00	5.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2748333	693	0.00	5.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692510	707	0.00	4.10
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2747167	699	0.00	7.74
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692511	705	0.00	5.35
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2678628	701	0.00	4.95
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2748335	697	0.00	15.48
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2678630	703	0.00	12.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2737925	719	0.00	1.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692512	709	0.00	6.15

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2737921	711	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2737922	713	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2737923	715	7.74
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2737924	717	5.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2745593	731	7.74
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2732017	723	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2745592	729	7.74
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2732018	725	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2732016	721	10.32
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2732019	727	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2744109	743	6.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2745594	733	13.20
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2745595	735	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2745596	737	5.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2735592	739	3.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2747340	741	4.10
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2732023	420	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2732022	362	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2750639	352	7.00
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2742878	354	15.45
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692513	350	4.10
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2749911	360	2.05
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2755038	358	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2742877	356	26.45
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018068514	345	42.85
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017588097	340	5.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018088383	342	12.35
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018095262	347	8.82
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018052515	338	3.39
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018081262	349	38.95
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017629383	322	11.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018033983	315	13.20
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018007791	321	143.22
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018046853	317	12.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018026486	313	5.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018047879	319	10.85
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018047436	334	18.20
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018040800	336	16.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018041733	325	15.17
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018074905	327	59.52
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018012477	330	8.67
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018027057	332	4.07
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018080281	280	24.30
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A67008880	267	5.55
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018086333	288	18.60
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A67226290	269	5.55
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A67467910	277	7.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A67412460	271	7.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018087372	286	12.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A68295070	273	24.05

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018067445	285	50.85
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A67941790	275	11.10
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018093369	282	10.90
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018080117	290	36.54
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018012184	301	21.67
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018047536	292	29.05
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018008784	300	79.90
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018027928	298	20.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018052235	294	31.08
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018012488	309	32.95
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018033971	311	37.20
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018006852	303	4.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017549546	305	5.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017984645	307	11.81
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018073923	898	7.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5229923	372	13.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5227023	384	9.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5230216	365	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5227020	380	42.65
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5227021	367	26.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5230218	368	45.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5227018	374	61.10
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5230217	370	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5227019	378	19.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5227017	376	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5227022	386	16.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5228547	396	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5233257	407	35.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5228144	406	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5228552	390	39.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5228548	398	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5228545	392	9.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5233259	404	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5228546	394	10.45
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5228549	400	33.40
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5228550	402	27.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5228143	409	26.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5233258	421	6.50
2110	960990	MISC CONTRACTUAL	102900	INITIAL TROPICAL PLAN	603480	842	106.56
2110	960990	MISC CONTRACTUAL	102900	INITIAL TROPICAL PLAN	603481	854	72.80
2110	960990	MISC CONTRACTUAL	27034	A S C A P	2007	836	217.00
2110	960990	MISC CONTRACTUAL	83193	TRANSWORLD SYSTEMS IN	A45786	592	2812.50
2110	970100	SUPPLIES	05124	C D W GOVERNMENT INCO	DJL9217	826	43.99
2110	970100	SUPPLIES	05479	HOUCHEM BINDERY LTD	148939	363	28.58
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	113187-0	591	1349.37
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	129708-0	258	768.20
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	134118-1	256	257.14
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	134118-0	257	977.31
2110	970100	SUPPLIES	09638	OFFICE DEPOT	372826356001	415	124.77
2110	970100	SUPPLIES	09638	OFFICE DEPOT	372694036001	416	26.60

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970100	SUPPLIES	09638	OFFICE DEPOT	372694035001	417	48.07
2110	970100	SUPPLIES	09638	OFFICE DEPOT	373598204001	414	-16.05
2110	970100	SUPPLIES	09638	OFFICE DEPOT	371375711001	412	166.70
2110	970100	SUPPLIES	09638	OFFICE DEPOT	374338565001	411	26.91
2110	970100	SUPPLIES	09638	OFFICE DEPOT	371375712001	413	22.46
2110	970100	SUPPLIES	09733	ORIENTAL TRADING COMP	613838809-01	418	67.50
2110	970100	SUPPLIES	09733	ORIENTAL TRADING COMP	614031941-01	419	132.20
2110	970100	SUPPLIES	102047	WAGNER OFFICE Solutio	70991	857	8.50
2110	970100	SUPPLIES	106052	S O S TECHNOLOGIES	15474	845	140.15
2110	970100	SUPPLIES	200294	DELL MARKETING LP	T98741319	830	959.36
2110	970100	SUPPLIES	200294	DELL MARKETING LP	T76664907	829	100.00
2110	970100	SUPPLIES	200294	DELL MARKETING LP	T77571686	831	126.72
2110	970100	SUPPLIES	20177	DEMCO EDUCATIONAL COR	2705128	832	51.00
2110	970100	SUPPLIES	20177	DEMCO EDUCATIONAL COR	2720543	833	173.38
2110	970100	SUPPLIES	20177	DEMCO EDUCATIONAL COR	2714721	119	1417.80
2110	970170	JANITORIAL	00282	BADE PAPER PRODUCTS	149857-01	820	80.00
2110	970170	JANITORIAL	00282	BADE PAPER PRODUCTS	150353-00	819	764.90
2110	970260	POSTAGE AND PARC	00933	POSTMASTER	FIN 16-2094	527	500.00
2110	970270	PRINTING-REPROD-	15976	GRAPHIC SOLUTIONS	7047	840	297.00
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2732021	768	21.42
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2744106	752	12.72
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2745598	758	20.54
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2744107	750	57.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2745597	760	42.82
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2744105	754	24.17
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2748338	762	13.70
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2744110	748	17.11
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2748339	764	103.73
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2744108	746	44.85
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2732020	766	20.60
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2746073	756	68.66
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2737920	770	41.20
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2732022	381	18.17
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2749911	361	9.69
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2744109	744	54.89
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2732019	728	70.14
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2745594	734	44.12
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2732018	726	16.15
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2745595	736	33.38
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2745592	730	51.25
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2745596	738	43.96
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2732017	724	42.38
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2735592	740	7.25
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2732016	722	95.11
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2747340	742	20.58
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2745593	732	15.69
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2737925	720	3.26
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2678630	704	74.49
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2692512	710	38.77
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2678628	702	38.50

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2737921	712	17.13
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2692511	706	51.42
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2737922	714	45.62
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2747167	700	28.78
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2737923	716	129.76
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2748335	698	244.37
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2737924	718	82.39
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2692510	708	18.12
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2747165	684	32.20
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2748334	696	273.88
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2747162	678	58.36
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2747168	686	79.02
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2747163	680	20.54
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2747169	688	86.52
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2747161	676	54.73
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2748337	690	47.12
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2747164	682	39.66
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2732023	692	29.62
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2747166	674	42.57
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2748333	694	26.05
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2748336	673	93.39
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2742878	355	60.24
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2755038	359	30.88
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2750639	353	23.51
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2692513	351	21.79
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2742877	357	135.13
2110	970600	BOOKS	02806	WORLD BOOK SCHOOL AND	1326031	858	618.00
2110	970600	BOOKS	03975	LECTORUM PUBLICATIONS	140191	844	958.89
2110	970600	BOOKS	07439	THOMSON GALE	15016520	247	53.90
2110	970600	BOOKS	07439	THOMSON GALE	15012181	248	116.08
2110	970600	BOOKS	07439	THOMSON GALE	15013123	249	191.72
2110	970600	BOOKS	07439	THOMSON GALE	14996496	250	76.36
2110	970600	BOOKS	07439	THOMSON GALE	14996906	251	24.72
2110	970600	BOOKS	07439	THOMSON GALE	14996177	246	76.36
2110	970600	BOOKS	07439	THOMSON GALE	14985481	252	167.76
2110	970600	BOOKS	07439	THOMSON GALE	15002482	255	25.47
2110	970600	BOOKS	07439	THOMSON GALE	15002187	253	26.18
2110	970600	BOOKS	07439	THOMSON GALE	15008544	254	437.50
2110	970600	BOOKS	07530	MAINE TOWNSHIP	SEE ATTACHED	851	10.00
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018073923	899	59.78
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018007790	589	1874.98
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018095262	348	25.39
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018088382	344	177.58
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017588097	341	7.74
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018068513	346	452.98
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018052515	339	51.33
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018040800	337	97.65
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018047879	320	106.66
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018046853	318	117.28
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018074904	326	750.75

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018033983	316	0.00	112.80
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018041732	328	0.00	450.08
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018037622	329	0.00	56.63
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017629383	323	0.00	61.95
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018012477	331	0.00	21.21
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018026486	314	0.00	94.74
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018027057	333	0.00	43.42
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018091823	324	0.00	250.31
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018047436	335	0.00	146.75
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018047536	293	0.00	90.38
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018033971	312	0.00	372.60
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018052235	295	0.00	226.45
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018012184	302	0.00	156.29
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018027927	297	0.00	411.37
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018006852	304	0.00	44.02
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018080117	291	0.00	308.53
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017549546	306	0.00	17.82
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018008783	299	0.00	624.63
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017984645	308	0.00	20.80
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018086333	289	0.00	183.12
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018012488	310	0.00	275.25
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018081261	279	0.00	607.09
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018080281	281	0.00	213.09
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018087372	287	0.00	117.49
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018093369	283	0.00	95.42
2110	970600	BOOKS	09737 BAKER & TAYLOR	2018067444	284	0.00	649.10
2110	970600	BOOKS	101798 SCHOLASTIC LIBRARY PU	11140052	593	0.00	1335.95
2110	970600	BOOKS	103777 D & Z HOUSE OF BOOKS	2A/2007	771	0.00	283.50
2110	970600	BOOKS	103777 D & Z HOUSE OF BOOKS	3A/2007	772	0.00	427.25
2110	970600	BOOKS	104861 ALGONQUIN AREA PUBLIC	INTER LOAN	75	0.00	21.95
2110	970600	BOOKS	105644 D & B	8348528-01	827	0.00	214.50
2110	970600	BOOKS	105644 D & B	8353354-01	828	0.00	854.50
2110	970600	BOOKS	105724 EVANSTON PUBLIC LIBRA	INTER LOAN	839	0.00	91.00
2110	970600	BOOKS	106050 J PHILLIP INCORPORATE	186855	856	0.00	21.95
2110	970600	BOOKS	19934 MANUFACTURERS' NEWS,	527552-00	849	0.00	206.95
2110	970600	BOOKS	58875 INGRAM LIBRARY SERVIC	17069502	364	0.00	49.04
2110	970610	AUDIO MATERIALS	02482 B B C AUDIOBOOKS	272747	821	0.00	496.22
2110	970610	AUDIO MATERIALS	07339 BLACKSTONE AUDIO BOOK	417025	825	0.00	214.50
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2018027927	296	0.00	379.01
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2018088382	343	0.00	21.42
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1082672925	243	0.00	68.00
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	2-6-07-2	262	0.00	264.38
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	2-9-07-3	259	0.00	390.29
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	1-26-07-1	263	0.00	469.32
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	2-6-07-3	260	0.00	300.06
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	1-31-07-1	264	0.00	329.47
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	2-6-07-1	261	0.00	85.32
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	1-31-07-3	265	0.00	195.15
2110	970610	AUDIO MATERIALS	80139 RECORDED BOOKS, LLC	3337114	244	0.00	48.65
2110	970620	SUBSCRIPTIONS &	105605 CQ PRESS	14161729	74	0.00	98.10

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970620	SUBSCRIPTIONS &	105606	ACCUITY INC	2226005	818	240.90
2110	970620	SUBSCRIPTIONS &	67929	VALUE LINE PUBLISHING	07 RENEWAL	859	345.00
2110	970620	SUBSCRIPTIONS &	67929	VALUE LINE PUBLISHING	07 RENEWAL	860	269.00
2110	970620	SUBSCRIPTIONS &	71360	MORNINGSTAR INCORPORA	07 RENEWAL	850	795.00
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A674238CM	16	-29.75
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A67412460	272	29.39
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A67008880	268	25.69
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A68295070	274	227.74
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A67467910	278	73.44
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A67226290	270	64.64
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A68168110	266	29.79
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A67941790	276	127.68
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5230218	369	290.86
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5230216	366	44.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5227017	377	29.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5229923	373	89.96
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5227019	379	146.19
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5227018	375	383.04
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5230217	371	43.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5227020	382	269.85
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5228550	383	727.31
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5227021	388	363.65
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5228144	389	14.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5228552	391	227.13
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5228545	393	62.22
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5228546	395	52.47
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5227022	387	493.35
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5227023	385	74.97
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5233257	408	243.64
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5233258	403	41.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5228549	401	251.15
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5233259	405	93.72
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5228548	399	29.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5228547	397	14.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5228143	410	169.42
2110	970630	VISUAL MATERIALS	106048	INDIANA STATE UNIVERS	INTER LOAN	841	97.95
2110	970630	VISUAL MATERIALS	106049	ORANGE FRAZER PRESS I	14099-1	855	37.95
2110	970630	VISUAL MATERIALS	80139	RECORDED BOOKS, LLC	3337922	245	29.25
2110	980420	COMPUTER SOFTWARE	22890	P C NATION	38950401012	594	3277.50
2110	980600	FURNITURE & FIXT	106046	INGRID MEYER & ASSOCI	608.92306	72	1880.00
TOTAL LIBRARY SERVICES						0.00	55993.96
TOTAL FUND						0.00	55993.96



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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	920120	COMMUNICATION SE	104712	VERIZON WIRELESS	1630405150	550	224.04
2110	920205	TUITION REIMBURS	101890	LAURA ADLER	REIMB	446	500.00
2110	930010	R & M EQUIPMENT	09789	VAHE GHAZARIAN	398242	320	80.00
2110	930020	R & M BLDGS & ST	00189	ANDERSON LOCK CO LTD	500736	439	146.06
2110	930020	R & M BLDGS & ST	101457	J F AHERN COMPANY	73708-949927	701	1110.00
2110	960210	SPECIAL EVENT PR	09733	ORIENTAL TRADING COMP	614304812-01	481	126.25
2110	960210	SPECIAL EVENT PR	106078	WALTER CWIK	EVENT 4-29	494	150.00
2110	960210	SPECIAL EVENT PR	43765	DOMINICKS FINER FOODS	01-19-07	405	74.89
2110	960210	SPECIAL EVENT PR	43765	DOMINICKS FINER FOODS	12-07-06	408	29.54
2110	960210	SPECIAL EVENT PR	43765	DOMINICKS FINER FOODS	01-09-07	406	36.37
2110	960210	SPECIAL EVENT PR	43765	DOMINICKS FINER FOODS	01-20-07	417	46.69
2110	960210	SPECIAL EVENT PR	43765	DOMINICKS FINER FOODS	01-05-07	410	60.77
2110	960210	SPECIAL EVENT PR	43765	DOMINICKS FINER FOODS	01-08-07	411	34.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2758804	145	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2747745	158	3.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2758805	147	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2744785	159	3.18
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2749715	161	19.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2744783	153	11.13
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2758806	149	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2762054	150	18.78
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2744784	155	1.59
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2747744	157	15.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2744788	98	3.45
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2749493	104	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2758808	102	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2749491	108	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2749492	106	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2749490	109	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2753878	118	9.54
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2743440	110	14.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2758807	111	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2743444	114	3.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2750640	116	7.55
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2759845	122	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2757295	131	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2759844	124	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2763952	121	8.25
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2757294	134	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2749494	140	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2757296	128	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2758803	143	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2757293	136	5.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2757297	138	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2752865	4	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2754533	20	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2752869	14	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2734534	19	17.13
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2752868	8	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2754534	16	2.58

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2752867	18	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2754531	11	0.00	9.03
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2752864	2	0.00	7.74
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2754532	12	0.00	5.16
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2734536	23	0.00	31.35
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2754535	47	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2757290	37	0.00	5.16
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2757292	45	0.00	10.32
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2757287	29	0.00	3.30
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2734537	39	0.00	2.58
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2757291	43	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2757288	32	0.00	2.58
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2759846	33	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2759847	41	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2757289	35	0.00	2.58
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2734535	25	0.00	5.52
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2759843	40	0.00	2.58
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2766571	59	0.00	14.35
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2761472	51	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2759850	57	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2743441	60	0.00	4.10
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2729260	49	0.00	13.95
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2765071	55	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2743443	71	0.00	4.10
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2753879	72	0.00	22.26
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2743442	62	0.00	12.30
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2759849	65	0.00	14.19
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2759848	68	0.00	19.71
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2749489	70	0.00	5.16
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2744786	94	0.00	9.90
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2749488	75	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2764213	86	0.00	20.55
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2749487	77	0.00	2.58
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2744782	91	0.00	26.65
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2758154	79	0.00	21.25
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2752866	80	0.00	5.52
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2760056	81	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2754948	88	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2769616	90	0.00	18.06
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2744640	73	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2749716	84	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191 BOOK WHOLESALERS INC	2744787	96	0.00	8.20
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018151006	359	0.00	14.16
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018157909	349	0.00	105.99
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018134598	358	0.00	57.05
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018133767	362	0.00	21.20
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	A69086740	373	0.00	1.85
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	A69988570	369	0.00	3.70
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018139107	361	0.00	2.55
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2018145403	365	0.00	2.89

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A69647510	375	9.25
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018145400	366	5.83
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018144702	428	7.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018145401	431	7.75
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018106158	402	12.23
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	POA000021434	437	-72.34
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017727274	435	5.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018156568	433	12.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018171114	447	3.71
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018099605	472	15.77
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018126766	470	7.85
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A68735920	460	7.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A69811780	457	1.85
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A69240570	462	1.85
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018106396	463	32.30
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018095306	464	6.60
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2018106987	468	6.21
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	5007614635	711	52.90
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5231509	409	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5231508	415	9.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5231505	418	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5234552	384	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5234550	380	23.55
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5234551	382	19.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5231504	343	16.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5234548	354	65.60
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5234547	350	13.20
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5231507	346	54.10
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5236436	341	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5236435	339	13.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5236483	352	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5234549	356	16.45
2110	960990	MISC CONTRACTUAL	102242	A D T SECURITY SERVIC	44242735	412	37.50
2110	960990	MISC CONTRACTUAL	105775	ARNTZEN*ELECTRIC COMP	11588	387	698.00
2110	960990	MISC CONTRACTUAL	72106	COOPERATIVE COMPUTER	FEB 2007	709	1395.94
2110	970100	SUPPLIES	05124	C D W GOVERNMENT INCO	DKG2377	487	384.00
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	147952-1	427	30.54
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	143612-0	423	648.59
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	135794-0	419	141.28
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	147952-2	420	13.37
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	153205-0	421	327.45
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	142137-0	422	461.81
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	129721-0	688	3072.80
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	147952-0	687	1432.70
2110	970100	SUPPLIES	09638	OFFICE DEPOT	375741010001	424	44.25
2110	970100	SUPPLIES	09638	OFFICE DEPOT	376535797001	496	58.21
2110	970100	SUPPLIES	106079	SKOKIE PUBLIC LIBRARY	106	444	73.65
2110	970100	SUPPLIES	20177	DEMCO EDUCATIONAL COR	2735847	699	2034.49
2110	970100	SUPPLIES	20177	DEMCO EDUCATIONAL COR	2736124	698	1032.56
2110	970170	JANITORIAL	00282	BADE PAPER PRODUCTS	150890-00	388	818.85

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970170	JANITORIAL	01250	GRAINGER	9289773930	448	84.32
2110	970170	JANITORIAL	01250	GRAINGER	9289773922	474	303.68
2110	970170	JANITORIAL	14491	LAMP RECYCLERS	24811	490	128.58
2110	970170	JANITORIAL	17132	MENARDS	46516	413	76.90
2110	970260	POSTAGE AND PARC	103035	FEDERAL EXPRESS	8-688-92683	386	20.61
2110	970260	POSTAGE AND PARC	103035	FEDERAL EXPRESS	8-675-77614	488	32.67
2110	970270	PRINTING-REPROD-	05228	KASCO PRINTING	5978	478	757.50
2110	970500	PURCHASE OF WATE	00842	CITY OF DES PLAINES	71-080-76301	389	771.89
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	CHECK 253365	609	-4.00
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2749488	76	9.06
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2749487	78	20.10
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2760056	82	9.69
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2744782	83	239.30
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2749489	74	16.07
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2754948	89	15.44
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2749716	85	7.87
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2769616	92	204.75
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2758808	93	15.12
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2764213	87	106.90
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2744786	95	64.34
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2765071	56	10.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2743441	61	20.58
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2753879	54	78.85
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2743443	63	23.85
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2766571	64	62.54
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2759850	58	12.89
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2758154	66	113.05
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2759849	67	244.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2761472	52	10.29
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2759848	69	250.60
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2729260	50	66.55
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2743442	53	67.37
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2734534	27	209.26
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2734537	28	39.12
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2757287	30	24.44
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2754532	31	95.96
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2734535	26	73.72
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2757288	34	43.36
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2754535	48	16.15
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2759847	42	31.19
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2757291	44	20.53
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2757289	36	42.21
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2757292	46	173.41
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2757290	38	83.21
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2752866	6	65.97
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2752867	7	10.88
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2752868	9	21.77
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2752864	3	56.97
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2752865	5	7.82
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2754534	17	50.19

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2734536	24	0.00	253.39
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2752869	15	0.00	7.85
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2744640	10	0.00	10.90
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2754533	22	0.00	23.99
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2754531	13	0.00	167.92
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2759845	123	0.00	45.66
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2759844	125	0.00	39.12
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2758803	144	0.00	60.48
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2757295	133	0.00	10.88
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2757297	127	0.00	9.67
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2757294	135	0.00	7.85
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2757296	129	0.00	9.69
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2757293	137	0.00	79.88
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2759846	130	0.00	12.84
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2747744	139	0.00	102.47
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2759843	126	0.00	42.41
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2749494	141	0.00	14.48
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2762054	142	0.00	209.58
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2744788	101	0.00	15.56
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2763952	120	0.00	51.34
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2758807	103	0.00	8.48
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2749491	100	0.00	10.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2749493	105	0.00	11.48
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2743440	112	0.00	91.45
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2749490	113	0.00	21.77
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2747745	99	0.00	34.25
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2743444	115	0.00	22.24
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2749492	107	0.00	7.87
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2750640	117	0.00	44.35
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2744787	97	0.00	36.23
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2753878	119	0.00	23.08
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2758804	146	0.00	24.67
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2744784	156	0.00	8.55
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2749715	152	0.00	112.44
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2758806	151	0.00	8.58
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2744783	154	0.00	27.48
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2758805	148	0.00	39.91
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2744785	160	0.00	11.76
2110	970600	BOOKS	02345	OMNIGRAPHICS, INC.	104063-7032	480	0.00	168.52
2110	970600	BOOKS	02345	OMNIGRAPHICS, INC.	104065-7042	491	0.00	274.45
2110	970600	BOOKS	03363	WEST GROUP	813052542	441	0.00	159.81
2110	970600	BOOKS	03363	WEST GROUP	812855681	442	0.00	159.81
2110	970600	BOOKS	04625	C C H, INCORPORATED	8913136	697	0.00	2010.00
2110	970600	BOOKS	05338	STANDARD & POOR'S	30250137	703	0.00	3988.84
2110	970600	BOOKS	07439	THOMSON GALE	15035058	394	0.00	25.47
2110	970600	BOOKS	07439	THOMSON GALE	15025767	396	0.00	40.43
2110	970600	BOOKS	07439	THOMSON GALE	15029406	407	0.00	76.36
2110	970600	BOOKS	07439	THOMSON GALE	15030513	397	0.00	26.93
2110	970600	BOOKS	07439	THOMSON GALE	15030170	398	0.00	76.36
2110	970600	BOOKS	07439	THOMSON GALE	15024609	399	0.00	223.75

RUN DATE 03/12/2007 TIME 07:41:05

SUNGARD PENTAMATION INC - FUND ACCOUNTING

SUNGARD PENTAMATION INC - FUND ACCOUNTING  
DATE: 03/12/07  
TIME: 07:40:51

CITY OF DES PLAINES  
CASH REQUIREMENTS BILL LIST

PAGE NUMBER: 15  
ACCTPAY1  
ACCOUNTING PERIOD: 3/07

SELECTION CRITERIA: payable.due\_date="03/19/2007"

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	07439	THOMSON GALE	15033148	400	142.29
2110	970600	BOOKS	07439	THOMSON GALE	15021361	395	152.50
2110	970600	BOOKS	09647	INFO USA MARKETING, I	7-24-005959	489	750.00
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018106158	403	96.00
2110	970600	BOOKS	09737	BAKER & TAYLOR	POA000021434	425	-686.16
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018145401	432	78.28
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018144702	430	53.69
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018156568	434	117.28
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017727274	436	12.95
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018171114	449	32.10
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018095306	466	58.64
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018099604	473	232.95
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018126766	471	68.29
2110	970600	BOOKS	09737	BAKER & TAYLOR	1579034	459	-59.44
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018106987	469	46.56
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018106396	475	277.87
2110	970600	BOOKS	09737	BAKER & TAYLOR	5007614635	704	1714.09
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018157908	705	1431.39
2110	970600	BOOKS	09737	BAKER & TAYLOR	5007654807	686	1184.90
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018151006	360	117.28
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018133767	363	174.87
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018115956	372	66.81
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018145400	368	10.80
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018139106	367	36.76
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018175353	364	403.36
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018134597	371	764.26
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018145403	377	18.26
2110	970600	BOOKS	101798	SCHOLASTIC LIBRARY PU	11149360	707	1158.00
2110	970600	BOOKS	104192	CENTER POINT LARGE PR	622499	392	76.68
2110	970600	BOOKS	105751	THESTREET.COM RATINGS	4992590	493	448.95
2110	970600	BOOKS	106077	BERKSHIRE PUBLISHING	2698	440	49.95
2110	970600	BOOKS	20361	BERNAN ASSOCIATES	10443223	390	76.20
2110	970600	BOOKS	20361	BERNAN ASSOCIATES	10445191	391	45.00
2110	970610	AUDIO MATERIALS	02191	BOOK WHOLESALERS INC	2769049	132	229.62
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2018134597	370	16.47
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2018157908	706	54.09
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1082718563	476	60.00
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1082746554	484	312.00
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1082762346	483	176.00
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1082748953	495	40.00
2110	970610	AUDIO MATERIALS	105107	CRYSTAL LAKE PUBLIC L	INTER LOAN	429	127.00
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3347855	492	604.50
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3349481	482	424.50
2110	970620	SUBSCRIPTIONS &	105106	FIT YOGA	2007	467	19.95
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A68735920	461	71.88
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A69811780	458	11.01
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A69988570	465	51.77
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A679542CM	426	-36.79
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A69647510	376	90.23
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A69086740	374	14.69

RUN DATE 03/12/2007 TIME 07:41:05

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CITY OF DES PLAINES  
CASH REQUIREMENTS BILL LIST

PAGE NUMBER: 16  
ACCTPAY1  
ACCOUNTING PERIOD: 3/07

SELECTION CRITERIA: payable.due\_date="03/19/2007"

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	A69240570	378	22.01
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5234549	379	312.69
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5234550	381	404.86
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5234551	383	116.19
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5231507	348	210.59
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5236483	353	44.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5234547	351	63.71
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5231504	344	59.95
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5234548	355	424.30
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5236436	342	14.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5231505	345	22.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5231506	357	104.97
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5236435	340	88.46
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5231509	347	18.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5231508	416	52.47
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5231510	414	29.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5234552	385	11.24
2110	970630	VISUAL MATERIALS	103083	LAKE VILLA PUBLIC LIB	100	479	31.00
2110	970630	VISUAL MATERIALS	103277	DUNDEE TOWNSHIP PUBLI	INTER LOAN	477	17.99
2110	970630	VISUAL MATERIALS	103277	DUNDEE TOWNSHIP PUBLI	INTER LOAN2	485	27.99
2110	970630	VISUAL MATERIALS	25775	CRIMSON MULTIMEDIA DI	11107A	393	25.30
2110	970640	AUTOMATED REFERE	07439	THOMSON GALE	156071	443	630.00
2110	970640	AUTOMATED REFERE	07439	THOMSON GALE	156071	693	1180.77
2110	970640	AUTOMATED REFERE	105233	ROSETTA STONE	610257	708	5102.00
2110	980420	COMPUTER SOFTWAR	104840	EDUCATIONAL RESOURCES	860622	486	500.00
TOTAL LIBRARY SERVICES						0.00	51226.79
TOTAL FUND						0.00	51226.79

## VIII.D.1.

LIBRARY DIRECTOR'S REPORT  
April 17, 2007

**Please note: I have received no official requests for confidential patron information since my last report.**

## I. PERSONNEL

New employees for March/April 2007: Oswaldo Calvopina, Jr., IT Assistant, 03/29/07.

Resignations/Separations for March/April 2007: Naman Patel, Page, 04/06/07.

We have completed our interviews for the new Web Services Librarian position and have made an offer to our selected candidate.

## II. STAFF DEVELOPMENT

Three staff members received Employee Bonus Awards for the first quarter of 2007. They are: Jill Franklin, Librarian II, Adult Services; Courtenay Simeone, Assistant Clerk, Circulation Services; and Becky Wenzel, Circulation Assistant, Circulation Services. They were nominated by other staff members and selected by me. They receive a cash award in addition to some small mementos.

The Inservice Day Committee is working on the plans for our annual Inservice Day on May 10. Martha Sloan is the committee chair.

We will be celebrating National Library Workers Day on April 17 with a brief reception with refreshments for the staff in the Library Conference Room immediately preceding the Board meeting.

We will continue our training for Coaching for Commitment on April 18. All supervisors attend these sessions led by Mary Jane Kepner.

Gail Bradley is the coach for the library's first book cart drill team. The team, as yet nameless, will give its first public performance at Des Plaines' Fourth of July Parade.



### III. PATRON SERVICES

We have experienced a decrease in all areas of service except reference and readers' advisory in the youth services department. Use of the self-check has increased again, doubling its use from a year ago and increasing to 46% of the circulation of materials from the main library.

Circulation of materials continues its pattern of growth in use of non-print materials. In March, print materials represented 50% of the total items circulated. Of the youth services collection, print circulation represents 66% of the total circulation, and in the adult services collection, print circulation represents 41% of the total circulation. There were slight increases in circulation of DVDs and in foreign language fiction from the youth services collection.

There were 13,483 uses of our online reference sources during the month of March, but that, too, was a decrease (15%) from March 2006.

As you will see demonstrated, the Adult Services Department is addressing the potential for expanding library services to readers and researchers through our website. The Clickable Content grant will add interactivity to our web-based services.

### III. OTHER PROFESSIONAL ACTIVITIES

Since my last report I have attended the following meetings: Friends of the Library Roundtable (3/27), CCS Governing Board (3/28), Library Production Studio Videopalooza (3/29), and Chamber of Commerce Board Scholarship Committee (4/5). I gave a program on the library's history to the Women's Club at the Frisbie Senior Center on April 6. I will have attended the CCS Executive Committee (4/11) and the Chamber of Commerce Board of Directors (4/12).

**DES PLAINES PUBLIC LIBRARY - CIRCULATION REPORT**  
**March 2007**

<b>Total 2006 to Date:</b>	292,602	<b>Total 2007 to Date:</b>	281,636	% Change
<b>March 2006</b>	102,857	<b>March 2007</b>	98,931	-3.75%
				-3.82%

	<u>MAIN LIBRARY</u>		<u>MOBILE LIBRARY</u>		<u>TOTAL</u>	
	2006	2007	2006	2007	2006	2007
<b>CHILDREN</b>						
Non Fiction	6,267	5,838	631	811	6,898	6,649
Fiction	13,786	13,533	1,104	1,354	14,890	14,887
Foreign Language Non Fiction	287	217	5	19	292	236
Foreign Language Fiction	826	901	72	111	898	1,012
Periodicals	248	193	6	28	254	221
Compact Discs	1,229	1,274	55	74	1,284	1,348
Audio Cassettes	12	1	0	0	12	1
Audio Kits	131	64	42	28	173	92
Puzzles	0	0	9	21	9	21
Games	38	24	6	5	44	29
Audio Books	364	343	7	16	371	359
Video Fiction	1,191	493	175	75	1,366	568
Video Non Fiction	333	221	8	4	341	225
DVD	6,655	7,879	481	661	7,136	8,540
CD ROMs	573	556	0	0	573	556
<b>SUB TOTAL</b>	31,940	31,537	2,601	3,207	34,541	34,744
<b>ADULT</b>						
Non Fiction	14,263	12,613	221	237	14,484	12,850
Fiction	8,570	8,361	263	392	8,833	8,753
Large Type	1,433	1,326	33	46	1,466	1,372
Foreign Language Non Fiction	734	376	7	10	741	386
Foreign Language Fiction	1,136	1,150	3	9	1,139	1,159
High School Collection	728	680	4	8	732	688
Periodicals	2,794	2,555	172	167	2,966	2,722
Pamphlets	13	9	0	0	13	9
Compact Discs	9,533	7,796	342	456	9,875	8,252
Pictures	18	22	2	1	20	23
Audio Books	2,879	2,471	45	57	2,924	2,528
CD ROMs	278	189	3	1	281	190
Video Fiction	1,529	953	117	42	1,646	995
Video Non Fiction	1,509	915	7	17	1,516	932
DVD	20,423	21,842	805	1,095	21,228	22,937
Misc. Formats	452	383	0	8	452	391
	66,292	61,641	2,024	2,546	68,316	64,187
<b>GRAND TOTAL</b>	98,232	93,178	4,625	5,753	102,857	98,931
Self Check	20,385	43,019	0	0	20,385	43,019

## VIII.D.1.

DES PLAINES PUBLIC LIBRARY  
HOLDINGS  
APRIL 2007

	<u>Mar 2007</u>	<u>Apr 2007</u>	<u>Change</u>	<u>% Change</u>
Books	264,537	264,526	-11	0.00%
Audio	23,930	24,130	200	0.84%
Video	21,693	22,038	345	1.59%
Puzzles & Games	152	152	0	0.00%
Realia	241	241	0	0.00%
Pamphlets	551	551	0	0.00%
<b>Total</b>	<b>311,104</b>	<b>311,638</b>	<b>534</b>	<b>0.17%</b>

## VIII.D.1.

**DES PLAINES PUBLIC LIBRARY  
REGISTRATION SERVICES REPORT FOR MARCH 2007**

**I. Library Card Registration Services**

<u>Mar 2006</u>	<u>Feb 2006</u>	<u>Mar 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>Year to Date % Change</u>
763	669	805	2,574	2,296	(-10.8%)

A.	New Library Card Registrations	247
B.	Updated Library Card	353
C.	Other Libraries	165
D.	Non Resident Fee Paid Cards	40
	Total	805

**II. Other Registration Services**

1.	Patrons Registering for Programs	389
2.	Number of Meeting Room Uses	68
3.	Voters Registered	25
4.	Senior Cab Cards	15
	Total	497

**III. Total Number of Registered Borrowers**

Mar 2006	35,397	(62.1% of Population)
Mar 2007	35,568	(62.4% of Population)

## VIII.D.1.

**DES PLAINES PUBLIC LIBRARY  
CIRCULATION SERVICES REPORT FOR MARCH 2007**

**IV. Patron Attendance Count**

<u>Mar 2006</u>	<u>Feb 2007</u>	<u>Mar 2007</u>	<u>Year to Date</u> <u>2006</u>	<u>Year to Date</u> <u>2007</u>	<u>Year to Date</u> <u>% Change</u>
50,094	37,941	46,562	140,880	129,237	(-8.3%)

**V. Reciprocal Borrowing  
(Materials Lent)**

	<u>Mar 2006</u>	<u>Mar 2007</u>	<u>% Change</u>
NSLS	13,509	14,996	11.0%
Other Systems	4,448	3,832	(-13.9%)
Total	17,957	18,828	4.9%

**VI. Interlibrary Loan**

	<u>Mar 2006</u>	<u>Mar 2007</u>	<u>Year to Date</u> <u>2006</u>	<u>Year to Date</u> <u>2007</u>	<u>Year to Date</u> <u>% Change</u>
Sent	6,119	6,078	17,960	17,480	(-2.7%)
Received	5,815	4,683	15,066	13,249	(-12.1%)
Total	11,934	10,761	33,026	30,729	(-7.0%)

**DES PLAINES PUBLIC LIBRARY  
ADULT SERVICES PATRON ASSISTANCE  
MARCH 2007**

<b>Assistance</b>	<u>Mar 2006</u>	<u>Mar 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Computer/Instruction	1,601	1,246	4,736	3,700	-21.9%
2. Mechanical	361	240	1,283	725	-43.5%
3. Directional	1,165	1,061	3,622	3,476	-4.0%
4. Tax Forms	253	335	963	931	-3.3%
<b>Total</b>	<b>3,380</b>	<b>2,882</b>	<b>10,604</b>	<b>8,832</b>	<b>-16.7%</b>
<b>Reference and Readers' Services</b>	<u>Mar 2006</u>	<u>Mar 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Specific Item Request	3,107	2,952	8,697	8,623	-0.9%
2. Ready Reference	1,682	1,658	4,798	4,764	-0.7%
3. In-Depth Reference	205	183	564	513	-9.0%
4. Information	1,734	1,487	4,747	4,457	-6.1%
5. Instruction	70	46	195	159	-18.5%
Virtual Reference Desk	25	27	65	81	24.6%
7. Interlibrary Loan Request	146	122	451	436	-3.3%
8. Readers' Advisory	163	102	375	348	-7.2%
9. CCS Holds	1,136	1,094	3,084	3,187	3.3%
<b>Total</b>	<b>8,268</b>	<b>7,671</b>	<b>22,976</b>	<b>22,568</b>	<b>-1.8%</b>
<b>Sign Up</b>	<u>Mar 2006</u>	<u>Mar 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Computer Use	9,306	8,032	25,957	23,444	-9.7%
2. Group Study Rooms	605	919	2,705	2,644	-2.3%
3. Ellis/Reading Edge	0	0	0	0	0.0%
<b>Total</b>	<b>9,911</b>	<b>8,951</b>	<b>28,662</b>	<b>26,088</b>	<b>-9.0%</b>
<b>Grand Total</b>	<b>21,559</b>	<b>19,504</b>	<b>62,242</b>	<b>57,488</b>	<b>-7.6%</b>

Downloadable Audiobooks 94  
PlayAway 54

## VIII.D.1.

**DES PLAINES PUBLIC LIBRARY  
CIRCULATION PATRON ASSISTANCE  
MARCH 2007**

<b>Assistance/Service Desk</b>	<u>Mar 2006</u>	<u>Mar 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Phone Calls Received	794	797	2,344	2,476	5.6%
2. Patron Renewals	1,183	717	3,172	2,353	-25.8%
3. Patron Reserves Delivered	4,181	3,473	11,923	10,596	-11.1%
4. Directional	732	492	2,086	1,397	-33.0%
5. Account Inquiries	3,279	2,367	10,256	7,585	-26.0%
6. Program Sign-up	362	321	1,136	890	-21.7%
7. In Person Patron Assistance	1,239	754	3,686	2,518	-31.7%
<b>Total</b>	<b>11,770</b>	<b>8,921</b>	<b>34,603</b>	<b>27,815</b>	<b>-19.6%</b>
<b>Assistance/Switchboard</b>	<u>Mar 2006</u>	<u>Mar 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Phone Calls Answered	3,248	2,999	10,454	9,299	-11.0%
2. Delivery/Buzzer	28	28	99	129	30.3%
3. 2-Way Radio	138	0	140	4	
<b>Total</b>	<b>3,414</b>	<b>3,027</b>	<b>10,693</b>	<b>9,432</b>	<b>-11.8%</b>
<b>Grand Total</b>	<b>15,184</b>	<b>11,948</b>	<b>45,296</b>	<b>37,247</b>	<b>-17.8%</b>

## VIII.D.1

**DES PLAINES PUBLIC LIBRARY  
YOUTH SERVICES PATRON ASSISTANCE  
MARCH 2007**

<b>Assistance</b>	<u>Mar 2006</u>	<u>Mar 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Computer Sign-up	1,916	1,475	5,708	4,285	-24.9%
2. Mech Troubleshooting	192	183	673	663	-1.5%
3. Computer Mech Instr	604	405	1,647	1,243	-24.5%
4. Program Sign-up	166	92	757	681	-10.0%
5. Information	635	535	1,842	1,580	-14.2%
6. Directional Questions	403	356	1,032	1,005	-2.6%
<b>Total</b>	<b>3,916</b>	<b>3,046</b>	<b>11,659</b>	<b>9,457</b>	<b>-18.9%</b>
<b>In-House Circulation</b>	<u>Mar 2006</u>	<u>Mar 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Train Sets	1,587	1,278	4,201	3,694	-12.1%
2. Chess/Checkers	32	20	91	53	-41.8%
3. School Supplies Handouts	66	56	167	191	14.4%
4. Textbooks	25	14	60	45	-25.0%
<b>Total</b>	<b>1,710</b>	<b>1,368</b>	<b>4,519</b>	<b>3,983</b>	<b>-11.9%</b>
<b>Reference</b>	<u>Mar 2006</u>	<u>Mar 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Specific Item Request	1,352	1,134	3,742	3,106	-17.0%
2. Reference	464	367	1,235	1,454	17.7%
3. Readers' Advisory	217	192	588	658	11.9%
4. ILL & Patron Holds	171	112	1,105	464	-58.0%
5. Book Bag Request	16	10	43	40	-7.0%
<b>Total</b>	<b>2,220</b>	<b>1,815</b>	<b>6,713</b>	<b>5,722</b>	<b>-14.8%</b>
<b>Grand Total</b>	<b>7,846</b>	<b>6,229</b>	<b>22,891</b>	<b>19,162</b>	<b>-16.3%</b>



## VIII.D.1.

**DES PLAINES PUBLIC LIBRARY  
USE OF ONLINE REFERENCE PRODUCTS  
MARCH 2007**

Alldata	NA
Classical Music Library	132
CQ Researcher	13
First Search	1,612
Gale Group:	
• Biography Resource Center	976
• Business & Company Resource Center	316
• Contemporary Authors	38
• General Reference Center Gold	252
• InoTrac OneFile	236
• Kids Infobits	318
• LitFinder	48
• Literature Resource Center	90
• Opposing Viewpoints	159
• Student Resource Center	181
• ThomsonGale Legal Forms	13
• Virtual Reference Library	165
Greenwood Daily Life Online	42
Grolier Online	225
Hoover's Online	NA
Morningstar	1,140*
NewsBank:	
• American Obituaries and Death Notices	1,338
• Local newspapers	597
• Chicago Tribune Archive	1,279
Novelist	282
ProQuest :	
• Ancestry Library Edition	166*
• eLibrary	190
• eLibrary Elementary	169
• Heritage Quest	1,172
• SIRS Discoverer	19
• <i>Wall Street Journal</i>	106
• <i>New York Times</i> Historical	110
• <i>Chicago Tribune</i> Historical (1890-1955)	767
Reference USA	752
Rosetta Stone	139*

## VIII.D.1.

DES PLAINES PUBLIC LIBRARY  
USE OF ONLINE REFERENCE PRODUCTS  
MARCH 2007

TumbleBooks	27*	
ValueLine	14*	
World Book Encyclopedia	400	
<b>Total Searches &amp; Queries for March 2007</b>	<b>13,483</b>	<b>% Change</b>
<b>Total Searches &amp; Queries for March 2006</b>	<b>15,913</b>	<b>(-15.3%)</b>

\*Number of sessions or views (number of searches not provided)

## VIII.D.1.

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR MARCH 2007**

Library Sponsored Programs/Meetings	Times Used	Meeting Room Used	Attendance
A Fireside Chat with FDR	1	BC	67
Adult Services Meeting	1	CR	10
All Staff Meeting	1	BC	65
Book Cart Drill Team	1	C	4
Camelot School	1	CL	9
Circulation Clerk Meeting	2	CR	22
Do the Dewey Planning Meeting	1	CR	6
Drop-In Email & Internet Practice	1	CL	5
Friends of the Library	1	CR	23
I Want My HDTV, But Need Help!	1	A	27
Independent Film Series	1	A	9
Intermediate Internet Searching	2	CL	11
Introduction to Basic Computers	2	CL	17
Introduction to Internet Class	2	CL	13
Jan Schakowsky's Office Hours	1	SR3	7
Page Meeting	2	CR	23
Planning Committee Meeting	1	CR	9
Screenwriting Basics	1	A	15
Sunday Afternoon Movie	1	A	53
The Truth About the Writing Life	1	A	16
Tuesday Morning Book Discussion	1	C	16
Website Redesign	2	CR	10
<b>Total</b>	<b>28</b>		<b>437</b>

## VIII.D.1.

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR MARCH 2007**

<b>Outside Community Groups</b>	<b>Times Used</b>	<b>Meeting Room Used</b>	<b>Attendance</b>
915 Graceland Manor Condominium	1	A	7
AARP-Tax Aide	7	B	190
Chicago-North Romance Writers of America	1	A	20
City of Des Plaines Citizen Corps	2	B/C	83
Deer View Condominium Association	1	B	4
Des Plaines Art Guild	1	A	9
Des Plaines Toastmasters	3	A/C	42
Friends of the Library Book Sale	3	A/B/C	800
Great Decisions	3	C	56
Kiwanis Club of Des Plaines	1	C	10
Maine Community Youth Assistance Foundation	1	C	16
Mike's Mob	1	A	12
Monte Clare Condominium Association	1	A	25
North Suburban Emergency Communication Center	1	B/C	57
Optimist Club of Des Plaines	1	B	57
Pack 46, Den 2 and 3	1	A	25
Packards of Chicagoland	1	C	30
Polyglots Toastmasters	2	A	27
Quilting Divas	1	C	12
Relay for Life	1	C	8
Scandinavian Stamp Collectors Club	1	A	7
Society of Children's Book Writers & Illustrators	1	B	12
Square Spares & Squares Pairs	1	B	14
<b>Total</b>	<b>37</b>		<b>1,523</b>

## VIII.D.1.

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR MARCH 2007**

	Times Used	Meeting Room Used	Attendance
<b>Other</b>			
Library Board Meeting	1	CR	15
Total	1		15
Literacy Program Learn to Read	14	B	945
Total	14		945
<b>Library Sponsored Children's Programs</b>			
Angel Town Kinder Tour & Storytime	1	ST	16
Baby Book Times	18	ST	256
Babysitting Clinic	3	A	51
Caudill Club	1	ST	4
Chess Club	1	ST	5
Chicago Wolves Player Visit	1	C	15
Drop-In 2 Year Old Storytime	9	ST	120
Drop-In 3-5 Year Old Storytime	8	ST	68
Drop-In Craft St. Patrick's Day	1	ST	85
Drop-In Preschool Movies	5	ST	33
Friends Family Sunday	1	B	102
Jr. Great Books	3	ST	42
Lego Time-Travel Building Event	1	B	125
Maine West High School Class Tour	1	ST	26
Project Next Generation Grant	3	CL	26
Seussical Musial	1	B	157
Stories & More	2	ST	40

## VIII.D.1.

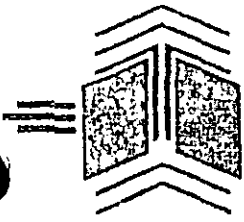
**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR MARCH 2007**

<b>Library Sponsored Children's Programs</b>	<b>Times Used</b>	<b>Meeting Room Used</b>	<b>Attendance</b>
Story Explorers	2	ST	21
TAB	1	T	10
YLA Book Discussion	1	ST	8
<b>Total</b>	<b>59</b>		<b>1,160</b>
<b>Grand Total March 2007</b>	<b>143</b>		<b>4,080</b>
<b>Grand Total March 2006</b>	<b>146</b>		<b>5,593</b>
<b>% Change</b>			<b>(-27.1)</b>

**Total = 68 groups involving 4,080 people.**

**2007 Year to Date Total = 968 groups involving 51,533 people.**

A – Meeting Room A  
 B – Meeting Room B  
 C – Meeting Room C  
 CL – 4<sup>th</sup> Floor Computer Lab  
 CR – 2<sup>nd</sup> Floor Conference Room  
 H – Heritage Room  
 SR3 – Study Rooms 3<sup>rd</sup> Floor  
 SR4 – Study Rooms 4<sup>th</sup> Floor  
 ST – Storytime Room  
 T – Teen Room



Des Plaines Public Library

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## VIII.D.2.

- Progress Report
- Response Requested by \_\_\_\_\_
- Board Action Required

BOARD OF TRUSTEES  
 Minutes of the Planning Committee Meeting  
 March 20, 2007

Present: Mary Ellicson, George Magerl, Rhys Read, Noreen Lake, Sandra Norlin, Holly Richards Sorensen, Martha Sloan, Hector Marino, Carol Kidd.

Call to Order: 6:15 by Mary Ellicson.

Sandra Norlin stated that the Committee would begin planning for the 2008 – 2010 Strategic Plan. Sandra gave an overview of how the planning process has worked in the past and Holly Richards Sorensen explained how the staff has met the goals of the current Strategic Plan and how that was accomplished.

The Committee asked that library staff obtain strategic plan information from other *community organizations, including the City of Des Plaines and the Des Plaines Park District.*

Rhys Read suggested that the Board plan an all-day retreat to brainstorm ideas.

Sandra Norlin suggested that the library hire a consultant who would interview representatives from local key organizations and that the Committee would develop the interview questions.

Rhys Read asked Sandra Norlin to obtain costs for a consulting service and to ask for approval from the Board at their April Board meeting.

The Committee will ask Board members to set a date for an all-day retreat in September.

The next Planning Committee meeting will be held on Tuesday, May 15, 2007 at 6:00 p.m.

MOTION by Rhys Read, seconded by George Magerl, to adjourn the meeting.

The meeting adjourned at 6:55 p.m.

Minutes prepared by Carol Kidd.



## District Office:

24 South Des Plaines River Road  
Suite 200  
Des Plaines, Illinois 60016  
847-257-0450  
847-257-0452 FAX  
repnekritz@aol.com



**Elaine Nekritz**

State Representative • 57th District

## Springfield Office:

258-W Stratton Building  
Springfield, Illinois 62706  
217-558-1004  
217-557-7204 FAX  
www.repnekritz.org

## Committees:

Appropriations-Higher  
Education  
Civil Judiciary  
Environment & Energy  
Housing & Urban  
Development  
Transportation & Motor  
Vehicles

April 6, 2007

Sandra Norlin  
Des Plaines Public Library  
1501 Ellinwood  
Des Plaines, IL 60016

Dear Sandra,

Thank you for contacting me about the installation of internet filters at public libraries. I appreciate you taking the time to share your concerns with me. I rely on your opinion when I am considering issues in the House of Representatives.

House Bill 1727 would require the installation of mandatory internet filters on all public library computers. As a leader in library services, your perspective on this issue is appreciated. I share your concern about this legislation and voted against it in the House Judiciary I-Civil Law Committee. Unfortunately, the legislation was approved by the Committee and is awaiting a vote in the full House. I support the right of libraries to address this issue at the local level and am working to encourage my colleagues to vote against the bill.

Thank you again for taking the time to contact me and share your concerns. I encourage you to continue letting me know about your stance on this and other issues. If you have any questions, or would like to discuss any issue further with me, please feel free to contact me at (847)257-0450.

Sincerely,

Elaine Nekritz  
State Representative  
57<sup>th</sup> District

## COMMITTEES

Committee of the Whole  
 Public Utilities  
 Healthcare Availability Access  
 Elementary & Secondary Education  
 Mass Transit  
 Disability Services



## CAPITOL OFFICE

250-W Stratton Building  
 Springfield, IL 62706  
 217-782-0347

## DISTRICT OFFICE

1014 E. Schaumburg Road  
 Streamwood, IL 60107  
 (630) 372-3340

## FRED CRESPO

STATE REPRESENTATIVE • 44TH DISTRICT  
 95th GENERAL ASSEMBLY

3/26/07

Noreen Lake, President  
 Des Plaines Public Library  
 1501 Ellinwood Street  
 Des Plaines, IL 60016

Dear Noreen Lake,

Greetings, I hope this letter finds you well. I am writing to share important information about legislation affecting our community.

As your state representative, one of my top priorities is to improve the quality of education in our state and increase access to higher education for students and working adults. I believe education is the great equalizer, and all students should have the same opportunities to succeed regardless of their age or income.

That is why I have introduced legislation enabling Harper College to offer two four-year bachelor degree programs on a pilot basis. Harper would like to offer bachelor degrees in Technology Management and Public Safety Administration/Homeland Security, but to do so, they must first seek legislative approval.

That is why I have sponsored House Bill 1434. The two programs would expand access to affordable higher education programs and help working adults, many of whom cannot attend traditional universities due to their work and family commitments, complete their degree. It would also help local police and fire personnel to meet the rigorous training standards of a post-9/11 world.

No public university is willing to offer these programs on the Harper campus and the programs would be paid for entirely by tuition and corporate donations. No property taxes or state taxes would be used for these two programs.

Currently, 12 other states allow their community colleges to offer select bachelor degree programs in vocational areas such as dental hygiene, applied technology and public safety. House Bill 1434 would allow Illinois to join these states, and improve access to bachelor degree programs for working adults in our area.

House Bill 1434 recently passed out of the House Local Government Committee and is now awaiting full consideration on the House floor. I am excited about the positive impact House Bill 1434 will have on our community, should it become law. But, I also realize we face a tough road ahead, and if we are going to be successful I need your help.

If you support expanding access to higher education and helping more working adults receive their degree, please contact the legislators below and voice your opinion. If we are going to be successful, it is critical for legislators to hear from community members like you; and I encourage you to take a minute out of your busy day to help make a difference in our community.

- Speaker Michael J. Madigan - (217) 782-5350
- Deputy Majority Leader Gary Hannig - (217) 782-8071
- Minority Leader Tom Cross - (217) 782-1331
- Assistant Minority Leader Brent Hassert - (217) 782-4179
- Assistant Minority Leader Dave Winters - (217) 782-0455
- Assistant Minority Leader Renee Kosel - (217) 782-0424

When you contact the legislators above, please be sure to tell them where you are calling from and why you support House Bill 1434. I have also enclosed a petition you may display at your organization or place of business to help raise awareness about this important issue and garner community support.

Thank you in advance for your help. Only by working together can we make this program a reality. If you have any questions about House Bill 1434 or would like more information, please feel free to contact me anytime at (630) 372-3340.

Sincerely,



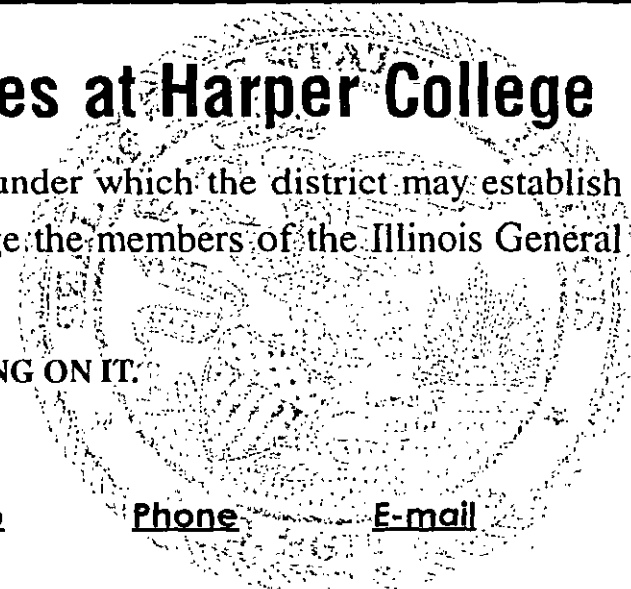
Fred Crespo  
State Representative, 44<sup>th</sup> District

# Petition to Expand Educational Opportunities at Harper College

We, the undersigned, support the creation of a pilot baccalaureate program under which the district may establish and offer bachelor's degrees in 2 fields of study in District No. 512. We urge the members of the Illinois General Assembly to support Rep. Fred Crespo's House Bill 1434.

PLEASE MAKE COPIES OF THIS PETITION FOR CIRCULATION BEFORE MARKING ON IT.

*Please print information clearly*



Name

Address

City

Zip

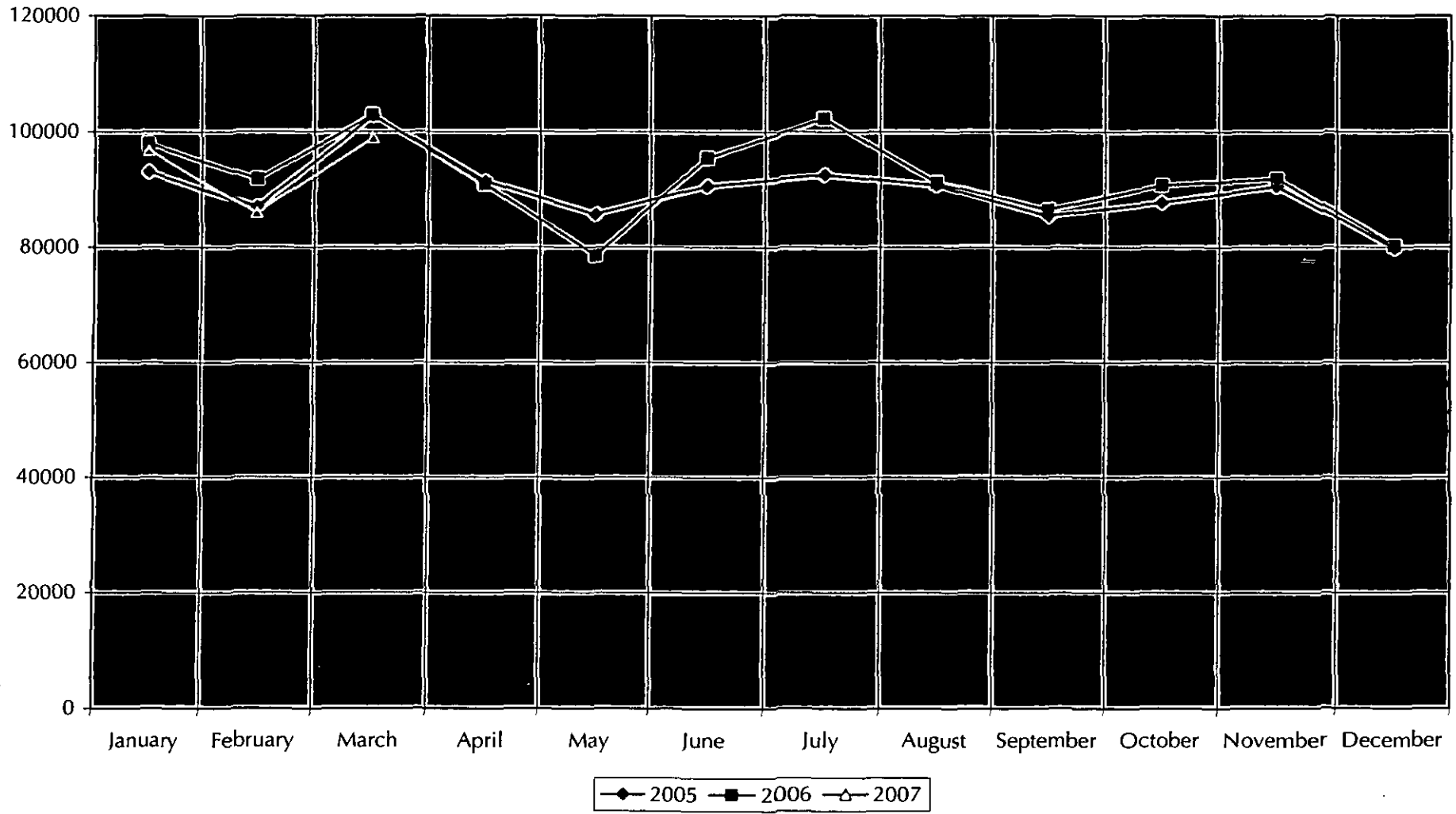
Phone

E-mail

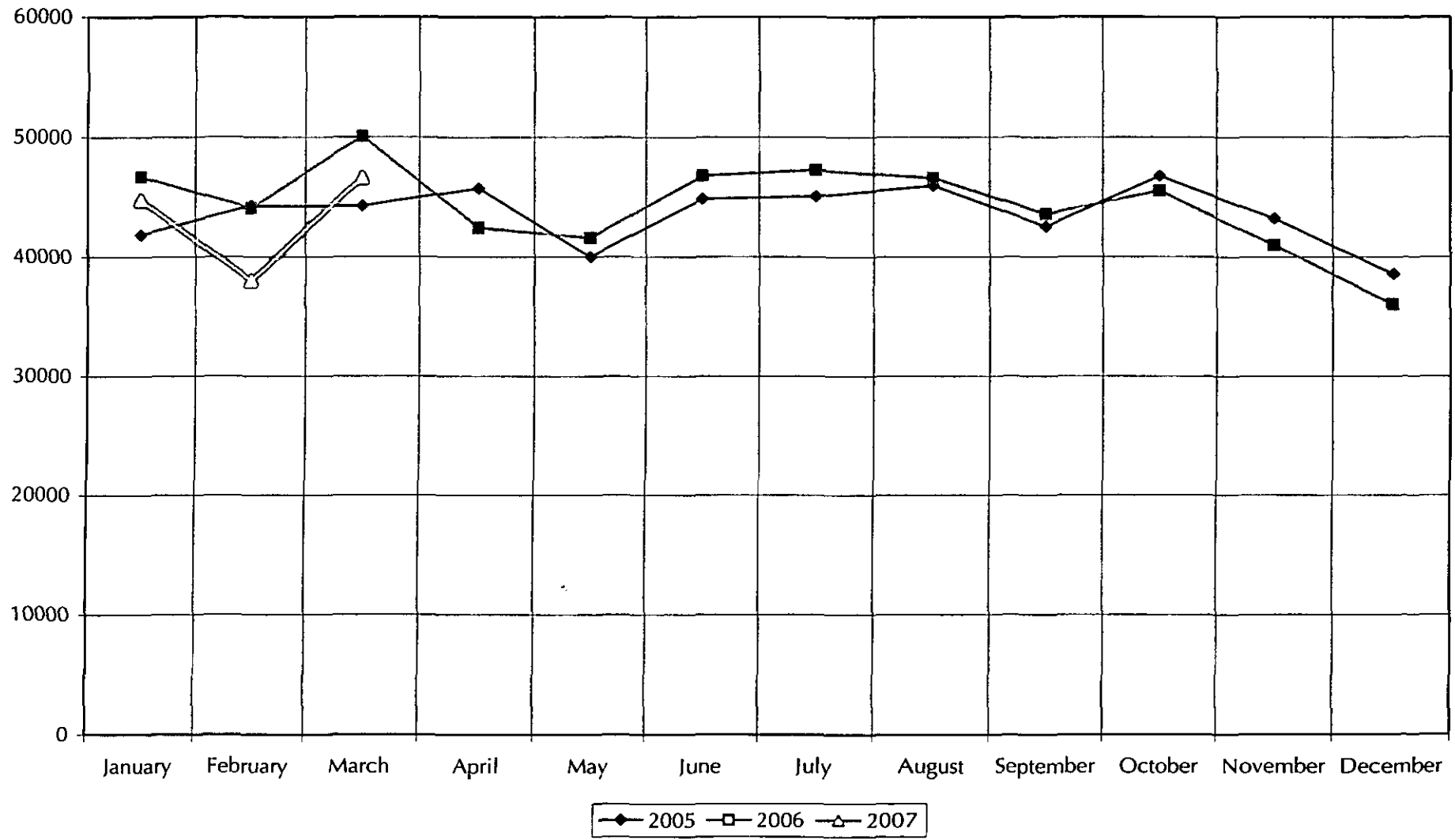
1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

Please return this petition to State Representative Fred Crespo  
at 1014 E. Schaumburg Road • Streamwood, IL 60107.

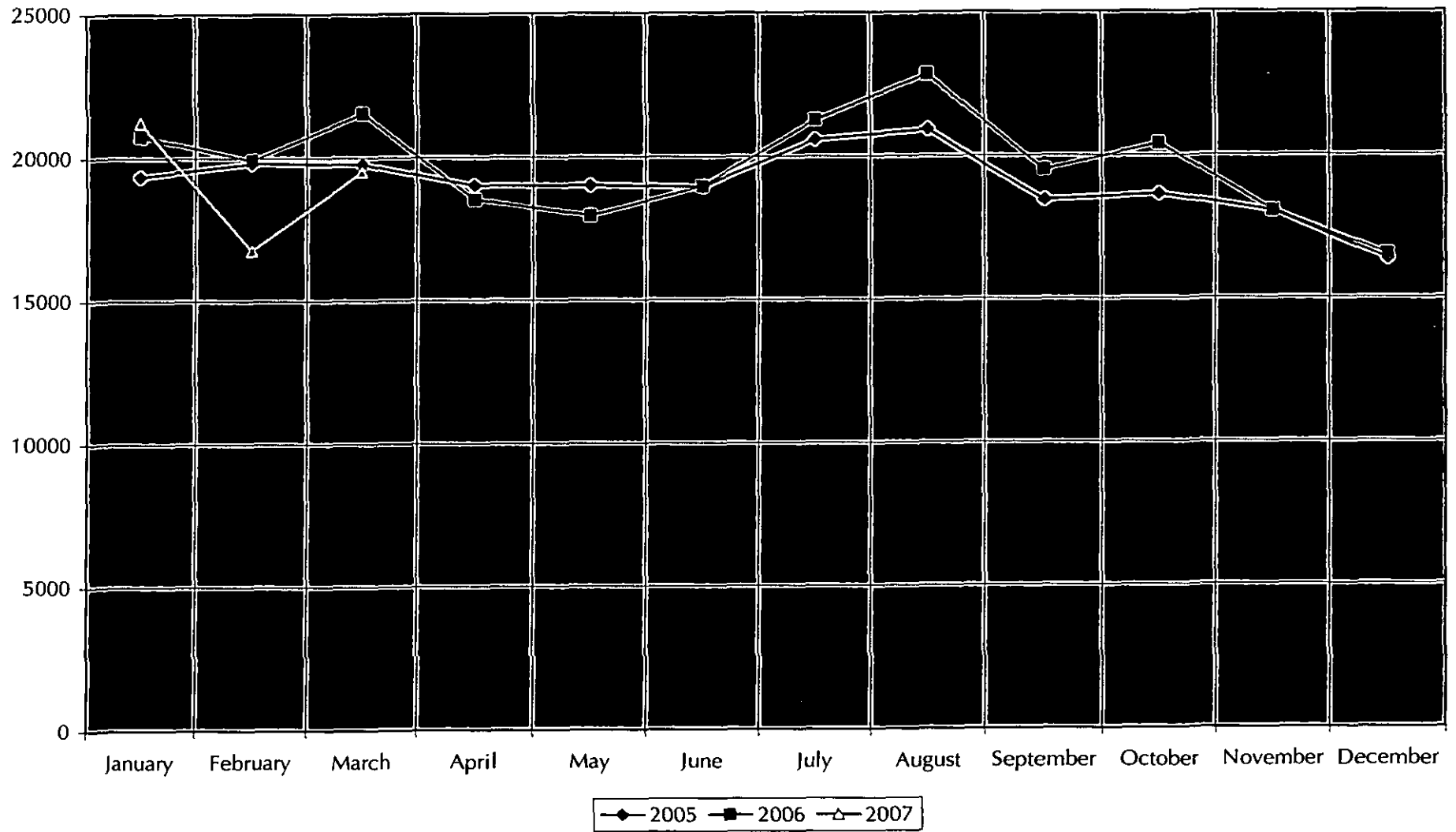
Circulation Statistics  
Items Circulated Per Month By Year



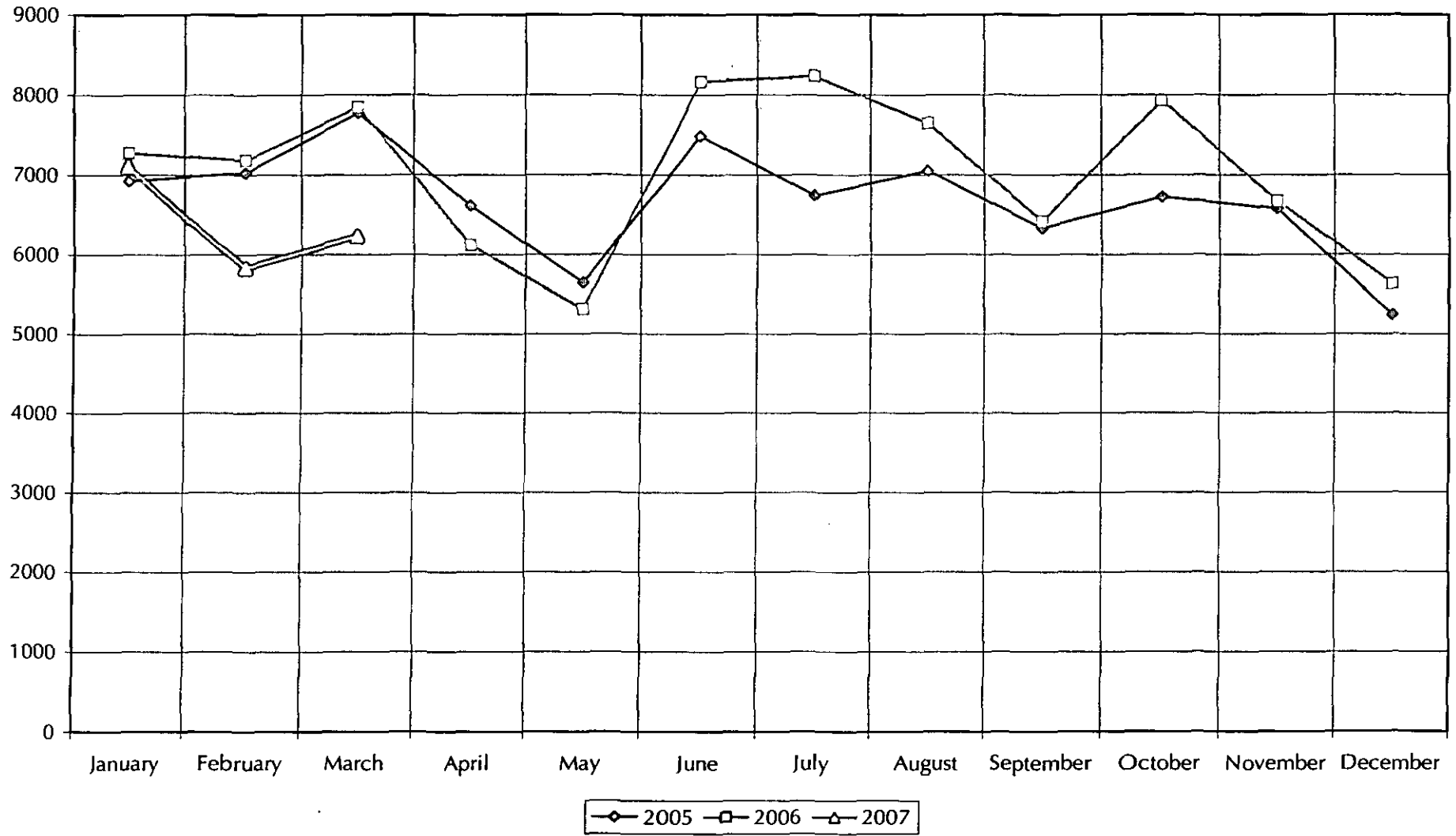
Patron Attendance  
March 2007



Adult Patron Assistance  
March 2007

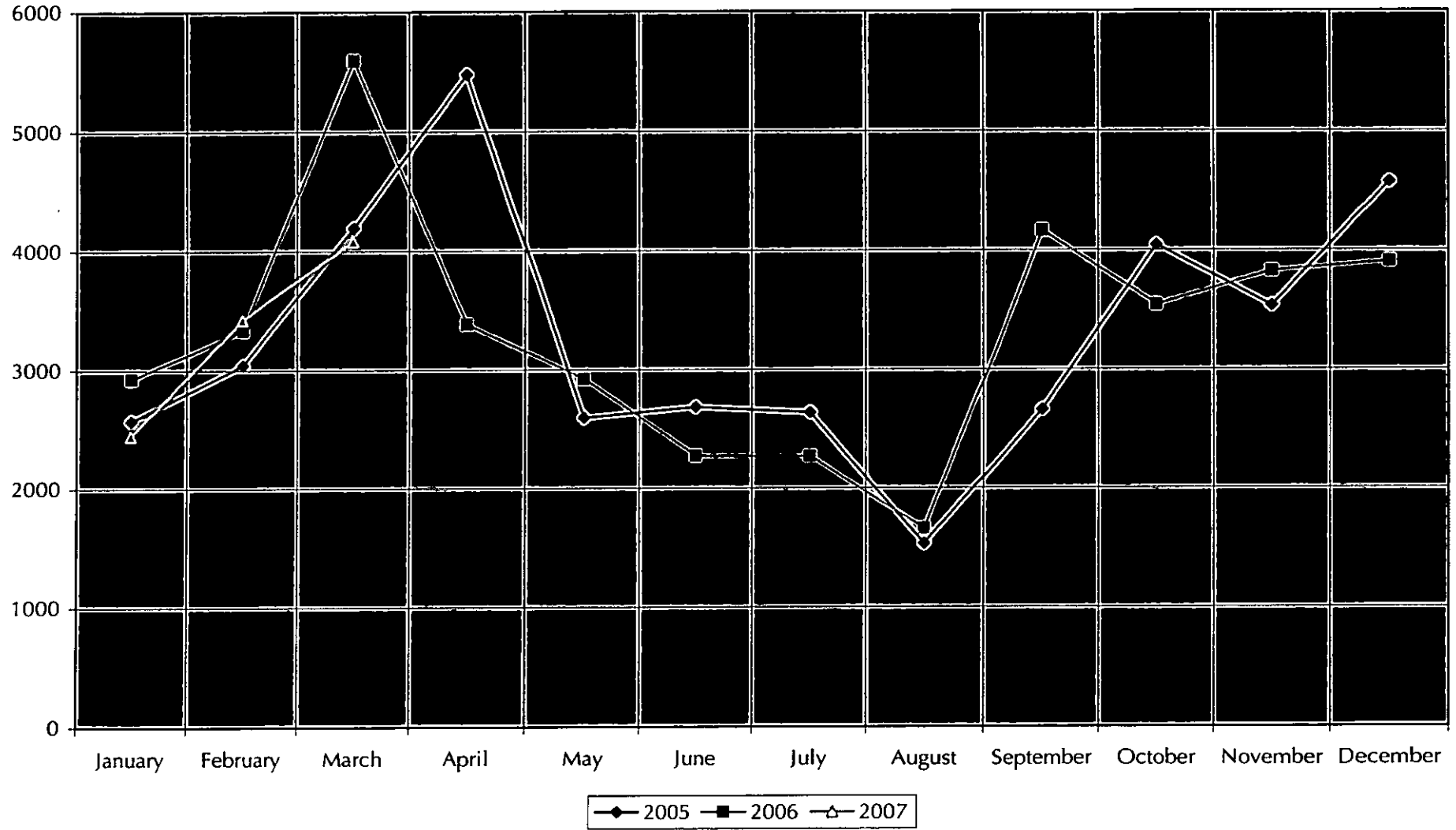


### Youth Patron Assistance March 2007





### Meeting Room Attendance March 2007



March

1380



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**NOTICE**

**DES PLAINES PUBLIC LIBRARY**

**BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**TUESDAY, MARCH 20, 2007**

**7:00 PM**

**Conference Room – Second Floor**

**Agenda:**

- **Approve Illinois Public Library Annual Report**
- **Planning Committee Report**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Administrator of the Library at 827-5551 to allow the Library to make reasonable accommodations.



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### III.

## DES PLAINES PUBLIC LIBRARY

### BOARD OF TRUSTEES

#### Agenda for the Regular Meeting **March 20, 2007** **7:00 PM**

- I. Call to Order. (7:00 PM)
- II. Roll Call.
- III. Consideration of the Agenda.
- IV. Public Comments and Questions.
- V. City Council Community Services Committee – Alderman Carla Brookman.
- VI. Consent Agenda. [Action Item] (7:30 PM)
  - A. Approval of the Minutes of the Regular Board Meeting – February 20, 2007.
  - B. Acceptance of Financial Reports for February 2007.
  - C. Approval of Library Expenditures.
    1. Warrant Register – February 05, 2007 - \$19,763.31.
    2. Warrant Register – February 20, 2007 - \$118,417.25.
    3. Salaries – February 15, 2007 - \$120,683.35.
    4. Salaries – March 01, 2007 - \$117,989.28.
  - D. Acceptance of Reports.
    1. Director's Report – Sandra Norlin.
- VII. Unfinished Business.
  - A. July 17, 2007 Meeting Time Change. [Action Item]
  - B. Subject/Author for Newsletter Column.

## VIII. New Business. (8:00 PM)

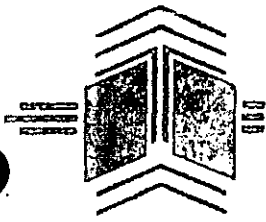
- A. Approve Payment to Cooperative Computer Services - \$5,158.67. [Action Item]
- B. Approve Illinois Public Library Annual Report. [Action Item]
- C. Attendance at City Council Meetings – April 2, 16 and May 7, 21.
- D. Attendance at “Defending Access With Confidence” - North Suburban Library Systems, May 10, 2007, 8:30 a.m. – 4:30 p.m.
- E. Planning Committee Report – Mary Ellicson.
- F. Declaration of Surplus Property. [Action Item]
- G. Progress Report on Roof and Ceiling Repair.
- H. April 17, 2007 Board Meeting Time Change. [Action Item]

IX. Announcements.

X. Correspondence.

XI. Other

XII. Adjournment. (9:00 PM)



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III.

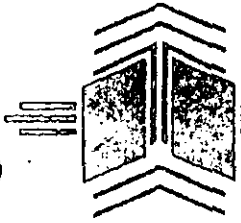
DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

Agenda for the Regular Meeting  
**March 20, 2007**  
**7:00 PM**

- I. Call to Order. (7:00 PM)
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- III. Consideration of the Agenda.
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  - G. Declaration of Surplus Property. [Action Item]
  - H. Progress Report on Roof and Ceiling Repair.
- IX. Announcements.
- X. Correspondence.
- XI. Other
- XII. Adjournment. (9:00 PM)



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**VIA.**

BOARD OF TRUSTEES  
Minutes of the Regular Meeting  
February 20, 2007

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, February 20, 2007. President Noreen Lake called the meeting to order at 7:00 p.m.

ROLL CALL.

Roll call indicated the following board members were present: Mary Bahamon, Eldon Burk, Mary Ellicson, William Grice, Noreen Lake, Rhys Read, Elaine Tejcek.

Members Absent: Jerry Mahony, George Magerl.

Also Present: Sandra Norlin, Martha Sloan, Leslie Steiner, Wally Meyer, Carol Kidd.

CONSIDERATION OF THE AGENDA.

Sandra Norlin asked that L. Subject Matter for *Foreword* Column to be added to the agenda under VIII. New Business.

Sandra Norlin asked that C. Board Member Participation for Library Fundraising to be added to the agenda under XI. Other.

MOTION by Eldon Burk, seconded by Elaine Tejcek, to accept the agenda, as modified.  
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

PUBLIC COMMENTS AND QUESTIONS

None

CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Carla Brookman.

Alderman Brookman was in attendance at the City Council meeting.



1387

CONSENT AGENDA

Elaine Tejcek asked that D. Acceptance of Reports. 2. Friends of the Library Minutes be removed from the agenda.

Rhys Read asked that C. Approval of Library Expenditures 1. Warrant Register – January 02, 2007 - \$49,836.70 be removed from the agenda.

MOTION by Rhys Read, seconded by William Grice, to accept the Consent Agenda, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Following monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$ 12,649.55
2. Petty Cash Expenditures	\$ 9.90
3. Budget Expenditures for January	\$ 565,548.77
4. Expenditures Year to Date	\$ 565,548.77
5. Revenue for January	\$ 33,441.74
6. Revenue Year to Date	\$ 33,441.74

MOTION by Rhys Read, seconded by William Grice, to approve, subject to audit, expenditures authorized by the Library Director and Board Representatives for library Warrant Registers as follows:

January 02, 2007	\$ 49,836.70
January 16, 2007	<u>\$ 108,498.70</u>
Total	\$ 158,335.40

ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Read, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by Rhys Read, seconded by William Grice, to approve, subject to audit, expenditures for salaries made by the Library Director as follows:

January 04, 2007	\$ 117,222.05
January 18, 2007	\$ 118,954.51
February 01, 2007	<u>\$ 114,650.78</u>
Total	\$ 350,827.34

ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Read, Tejcek. NAYS: None. MOTION CARRIED.

1388

## DIRECTOR'S REPORT

**Please note: I have received no official requests for confidential patron information since by last report.**

### PERSONNEL

New employees for January/February: Kevin Luke, Mary Mulcrone, and Jennifer Ortigoza, Pages, Circulation Services.

Resignations/separations: Leif Rasmussen, IT Assistant, Computer Services; David Schousboe, Circulation Clerk, Ancy Thomas, Page, and Melissa Gulley, Circulation Services Assistant.

### STAFF DEVELOPMENT

The first session of coaching training for all supervisors was held with Mary Jane Kepner on January 29. The second session will be held on February 21. All staff will be introduced to the program at our All Staff meeting on March 13. The library received a grant for this training.

### PATRON SERVICES

The Circulation staff has made a concentrated effort to assist and train patrons in use of the self-check machines. Their goal was to increase use of the self-check from 20% of circulation from the main library to 30% by July 1. The results of their efforts within one month are impressive. In January 37% of materials checked out of the main library were checked out on the self-check machines.

I believe that the unusually cold weather during January caused the decrease in use of the library in nearly all areas, from attendance to use of computers in the youth services department. Reference and Readers Services did experience an increase in requests for service as did adult computer use.

I decided to close the library at 5 PM on Tuesday, February 13 because of hazardous weather conditions.

### OTHER PROFESSIONAL ACTIVITIES

My schedule of outside meetings was somewhat curtailed this past month because of a brief vacation and a lengthy illness. The meetings I did attend are: Library Production Studio Directors meeting on 1/24, the CCS Governing Board Annual Meeting on 1/31; the Chamber of Commerce Board Meeting on 2/8; the Chamber of Commerce Winter Garden Ball on 2/9; the CCS Executive Committee meeting on 2/14; the Library Production Studio Directors meeting on 2/15; and the NSLS Legislative Breakfast on 2/19.

1389

Rhys Read asked why Baker & Taylor sends multiple invoices for orders placed in one day by one person and Sandra Norlin responded that she would look into this matter and report back to the board when she had an explanation.

MOTION by Rhys Read, seconded by William Grice, to accept the January 2, 2007 Warrant Register in the amount of \$49,836.70, as presented. ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Read, Tejcek. NAYS: None. MOTION CARRIED.

Sandra Norlin suggested that the Friends of the Library Minutes be moved to Other on the Library Board of Trustees Agenda. President Lake will ask Friends members whether they want their minutes included in the library board packet and report back to the Board at the March meeting.

MOTION by Rhys Read, seconded by Elaine Tejcek, to accept the Friends of the Library Minutes, as written. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

#### NEW BUSINESS

President Lake reminded the Board that the Des Plaines Chamber of Commerce & Industry invited the Board to participate in their annual "Food Fight" Challenge.

MOTION by Rhys Read, seconded by William Grice, to approve payment to RosettaStone in the amount of \$5,102.00, is in the best interest of the Des Plaines Public Library. ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Read, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by William Grice, seconded by Elaine Tejeck, to affirm the decision to approve the contract with Great Lakes Elevator made at the January 15, 2007 Board of Trustees meeting. ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Read, Tejcek. NAYS: None. MOTION CARRIED.

The next Board dinner will be on July 17, 2007 after the Board meeting. The Board will vote on changing their meeting time to 4:00 p.m. at the March 20, 2007 Board meeting.

Eldon Burk reported that the Management Committee met on Monday, February 12, 2007 and that the Committee reviewed "Guidelines for Use of Library Facilities and Personnel by Friends of the Library", Policies and Procedures for the Des Plaines Public Library Volunteer Program, drafted by Library Director Sandra Norlin, and health emergency forms that could be used for library volunteers and Friends of the Library volunteers. Eldon asked for Board approval for these documents.

The Board discussed the "Voluntary Medical History for Volunteers" form, changed the name of the form to "Volunteer Emergency Contact" and made changes to the layout of the document.

1390

MOTION by Committee, to approve the form "Volunteer Emergency Contact", as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The Board discussed and made changes to "Guidelines for Use of Library Facilities and Personnel by Friends of the Library".

MOTION by Committee, to approve the "Guidelines for Use of Library Facilities and Personnel by Friends of the Library", as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The Board discussed and made changes to the newly created Policies and Procedures for the Des Plaines Public Library Volunteer Program.

MOTION by Committee, to approve Policies and Procedures for the Des Plaines Public Library Volunteer Program, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The Board discussed their need for having personalized business cards and the consensus was to print business cards in-house for Board members who requested them. Board members were asked to inform Carol Kidd if they wanted business cards. Mary Ellicson, William Grice and Rhys Read declined the cards.

MOTION by William Grice, seconded by Maria Bahamon, to offer personalized business cards to Library Trustees and to print the business cards in- house or at the lowest cost. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Leslie Steiner prepared and distributed to the Board a Centennial Fact Sheet, which includes general information about the library and upcoming centennial programs.

The Planning Committee will meet on Tuesday, March 6, 2007 at 7:00 p.m. to begin review of the Strategic Plan Objectives for 2008 - 2010.

Sandra Norlin asked for Board approval to declare 3 Dell Dimension 4300 computers surplus property:

MOTION by William Grice, seconded by Elaine Tejcek, to declare the following equipment surplus and obsolete property and to dispose of the equipment according to library policy. VOTE: AYES: None. NAYS: None. MOTION CARRIED.

Make-Model	Tag	Status
Dell Dimension 4300	18KP011	Working
Dell Dimension 4300	28KP011	Working
Dell Dimension 4300	48KP011	Working

MOTION by Rhys Read, seconded by Maria Bahamon, to approve payment to Donohue Elevator in the amount of \$6,300.00 to cover the cost of services provided from May 2005 – February 2007, as per the contract previously approved. ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Read, Tejcek. NAYS: None. MOTION CARRIED.

Sandra Norlin announced that the NSLS Membership Awards Banquet will be held in Palatine on Friday, March 16, 2007 and asked Board member interested in attending to contact Carol Kidd.

Motion by Eldon Burk, seconded by William Grice, to ask President Lake and a guest to attend the NSLS Membership Awards Banquet and to ask Nominee Sandra Norlin and a guest to attend the banquet and that the library will pay for the tickets. VOTE: AYES: ALL. NAYS: None.

The Board discussed ideas for their next "Splinters from the Board" column and will decide on a topic at the March 20, 2007 meeting.

#### ANNOUNCEMENTS

Sandra Norlin stated that Elaine Tejcek and Eldon Burk are eligible to apply for a \$500 scholarship to be used to attend Advocacy Day in Washington, DC. This scholarship is being offered through the North Suburban Library Systems.

#### OTHER

Noreen Lake & Elaine Tejcek attended a Community Dinner at Harper College where they networked with people from other organizations.

Noreen Lake announced that the City of Des Plaines Special Events Commission will honor 11 volunteers at the Super Star Volunteer Awards Dinner on Thursday, April 26, 2007 at Casa Royale.

Noreen Lake gave a report on the North Suburban Library System Legislative Breakfast that was held on February 19, 2007.

Sandra Norlin asked for Board participation for fundraising efforts for the annual Do the Dewey fundraiser and for volunteers to work on the committee. Elaine Tejcek volunteered to serve on the committee.

MOTION by Rhys Read, seconded by William Grice, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 8:32 p.m.

**DES PLAINES PUBLIC LIBRARY  
FINANCE REPORT FOR FEBRUARY 2007**

Monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$ 11,829.43
2. Petty Cash Expenditures	\$ 9.20
3. Budget Expenditures for February	\$ 408,851.28
4. Expenditures Year to Date	\$ 975,602.05
5. Revenue for February	\$ 18,890.09
6. Revenue Year to Date	\$ 98,668.18

Warrant Register

February 05, 2007	\$ 19,763.31
February 20, 2007	\$ <u>118,417.25</u>
Total	\$ 138,180.56

Salaries

February 15, 2007	\$ 120,683.35
March 01, 2007	\$ <u>117,989.28</u>
Total	\$ 238,672.63

V.I.C.

**DES PLAINES PUBLIC LIBRARY  
OVER THE COUNTER RECEIPTS FOR FEBRUARY 2007**

	<u>Feb 2006</u>	<u>Feb 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>
Lost Materials	1,114.66	1,228.05	2,048.20	1,719.64
Fines	8,597.64	8,414.79	18,173.16	18,221.05
Damage	67.98	45.40	201.88	159.75
Fees	507.00	377.00	1,112.00	684.00
Copies	2,615.80	1,686.19	4,878.65	3,609.54
Miscellaneous	6.00	78.00	13.00	85.00
<b>Total</b>	<b>\$12,909.08</b>	<b>\$11,829.43</b>	<b>\$26,426.89</b>	<b>\$24,478.98</b>

**PETTY CASH EXPENDITURES - FEBRUARY**

970100	Supplies	\$9.20
	<b>Total</b>	<b>\$9.20</b>

1304

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 03/08/07

TIME: 09:25:56

CITY OF DES PLAINES

PRINT BALANCE SHEETS BY FUND

PAGE NUMBER: 1

STATMN11

LECTION CRITERIA: genledgr.fund in ("201","202")

ACCOUNTING PERIOD: 2/07

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
101000	PETTY CASH	500.00	
102005	CASH PAYABLE 1944119043		291.88
102007	CASH PAYROLL 1944652940		153,506.27
102008	CASH DEPOSIT 1944650243		400,250.23
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102026	CASH FIRST BANK ACCUMULTN	.00	
102051	CASH PLAINSBANK ACCUMULTN	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	500.00	554,048.38
104003	INVESTMENTS-US OBLIGATION	.00	
104006	INVESTMENTS-CERTIF OF DEP	.00	
104030	INVESTMENTS-ACCUMULATION	.00	
104031	INVESTMENTS-EARLE	.00	
104032	INVESTMENTS-DUNCAN	.00	
104033	INVESTMENTS-DOWNING	.32	
104075	PMA - FINANCIAL NETWORK	.00	
104077	INVEST-LIBRARY FOUNDATION	.00	
	TOTAL INVESTMENTS	.32	.00
115400	RECEIVABLE-ACCRUED INTRST	.00	
115410	RECEIVABLE-INTEREST EARNS	.00	
118000	RECEIVABLE-PROPERTY TAXES	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
119125	RECEIVABLE-GRANTS	27,815.00	
	TOTAL RECEIVABLE-SALES TAX	27,815.00	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
119301	PREPAID EXPENSE	.00	
	TOTAL PREPAID ITEMS	.00	.00
204201	FIXED ASSETS-LIB EQUIP	.00	
209900	FIXED ASSETS-ACUMLTD DEPC	.00	
	TOTAL FIXED ASSETS	.00	.00
	TOTAL ASSETS	28,315.32	554,048.38
401000	ACCOUNTS PAYABLE		16,986.05
401001	AUDIT ACCOUNTS PAYABLE	12,100.00	
410020	ESCROW DEPOSITS		.00
	TOTAL DEPOSITS	.00	.00
430010	DUE TO-CORPORATE GENL		.00



1307

SUNGARD PENTAMATION INC - FUND ACCOUNTING  
DATE: 03/08/07  
TIME: 09:25:56

CITY OF DES PLAINES  
PRINT BALANCE SHEETS BY FUND

PAGE NUMBER: 2  
STATMN11

LECTION CRITERIA: genledgr.fund in ("201","202")  
ACCOUNTING PERIOD: 2/07

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
430080	DUE TO-EMPL RETRMNT TRUST		.00
430099	DUE TO OTHER FUNDS		32,024.00
	TOTAL DUE TO-OTHER FUNDS	.00	32,024.00
450030	ACCRUED LIAB-COMP ABSENCE		.00
450040	ACCRUED PAYROLL		.00
	TOTAL ACCRUED LIABILITIES	.00	.00
470000	DEFERRED REV-PROPERTY TAX		.00
470100	LIBRARY DEFERRED REVENUE		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	12,100.00	49,010.05
	TOTAL LIABILITIES	12,100.00	49,010.05
700110	EXPENDITURE CONTROL	975,602.05	
700120	REVENUE CONTROL		94,120.01
700130	ENCUMBRANCE CONTROL		.00
700140	RESERVE FOR ENCUMBRANCE		.00
700150	EXP. BUDGET CONTROL		6,412,187.00
700160	REV. BUDGET CONTROL	6,471,181.00	
700170	BUDGET FUND BALANCE		58,994.88
	TOTAL SYSTEM CONTROL	7,446,783.05	6,565,301.89
720010	FUND BAL-RESRV-GIFT TRUST		.00
	TOTAL FUND BALANCE-RESERVED	.00	.00
730000	FUND BALANCE-UNRESERVED		318,838.05
	TOTAL FUND EQUITY	.00	318,838.05
	TOTAL EQUITIES	7,446,783.05	6,884,139.94
	TOTAL LIBRARY FUND	7,487,198.37	7,487,198.37

1305

SUNGARD PENTAMATION INC - FUND ACCOUNTING  
DATE: 03/08/07  
TIME: 09:25:56

CITY OF DES PLAINES  
PRINT BALANCE SHEETS BY FUND

PAGE NUMBER: 3  
STATMN11

LECTION CRITERIA: genledgr.fund in ("201","202")  
ACCOUNTING PERIOD: 2/07

FUND - 202 - LIBRARY CAPITAL PROJ FUND			
ACCOUNT	TITLE	DEBITS	CREDITS
102005	CASH PAYABLE 1944119043	.00	
102008	CASH DEPOSIT 1944650243	733.10	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	733.10	.00
104075	PMA - FINANCIAL NETWORK	517,592.67	
	TOTAL INVESTMENTS	517,592.67	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
	TOTAL ASSETS	518,325.77	.00
401000	ACCOUNTS PAYABLE		.00
401001	AUDIT ACCOUNTS PAYABLE		.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	.00	.00
	TOTAL LIABILITIES	.00	.00
700110	EXPENDITURE CONTROL		.00
700120	REVENUE CONTROL		4,548.17
700150	EXP. BUDGET CONTROL		104,950.00
700160	REV. BUDGET CONTROL	205,000.00	
700170	BUDGET FUND BALANCE		100,049.34
	TOTAL SYSTEM CONTROL	205,000.00	209,547.51
730000	FUND BALANCE-UNRESERVED		513,778.26
	TOTAL FUND EQUITY	.00	513,778.26
	TOTAL EQUITIES	205,000.00	723,325.77
	TOTAL LIBRARY CAPITAL PROJ FUND	723,325.77	723,325.77
	TOTAL REPORT	8,210,524.14	8,210,524.14

1397

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 03/08/07

TIME: 09:34:58

CITY OF DES PLAINES  
REVENUE STATUS REPORT

PAGE NUMBER: 1  
REVSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 2/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-800000 TAXES

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
810020	PROPERTY TAXES 2003	.00	.00	.00	-7,250.38	7,250.38	.00
810021	PROPERTY TAXES 2004	.00	.00	.00	-6,208.87	6,208.87	.00
810022	PROPERTY TAXES 2005	50,000.00	.00	.00	54,938.60	-4,938.60	109.88
810023	PROPERTY TAXES 2006	6,013,933.00	.00	.00	.00	6,013,933.00	.00
TOTAL TAXES		6,063,933.00	.00	.00	41,479.35	6,022,453.65	.68

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-820000 INTERGOVERNMENTAL REVENUE

810800	PERSONAL PROP REPL TAX	92,988.00	.00	.00	.00	92,988.00	.00
822040	STATE GRANT:PER CAPITA	72,000.00	.00	.00	.00	72,000.00	.00
82	STATE GRANT:LIBRARY	30,260.00	450.00	.00	20,710.00	9,550.00	68.44
TOTAL	INTERGOVERNMENTAL REVEN	195,248.00	450.00	.00	20,710.00	174,538.00	10.61

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-850000 FINES

850102	LIBRARY FINES	110,000.00	10,660.11	.00	20,736.29	89,263.71	18.85
TOTAL FINES		110,000.00	10,660.11	.00	20,736.29	89,263.71	18.85

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-850200 FEES AND SERVICES

850201	COPYING FEE	40,000.00	2,340.24	.00	4,674.09	35,325.91	11.69
850215	SPECIAL PROGRAMS & EVENT	20,000.00	4,906.98	.00	4,946.29	15,053.71	24.73
TOTAL FEES AND SERVICES		60,000.00	7,247.22	.00	9,620.38	50,379.62	16.03

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-890000 OTHER REVENUE

890010	INTEREST INCOME	5,000.00	.00	.00	308.83	4,691.17	6.18
890050	SALE OF FIXED ASSETS	2,000.00	.00	.00	.00	2,000.00	.00
899900	MISCELLANEOUS REVENUE	35,000.00	532.76	.00	1,265.16	33,734.84	3.61
TOTAL OTHER REVENUE		42,000.00	532.76	.00	1,573.99	40,426.01	3.75

TOTAL TITLE NOT FOUND		6,471,181.00	18,890.09	.00	94,120.01	6,377,060.99	1.45
TOTAL LIBRARY FUND		6,471,181.00	18,890.09	.00	94,120.01	6,377,060.99	1.45

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SUNGARD PENTAMATION INC - FUND ACCOUNTING  
DATE: 03/08/07  
TIME: 09:34:58

CITY OF DES PLAINES  
REVENUE STATUS REPORT

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 2/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-890000 OTHER REVENUE

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
890010	INTEREST INCOME	1,000.00	.00	.00	4,548.17	-3,548.17	454.82
899900	MISCELLANEOUS REVENUE	3,900.00	.00	.00	.00	3,900.00	.00
899920	LIBRARY DONATIONS	100.00	.00	.00	.00	100.00	.00
TOTAL	OTHER REVENUE	5,000.00	.00	.00	4,548.17	451.83	90.96

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-898000 OTHER FINANCING SOURCES

898902	TRANSFER FROM LIB FUND	200,000.00	.00	.00	.00	200,000.00	.00
TOTAL	OTHER FINANCING SOURCES	200,000.00	.00	.00	.00	200,000.00	.00
TOTAL	TITLE NOT FOUND	205,000.00	.00	.00	4,548.17	200,451.83	2.22
TOTAL	LIBRARY CAPITAL PROJ FU	205,000.00	.00	.00	4,548.17	200,451.83	2.22

TOTAL REPORT		6,676,181.00	<u>18,890.09</u>	.00	<u>98,668.18</u>	6,577,512.82	1.48
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SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 2/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-910000 SALARIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
910100	SALARIES	2,377,624.00	156,703.53	.00	356,740.23	2,020,883.77	15.00
910200	TEMPORARY WAGES	983,825.00	66,156.17	.00	162,690.68	821,134.32	16.54
910400	NON-SUPERVISORY OVERTIME	250.00	.00	.00	.00	250.00	.00
910500	VACATION PAY	.00	9,188.37	.00	27,870.28	-27,870.28	.00
910600	SICK PAY	.00	6,137.87	.00	15,275.87	-15,275.87	.00
910700	HOLIDAY PAY	.00	486.69	.00	32,618.90	-32,618.90	.00
910950	EXCESS SICK HRS PAY OUT	3,500.00	.00	.00	.00	3,500.00	.00
	TOTAL SALARIES	3,365,199.00	238,672.63	.00	595,195.96	2,770,003.04	17.69

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-918000 BENEFITS

918000	UNEMPLOYMENT COMPENSATIO	2,459.00	.00	.00	.00	2,459.00	.00
918020	EMPLOYER CONTR-F.I.C.A.	256,768.00	17,954.22	.00	44,789.32	211,978.68	17.44
918021	EMPLOYER CONTR-I.M.R.F.	304,929.00	21,578.96	.00	54,034.93	250,894.07	17.72
918030	EAP PROGRAM	705.00	.00	.00	.00	705.00	.00
918040	LIFE INS PREMIUMS	8,136.00	699.60	.00	2,098.80	6,037.20	25.80
918050	MEDICAL INS PREMIUMS	398,427.00	29,701.86	.00	74,254.65	324,172.35	18.64
918055	DENTAL INSURANCE PREMIUM	25,401.00	1,786.94	.00	4,477.64	20,923.36	17.63
918070	WORKERS COMPENSATION	8,296.00	635.97	.00	1,586.44	6,709.56	19.12
918085	RHS PLAN PAYOUT	2,340.00	.00	.00	.00	2,340.00	.00
	TOTAL BENEFITS	1,007,461.00	72,357.55	.00	181,241.78	826,219.22	17.99

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

920100	LITIGATION & LEGAL FEES	10,000.00	.00	.00	.00	10,000.00	.00
920105	COSTS OF LITIGATION	1,000.00	.00	.00	.00	1,000.00	.00
920110	PROFESSIONAL CONSULTING	62,550.00	.00	.00	.00	62,550.00	.00
920120	COMMUNICATION SERVICES	22,040.00	1,508.27	.00	2,107.91	19,932.09	9.56
920140	DATA PROCESSING SERVICES	81,113.00	.00	.00	1,582.26	79,530.74	1.95
920202	CONFERENCES	18,029.00	2,229.31	.00	2,414.31	15,614.69	13.39
920204	TRAINING	5,216.00	.00	.00	.00	5,216.00	.00
920205	TUITION REIMBURSEMENTS	5,000.00	.00	.00	.00	5,000.00	.00
920206	SEMINARS	1,500.00	.00	.00	.00	1,500.00	.00
920220	MEMBERSHIP DUES	6,000.00	1,040.00	.00	1,040.00	4,960.00	17.33
920225	LICENSING/TITLES	250.00	.00	.00	.00	250.00	.00
920230	PUBLICATION OF NOTICES	3,000.00	.00	.00	.00	3,000.00	.00
920280	SUBSIDY:1994 E.R.P. TRAN	3,984.00	.00	.00	.00	3,984.00	.00
920300	PROPERTY/LIAB CONTRIBUTI	29,707.00	.00	.00	.00	29,707.00	.00
930010	R & M EQUIPMENT	72,275.00	5,152.03	.00	26,609.03	45,665.97	36.82
930020	R & M BLDGS & STRUCTURES	52,795.00	3,953.50	.00	3,953.50	48,841.50	7.49
930030	R & M VEHICLES	10,600.00	.00	.00	.00	10,600.00	.00

SUNGARD PENTAMATION INC - FUND ACCOUNTING  
DATE: 03/08/07  
TIME: 10:04:36

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 2/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
930195	BOOK BINDING & REPAIR	2,500.00	108.19	.00	108.19	2,391.81	4.33
930210	RENTAL OF EQUIPMENT	1,500.00	.00	.00	.00	1,500.00	.00
930320	CLEANING:CUSTODIAL SERV	46,980.00	5,206.00	.00	5,206.00	41,774.00	11.08
930490	REFUSE CONTRACT	3,600.00	503.00	.00	503.00	3,097.00	13.97
960070	AUTO/TRAVEL EXPENSES	6,275.00	346.20	.00	670.80	5,604.20	10.69
960210	SPECIAL EVENT PROGRAMMIN	33,000.00	4,528.55	.00	4,778.55	28,221.45	14.48
960990	MISC CONTRACTUAL SVCS	108,340.00	5,040.90	.00	9,905.90	98,434.10	9.14
	TOTAL CONTRACTUAL SERVICES	587,254.00	29,615.95	.00	58,879.45	528,374.55	10.03

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-970000 COMMODITIES

970100	SUPPLIES	79,420.00	1,782.05	.00	1,782.05	77,637.95	2.24
970110	MEALS (PRSNRS/WRKRS/VOLS	2,600.00	45.00	.00	45.00	2,555.00	1.73
970170	JANITORIAL	19,000.00	471.90	.00	471.90	18,528.10	2.48
970260	POSTAGE AND PARCEL	13,000.00	2,160.00	.00	2,160.00	10,840.00	16.62
970270	PRINTING-REPROD-BINDING	10,600.00	4,144.00	.00	4,144.00	6,456.00	39.09
970500	PURCHASE OF WATER	8,000.00	.00	.00	.00	8,000.00	.00
970600	BOOKS	497,000.00	21,052.45	.00	32,350.49	464,649.51	6.51
970610	AUDIO MATERIALS	80,000.00	1,849.38	.00	1,849.38	78,150.62	2.31
970620	SUBSCRIPTIONS & BOOKS	68,000.00	528.00	.00	56,587.39	11,412.61	83.22
970630	VISUAL MATERIALS	81,000.00	5,724.89	.00	5,724.89	75,275.11	7.07
970640	AUTOMATED REFERENCE MAT'	106,000.00	25,747.48	.00	25,747.48	80,252.52	24.29
970810	NATURAL GAS	26,000.00	.00	.00	2,554.28	23,445.72	9.82
970820	ELECTRICITY	500.00	.00	.00	.00	500.00	.00
970840	DIESEL	2,000.00	.00	.00	.00	2,000.00	.00
970850	GASOLINE	1,500.00	.00	.00	.00	1,500.00	.00
970900	EQUIPMENT <\$5,000	15,161.00	.00	.00	.00	15,161.00	.00
	TOTAL COMMODITIES	1,009,781.00	63,505.15	.00	133,416.86	876,364.14	13.21

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	23,850.00	.00	.00	.00	23,850.00	.00
980420	COMPUTER SOFTWARE	36,590.00	4,700.00	.00	4,868.00	31,722.00	13.30
980600	FURNITURE & FIXTURES	32,650.00	.00	.00	.00	32,650.00	.00
	TOTAL CAPITAL EXPENDITURES	93,090.00	4,700.00	.00	4,868.00	88,222.00	5.23

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

990935	TRANS TO D/S: 2002A BOND	15,442.00	.00	.00	.00	15,442.00	.00
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1001

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 03/08/07

TIME: 10:04:36

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 3  
EXPSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 2/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
990940	TRANS TO LIB CAP PROJ FN	200,000.00	.00	.00	.00	200,000.00	.00
990955	TRANS TO D/S: 2003B BOND	12,040.00	.00	.00	.00	12,040.00	.00
993000	CONTINGENCY RESERVE	50,000.00	.00	.00	.00	50,000.00	.00
	TOTAL OTHER FUNDING ACTIVITIE	277,482.00	.00	.00	.00	277,482.00	.00
	TOTAL LIBRARY SERVICES	6,340,267.00	408,851.28	.00	973,602.05	5,366,664.95	15.36

1402

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 03/08/07

TIME: 10:04:36

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 4  
EXPSTALL

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 2/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION-2130 IL LIBRARY PER CAP GRANT

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920210	IN-SERVICE TRAINING	6,700.00	.00	.00	.00	6,700.00	.00
960210	SPECIAL EVENT PROGRAMMIN	10,500.00	.00	.00	.00	10,500.00	.00
960990	MISC CONTRACTUAL SVCS	31,320.00	.00	.00	.00	31,320.00	.00
	TOTAL CONTRACTUAL SERVICES	48,520.00	.00	.00	.00	48,520.00	.00

FUND-201 LIBRARY FUND

ORGANIZATION-2130 IL LIBRARY PER CAP GRANT

1ST SUBTOTAL-970000 COMMODITIES

970260	POSTAGE AND PARCEL	5,850.00	.00	.00	2,000.00	3,850.00	34.19
970270	PRINTING-REPROD-BINDING	17,550.00	.00	.00	.00	17,550.00	.00
	TOTAL COMMODITIES	23,400.00	.00	.00	2,000.00	21,400.00	8.55
	TOTAL IL LIBRARY PER CAP GRAN	71,920.00	.00	.00	2,000.00	69,920.00	2.78
	TOTAL LIBRARY FUND	6,412,187.00	408,851.28	.00	975,602.05	5,436,584.95	15.21



1403

SUNGARD PENTAMATION INC. - FUND ACCOUNTING

DATE: 03/08/07

TIME: 10:04:36

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 5  
EXPSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 2/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND

ORGANIZATION-202F LIBRARY CAPITAL PROJECTS

1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
980410	COMPUTER HARDWARE	84,950.00	.00	.00	.00	84,950.00	.00
980600	FURNITURE & FIXTURES	20,000.00	.00	.00	.00	20,000.00	.00
	TOTAL CAPITAL EXPENDITURES	104,950.00	.00	.00	.00	104,950.00	.00
	TOTAL LIBRARY CAPITAL PROJECT	104,950.00	.00	.00	.00	104,950.00	.00
	TOTAL LIBRARY CAPITAL PROJ FU	104,950.00	.00	.00	.00	104,950.00	.00
TOTAL REPORT		6,517,137.00	<u>408,851.28</u>	.00	<u>975,602.05</u>	5,541,534.95	14.97

1404

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 03/08/07

TIME: 09:29:31

CITY OF DES PLAINES  
PRINT BALANCE SHEETS BY FUND

PAGE NUMBER: 1  
STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
101000	PETTY CASH	500.00	
102005	CASH PAYABLE 1944119043		291.88
102007	CASH PAYROLL 1944652940	.00	
102008	CASH DEPOSIT 1944650243	122,478.43	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102026	CASH FIRST BANK ACCUMULTN	.00	
102051	CASH PLAINSBANK ACCUMULTN	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	122,978.43	291.88
104003	INVESTMENTS-US OBLIGATION	.00	
104006	INVESTMENTS-CERTIF OF DEP	.00	
104030	INVESTMENTS-ACCUMULATION	.00	
104031	INVESTMENTS-EARLE	.00	
104032	INVESTMENTS-DUNCAN	.00	
104033	INVESTMENTS-DOWNING	.32	
104075	PMA - FINANCIAL NETWORK	359,137.76	
104077	INVEST-LIBRARY FOUNDATION	.00	
	TOTAL INVESTMENTS	359,138.08	.00
115400	RECEIVABLE-ACCRUED INTRST	.00	
115410	RECEIVABLE-INTEREST EARNS	.00	
118000	RECEIVABLE-PROPERTY TAXES	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
119125	RECEIVABLE-GRANTS	27,815.00	
	TOTAL RECEIVABLE-SALES TAX	27,815.00	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
119301	PREPAID EXPENSE	1,202.00	
	TOTAL PREPAID ITEMS	1,202.00	.00
204201	FIXED ASSETS-LIB EQUIP	.00	
209900	FIXED ASSETS-ACUMLTD DEPC	.00	
	TOTAL FIXED ASSETS	.00	.00
	TOTAL ASSETS	511,133.51	291.88
401000	ACCOUNTS PAYABLE		172,078.70
401001	AUDIT ACCOUNTS PAYABLE	12,100.00	
410020	ESCROW DEPOSITS		.00
	TOTAL DEPOSITS	.00	.00
430010	DUE TO-CORPORATE GENL		.00

SELECTION CRITERIA: genledgr.fund in (\*201\*,\*202\*)  
 ACCOUNTING PERIOD: 13/06

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
430080	DUE TO-EMPL RETRMNT TRUST		.00
430099	DUE TO OTHER FUNDS		32,024.00
	TOTAL DUE TO-OTHER FUNDS	.00	32,024.00
450030	ACCRUED LIAB-COMP ABSENCE		.00
450040	ACCRUED PAYROLL		.00
	TOTAL ACCRUED LIABILITIES	.00	.00
470000	DEFERRED REV-PROPERTY TAX		.00
470100	LIBRARY DEFERRED REVENUE		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	12,100.00	204,102.70
	TOTAL LIABILITIES	12,100.00	204,102.70
700110	EXPENDITURE CONTROL	5,669,653.92	
700120	REVENUE CONTROL		6,066,934.46
700130	ENCUMBRANCE CONTROL		.00
700140	RESERVE FOR ENCUMBRANCE		.00
700150	EXP. BUDGET CONTROL		6,213,473.00
700160	REV. BUDGET CONTROL	6,113,473.00	
700170	BUDGET FUND BALANCE	99,999.12	
	TOTAL SYSTEM CONTROL	11,883,126.04	12,280,407.46
720010	FUND BAL-RESRV-GIFT TRUST		.00
	TOTAL FUND BALANCE-RESERVED	.00	.00
730000	FUND BALANCE-UNRESERVED	78,442.49	
	TOTAL FUND EQUITY	78,442.49	.00
	TOTAL EQUITIES	11,961,568.53	12,280,407.46
	TOTAL LIBRARY FUND	12,484,802.04	12,484,802.04

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 03/08/07

TIME: 09:29:31

CITY OF DES PLAINES  
PRINT BALANCE SHEETS BY FUNDPAGE NUMBER: 3  
STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

## FUND - 202 - LIBRARY CAPITAL PROJ FUND

ACCOUNT	TITLE	DEBITS	CREDITS
102005	CASH PAYABLE 1944119043	.00	
102008	CASH DEPOSIT 1944650243	3,745.68	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	3,745.68	.00
104075	PMA - FINANCIAL NETWORK	513,053.94	
	TOTAL INVESTMENTS	513,053.94	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
	TOTAL ASSETS	516,799.62	.00
401000	ACCOUNTS PAYABLE		3,022.02
401001	AUDIT ACCOUNTS PAYABLE		.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	.00	3,022.02
	TOTAL LIABILITIES	.00	3,022.02
700110	EXPENDITURE CONTROL	47,237.19	
700120	REVENUE CONTROL		163,966.27
700150	EXP. BUDGET CONTROL		104,900.00
700160	REV. BUDGET CONTROL	154,000.00	
700170	BUDGET FUND BALANCE		49,099.34
	TOTAL SYSTEM CONTROL	201,237.19	317,965.61
730000	FUND BALANCE-UNRESERVED		397,049.18
	TOTAL FUND EQUITY	.00	397,049.18
	TOTAL EQUITIES	201,237.19	715,014.79
	TOTAL LIBRARY CAPITAL PROJ FUND	718,036.81	718,036.81
	TOTAL REPORT	13,202,838.85	13,202,838.85

1107

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 03/08/07

TIME: 09:47:45

CITY OF DES PLAINES

REVENUE STATUS REPORT

PAGE NUMBER: 1

REVST11

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-800000 TAXES

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
810019	PROPERTY TAXES 2002	.00	-2,263.77	.00	-23,406.54	23,406.54	.00
810020	PROPERTY TAXES 2003	.00	-151.38	.00	-13,962.41	13,962.41	.00
810021	PROPERTY TAXES 2004	50,000.00	-43,127.77	.00	46,087.17	3,912.83	92.17
810022	PROPERTY TAXES 2005	5,660,485.00	65,221.75	.00	5,641,673.09	18,811.91	99.67
TOTAL TAXES		5,710,485.00	19,678.83	.00	5,650,391.31	60,093.69	98.95

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-820000 INTERGOVERNMENTAL REVENUE

810800	PERSONAL PROP REPL TAX	92,988.00	.00	.00	92,988.00	.00	100.00
822040	STATE GRANT:PER CAPITA	74,000.00	.00	.00	70,127.77	3,872.23	94.77
822040	STATE GRANT:LIBRARY	52,000.00	.00	.00	48,174.00	3,826.00	92.64
TOTAL INTERGOVERNMENTAL REVENUE		218,988.00	.00	.00	211,289.77	7,698.23	96.48

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-850000 FINES

850102	LIBRARY FINES	110,000.00	-10.00	.00	113,416.19	-3,416.19	103.11
TOTAL FINES		110,000.00	-10.00	.00	113,416.19	-3,416.19	103.11

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-850200 FEES AND SERVICES

850201	COPYING FEE	30,000.00	.00	.00	36,685.11	-6,685.11	122.28
850215	SPECIAL PROGRAMS & EVENT	3,000.00	.00	.00	3,954.78	-954.78	131.83
TOTAL FEES AND SERVICES		33,000.00	.00	.00	40,639.89	-7,639.89	123.15

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-890000 OTHER REVENUE

890010	INTEREST INCOME	5,000.00	9,430.66	.00	15,196.48	-10,196.48	303.93
890050	SALE OF FIXED ASSETS	2,000.00	.00	.00	.00	2,000.00	.00
899900	MISCELLANEOUS REVENUE	34,000.00	.00	.00	36,000.82	-2,000.82	105.88
TOTAL OTHER REVENUE		41,000.00	9,430.66	.00	51,197.30	-10,197.30	124.87

TOTAL TITLE NOT FOUND 6,113,473.00 29,099.49 .00 6,066,934.46 46,538.54 99.24

TOTAL LIBRARY FUND 6,113,473.00 29,099.49 .00 6,066,934.46 46,538.54 99.24

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 03/08/07

TIME: 09:47:45

CITY OF DES PLAINES  
REVENUE STATUS REPORT

PAGE NUMBER: 2

REVSTA11

SELECTION CRITERIA: orgn.fund in ("201", "202")  
ACCOUNTING PERIOD: 13/06

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT  
TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL  
PAGE BREAKS ON: FUND, ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-890000 OTHER REVENUE

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
890010	INTEREST INCOME	.00	13,062.90	.00	13,966.27	-13,966.27	.00
899900	MISCELLANEOUS REVENUE	4,000.00	.00	.00	.00	4,000.00	.00
TOTAL OTHER REVENUE		4,000.00	13,062.90	.00	13,966.27	-9,966.27	349.16

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-898000 OTHER FINANCING SOURCES

898902	TRANSFER FROM LIB FUND	150,000.00	.00	.00	150,000.00	.00	100.00
TOTAL OTHER FINANCING SOURCES		150,000.00	.00	.00	150,000.00	.00	100.00
TOTAL TITLE NOT FOUND		154,000.00	13,062.90	.00	163,966.27	-9,966.27	106.47
TOTAL LIBRARY CAPITAL PROJ FU		154,000.00	13,062.90	.00	163,966.27	-9,966.27	106.47

TOTAL REPORT		6,267,473.00	42,162.39	.00	6,230,900.73	36,572.27	99.42
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SUNGARD PENTAMATION INC - FUND ACCOUNTING  
 DATE: 03/08/07  
 TIME: 10:05:32

CITY OF DES PLAINES  
 EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund in ("201","202")  
 ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
 TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
 PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
 ORGANIZATION-2110 LIBRARY SERVICES  
 1ST SUBTOTAL-910000 SALARIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
910100	SALARIES	2,301,284.00	.00	.00	1,868,003.96	433,280.04	81.17
910200	TEMPORARY WAGES	947,953.00	.00	.00	829,088.51	118,864.49	87.46
910400	NON-SUPERVISORY OVERTIME	250.00	.00	.00	64.99	185.01	26.00
910500	VACATION PAY	.00	.00	.00	151,379.97	-151,379.97	.00
910600	SICK PAY	.00	.00	.00	104,710.17	-104,710.17	.00
910700	HOLIDAY PAY	.00	.00	.00	63,487.37	-63,487.37	.00
910950	EXCESS SICK HRS PAY OUT	3,500.00	.00	.00	2,574.56	925.44	73.56
TOTAL SALARIES		3,252,987.00	.00	.00	3,019,309.53	233,677.47	92.82

FUND-201 LIBRARY FUND  
 ORGANIZATION-2110 LIBRARY SERVICES  
 1ST SUBTOTAL-918000 BENEFITS

918020	EMPLOYER CONTR-F.I.C.A.	248,043.00	.00	.00	231,756.81	16,286.19	93.43
918021	EMPLOYER CONTR-I.M.R.F.	295,069.00	.00	.00	280,712.04	14,356.96	95.13
918040	LIFE INS PREMIUMS	8,765.00	.00	.00	8,034.40	730.60	91.66
918050	MEDICAL INS PREMIUMS	490,513.00	.00	.00	357,959.83	132,553.17	72.98
918055	DENTAL INSURANCE PREMIUM	33,073.00	.00	.00	23,970.10	9,102.90	72.48
918070	WORKERS COMPENSATION	.00	.00	.00	8,205.56	-8,205.56	.00
918085	RHS PLAN PAYOUT	.00	2,246.61	.00	4,586.44	-4,586.44	.00
TOTAL BENEFITS		1,075,463.00	2,246.61	.00	915,225.18	160,237.82	85.10

FUND-201 LIBRARY FUND  
 ORGANIZATION-2110 LIBRARY SERVICES  
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

920100	LITIGATION & LEGAL FEES	10,000.00	.00	.00	2,057.25	7,942.75	20.57
920105	COSTS OF LITIGATION	1,000.00	.00	.00	13.25	986.75	1.33
920110	PROFESSIONAL CONSULTING	59,000.00	13,250.00	.00	41,793.09	17,206.91	70.84
920120	COMMUNICATION SERVICES	17,000.00	2,074.95	.00	20,985.53	-3,985.53	123.44
920140	DATA PROCESSING SERVICES	75,000.00	8,613.18	.00	80,022.69	-5,022.69	106.70
920202	CONFERENCES	8,738.00	4,846.27	.00	7,408.82	1,329.18	84.79
920204	TRAINING	4,600.00	1,420.00	.00	12,363.83	-7,763.83	268.78
920205	TUITION REIMBURSEMENTS	5,000.00	1,657.17	.00	4,973.54	26.46	99.47
920206	SEMINARS	250.00	900.00	.00	1,169.98	-919.98	467.99
920210	IN-SERVICE TRAINING	.00	.00	.00	850.00	-850.00	.00
920220	MEMBERSHIP DUES	6,000.00	.00	.00	8,119.00	-2,119.00	135.32
920225	LICENSING/TITLES	250.00	.00	.00	140.00	110.00	56.00
920230	PUBLICATION OF NOTICES	2,000.00	.00	.00	2,322.00	-322.00	116.10
920850	SUBSIDY:1994 E.R.P. TRAN	3,500.00	.00	.00	539.09	2,960.91	15.40
930000	PROPERTY/LIAB CONTRIBUTI	29,119.00	.00	.00	29,119.00	.00	100.00
930010	R & M EQUIPMENT	76,290.00	5,860.72	.00	88,434.13	-12,144.13	115.92
930020	R & M BLDGS & STRUCTURES	68,897.00	6,724.15	.00	52,277.94	16,619.06	75.88
930030	R & M VEHICLES	4,500.00	.00	.00	3,931.64	568.36	87.37
930195	BOOK BINDING & REPAIR	2,500.00	.00	.00	1,248.35	1,251.65	49.93

SELECTION CRITERIA: Orgn.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
930210	RENTAL OF EQUIPMENT	1,500.00	.00	.00	825.00	675.00	55.00
930320	CLEANING:CUSTODIAL SERV	46,980.00	1,130.00	.00	49,202.45	-2,222.45	104.73
930490	REFUSE CONTRACT	3,600.00	503.00	.00	5,965.00	-2,365.00	165.69
960070	AUTO/TRAVEL EXPENSES	3,070.00	1,941.87	.00	3,369.31	-299.31	109.75
960210	SPECIAL EVENT PROGRAMMIN	23,000.00	4,053.73	.00	29,365.90	-6,365.90	127.68
960990	MISC CONTRACTUAL SVCS	92,695.00	3,785.67	.00	66,875.81	25,819.19	72.15
	TOTAL CONTRACTUAL SERVICES	544,489.00	56,760.71	.00	513,372.60	31,116.40	94.29

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-970000 COMMODITIES

970000	SUPPLIES	88,000.00	6,947.71	.00	58,284.70	29,715.30	66.23
970000	MEALS (PRSNRS/WRKRS/VOLS	1,600.00	69.03	.00	1,596.51	3.49	99.78
970170	JANITORIAL	19,000.00	800.57	.00	18,964.96	35.04	99.82
970260	POSTAGE AND PARCEL	12,300.00	2,000.00	.00	9,639.73	2,660.27	78.37
970270	PRINTING-REPROD-BINDING	3,000.00	3,487.00	.00	19,976.69	-16,976.69	665.89
970500	PURCHASE OF WATER	8,000.00	1,050.05	.00	6,547.98	1,452.02	81.85
970600	BOOKS	492,000.00	34,895.07	.00	486,069.75	5,930.25	98.79
970610	AUDIO MATERIALS	76,000.00	5,126.80	.00	69,014.84	6,985.16	90.81
970620	SUBSCRIPTIONS & BOOKS	68,000.00	2,428.76	.00	69,563.72	-1,563.72	102.30
970630	VISUAL MATERIALS	76,000.00	334.84	.00	70,641.71	5,358.29	92.95
970640	AUTOMATED REFERENCE MAT'	106,000.00	3,932.00	.00	101,922.84	4,077.16	96.15
970810	NATURAL GAS	26,000.00	2,271.35	.00	13,561.36	12,438.64	52.16
970820	ELECTRICITY	500.00	.00	.00	.00	500.00	.00
970840	DIESEL	2,000.00	.00	.00	.00	2,000.00	.00
970850	GASOLINE	1,500.00	.00	.00	.00	1,500.00	.00
970900	EQUIPMENT <\$5,000	2,650.00	.00	.00	4,137.69	-1,487.69	156.14
	TOTAL COMMODITIES	982,550.00	63,343.18	.00	929,922.48	52,627.52	94.64

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980410	COMPUTER HARDWARE	11,000.00	6,825.00	.00	10,161.30	838.70	92.38
980420	COMPUTER SOFTWARE	42,060.00	340.00	.00	22,076.31	19,983.69	52.49
980600	FURNITURE & FIXTURES	3,250.00	1,880.00	.00	10,929.75	-7,679.75	336.30
	TOTAL CAPITAL EXPENDITURES	56,310.00	9,045.00	.00	43,167.36	13,142.64	76.66

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

990935	TRANS TO D/S: 2002A BOND	16,326.00	.00	.00	16,326.00	.00	100.00
990940	TRANS TO LIB CAP PROJ FN	150,000.00	.00	.00	150,000.00	.00	100.00



SUNGARD PENTAMATION INC - FUND ACCOUNTING

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CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

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EXPST11

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
990955	TRANS TO D/S: 2003B BOND	12,192.00	.00	.00	12,192.00	.00	100.00
993000	CONTINGENCY RESERVE	50,000.00	.00	.00	.00	50,000.00	.00
	TOTAL OTHER FUNDING ACTIVITIE	228,518.00	.00	.00	178,518.00	50,000.00	78.12
	TOTAL LIBRARY SERVICES	6,140,317.00	131,395.50	.00	5,599,515.15	540,801.85	91.19

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

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CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 4

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SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION-2130 IL LIBRARY PER CAP GRANT

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920202	CONFERENCES	7,286.00	-4,676.47	.00	*4,984.96	2,301.04	68.42
920204	TRAINING	1,500.00	-1,250.00	.00	760.14	739.86	50.68
920206	SEMINARS	720.00	-900.00	.00	.00	720.00	.00
920210	IN-SERVICE TRAINING	4,000.00	.00	.00	2,687.58	1,312.42	67.19
960070	AUTO/TRAVEL EXPENSES	1,850.00	-1,401.49	.00	2,188.09	-338.09	118.28
960210	SPECIAL EVENT PROGRAMMIN	3,000.00	.00	.00	3,400.00	-400.00	113.33
960990	MISC CONTRACTUAL SVCS	32,000.00	.00	.00	31,320.00	680.00	97.88
	TOTAL CONTRACTUAL SERVICES	50,356.00	-8,227.96	.00	45,340.77	5,015.23	90.04

FUND-201 LIBRARY FUND

ORGANIZATION-2130 IL LIBRARY PER CAP GRANT

1ST SUBTOTAL-970000 COMMODITIES

970260	POSTAGE AND PARCEL	6,400.00	.00	.00	3,875.00	2,525.00	60.55
970270	PRINTING-REPROD-BINDING	16,400.00	.00	.00	20,923.00	-4,523.00	127.58
	TOTAL COMMODITIES	22,800.00	.00	.00	24,798.00	-1,998.00	108.76
	TOTAL IL LIBRARY PER CAP GRAN	73,156.00	-8,227.96	.00	70,138.77	3,017.23	95.88
	TOTAL LIBRARY FUND	6,213,473.00	123,167.54	.00	5,669,653.92	543,819.08	91.25

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EXPSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION-202F LIBRARY CAPITAL PROJECTS  
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920110	PROFESSIONAL CONSULTING	55,000.00	.00	.00	15,123.40	39,876.60	27.50
960990	MISC CONTRACTUAL SVCS	22,900.00	.00	.00	14,560.00	8,340.00	63.58
	TOTAL CONTRACTUAL SERVICES	77,900.00	.00	.00	29,683.40	48,216.60	38.10

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION-202F LIBRARY CAPITAL PROJECTS  
1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	5,000.00	.00	.00	.00	5,000.00	.00
980600	FURNITURE & FIXTURES	22,000.00	.00	.00	17,553.79	4,446.21	79.79
	TOTAL CAPITAL EXPENDITURES	27,000.00	.00	.00	17,553.79	9,446.21	65.01
	TOTAL LIBRARY CAPITAL PROJECT	104,900.00	.00	.00	47,237.19	57,662.81	45.03
	TOTAL LIBRARY CAPITAL PROJ FU	104,900.00	.00	.00	47,237.19	57,662.81	45.03

TOTAL REPORT		6,318,373.00	123,167.54	.00	5,716,891.11	601,481.89	90.48
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SUNGARD PENTAMATION INC - FUND ACCOUNTING  
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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	918085	RHS PLAN PAYOUT	100980	VANTAGEPOINT TRANSFER	SEE ATTACHED	599	0.00	2246.61
2110	920120	COMMUNICATION SE	09030	NEXTEL COMMUNICATIONS	655730511059	843	0.00	141.94
2110	920202	CONFERENCES	100808	CHRISTINA TROPEA	REIMB	18	0.00	57.35
2110	920205	TUITION REIMBURS	101575	KATHY KYROUAC	REIMB	58	0.00	277.80
2110	930010	R & M EQUIPMENT	104965	THE CONRARDY COMPANY	3764	115	0.00	1525.00
2110	930010	R & M EQUIPMENT	104966	DELL SERVICE SALES	PTG510919	471	0.00	1501.00
2110	930010	R & M EQUIPMENT	105085	INITIAL ELECTRONICS	153813	488	0.00	72.00
2110	930020	R & M BLDGS & ST	103080	BUILDERS UNITED SALES	110605	89	0.00	961.00
2110	960070	AUTO/TRAVEL EXPE	100808	CHRISTINA TROPEA	REIMB	35	0.00	98.56
2110	960210	SPECIAL EVENT PR	105894	EVOLUTION MARKETING G	612841	147	0.00	923.17
2110	960210	SPECIAL EVENT PR	105977	MILES MUSIC LLC	1/21/2007	538	0.00	450.00
2110	960210	SPECIAL EVENT PR	105978	RUTH THOMAS	2/21/2007	530	0.00	200.00
2110	960210	SPECIAL EVENT PR	87319	MID AMERICA CHARTER L	17500	152	0.00	518.45
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680851	154	0.00	16.40
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680850	146	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2668884	120	0.00	47.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2668883	122	0.00	4.95
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2687535	128	0.00	3.28
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2668882	124	0.00	45.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2671688	132	0.00	11.75
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2687536	130	0.00	4.10
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2668881	126	0.00	7.80
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2671687	142	0.00	13.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2684686	127	0.00	15.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2687537	133	0.00	15.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2671689	135	0.00	8.20
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2671686	140	0.00	6.15
2110	960990	MISC CONTRACTUAL	05337	SIGN A RAMA, USA	21439	472	0.00	1075.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	5007493694	453	0.00	36.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017807051	100	0.00	14.12
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017806812	101	0.00	10.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017826862	97	0.00	27.77
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017853415	103	0.00	6.20
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017832490	108	0.00	9.90
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017833274	110	0.00	2.05
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017833105	106	0.00	8.70
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017806854	98	0.00	5.74
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017395528	94	0.00	11.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5211442	150	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5214505	148	0.00	9.75
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	899568-0	85	0.00	10.74
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	899545-0	73	0.00	348.75
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	899555-0	74	0.00	27.66
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	899564-0	75	0.00	53.46
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	C881417-0	65	0.00	-11.65
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	C868338-0	66	0.00	-58.00
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	899560-0	64	0.00	23.50
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	899572-0	72	0.00	286.00
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	C850825-0	71	0.00	-378.39
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	C892935-0	62	0.00	-310.31

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

SUNGARD PENTAMATION INC - FUND ACCOUNTING  
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CITY OF DES PLAINES  
 CASH REQUIREMENTS BILL LIST

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	C868331-0	70	-30.01
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	C868333-0	68	-25.50
2110	970100	SUPPLIES	09638	OFFICE DEPOT	366829659001	77	188.18
2110	970100	SUPPLIES	20177	DEMCO EDUCATIONAL COR	2674910	139	528.22
2110	970100	SUPPLIES	22890	P C NATION	P38572201014	102	859.14
2110	970170	JANITORIAL	00282	BADE PAPER PRODUCTS	149375	87	756.50
2110	970170	JANITORIAL	01250	GRAINGER	9249339061	153	144.30
2110	970170	JANITORIAL	01250	GRAINGER	9248970023	156	-42.40
2110	970170	JANITORIAL	01250	GRAINGER	9248970031	155	-84.80
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2680851	145	100.88
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2671688	144	66.78
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2687535	129	20.58
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2687537	134	77.38
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2668883	123	39.32
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2671689	136	58.10
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2668881	137	56.70
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2684686	138	78.92
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2687536	131	20.54
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2668884	121	255.60
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2671686	141	54.37
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2668882	125	270.00
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2671687	143	88.81
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2680850	93	18.17
2110	970600	BOOKS	03363	WEST GROUP	812641039	76	153.66
2110	970600	BOOKS	03924	ASPEN PUBLISHERS, INC	35870591	90	205.53
2110	970600	BOOKS	07439	THOMSON GALE	14961603	84	193.47
2110	970600	BOOKS	07439	THOMSON GALE	14965134	79	214.25
2110	970600	BOOKS	07439	THOMSON GALE	14969863	80	147.75
2110	970600	BOOKS	07439	THOMSON GALE	14961593	81	289.89
2110	970600	BOOKS	07439	THOMSON GALE	14961121	82	787.53
2110	970600	BOOKS	07439	THOMSON GALE	14961914	83	193.47
2110	970600	BOOKS	07439	THOMSON GALE	14966199	78	214.25
2110	970600	BOOKS	07439	THOMSON GALE	14970527	119	25.47
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017832490	109	81.18
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017833274	111	16.59
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017853415	105	60.92
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017806854	99	57.00
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017806812	113	90.21
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017833105	107	75.27
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017826861	96	431.87
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017807051	92	146.60
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017395528	95	49.85
2110	970600	BOOKS	09737	BAKER & TAYLOR	5007493694	454	1898.56
2110	970600	BOOKS	101012	ELSEVIER	69067797	157	639.45
2110	970600	BOOKS	103777	D & Z HOUSE OF BOOKS	70A/2006	158	355.88
2110	970600	BOOKS	103859	WILMETTE PUBLIC LIBRA	INTERLOAN	69	25.00
2110	970600	BOOKS	12730	THE ROSEN PUBLISHING	392253	112	339.00
2110	970600	BOOKS	21030	CONGRESSIONAL QUARTER	14161729	88	98.10
2110	970610	AUDIO MATERIALS	02482	B B C AUDIOBOOKS	268709	86	430.97
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1082491378	118	19.20

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

SUNGARD PENTAMATION INC - FUND ACCOUNTING  
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ACCTPAY1  
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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3278186	117	0.00	342.80
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3251993	104	0.00	29.25
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3276180	116	0.00	143.40
2110	970620	SUBSCRIPTIONS &	104160	MIRIAM POLLACK & ASSO	SEE ATTACHED	539	0.00	300.00
2110	970620	SUBSCRIPTIONS &	74130	EBSCO SUBSCRIPTION SV	1192054	91	0.00	24.00
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5211442	151	0.00	22.49
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5214505	149	0.00	44.97
2110	970630	VISUAL MATERIALS	80139	RECORDED BOOKS, LLC	3274365	114	0.00	29.25
2110	980420	COMPUTER SOFTWARE	05124	C D W GOVERNMENT INCO	CSC7876	256	0.00	-2300.00
TOTAL LIBRARY SERVICES						0.00	19763.31	
TOTAL FUND						0.00	19763.31	

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	920140	DATA PROCESSING	72106	COOPERATIVE COMPUTER	DPK1206	878	4272.68
2110	920205	TUITION REIMBURS	101890	Laura Adler	REIMB	432	750.00
2110	920205	TUITION REIMBURS	103410	Gwen Lacosse	REIMB	398	375.00
2110	920220	MEMBERSHIP DUES	100075	AMERICAN LIBRARY ASSO	2007	791	210.00
2110	920220	MEMBERSHIP DUES	102534	ILLINOIS LIBRARY ASSO	2007 DUES	844	150.00
2110	920220	MEMBERSHIP DUES	102534	ILLINOIS LIBRARY ASSO	2007 DUES	845	75.00
2110	920220	MEMBERSHIP DUES	102534	ILLINOIS LIBRARY ASSO	2007 DUES	843	150.00
2110	920220	MEMBERSHIP DUES	102534	ILLINOIS LIBRARY ASSO	2007 DUES	842	115.00
2110	930010	R & M EQUIPMENT	07424	NEOPOST INCORPORATED	42835772	859	306.00
2110	930010	R & M EQUIPMENT	102047	WAGNER OFFICE Solutio	70808	577	589.02
2110	930010	R & M EQUIPMENT	102047	WAGNER OFFICE Solutio	70807	585	1396.01
2110	930010	R & M EQUIPMENT	103824	BUSINESS MACHINE AGEN	64990	422	322.40
2110	930010	R & M EQUIPMENT	21731	NOVAK & PARKER	72342	848	103.00
2110	930020	R & M BLDGS & ST	00878	DES PLAINES GLASS COM	6045	816	280.00
2110	930020	R & M BLDGS & ST	100604	M K PAINTING & DECORA	5	874	1800.00
2110	930020	R & M BLDGS & ST	101889	MCQUAY SERVICE	2261614	154	3673.50
2110	930020	R & M BLDGS & ST	59843	SHERWIN WILLIAMS	514-0	362	157.72
2110	930020	R & M BLDGS & ST	59843	SHERWIN WILLIAMS	513-2	363	-34.61
2110	930020	R & M BLDGS & ST	59843	SHERWIN WILLIAMS	244-4	365	34.61
2110	930020	R & M BLDGS & ST	59843	SHERWIN WILLIAMS	512-4	361	-113.25
2110	930020	R & M BLDGS & ST	59843	SHERWIN WILLIAMS	391-3	375	111.12
2110	930195	BOOK BINDING & R	05479	HOUCHEN BINDERY LTD	148371	849	108.19
2110	930320	CLEANING: CUSTODI	102711	SPEED-E-KLEEN	3145	364	100.00
2110	930320	CLEANING: CUSTODI	200147	MAJESTY MAINTENANCE I	39541	834	3665.00
2110	930320	CLEANING: CUSTODI	200147	MAJESTY MAINTENANCE I	39585-IN	394	930.00
2110	930320	CLEANING: CUSTODI	200147	MAJESTY MAINTENANCE I	39587-IN	653	667.00
2110	930320	CLEANING: CUSTODI	200147	MAJESTY MAINTENANCE I	39588-IN	655	874.00
2110	930490	REFUSE CONTRACT	13394	ARC DISPOSAL COMPANY	1311507	806	503.00
2110	960070	AUTO/TRAVEL EXPE	21092	PETTY CASH	1-11-07	440	8.75
2110	960210	SPECIAL EVENT PR	106028	CHRIS FACIONE	04-15-07	811	350.00
2110	960210	SPECIAL EVENT PR	106029	REBECCA HUNTER	2-28-07	841	175.00
2110	960210	SPECIAL EVENT PR	106031	LAURA RUBY	03-08-07	855	175.00
2110	960210	SPECIAL EVENT PR	106032	THE SCREENWRITERS GRO	03-10-07	856	150.00
2110	960210	SPECIAL EVENT PR	106033	SARA SCHROEDER	01-20-07	857	150.00
2110	960210	SPECIAL EVENT PR	21092	PETTY CASH	1-11-07	434	18.53
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2709693	458	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2679621	468	16.40
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2709694	460	10.32
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680848	480	8.20
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2709696	462	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2715217	478	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2715215	464	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2679618	476	10.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2679619	474	8.20
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2679620	472	7.40
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2715216	457	15.48
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2648391	387	9.45
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2709697	404	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2681479	407	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2671679	409	12.30

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2671682	413	0.00	2.05
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2671390	417	0.00	9.45
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2671681	415	0.00	32.80
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2671680	411	0.00	7.40
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2715220	493	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2715218	489	0.00	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2715219	490	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680846	486	0.00	6.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680845	484	0.00	6.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2656644	502	0.00	22.20
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680844	482	0.00	3.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2715221	497	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2665260	499	0.00	4.95
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2703379	519	0.00	2.05
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2714509	512	0.00	29.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2703375	521	0.00	2.05
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2714508	508	0.00	4.10
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2714510	515	0.00	4.10
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2705177	506	0.00	11.50
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692507	516	0.00	3.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2703374	527	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692508	517	0.00	4.10
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2703378	524	0.00	5.35
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2712724	567	0.00	6.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2695820	569	0.00	4.10
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692509	568	0.00	14.31
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2712723	575	0.00	2.05
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2700309	573	0.00	7.40
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2700308	571	0.00	6.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2700307	551	0.00	7.40
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2709070	537	0.00	10.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2731170	539	0.00	3.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2731397	672	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2657369	666	0.00	2.05
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2711165	658	0.00	46.20
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2731399	670	0.00	14.85
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2731396	665	0.00	13.55
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2722823	668	0.00	4.95
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2709692	640	0.00	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2711164	641	0.00	9.90
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2703377	639	0.00	6.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2709066	619	0.00	13.20
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680847	611	0.00	3.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2705176	617	0.00	23.40
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2703376	612	0.00	1.40
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2709069	621	0.00	25.55
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2722824	732	0.00	34.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2656643	744	0.00	3.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2695818	724	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2709068	733	0.00	4.95



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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2695819	726	0.00	2.05
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2676823	734	0.00	25.89
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692504	728	0.00	2.05
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2709067	740	0.00	4.10
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692505	730	0.00	5.35
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2676825	736	0.00	9.05
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2676824	738	0.00	2.05
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2735593	768	0.00	8.25
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2731398	766	0.00	92.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2729259	686	0.00	37.75
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692502	706	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2665259	714	0.00	10.25
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2656642	712	0.00	3.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2656645	708	0.00	49.25
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692506	718	0.00	6.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692503	716	0.00	3.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2665258	710	0.00	12.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680849	705	0.00	6.15
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017972934	699	0.00	19.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017921076	698	0.00	5.63
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	5007528565	719	0.00	12.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017921472	702	0.00	48.60
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	5007565680	704	0.00	13.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017889967	696	0.00	17.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017926749	676	0.00	135.99
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017868065	677	0.00	12.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017861946	694	0.00	12.45
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017957608	679	0.00	72.48
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017921219	680	0.00	79.85
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017914217	681	0.00	88.80
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017921473	692	0.00	9.30
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017942688	683	0.00	30.09
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017943467	691	0.00	6.20
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017942901	684	0.00	67.60
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017865519	748	0.00	24.24
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017935198	749	0.00	15.75
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017905269	765	0.00	15.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017921473	764	0.00	9.30
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017914660	752	0.00	113.57
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017755794	758	0.00	1.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017970809	763	0.00	1.77
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017476294	755	0.00	16.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017874355	747	0.00	3.75
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017983185	760	0.00	9.30
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017952720	742	0.00	98.65
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017970529	632	0.00	3.39
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017993353	625	0.00	74.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A66023290	634	0.00	7.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017951773	628	0.00	20.48
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A67113530	646	0.00	1.85

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2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017965734	626	0.00	107.80
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017881690	662	0.00	10.85
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A65575560	656	0.00	12.95
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A66477160	650	0.00	9.25
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017880845	664	0.00	9.90
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017835028	426	0.00	8.32
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017423020	428	0.00	30.01
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017853318	430	0.00	6.20
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017861980	435	0.00	1.15
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A65405390	832	0.00	48.10
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	A66342480	794	0.00	159.10
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017889987	778	0.00	1.15
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017511878	780	0.00	11.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5223001	453	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5219968	451	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5223003	455	0.00	3.45
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5223002	534	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5213874	544	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5221674	536	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5216573	545	0.00	16.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5219967	552	0.00	120.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5218909	547	0.00	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5221673	541	0.00	13.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5221672	543	0.00	39.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5224081	605	0.00	3.45
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5224080	607	0.00	42.45
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5224079	608	0.00	22.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5225555	609	0.00	22.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5224078	603	0.00	82.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5224082	601	0.00	16.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5224077	597	0.00	42.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5219969	591	0.00	3.25
2110	960990	MISC CONTRACTUAL	102808	ADVANCED AQUATICS	33295	657	0.00	334.79
2110	960990	MISC CONTRACTUAL	102808	ADVANCED AQUATICS	32888	643	0.00	490.85
2110	960990	MISC CONTRACTUAL	102900	INITIAL TROPICAL PLAN	602322	820	0.00	106.56
2110	960990	MISC CONTRACTUAL	102900	INITIAL TROPICAL PLAN	602323	846	0.00	72.80
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A59896380	396	0.00	3.70
2110	960990	MISC CONTRACTUAL	25775	CRIMSON MULTIMEDIA DI	11004A	813	0.00	11.06
2110	960990	MISC CONTRACTUAL	72106	COOPERATIVE COMPUTER	JAN 2007	793	0.00	1395.94
2110	960990	MISC CONTRACTUAL	72106	COOPERATIVE COMPUTER	DEC 2006	879	0.00	1395.94
2110	970100	SUPPLIES	02618	PESCHE'S INC	53031	376	0.00	200.00
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	850825-0	370	0.00	348.75
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	851099-0	371	0.00	13.46
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	851077-0	372	0.00	183.28
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	113236-0	556	0.00	592.35
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	102351-0	555	0.00	80.92
2110	970100	SUPPLIES	09638	OFFICE DEPOT	368947429001	395	0.00	30.24
2110	970100	SUPPLIES	09689	RADIO SHACK	224348	382	0.00	69.98
2110	970100	SUPPLIES	101098	AMERICAN LIBRARY ASSO	10669779	805	0.00	262.44
2110	970100	SUPPLIES	102047	WAGNER OFFICE SOLUTIO	70885	583	0.00	8.50

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970100	SUPPLIES	102047	WAGNER OFFICE Solutio	70868	584	8.50
2110	970100	SUPPLIES	102047	WAGNER OFFICE Solutio	70643	369	10.50
2110	970100	SUPPLIES	105752	CONSUMER ELECTRONICS	230910	810	241.38
2110	970100	SUPPLIES	106030	MULTNOMAH COUNTY LIBR	ECR-080	847	70.00
2110	970100	SUPPLIES	19764	BRODART COMPANY	733482	419	27.75
2110	970100	SUPPLIES	200294	DELL MARKETING LP	T61467132	814	150.44
2110	970100	SUPPLIES	20177	DEMCO EDUCATIONAL COR	2689525	815	234.81
2110	970110	MEALS (PRSNRS/WR	21092	PETTY CASH	1-11-07	427	9.03
2110	970110	MEALS (PRSNRS/WR	21092	PETTY CASH	1-11-07	442	25.00
2110	970110	MEALS (PRSNRS/WR	21092	PETTY CASH	1-11-07	438	10.00
2110	970110	MEALS (PRSNRS/WR	21092	PETTY CASH	1-11-07	437	25.00
2110	970170	JANITORIAL	00282	BADE PAPER PRODUCTS	149857-00	800	471.90
2110	970170	JANITORIAL	104724	ACE DES PLAINES INCOR	206521	433	10.99
2110	970170	JANITORIAL	104724	ACE DES PLAINES INCOR	206520	373	15.98
2110	970260	POSTAGE AND PARC	00933	POSTMASTER	PI/319	652	160.00
2110	970270	PRINTING-REPROD-	05228	KASCO PRINTING	5965	828	4144.00
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2735593	769	13.08
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2709692	660	82.21
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2731399	671	185.59
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2711165	659	217.39
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2722823	669	48.44
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2657369	667	9.69
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2703374	629	3.28
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2711164	642	19.63
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2700307	589	54.89
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2703376	613	17.16
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2705176	618	120.92
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2709066	620	153.38
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2695818	725	7.24
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2695819	727	15.36
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2692504	729	10.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2692505	731	17.24
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2680849	722	30.81
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2709067	721	20.54
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2676823	735	121.72
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2676824	739	7.85
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2676825	737	39.36
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2656644	743	155.50
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2722824	723	345.98
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2656643	745	9.64
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2731398	767	495.72
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2729259	675	260.52
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2731396	674	80.57
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2731397	673	21.19
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2665258	711	72.88
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2692503	717	13.62
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2692502	707	6.05
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2692506	720	33.68
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2656645	709	279.37
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2656642	713	34.31

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2665259	715	0.00	57.98
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2709694	461	0.00	129.15
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2709696	463	0.00	10.27
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2715215	465	0.00	15.78
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2715216	466	0.00	362.86
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2715217	467	0.00	27.41
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2709693	459	0.00	17.59
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2679620	473	0.00	33.62
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2680847	479	0.00	12.06
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2679619	475	0.00	39.86
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2715219	471	0.00	17.16
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2679618	477	0.00	83.90
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2679621	470	0.00	101.69
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2671681	416	0.00	210.45
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2671390	418	0.00	51.06
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2671682	414	0.00	14.50
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2671679	410	0.00	81.84
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2648391	425	0.00	61.34
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2671680	412	0.00	61.59
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2709697	405	0.00	15.12
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2683894	406	0.00	45.80
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2681479	408	0.00	20.53
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2695820	570	0.00	29.18
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2712724	558	0.00	39.57
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2700308	572	0.00	72.64
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2692509	576	0.00	49.69
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2700309	574	0.00	33.81
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2709069	531	0.00	291.53
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2709070	538	0.00	84.21
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2703377	530	0.00	34.46
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2731170	529	0.00	42.37
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2709068	549	0.00	45.41
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2714509	513	0.00	339.96
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2705177	507	0.00	53.63
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2703375	523	0.00	9.67
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2714508	510	0.00	18.18
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2703379	520	0.00	9.70
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2692507	528	0.00	7.86
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2703378	525	0.00	40.54
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2712723	505	0.00	12.93
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2692508	518	0.00	20.58
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2714510	504	0.00	29.10
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2680845	485	0.00	62.56
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2680844	483	0.00	6.55
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2715221	498	0.00	12.93
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2680846	488	0.00	30.90
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2665260	500	0.00	15.33
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2680848	481	0.00	41.12
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2715220	495	0.00	17.59
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2715218	503	0.00	41.20

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	970600	BOOKS	02806	WORLD BOOK SCHOOL AND	1319218	872	0.00	2796.00
2110	970600	BOOKS	02958	MARQUIS WHO'S WHO	122662	392	0.00	592.45
2110	970600	BOOKS	02958	MARQUIS WHO'S WHO	131124	391	0.00	313.70
2110	970600	BOOKS	02958	MARQUIS WHO'S WHO	124901	390	0.00	163.10
2110	970600	BOOKS	04625	C C H, INCORPORATED	8847433	401	0.00	165.96
2110	970600	BOOKS	04625	C C H, INCORPORATED	8858744	402	0.00	72.35
2110	970600	BOOKS	07439	THOMSON GALE	15000114	598	0.00	213.75
2110	970600	BOOKS	07439	THOMSON GALE	14983094	587	0.00	25.47
2110	970600	BOOKS	07439	THOMSON GALE	14989658	590	0.00	140.79
2110	970600	BOOKS	07439	THOMSON GALE	14994276	586	0.00	225.40
2110	970600	BOOKS	07439	THOMSON GALE	14985281	592	0.00	191.72
2110	970600	BOOKS	07439	THOMSON GALE	14980762	593	0.00	53.90
2110	970600	BOOKS	07439	THOMSON GALE	14980116	594	0.00	45.68
2110	970600	BOOKS	07439	THOMSON GALE	14980891	595	0.00	46.43
2110	970600	BOOKS	07439	THOMSON GALE	14981974	596	0.00	25.47
2110	970600	BOOKS	07439	THOMSON GALE	14992709	588	0.00	40.43
2110	970600	BOOKS	08279	FOREIGN POLICY ASSOCI	42811	400	0.00	284.61
2110	970600	BOOKS	08285	R R BOWKER LLC	3056482	420	0.00	267.30
2110	970600	BOOKS	08285	R R BOWKER LLC	3057446	421	0.00	302.67
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017423020	429	0.00	120.89
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017861980	424	0.00	13.53
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017853318	431	0.00	55.82
2110	970600	BOOKS	09737	BAKER & TAYLOR	2018007728	624	0.00	355.05
2110	970600	BOOKS	09737	BAKER & TAYLOR	5007565680	622	0.00	637.28
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017972934	623	0.00	170.84
2110	970600	BOOKS	09737	BAKER & TAYLOR	A65365610	648	0.00	63.16
2110	970600	BOOKS	09737	BAKER & TAYLOR	J83393050	647	0.00	14.69
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017951773	630	0.00	43.03
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017981359	645	0.00	227.10
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017970529	633	0.00	26.53
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017957608	661	0.00	485.53
2110	970600	BOOKS	09737	BAKER & TAYLOR	J82726040	649	0.00	22.02
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017881690	663	0.00	86.90
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017921472	703	0.00	304.84
2110	970600	BOOKS	09737	BAKER & TAYLOR	5007528565	701	0.00	546.37
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017889967	697	0.00	162.36
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017970809	700	0.00	14.10
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017921076	689	0.00	45.99
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017868065	678	0.00	117.52
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017943467	690	0.00	58.76
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017942901	685	0.00	549.59
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017926749	688	0.00	277.04
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017942688	687	0.00	212.08
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017921473	693	0.00	87.44
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017921219	682	0.00	669.82
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017861946	695	0.00	106.71
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017923476	754	0.00	171.53
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017511878	761	0.00	45.09
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017865518	751	0.00	324.35
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017983185	762	0.00	84.60

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2110	970600	BOOKS	09737 BAKER & TAYLOR	2017921473	753	0.00	87.44
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017476294	756	0.00	36.80
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017936119	759	0.00	616.64
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017755794	757	0.00	23.74
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017935197	746	0.00	284.28
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017874354	741	0.00	44.32
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017835027	881	0.00	2119.04
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017889987	779	0.00	14.66
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017905269	776	0.00	147.78
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017880845	777	0.00	87.96
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017914659	798	0.00	1626.12
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017965733	796	0.00	1641.05
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017952719	797	0.00	1576.99
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017993352	830	0.00	1041.55
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017914216	860	0.00	1402.37
2110	970600	BOOKS	09770 RMA-THE RISK MANAGEME	1000384729	385	0.00	217.70
2110	970600	BOOKS	102144 RUSSIAN PUBLISHING HO	144740	854	0.00	33.95
2110	970600	BOOKS	104192 CENTER POINT LARGE PR	617950	808	0.00	76.68
2110	970600	BOOKS	105473 LIBRARY OF CONGRESS	2007 RENEWAL	366	0.00	330.00
2110	970600	BOOKS	12168 GREENWOOD PUBLISHING	3091162	399	0.00	46.67
2110	970600	BOOKS	19934 MANUFACTURERS' NEWS,	851737-00	389	0.00	202.95
2110	970600	BOOKS	20270 NATIONAL REGISTER PUB	425778	393	0.00	321.20
2110	970600	BOOKS	20270 NATIONAL REGISTER PUB	424879	384	0.00	323.20
2110	970600	BOOKS	21913 RAND MCNALLY & CO	20696742	381	0.00	299.85
2110	970600	BOOKS	35225 MATTHEW BENDER & COMP	41768736	397	0.00	113.54
2110	970600	BOOKS	35225 MATTHEW BENDER & COMP	42470870	871	0.00	1126.55
2110	970600	BOOKS	68820 MARSHALL CAVENDISH CO	R746507	388	0.00	899.90
2110	970600	BOOKS	68820 MARSHALL CAVENDISH CO	R750344	386	0.00	499.95
2110	970610	AUDIO MATERIALS	02482 B B C AUDIOBOOKS	271926	807	0.00	88.00
2110	970610	AUDIO MATERIALS	07339 BLACKSTONE AUDIO BOOK	414446	819	0.00	230.25
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2017865518	750	0.00	68.40
2110	970610	AUDIO MATERIALS	100812 PEARSON EDUCATION	BK55731757	383	0.00	305.24
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1082520068	379	0.00	19.20
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1082520069	380	0.00	169.60
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	1-16-07-3	809	0.00	25.88
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	1-23-07-1	804	0.00	198.64
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	1-23-07-3	803	0.00	256.00
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	1-16-07-2	801	0.00	13.29
2110	970610	AUDIO MATERIALS	21195 ALGONQUIN RECORDS	1-16-07-1	802	0.00	782.12
2110	970610	AUDIO MATERIALS	80139 RECORDED BOOKS, LLC	3269776	852	0.00	135.80
2110	970610	AUDIO MATERIALS	80139 RECORDED BOOKS, LLC	3312959	853	0.00	51.00
2110	970610	AUDIO MATERIALS	80139 RECORDED BOOKS, LLC	3299912	377	0.00	186.69
2110	970610	AUDIO MATERIALS	80139 RECORDED BOOKS, LLC	3269785	378	0.00	462.60
2110	970620	SUBSCRIPTIONS &	03363 WEST GROUP	812801842	368	0.00	182.25
2110	970630	VISUAL MATERIALS	09737 BAKER & TAYLOR	A65405390	833	0.00	967.05
2110	970630	VISUAL MATERIALS	09737 BAKER & TAYLOR	A66342480	795	0.00	973.30
2110	970630	VISUAL MATERIALS	09737 BAKER & TAYLOR	A67113530	654	0.00	10.99
2110	970630	VISUAL MATERIALS	09737 BAKER & TAYLOR	A65575560	651	0.00	121.36
2110	970630	VISUAL MATERIALS	09737 BAKER & TAYLOR	A66477160	631	0.00	55.09
2110	970630	VISUAL MATERIALS	09737 BAKER & TAYLOR	A66023290	635	0.00	64.70

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5225555	610	104.93
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5224081	606	22.49
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5224082	602	78.70
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5224078	604	417.50
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5224080	599	689.06
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5224077	600	266.12
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5219969	469	14.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5224079	456	264.67
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5219968	452	9.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5223001	454	20.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5223002	535	20.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5216573	546	89.95
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5223003	533	22.49
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5221673	542	89.96
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5221672	532	247.38
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5218909	550	29.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5221674	540	14.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5219967	553	814.88
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5213874	557	14.99
2110	970630	VISUAL MATERIALS	19996	BAKER & TAYLOR INCORP	A59896380	423	24.58
2110	970630	VISUAL MATERIALS	25775	CRIMSON MULTIMEDIA DI	10473D	812	21.00
2110	970640	AUTOMATED REFERE	07439	THOMSON GALE	RI 14990766	790	11798.48
2110	970640	AUTOMATED REFERE	100602	PROQUEST	91404438	792	13294.00
2110	970640	AUTOMATED REFERE	100602	PROQUEST	1458066	850	655.00
2110	980410	COMPUTER HARDWAR	05124	C D W GOVERNMENT INCO	CXN8852	867	6825.00
2110	980420	COMPUTER SOFTWAR	05124	C D W GOVERNMENT INCO	CZN4024	835	4700.00
2110	980420	COMPUTER SOFTWAR	05124	C D W GOVERNMENT INCO	CNW4318	403	2640.00
TOTAL LIBRARY SERVICES						0.00	118406.25
2130	960070	AUTO/TRAVEL EXPE	21092	PETTY CASH	1-11-07	439	11.00
TOTAL IL LIBRARY PER CAP GRANT						0.00	11.00
TOTAL FUND						0.00	118417.25

**LIBRARY DIRECTOR'S REPORT**

March 20, 2007

**Please note: I have received no official requests for confidential patron information since my last report.**

I. PERSONNEL

New employees for February/March 2007 are: Xuan Zhao, Part-time Page in Circulations Services and Michael Chiovari, Part-Time Technology Page in Computer Services.

Resignations/Separations: James Struck, Part-Time Circulation Clerk.

II. STAFF DEVELOPMENT

Our regular All-Staff Meeting was held on Tuesday, March 13. The topics covered during this meeting were Word of Mouth or Buzz Marketing and Coaching for Commitment. This is a required meeting for all staff, held three times a year from 8 AM to 10AM. We serve a light breakfast, make announcements, welcome new staff, and recognize the accomplishments of teams and individuals.

We are planning our spring retreat for Department Heads on May 16. We will all attend a day-long seminar at the North Suburban Library System headquarters on Decision-Making.

III. PATRON SERVICES

We experienced a decrease in nearly all direct patron service areas over a year ago in February. I surmise that the extremely cold weather contributed to this loss. Two areas of increase were Youth and Adult Reference and Readers Advisory and meeting room attendance.

This is the second month of our concerted efforts to encourage the use of the self-check machines by offering assistance to all patrons. In February we once again saw an increase in circulation through our self-check. This month the percent of items self-checked was 43%.



1A27

The portion of our circulation that were print materials was 52% overall; 68% of youth services materials and 43% of adult materials checked out were print. It is worth noting that although audio and visual materials make up just 15% of our collection, they account for 48% of the items checked out.

#### IV. OTHER PROFESSIONAL ACTIVITIES

Since my last report I have attend the second meeting on Coaching for Commitment led by Mary Jane Kepner (2/21); met with Todd Wessell, editor and publisher of the Des Plaines Journal and Topics to discuss partnerships, sponsorships, and a special insert celebrating the library's centennial(3/2); attended the Des Plaines Police Department's St Patrick's Day fundraiser; two meetings of city staff, Leopardo construction personnel, and a representative from the Firestone company to discuss the repair and possible replacemnt of the roof and damaged ceiling(3/5 and 3/7); the Advisory Committee of the Library Cable Television Division of the Library Production Studio(3/6); the Chamber of Commerce Board of Director's Meeting (3/8); the Oakton Community College's Cultural Sampling (3/8); the CCS Executive Committee meeting(3/14); the Library Production Studio Executive Committee meeting(3/16); and the North Suburban Library System Annual Awards Banquet (3/16).

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## DES PLAINES PUBLIC LIBRARY - CIRCULATION REPORT

### February 2007

				% Change
<b>Total 2006 to Date:</b>	189,745	<b>Total 2007 to Date:</b>	182,705	-3.71%
<b>February 2006</b>	91,822	<b>February 2007</b>	85,929	-6.42%

	<u>MAIN LIBRARY</u>		<u>MOBILE LIBRARY</u>		<u>TOTAL</u>	
	2006	2007	2006	2007	2006	2007
<b>CHILDREN</b>						
Non Fiction	6,202	5,355	686	497	6,888	5,852
Fiction	12,602	11,847	1,246	979	13,848	12,826
Foreign Language Non Fiction	185	296	8	24	193	320
Foreign Language Fiction	706	793	71	96	777	889
Periodicals	198	160	6	14	204	174
Compact Discs	1,097	998	67	38	1,164	1,036
Audio Cassettes	12	2	0	0	12	2
Audio Kits	153	50	50	27	203	77
Puzzles	0	0	22	12	22	12
Games	29	34	13	4	42	38
Audio Books	303	312	14	3	317	315
Video Fiction	1,072	453	239	28	1,311	481
Video Non Fiction	287	175	14	0	301	175
DVD	5,407	6,435	458	507	5,865	6,942
CD ROMs	522	560	1	0	523	560
<b>SUB TOTAL</b>	28,775	27,470	2,895	2,229	31,670	29,699
<b>ADULT</b>						
Non Fiction	12,387	10,952	245	189	12,632	11,141
Fiction	7,571	7,318	255	319	7,826	7,637
Large Type	1,269	1,253	17	51	1,286	1,304
Foreign Language Non Fiction	567	448	6	6	573	454
Foreign Language Fiction	1,002	967	2	0	1,004	967
High School Collection	561	510	5	4	566	514
Periodicals	2,374	2,136	140	166	2,514	2,302
Pamphlets	9	21	0	-0	9	21
Compact Discs	8,907	6,863	369	316	9,276	7,179
Pictures	10	11	0	0	10	11
Audio Books	2,477	2,305	44	36	2,521	2,341
CD ROMs	251	193	1	3	252	196
Video Fiction	1,368	753	144	19	1,512	772
Video Non Fiction	1,361	915	1	3	1,362	918
DVD	17,682	19,398	776	796	18,458	20,194
Misc. Formats	351	277	0	2	351	279
<b>SUB TOTAL</b>	58,147	54,320	2,005	1,910	60,152	56,230
<b>GRAND TOTAL</b>	86,922	81,790	4,900	4,139	91,822	85,929
Self Check	17,984	35,331	0	0	17,984	35,331

Mobile Library closed 2 days due to weather.  
Main Library closed 4hrs. due to weather.

VI.D.1.

DES PLAINES PUBLIC LIBRARY  
HOLDINGS  
MARCH 2007

	<u>Feb 2007</u>	<u>Mar 2007</u>	<u>Change</u>	<u>% Change</u>
Books	264,021	264,537	516	0.20%
Audio	23,847	23,930	83	0.35%
Video	21,758	21,693	-65	-0.30%
Puzzles & Games	155	152	-3	-1.94%
Realia	241	241	0	0.00%
Pamphlets	551	551	0	0.00%
<b>Total</b>	<b>310,573</b>	<b>311,104</b>	<b>531</b>	<b>0.17%</b>

**DES PLAINES PUBLIC LIBRARY  
REGISTRATION SERVICES REPORT FOR FEBRUARY 2007**

**I. Library Card Registration Services**

<u>Feb 2006</u>	<u>Jan 2006</u>	<u>Feb 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>Year to Date % Change</u>
763	822	669	1,725	1,491	(-14.6%)
A. New Library Card Registrations					
B. Updated Library Card					
C. Other Libraries					
D. Non Resident Fee Paid Cards					
Total					
				669	

**II. Other Registration Services**

1. Patrons Registering for Programs	428
2. Number of Meeting Room Uses	79
3. Voters Registered	25
4. Senior Cab Cards	10
Total	542

**III. Total Number of Registered Borrowers**

Feb 2006	35,306	(62.0% of Population)
Feb 2007	35,592	(62.5% of Population)

VI.D.1.

**DES PLAINES PUBLIC LIBRARY  
CIRCULATION SERVICES REPORT FOR JANUARY 2007**

**IV. Patron Attendance Count**

<u>Feb 2006</u>	<u>Jan 2006</u>	<u>Feb 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>Year to Date % Change</u>
44,066	44,734	37,941	90,786	82,675	(-8.9%)

**V. Reciprocal Borrowing  
(Materials Lent)**

	<u>Feb 2006</u>	<u>Feb 2007</u>	<u>% Change</u>
NSLS	13,509	12,649	(-6.4%)
Other Systems	4,448	3,158	(-29.0%)
Total	17,957	15,807	(-12.0%)

**VI. Interlibrary Loan**

	<u>Feb 2006</u>	<u>Feb 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>Year to Date % Change</u>
Sent	5,743	5,366	11,841	11,402	(-3.7%)
Received	4,470	3,959	9,251	8,566	(-7.4%)
Total	10,213	9,325	21,092	19,968	(-5.3%)

**DES PLAINES PUBLIC LIBRARY  
USE OF ONLINE REFERENCE PRODUCTS  
FEBRUARY 2007**

Alldata	NA
Classical Music Library	90*
CQ Researcher	14
First Search	1,358
Gale Group:	
• Biography Resource Center	302
• Business & Company Resource Center	130
• Contemporary Authors	6
• General Reference Center Gold	247
• InoTrac OneFile	380
• Kids Infobits	262
• LitFinder	13
• Literature Resource Center	89
• Opposing Viewpoints	209
• Student Resource Center	256
• ThomsonGale Legal Forms	14
• Virtual Reference Library	274
Greenwood Daily Life Online	15
Grolier Online	260
Hoover's Online	NA
Morningstar	683*
NewsBank:	
• American Obituaries and Death Notices	788
• Local newspapers	312
• Chicago Tribune Archive	895
Novelist	526
ProQuest :	
• Ancestry Library Edition	110*
• eLibrary	133
• eLibrary Elementary	207
• Heritage Quest	1,048
• SIRS Discoverer	41
• <i>Wall Street Journal</i>	39
• <i>New York Times</i> Historical	84
• <i>Chicago Tribune</i> Historical (1890-1955)	408
Reference USA	668

Rosetta Stone		
TumbleBooks	125*	
ValueLine	5*	
World Book Encyclopedia	15*	
	94	
<b>Total Searches &amp; Queries for February 2007</b>	<b>10,100</b>	<b>% Change</b>
<b>Total Searches &amp; Queries for February 2006</b>	<b>17,792</b>	<b>(-43.2%)</b>

\*Number of sessions or views (number of searches not provided)

VI.D.:

**DES PLAINES PUBLIC LIBRARY  
CIRCULATION PATRON ASSISTANCE  
FEBRUARY 2007**

<b>Assistance/Service Desk</b>	<u>Feb 2006</u>	<u>Feb 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Phone Calls Received	868	745	1,550	1,679	-8.3
2. Patron Renewals	970	786	1,989	1,636	-17.7
3. Patron Reserves Delivered	3,729	2,979	7,742	7,123	-8.0
4. Directional	718	394	1,354	905	-33.2
5. Account Inquiries	3,283	2,098	6,977	5,218	-25.2
6. Program Sign-up	437	320	774	569	-26.5
7. In Person Patron Assistance	1,132	701	2,447	1,764	-27.9
<b>Total</b>	<b>11,137</b>	<b>8,023</b>	<b>22,833</b>	<b>18,894</b>	<b>-17.3</b>
<b>Assistance/Switchboard</b>	<u>Feb 2006</u>	<u>Feb 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Phone Calls Answered	3,216	3,012	7,206	6,300	-12.6
2. Delivery/Buzzer	42	55	71	101	42.3
3. 2-Way Radio	2	2	2	4	
<b>Total</b>	<b>3,260</b>	<b>3,069</b>	<b>7,279</b>	<b>6,405</b>	<b>-12.0</b>
<b>Grand Total</b>	<b>14,397</b>	<b>11,092</b>	<b>30,112</b>	<b>25,299</b>	<b>-16.0</b>



**DES PLAINES PUBLIC LIBRARY  
ADULT SERVICES PATRON ASSISTANCE  
FEBRUARY 2007**

<b>Assistance</b>	<u>Feb 2006</u>	<u>Feb 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Computer/Instruction	1,488	1,091	3,135	2,454	-21.7%
2. Mechanical	550	214	922	485	-47.4%
3. Directional	1,184	1,007	2,457	2,415	-1.7%
4. Tax Forms	473	367	710	596	-16.1%
<b>Total</b>	<b>3,695</b>	<b>2,679</b>	<b>7,224</b>	<b>8,629</b>	<b>19.4%</b>
<b>Reference and Readers' Services</b>	<u>Feb 2006</u>	<u>Feb 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Specific Item Request	2,625	2,485	5,590	5,671	1.4%
2. Ready Reference	1,517	1,444	3,116	3,106	-0.3%
3. In-Depth Reference	190	142	359	330	-8.1%
4. Information	1,459	1,350	3,013	2,970	-1.4%
5. Instruction	65	50	125	113	-9.6%
6. Virtual Reference Desk	18	29	40	54	35.0%
Interlibrary Loan Request	119	125	305	314	3.0%
8. Readers' Advisory	124	97	212	246	16.0%
9. CCS Holds	893	975	1,948	2,093	7.4%
<b>Total</b>	<b>7,010</b>	<b>6,697</b>	<b>14,708</b>	<b>14,897</b>	<b>1.3%</b>
<b>Sign Up</b>	<u>Feb 2006</u>	<u>Feb 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Computer Use	8,207	6,620	16,651	15,412	-7.4%
2. Group Study Rooms	1,014	762	2,100	1,725	-17.9%
3. Ellis/Reading Edge	1	0	1	2	100.0%
<b>Total</b>	<b>9,222</b>	<b>7,382</b>	<b>18,752</b>	<b>17,139</b>	<b>-8.6%</b>
<b>Grand Total</b>	<b>19,927</b>	<b>16,758</b>	<b>40,684</b>	<b>40,665</b>	<b>0.0%</b>

Downloadable Audiobooks  
PlayAway

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**DES PLAINES PUBLIC LIBRARY  
YOUTH SERVICES PATRON ASSISTANCE  
FEBRUARY 2007**

<b>Assistance</b>	<u>Feb 2006</u>	<u>Feb 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Computer Sign-up	1,804	1,278	3,792	2,810	-25.9%
2. Mech Troubleshooting	263	122	481	480	-0.2%
3. Computer Mech Instr	516	379	1,043	838	-19.7%
4. Program Sign-up	199	225	591	589	-0.3%
5. Information	574	502	1,207	1,045	-13.4%
6. Directional Questions	354	281	629	649	3.2%
<b>Total</b>	<b>3,710</b>	<b>2,787</b>	<b>7,743</b>	<b>6,411</b>	<b>-17.2%</b>
<b>In-House Circulation</b>	<u>Feb 2006</u>	<u>Feb 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Train Sets	1,337	1,129	2,614	2,416	-7.6%
2. Chess/Checkers	33	21	59	33	-44.1%
3. School Supplies Handouts	39	72	101	135	33.7%
4. Textbooks	11	13	35	31	-11.4%
<b>Total</b>	<b>1,420</b>	<b>1,235</b>	<b>2,809</b>	<b>2,615</b>	<b>-6.9%</b>
<b>Reference</b>	<u>Feb 2006</u>	<u>Feb 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Specific Item Request	1,238	982	2,390	1,972	-17.5%
2. Reference	445	491	771	1,087	41.0%
3. Readers' Advisory	177	166	371	466	25.6%
4. ILL & Patron Holds	179	148	346	352	1.7%
5. Book Bag Request	13	17	27	30	11.1%
<b>Total</b>	<b>2,052</b>	<b>1,804</b>	<b>3,905</b>	<b>3,907</b>	<b>0.1%</b>
<b>Grand Total</b>	<b>7,182</b>	<b>5,826</b>	<b>14,457</b>	<b>12,933</b>	<b>-10.5%</b>

VI.D.1.

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR FEBRUARY 2007**

Library Sponsored Programs/Meetings	Times Used	Meeting Room Used	Attendance
Basic Computer Class	1	CL	11
Book Group	1	C	12
Buzz Marketing Grant	2	CR	10
Centennial Meeting	1	CR	12
Circulation Staff Meeting	3	CR	32
Circulation Page Meeting	2	CR	24
Coaching for Commitment Training	1	CR	10
Decades of Dresses 1910-1991	1	C	26
Digital Photography Class	1	B/C	45
Friends of the Library Meeting	1	CR	22
Friends of the Library Booksale Meeting	1	C	12
Grant Meeting	1	CR	8
Independent Film Series - Junebug	1	A	8
In-Service Day Committee	1	CR	8
Intermediate Internet Searching	2	CL	14
Internet Redesign Meeting	1	CR	9
Internet Practice	1	CL	5
Introduction to Basic Computers	1	CL	5
Introduction to Internet Class	2	CL	15
Jan Schakowsky's Office Hours	1	SR3	4
JVS Career Counseling	2	SR4	8
Newsletter Redesign Meeting	1	CR	10
Management Committee	1	CR	9
Ragtime: a Retrospective Piano Concert	1	B/C	67
Sunday Afternoon Movie	1	A	43
Technology Planning Meeting	1	CR	4
Technology Pages Meeting	1	CR	5
Teen Book Discussion	1	T	5
Thursday Evening Book Discussion	1	H	14
Youth Services Meeting	1	CR	9
<b>Total</b>	<b>37</b>		<b>466</b>

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR FEBRUARY 2007**

Outside Community Groups	Times Used	Meeting Room Used	Attendance
550 Ida Condo Association	1	C	11
AARP-Tax Aide	8	B	196
ACT Test Prep-Part I	1	A	43
ACT Test Prep-Part II	1	A	38
American Association of University Women	1	B	20
Avalon Room	1	C	45
Bahai's of Des Plaines	1	B/C	50
Chicago-North Romance Writers of America	1	C	20
Deer View Condominium Association	1	A	15
Des Plaines School Board Caucus	1	A	4
Des Plaines Toastmasters	2	A	28
Forest Glen Home Owners Association	1	C	12
Great Decisions	2	C	50
Junior Woman's Club of Des Plaines	1	C	15
Kiwanis Club of Des Plaines	1	C	9
Optimist Club of Des Plaines	4	A/B	218
Packards of Chicagoland	1	C	25
Polyglots Toastmasters	2	A	24
Quilting Divas	1	C	12
Riverpoint Condominium Association	1	C	50
Rivers Edge Home Owners Association	1	A	26
Scandinavian Stamp Collectors Club	1	A	10
Shriramchandra Mission	1	C	80
Society of Children's Book Writers & Illustrators	1	B	25
Square Spares & Squares Pairs	1	B	12
Stonegate Condominium Association	1	C	40
Thacker Park Condominium Association	1	A	12
<b>Total</b>	<b>40</b>		<b>1090</b>

VI.D.1.

DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR FEBRUARY 2007

Other	Times Used	Meeting Room Used	Attendance
Library Board Meeting	1	CR	12
Total	1		12
Literacy Program Learn to Read	14	B	945
Total	14		945
<b>Library Sponsored Children's Programs</b>			
Baby Book Times	21	ST	281
Babysitting Clinic	2	A	31
Chess Club	1	B	4
Chippewa Special Ed Tour	1	ST	18
Drop-in 2-Year Olds Storytime	7	ST	112
Drop-in 3-5 Year Old Storytime	7	ST	69
Drop-in Preschool Movie	3	ST	17
Drop-in Valentine Craft	1	ST	60
Family Game Show	1	B/C	83
Grandpa, Grandma & Me	1	B/C	75
Immanuel Lutheran PS visit	1	ST	7
Jr. Great Books	4	ST	48
Stories & More	2	ST	35
Story Explorers	2	ST	16
TAB	1	T	13
YLA Book Discussion	1	ST	8
Total	51		907

VI.D.1.

DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR FEBRUARY 2007

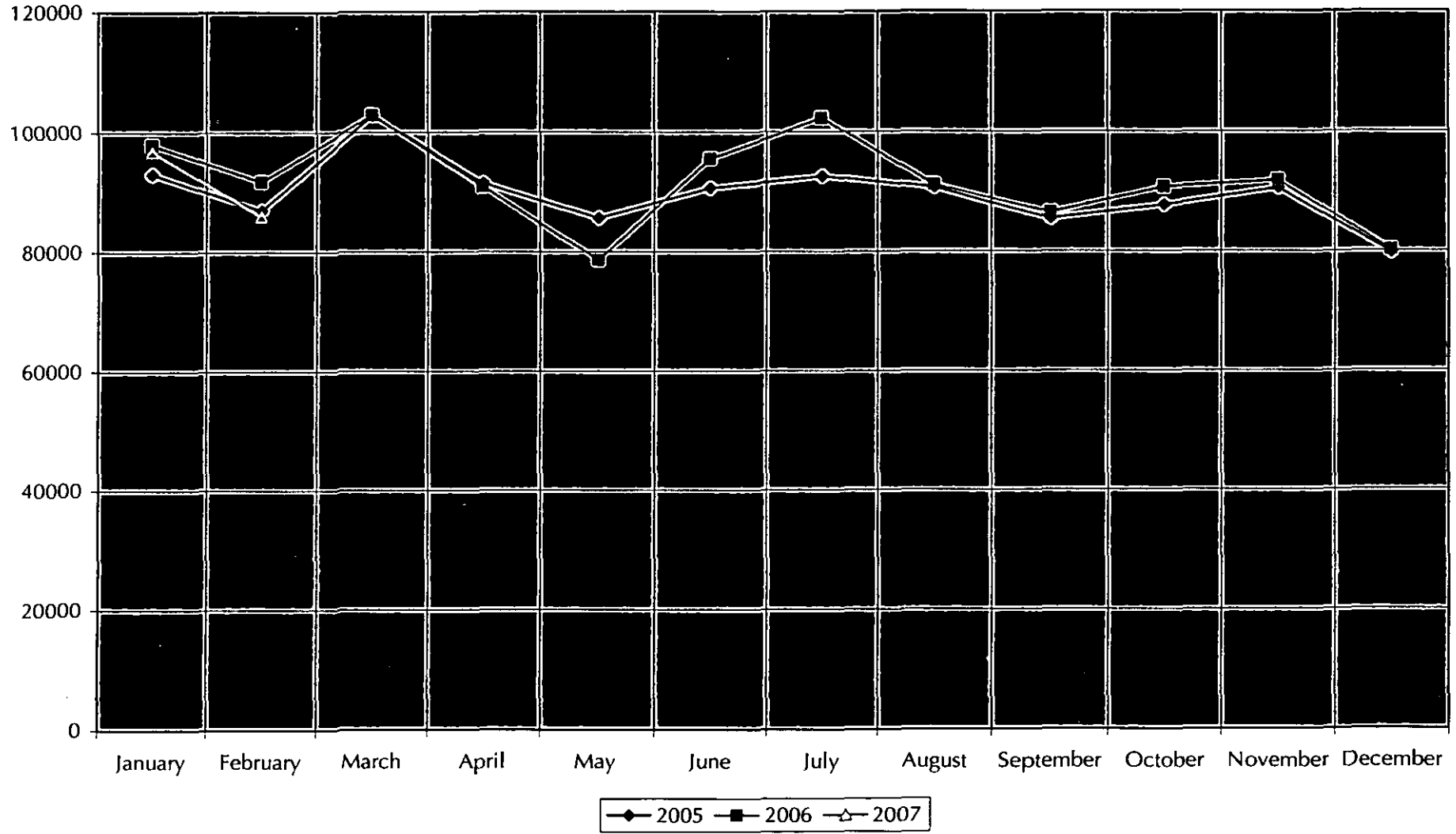
Grand Total February 2007	143	3,420
Grand Total February 2006	151	3,332
% Change		2.6%

**Total = 75 groups involving 3,420 people.**

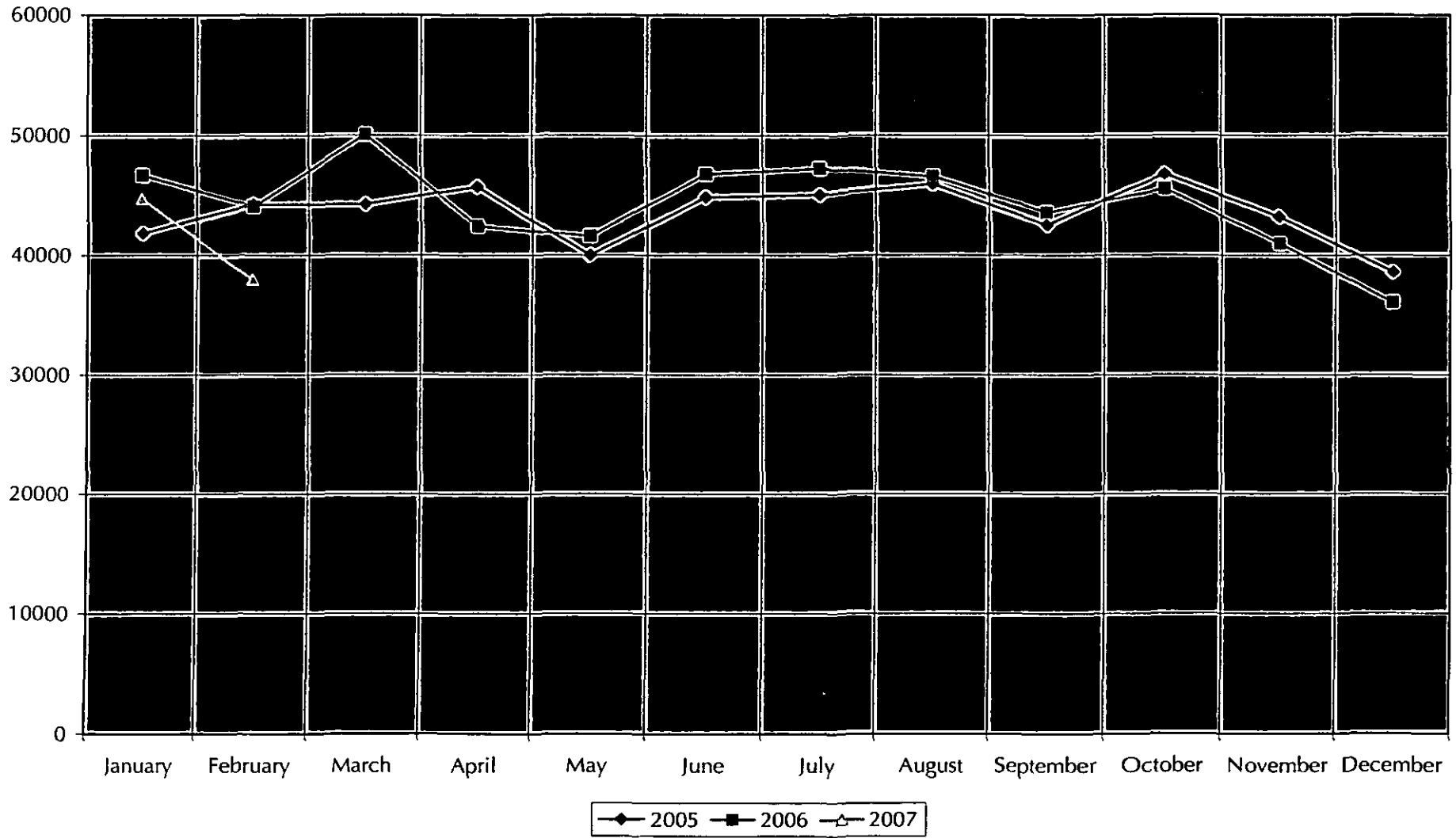
**2006 Year to Date Total = 900 groups involving 47,453 people.**

- A – Meeting Room A
- B – Meeting Room B
- C – Meeting Room C
- CL – 4<sup>th</sup> Floor Computer Lab
- CR – 2<sup>nd</sup> Floor Conference Room
- H – Heritage Room
- SR3 – Study Rooms 3<sup>rd</sup> Floor
- SR4 – Study Rooms 4<sup>th</sup> Floor
- ST – Storytime Room
- T – Teen Room

Circulation Statistics  
Items Circulated Per Month By Year

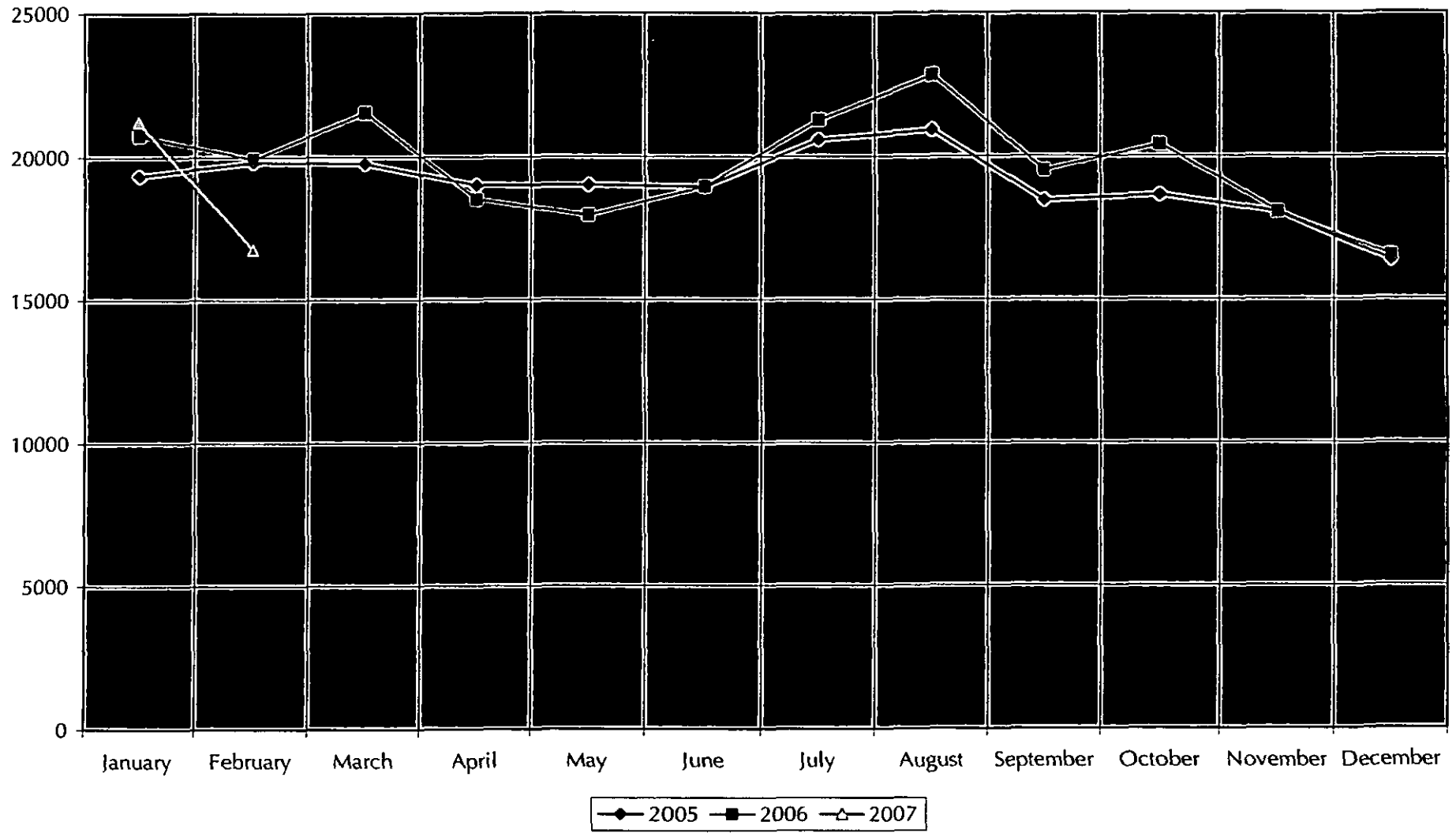


### Patron Attendance February 2007

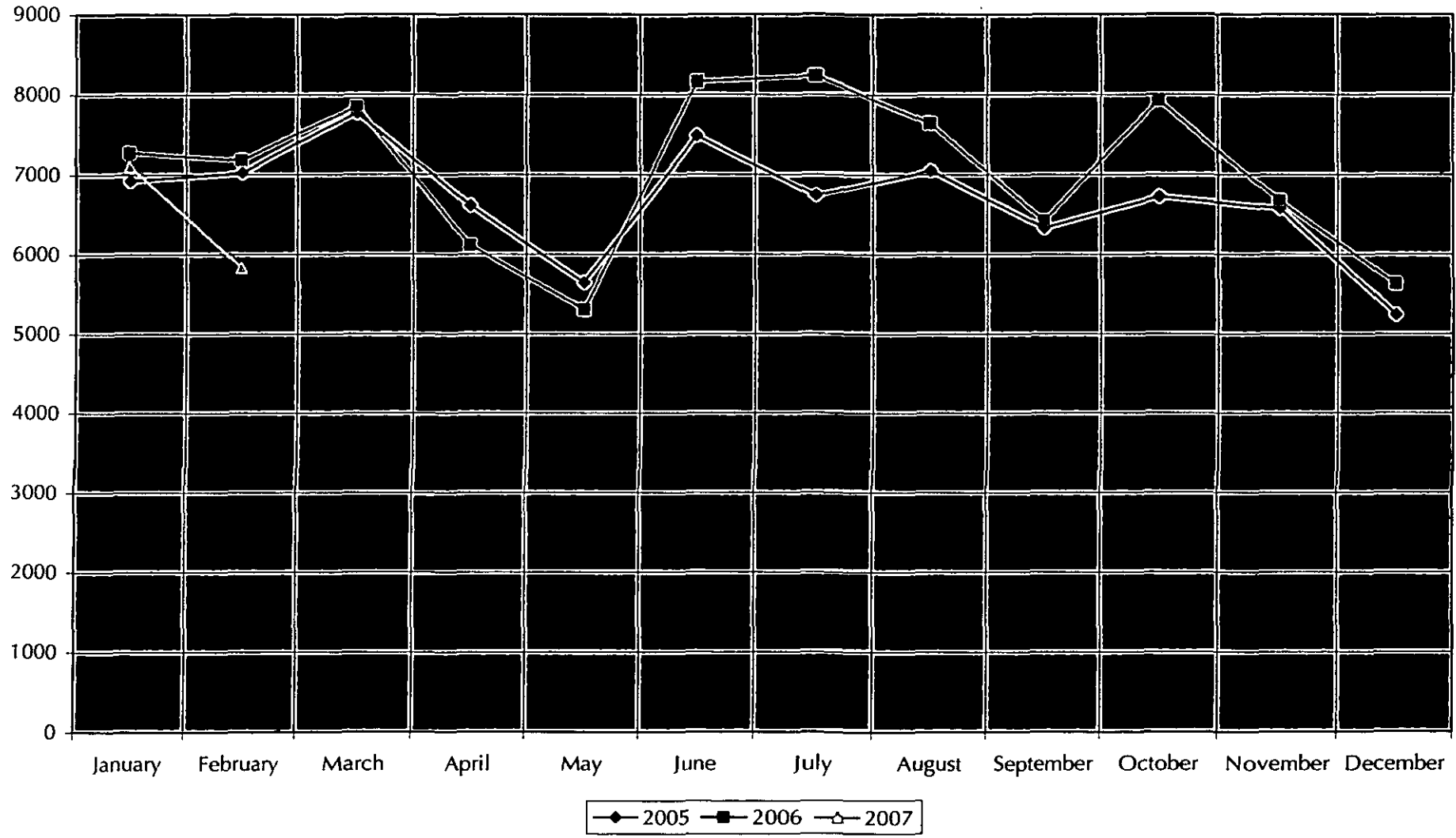




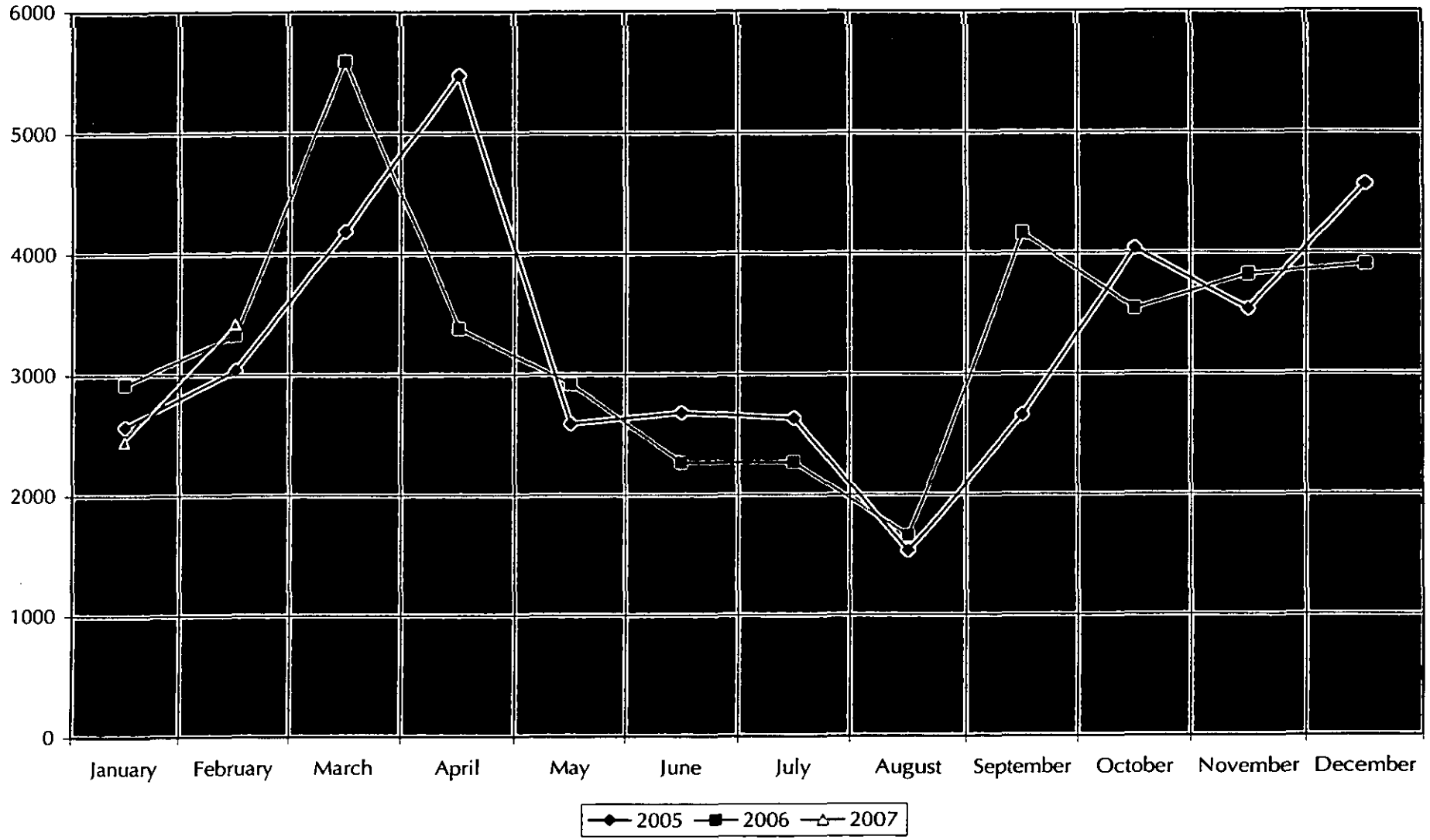
### Adult Services Patron Assistance February 2007



### Youth Services Patron Assistance February 2007



### Meeting Room Attendance February 2007



## Des Plaines Public Library

Surplus and Obsolete Equipment - March 20, 2007

The following equipment is no longer in use and is not needed for replacement parts of emergency backups. We request that it be declared surplus and disposed of accordingly.

### Printers

Make/Model	Serial Number	Status
HP Color LaserJet 4500 w/Parts & Toner	JPCD01664	Working
NEC Superscript 1800	B1GN600580E	Not Working
NEC Superscript 1800	B1GN600505B	Not Working

### Other Equipment

Make-Model	Serial Number	Status
ACT A317 Printer Controller	N/A	Not working
Citizen iDP3550 Receipt Printer	190338	Not working
Sony DVD Player – NS70H	N/A	Not working
Keyboards (2)		

### Computers

Make-Model	Serial Number	Status
Dell Ispiron Laptop	VXNZJ	Not working
Texas Instruments Extensa Laptop	4514155	Not working
AST Ascentia 950N Laptop	445DPD718378	Not Working
Compaq Presario 4640	6810BQR4G538	Not Working
Liberty System	N/A	Not Working
Liberty System	N/A	Not Working
Unknown Brand	24248	Not Working
Compaq Deskpro	6945CJN4N261	Not Working
Dell Optiplex GXL	GVNJB	Not Working
Dell Optiplex GXL	9KWNV	Not Working
Apple PowerMac G3	XA8081F5BBW	Not Working



# North Suburban Library System

200 W. Dundee Rd. • Wheeling, IL 60090-2799 • phone 847.459.1300 • fax 847.459.0380 • www.nsls.info  
Sarah Ann Long, System Director

Libraries in Partnership

February 9, 2007

Noreen Lake  
Board President  
Des Plaines Public Library  
1501 Ellinwood Street  
Des Plaines, IL 60016

Dear NSLS Public Library Board President,

One of the major reasons for creating regional library systems some 40 years ago was to facilitate ease of access to and the sharing of resources and materials for all of our library users. Here in the North Suburban Library System (NSLS) this program has been so successful that last year more than three million items were circulated. Imagine how much money it would take to build, stock, and staff a library that would circulate that many items. All of us in the library community can take pride in the fact that we have maximized tax payers' investment in libraries to this extent.

The Reciprocal Borrowing Program (RBP) undergirds this effort. Last year we revised this document and every public library in NSLS has signed it. We all work to make sure that RBP is easy to understand and easy to use. We created a new publication which we hope helps users to both know about and use the program. A copy is enclosed for your information. Additionally, the NSLS Van Delivery Service makes sure that library materials are returned to their owning libraries. As you can see, RBP is a vital program requiring the work of many to make it successful.

Participation in RBP is one of the requirements placed upon libraries wishing to be a member of a library system. We know you want to continue to both support this service and offer it to the registered borrowers of your library.

We noticed recently that some NSLS public libraries are charging RBP patrons fees that they are not charging their own patrons. Quoting from the Standards for the Services of Illinois Multi-type Library Systems under "K.3.3 Reciprocal Access - Member Library Responsibilities," *Member public libraries should circulate materials to eligible reciprocal borrowers under the same conditions that they circulate those materials to their own patrons.*

We understand that there are occasionally disproportionate lending/borrowing imbalances between certain libraries. The next paragraph of the standards addresses this issue: *Reciprocal borrowing is subject to reasonable limitations.*



The "reasonable limitations" agreed to and approved by NSLS member libraries are detailed in point 2 under "Policies Governing Program Participation" of the North Suburban Library System (NSLS) Reciprocal Borrowing Program: Policies and Guidelines. This document was revised in 2006 and approved by all NSLS public library boards of trustees.

Please review your policies with all of the above information in mind and make the appropriate changes as soon as possible.

If you have questions or concerns, please do not hesitate to get in touch.

Sincerely,

Jacqueline Hinaber  
NSLS Board President

Sarah Ann Long  
Executive Director

cc: Sandra K. Norlin

## NORTH SUBURBAN LIBRARY SYSTEM

**North Suburban Library System (NSLS) Reciprocal Borrowing Program: Goals and Policies (11/28/05)**

The ***North Suburban Library System (NSLS) Reciprocal Borrowing Program*** permits public library cardholders in the NSLS service area to visit other NSLS public libraries and check out materials with their home library cards. As the cornerstone for resource sharing among libraries, reciprocal borrowing benefits library users by expanding the range and depth of the collections that are readily available to them. In recognition of this, participation in the ***Reciprocal Borrowing Program*** has long been a requirement of System membership for public libraries.

To ensure that this vital service continues to operate as smoothly and equitably as possible, the public libraries in NSLS and the NSLS Board of Directors have adopted this statement of ***Goals and Policies*** (which replaces the NSLS ***Basic Tenets for a Revised Reciprocal Borrowing Program*** as approved 6/24/1991 and amended 5/18/1992).

**I. Program Goals**

Member libraries agree that the following goals are essential components of a successful ***Reciprocal Borrowing Program***. Such a program shall:

1. Increase access to library resources for member library cardholders\*, resulting in greater use of and support for libraries by the public.
2. Expand the use of library resources and enhance customer service by providing cardholders the convenience of using the collections of several member libraries as they travel within or through the NSLS service area to work or for other activities.
3. Expand the availability and use of unique collections in NSLS public libraries.
4. Recognize and reinforce the responsibility that member libraries have to build collections that adequately serve the needs of their respective local cardholders.
5. Enable each member library to retain local control over its lending policies.
6. Make it possible for each member library to protect its local cardholders' access to new and developing collections and to afford libraries that are heavy *net lenders* in terms of reciprocal borrowing a means to rectify or reduce such imbalances.

**II. Policies Governing Program Participation**

Member libraries agree that the following policies reflect, and establish an optimal balance between, the program goals articulated above. These policies shall define and govern program participation:

1. Participation in the ***Reciprocal Borrowing Program*** shall continue to be a requirement of System membership for public libraries.

## NORTH SUBURBAN LIBRARY SYSTEM

2. With the following exceptions, participants are expected to make their collections broadly available to reciprocal borrowers from other NSLS public libraries:
  - a. Limits may be placed on reciprocal borrowers' access to new and developing collections.
  - b. *Net lender* libraries (in terms of reciprocal borrowing with other NSLS libraries as a group) may place limits on the number of items loaned to reciprocal borrowers if the *net imbalance*, on average, exceeds 10% for any consecutive twelve-month period.
3. Any limits imposed on reciprocal borrowers shall be reviewed by the limiting library's Board of Trustees at least annually to determine whether the conditions justifying such restrictions still pertain and the limits imposed remain fair and reasonable.
4. Each participant shall promptly inform other participating libraries about any changes to policies and procedures that will affect the use of and access to its collections by reciprocal borrowers.
5. Reciprocal borrowers shall abide by the lending policies and regulations of the individual libraries where materials are borrowed. The cardholder is personally and financially responsible to the lending library for all such materials.

### **III. NSLS Responsibilities**

The *North Suburban Library System* shall continue supporting the *NSLS Reciprocal Borrowing Program* by:

1. Providing delivery service for the return of materials to the respective lending libraries;
2. Compiling reciprocal borrowing statistics and posting them on the NSLS website; and
3. Providing for and coordinating periodic reviews of the Program and this document.

### **IV. Intersystem Reciprocal Borrowing**

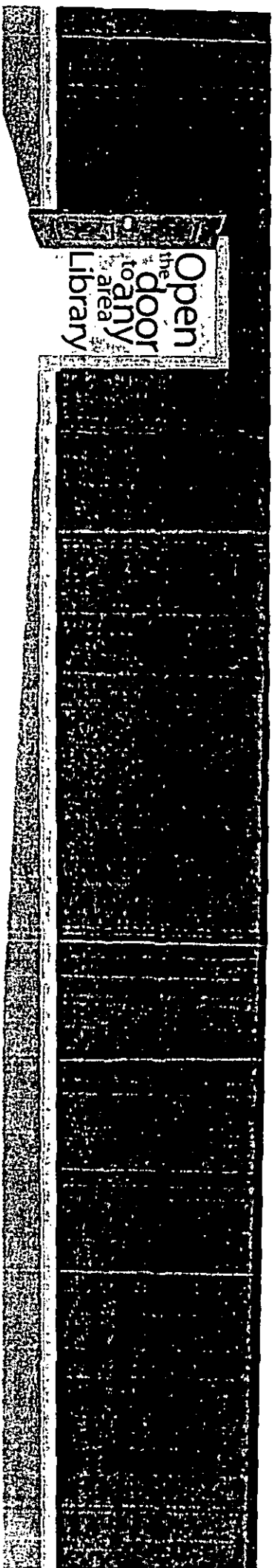
This document neither addresses nor applies to *Intersystem* reciprocal borrowing, the lending of materials to cardholders from libraries outside of NSLS. This service is governed by the *Illinois Intersystem Reciprocal Borrowing Covenant*, which was approved and adopted by the NSLS Board of Directors in January, 1981.

### **V. Program and Document Review**

The NSLS Reciprocal Borrowing Program as well as this document shall be reviewed by Program participants at least every 5 years.

\* A *cardholder* is a resident of a library's service area possessing a current library card from that library. Individuals who have purchased non-resident cards from any NSLS public library shall be afforded reciprocal borrowing privileges at other NSLS libraries in accordance with applicable state law.





## THE RECIPROCAL BORROWING PROGRAM

Your library card gives you power! It unlocks the doors to every public library in your area, making the most of your tax dollars. You can use your public library card at almost any Illinois public library you choose to visit. This is an excellent way to access and take advantage of the materials found in the many outstanding libraries in the north and northwest suburbs of Chicago. That's the power of your library card!

Through the Reciprocal Borrowing Program facilitated by your library and the North Suburban Library System (NSLS), your card allows you access to most books, videos, CDs, and periodicals at any public library. If you want something that's not available at your local library, instead of waiting for the material to be sent to your library, you can use the power of your card to go to any other library in your area, check out the material and begin enjoying it that same day. When you're done, just return the item to whichever library is most convenient for you.

For example, a busy commuter from Melrose can hop off the train and into any library along the line to check out a book. Then on the weekend, it can be returned to the Warren-Newport Public Library on the way to the mall. Your library allows you to be in control. You decide where to get your desired books, movies, audiobooks, and music, and where to return them.

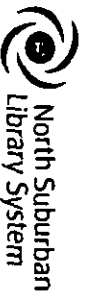
Avoid disappointment by remembering to call ahead or by looking at the online catalog available on most libraries' Web sites. Not every library will have the materials you are looking for. Also, certain

libraries may have restrictions on new releases or may limit the number of items in certain formats that can be borrowed. A phone call will ensure that an item is available and that you can check it out. Many libraries will even gather the materials from the shelves and hold them for your pick-up.

Prevent paying fines and late fees when returning materials by leaving enough time (three to four days is usually sufficient) for materials to get back to the library from which they were checked out. Materials borrowed are not considered returned until they reach their "home" library.

Unlock the power of your library card! The Reciprocal Borrowing Program makes everyone's tax dollars go further and helps you get the information you need quickly and conveniently.

The North Suburban Library System (NSLS) is one of many multiple library systems in the state of Illinois. Current members include a wide variety of academic, public, school, and special libraries. Visit us at [www.nsls.info](http://www.nsls.info).



North Suburban  
Library System

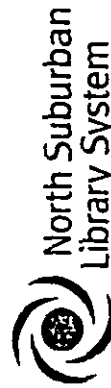
Use your library card at any one of these libraries. Call first to check on item availability, and to verify the types of materials that can be borrowed before visiting:

Algonquin Area Public Library District	847-458-6060
Antioch Public Library District	847-395-0874
Arlington Heights Memorial Library	847-392-0100
Barrington Public Library District	847-382-1300
Cary Area Public Library District	847-639-4210
Cook Memorial Public Library District	847-362-2330
Crystal Lake Public Library	815-459-1687
Deerfield Public Library	847-945-3311
Des Plaines Public Library	847-827-5551
Dundee Township Public Library District	847-428-3661
Ela Area Public Library District	847-438-3433
Elk Grove Village Public Library	847-439-0447
Evansston Public Library	847-448-8600
North Branch	847-866-0380
South Branch	847-866-0333
Fox Lake Public Library District	847-587-0198
Fox River Grove Public Library District	847-639-2274
Fremont Public Library District	847-566-8702
Gall Borden Public Library District	847-742-2411
Glencoe Public Library	847-835-5056
Glenview Public Library	847-729-7500
Graylake Area Public Library District	847-223-5313
Highland Park Public Library	847-432-0216
Highwood Public Library	847-432-5404
Huntley Area Public Library District	847-669-5386
Indian Trails Public Library District	847-459-4100
Lake Bluff Public Library	847-234-2540
Lake Forest Library	847-234-0636
Lake Villa Public Library District	847-356-7711
Lincolnwood Public Library District	847-677-5277
McHenry Public Library District	815-385-0036
McHenry-Nunda Public Library District	815-385-6303
Morton Grove Public Library	847-965-4220
Mount Prospect Public Library	847-253-5675
Niles Public Library District	847-663-1234

North Chicago Public Library	847-689-0125
Northbrook Public Library	847-272-6224
Palatine Public Library District	847-358-5881
Freeman Road Branch	847-934-0220
Park Ridge Public Library	847-825-3123
Prospect Heights Public Library District	847-259-3500
Rolling Meadows Library	847-259-6050
Round Lake Area Public Library District	847-546-7060
Schaumburg Township District Library	847-985-4000
Hoffman Estates Branch	847-885-3511
Hanover Park Branch	630-372-7800
Skokie Public Library	847-673-7774
Vernon Area Public Library District	847-634-3650
Warren-Newport Public Library District	847-244-5150
Wauconda Area Public Library District	847-526-6225
Waukegan Public Library	847-623-2041
Wilmette Public Library District	847-256-5025
Winnetka-Northfield Public Library District	847-446-7220
Northfield Branch	847-446-5990
Zion-Benton Public Library District	847-872-4680

The North Suburban Library System (NSLS) Reciprocal Borrowing Program allows patrons in the north suburban area to visit participating libraries and check out materials on their home library card. All NSLS public libraries participate, but some may have restrictions.

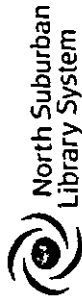
Bring your valid library card and identification with your current address. Some libraries may require you to register your card on your first visit. As a guest at the lending library, you are expected to abide by the lending library's loan rules.



200 WEST DUNDICE ROAD • WAUKEGON, ILLINOIS 60080

Open  
the door  
to any  
area  
Library

the  
Reciprocal  
Borrowing  
Program



# HOW NOT TO BE THE LIBRARY THE PRESS ATTACKS

When you hear "I demand that you take that terrible book off the shelf!" Do you run for cover, get angry, or give in? Are there alternatives? Learn how you, your staff, and your trustees can handle these challenges with ease and grace.

The Illinois Library Association's *Intellectual Freedom Committee* invites library staff and boards to a Defending Access Workshop coming soon to your library system.

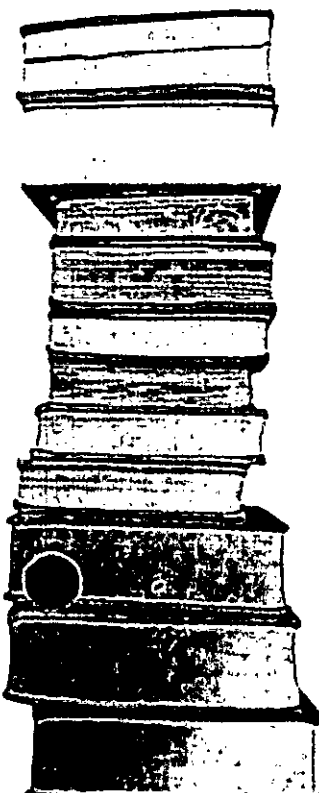
*Defending Access with Confidence* (by Catherine Lord) is a step-by-step program that takes participants through the history of intellectual freedom and the law, related policies, and approaches to challenges against intellectual freedom in the context of libraries. Utilizing this program, trainers will help participants understand their role in protecting the right to access in library settings and find alternative ways to satisfy patrons whenever possible.

This workshop is being offered in eight locations throughout the state. The training is for **all** library staff and library trustees. Each workshop runs from 8:30 a.m. to 4:30 p.m.

<b>March 9, 2007</b>	DuPage Library System in Geneva
<b>March 22, 2007</b>	Lincoln Trail Libraries System in Champaign
<b>March 29, 2007</b>	Shawnee and Lewis & Clark Library Systems at the Mascoutah Training Center
<b>April 12, 2007</b>	Rolling Prairie Library System in Decatur
<b>May 1, 2007</b>	Prairie Area Library System at the Reddick Library in Ottawa
<b>May 3, 2007</b>	Alliance Library System in East Peoria
<b>May 10, 2007</b>	North Suburban Library System in Wheeling
<b>May 17, 2007</b>	Metropolitan Library System in Burr Ridge



## REGISTRATION



Name: _____	
Institution: _____	
Mailing Address: _____	
City, State, Zip: _____	
Daytime Phone: _____	Fax: _____
E-mail: _____	

### Please select location:

- DuPage Library System
- Lincoln Trail Libraries System
- Shawnee and Lewis & Clark Library Systems
- Rolling Prairie Library System
- Prairie Area Library System
- Alliance Library System
- North Suburban Library System
- Metropolitan Library System

### Registration fee:

- \$30 ILA Member
- \$35 Non-ILA Member

### Method of payment:

- Check or money order for \$\_\_\_\_\_ made payable to ILA or
- Charge \$\_\_\_\_\_ to my  VISA  MasterCard

Account No. _____	Expiration Date _____
Signature _____	

Registration Deadline is one week before each workshop. All cancellations must be received in writing one week before your workshop. All cancellations are subject to a \$15 processing fee.

Mail or fax with payment to ILA, 33 W. Grand, Suite 301, Chicago, IL 60640-4306 Fax: (312) 644-1899  
 Register online at [https://www.ila.org/events/reg\\_dawc.htm](https://www.ila.org/events/reg_dawc.htm)



155A

## DES PLAINES 2007 SUPER STAR VOLUNTEER AWARDS

*The City of Des Plaines Special Events Commission invites you to nominate an organization or group that has given to the community generously and unselfishly in 2006. The Super Star Volunteer Awards Dinner, recognizing these special people, will be held 6 PM, Thursday, April 26, 2007, at Casa Royale, 783 Lee Street. Nominees must be Des Plaines residents. Award categories are listed below. Please complete the nomination form, giving as much information as possible, and submit to: Des Plaines Super Star Volunteer Awards, 2222 Birch St. Des Plaines, 60018 or fax to (847) 391-5707. Nominations must be received by March 9, 2007. Information can also be e-mailed to [gm@desplainesparks.org](mailto:gm@desplainesparks.org)*

### CATEGORIES

#### **Business Leader Super Star**

In recognition of a business that shows support for the community through volunteer efforts or monetary contributions.

#### **Family Super Star**

A family will be honored whose efforts have brought outstanding family values to the City of Des Plaines.

#### **Young Super Star**

In recognition of a citizen of Des Plaines, ages 12-18, who has volunteered his or her time and talents to benefit others.

#### **The Senior Super Star**

An individual or group, 55 years of age or older, will be recognized for volunteering to help mature citizens experience quality activities.

#### **Beautify Des Plaines Super Star**

A group will be recognized for making a difference in the beautification efforts of the community.

#### **Good Neighbor Super Star**

Nominate a neighbor who has been helpful and given to the people around them.

#### **Educator Super Star**

This individual will be chosen based on the positive affect they have had based on their volunteer efforts outside the classroom.

#### **Youth Group Super Star**

This youth group has had a positive affect on the community by giving of their time and talent, or through monetary contributions for a good cause.

#### **Champion for Youth Superstar**

Recognition to be given for a coach or other youth leader who is an exemplary role model, promotes sportsmanship and positive experiences for youth and parents.

#### **Fine Arts Super Star**

Recognition will be given to an individual who has contributed significantly to the cultural life of the community either through music, art, literature or other form of artistic endeavor.

#### **Community Leader Super Star**

An individual or group will be recognized for contributing to the community's overall quality of life.

1455

# DES PLAINES SUPER STAR VOLUNTEER AWARDS Nomination Form

All nominations must be received before 5 PM, Friday, March 9, 2007. Please type or print the information. Mail or Drop Off: Super Star Volunteer Awards, Des Plaines Park District, 2222 Birch St. Des Plaines, 60018 or fax to (847) 391-5707.

Nominee: Des Plaines Public Library Teen Advisory Board (TAB)

Address: 1501 Ellinwood St.

Telephone #: 847-376-2791

Nominated for which award: Youth Group Super Star

Title, Occupation, Position: \_\_\_\_\_

Why should this nominee be considered for this award: (please include as many facts as possible to help support this nomination. For example, years of service, impact on others, the community, etc.) Please attach additional pages.

See attached

Who may we contact for further information? Veronica Schwartz  
Submitted by: (Anonymous nominations will not be considered)

Name: Veronica Schwartz Organization: Des Plaines Public Library

Address: 1501 Ellinwood Telephone #: 847-376-2791

E-Mail Address: vschwartz@dppl.org

The Des Plaines Public Library's Teen Advisory Board (TAB) was created in the fall of 2005 for teens in grades 7-12. Their goal was to develop programming and a dedicated space for teens at the library. Since that time, the TAB has greatly exceeded all expectations due to their enthusiasm and dedication, not just to the library but to the Des Plaines community as a whole.

The TAB contributes to the library in two ways. First, by attending monthly Saturday morning meetings, the TAB plans all teen programming at the library, including book discussions, movie nights and the teen summer reading club. Second, the TAB assists with programs for younger children such as the sold out after hours Mystery Night presented for middle school students and the crafts and programs associated with the children's summer reading club. In addition many of the TAB members volunteer during the summer manning the summer reading club desk.

The TAB's volunteering doesn't end with the summer reading club. In April 2006 TAB members acted as servers during the Des Plaines Public Library/Rotary Foundation's annual fundraiser Do the Dewey. In June 2006, they helped out with tasks ranging from greeting arrivals to running children's games at the Relay for Life of Des Plaines which benefits the American Cancer Society. And in December 2006, several TAB members read stories and assisted with activities during the Des Plaines Park District's Polar Express train trip.

In addition, the TAB was instrumental in helping the library to achieve its strategic goal of creating a dedicated space for teens in the library. The TAB chose the color for the library's Teen Room and did a project to create bulletin boards to adorn the walls and guidelines for what may be displayed on those boards. The TAB also requested a special sign for the room and additional accessories which will be added to the Teen Room this year.

This group of teens selflessly shares their time and talents with community members of all ages both within the library and throughout Des Plaines. Plus, thanks to this fantastic group of young people, teens now have a "cool" space to call their own at the library.

## NIGHT OWL REFERENCE MONTHLY STATISTICS

**February, 2007**

**Total number calls =336**

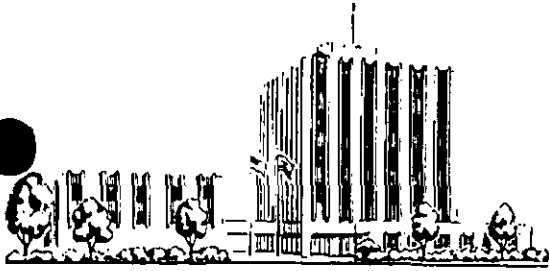
36 Arlington Heights Memorial Library	2 Nippersink Public Library
13 Barrington Area Public Library	18 Northbrook Public Library
3 Batavia Public Library	7 Park Ridge Public Library
5 Bedford Park Public Library	2 Plano Public Library
25 Bellwood Public Library	4 Prospect Heights Public Library
5 Bradley Public Library	6 Rolling Meadows Public Library
6 Coal City Public Library	9 St. Charles Public Library
10 Des Plaines Public Library	27 Schaumburg Township District Library
15 Elk Grove Village Public Library	0 Seneca Public Library
14 Elmhurst Public Library	28 Skokie Public Library
4 Fossil Ridge Public Library	16 Vernon Area Public Library
2 Homewood Public Library	8 Villa Park Public Library
11 Indian Trails Public Library	6 Warrenville Public Library
7 Lake Forest Public Library	7 Westchester Public Library
7 Lisle Library District	15 Woodstock Public Library
9 Mt Prospect Public Library	

### SAMPLE QUESTIONS

Where are Pace bus passes sold?  
 What is the value 'R' in the Universal Gas Constant equation?  
 High/Low temperatures in Chicago on Dec 22, 1988  
 U.N. statements on Belize human rights  
 History of why the US changed from Wade-Giles to Pinyin system for Romanization of Chinese alphabet circa 1979  
 Where to find printed Congressional Committee records  
 How many of Henry VIII's wives were beheaded?  
 Closing prices/indices of the financial markets  
 History of AT&T and Cingular mergers  
 Information on Canadian companies  
 Codes for recalled peanut butter  
 Information on Illinois wetlands  
 Woodstock curfew for anyone under 17 years of age  
 Value of 2003 Buick Regal

**A reminder to periodically make sure your system is properly set up for Night Owl.**

Marilyn Uselmann  
 Head, Night Owl Reference  
 muselman@ahml.info

**CITY OF DES PLAINES**

1420 Miner/Northwest Highway ■ Des Plaines, Illinois 60016-4498 ■ (847) 391-5300

March 12, 2007

Sandra Norlin  
Administrator  
Des Plaines Public Library  
1501 Elinwood  
Des Plaines, Illinois 60016

Dear Sandra:

Just wanted to thank you for not only the use of the meeting rooms, but the set up and extra attention we received for our recent orientations for the Des Plaines Medical Reserve Corps held at the Library on Friday, March 2, 2007 and Saturday, March 3, 2007.

Becky was instrumental in arranging the time and location, John Haliotis in arranging the technological support, and Jairo and the Security department with the set up and taking down.

The program was a success thanks to your assistance and accommodations.

Sincerely,

*Madeline*  
Madeline R. May RN  
Community Health Nurse





**SELF-HELP  
CLOSET****HUNGER KNOWS  
NO SEASON****PANTRY  
OF DES PLAINES**

March 9, 2007

Ms. Sandra Norlin  
 Des Plaines Public Library  
 1501 Ellinwood  
 Des Plaines, IL 60016

Dear Sandra:

Thanks again to you and the Des Public Library board members for your participation in this year's Chamber of Commerce *Food Fight* to benefit the Self-Help Closet & Pantry of Des Plaines. As we have discussed, the pantry clients are the real "winners" every year in the *Food Fight* because they benefit from the generosity of organizations like yours.

This year's *Food Fight* brought in a total of 3,957 lbs. of food. According to our volunteer pantry manager, this amount on the average will last for about a month. This year's participants collected the following amount of food:

Rotary Club of Des Plaines - 1,738 lbs.  
 Kiwanis Club of Des Plaines - 1,176 lbs.  
 Mill Run Condo Association - 396 lbs.  
 Diplomat of Des Plaines - 283 lbs.  
 Chamber of Commerce - 208 lbs.  
 Des Plaines Library Board - 78 lbs.  
 Garden Club - 60 lbs.  
 Camera Club - 18 lbs. plus a \$125.00 cash donation

Once again, thank you for your continued support. I hope we can count on your participation in the 2008 *Food Fight*!

Sincerely,



Debra Walusiak

Community Resource Director

847/337-1443

---

**Serving Des Plaines Residents Since 1971**

600 East Algonquin Road, Des Plaines, Illinois 60016

Phone/Fax 847.375.1443

www.selfhelppantry.org



## OFFICE OF THE SECRETARY OF STATE

JESSE WHITE • Secretary of State

March 15, 2007

Mrs. Sandra Norlin, Library Director  
Des Plaines Public Library  
1501 Ellinwood Street  
Des Plaines, Illinois 60016

Dear Mrs. Norlin:

As Secretary of State and State Librarian, I am pleased to award the Des Plaines Public Library a FY2007 Illinois Public Library Per Capita grant in the amount of ~~\$69,672,210~~ More than \$14 million was awarded this year through the Per Capita and Equalization Aid Grant program to Illinois public libraries that serve more than 11 million Illinois citizens.

The Des Plaines Public Library is one of 633 public libraries in the state of Illinois to receive a FY2007 Per Capita grant. As a reminder, all grant funds must be obligated and expended by June 30, 2008.

The citizens of Illinois are using libraries more than ever, and I am extremely proud of the exemplary service provided by the libraries of our state. My congratulations to you, your board of trustees and your staff for all that you do to keep Illinois libraries strong and dynamic.

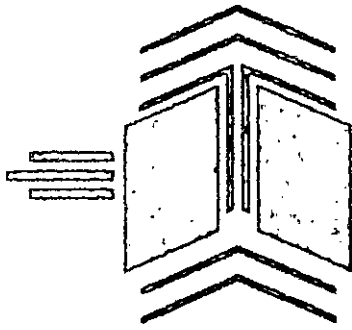
Sincerely,

A handwritten signature in cursive script that reads "Jesse White".

JESSE WHITE, Secretary of State  
and State Librarian

cc: Noreen Lake, Des Plaines Public Library Board President  
Des Plaines Public Library FY07 Per Capita File

JW:isl



# Des Plaines Public Library

## VOLUNTEER EMERGENCY CONTACT

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Person to call in emergency:

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

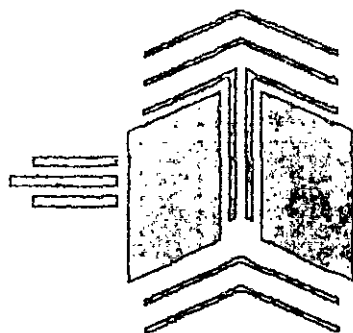
Telephone (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

Car Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

License Plate Number \_\_\_\_\_

Physician Name _____ Telephone _____
Allergies _____
Medications (Prescriptions and non-prescription) _____
Health Conditions (e.g., asthma, high blood pressure, etc.) _____

Signature \_\_\_\_\_ Date \_\_\_\_\_



# Des Plaines Public Library

## DES PLAINES PUBLIC LIBRARY VOLUNTEER PROGRAM

### POLICIES AND PROCEDURES

#### 1. **General Statement**

As a community agency, the Des Plaines Public Library benefits from the active participation of residents of the community. We therefore accept and encourage the involvement of volunteers in all levels and areas of the library and within all our programs and services. We encourage all staff to assist in the creation of productive activities for volunteers and to participate in recruiting, training, and supervising volunteers.

#### 2. **Policies**

**2.1 Purpose and intent.** The purpose of these policies to provide guidance and direction to staff and volunteers engaged in volunteer involvement and management. They are intended for internal management guidance only and do not constitute or imply a binding contractual or personnel agreement.

**2.2 Scope.** These policies apply to all volunteers in all programs and projects of the library and to all its departments and sites of operation.

**2.3 Definition.** A volunteer is anyone who without compensation or expectation of compensation beyond reimbursement of approved expenses performs a task at the direction of and on behalf of the library. A volunteer must be officially accepted and enrolled by the library prior to the performance of a task.

**2.4 Employees as volunteers.** The library does not accept the services of staff as volunteers. Family members of staff are allowed to serve as volunteers, but will not be placed under direct supervision or within the same department as other members of their family who are employees.

**2.5 Service at the discretion of the library.** The library accepts the service of all volunteers with the understanding that such service is at the sole discretion of the library. Volunteers accept and agree that the library may at any time, for whatever reason, decide to terminate the volunteer's relationship with the library.

**2.6 Volunteer rights and responsibilities.** As valuable resources to the library staff and patrons, volunteers will be extended the right to be given purposeful assignments, the right to effective supervision, and the right to recognition for their contributions of time, effort, and skill. In return, volunteers will actively perform their duties to the best of their abilities and to remain loyal to the goals and procedures of the library.

### 3. Procedures

**3.1 Maintenance of Records.** Records will be maintained on each volunteer, including dates of service, positions held, duties performed, evaluation of work, and awards received. Both volunteers and staff are responsible for submitting all appropriate records and information to the Volunteer Coordinator. Volunteer personnel records will receive the same confidentiality as staff personnel records.

**3.2 Representation of the library.** Volunteers must receive prior approval from the library director before making statements to the press or participating in lobbying or other advocacy efforts on behalf of the library.

**3.3 Confidentiality.** Volunteers are responsible for maintaining the confidentiality of all information protected by the Library Confidentiality Act of Illinois. Failure to maintain confidentiality may result in termination of the volunteer's relationship with the library.

**3.4 Dress code.** As representatives of the library, volunteers are responsible for presenting a good image to patrons of the library and to the community. Volunteers must dress appropriately for the conditions and performance of their duties.

#### 4. **Recruitment and Selection**

- 4.1 Position Descriptions.** A position description will be developed for each volunteer assignment. Each will include a description of the purpose and duties of the position, job qualifications, and will designate a supervisor.
- 4.2 Request for volunteers.** Requests from staff must be submitted in writing and will include draft position descriptions and indications of the amount of time necessary to complete the assignments.
- 4.3 Recruitment.** Volunteers will be recruited without regard to gender, handicap, age, or race. The sole qualification for volunteer recruitment will be the suitability of the volunteer to perform a task on behalf of the library.
- 4.4 Minors.** Volunteers under the age of 18 must have the written consent of a parent or guardian prior to volunteering.
- 4.5 Interviewing.** All volunteers will be interviewed to ascertain their qualifications and suitability for the positions.
- 4.6 Criminal Background Check.** All volunteers will be submitted to a criminal background check. Volunteers who refuse to cooperate with this background check will be refused assignment.
- 4.7 Acceptance and appointment.** Service as a volunteer will begin with an official notice of acceptance or appointment to a volunteer position. Volunteers must have completed and submitted all required forms and certificates before their service can begin.

#### 5. **Supervision and Evaluation**

- 5.1 Supervision.** Volunteers will be assigned to a clearly identified supervisors who is responsible for direct management of the volunteer.
- 5.2 Volunteers as supervisors.** A volunteer may act as a supervisor of other volunteers, if the supervising volunteer is under the direct supervision of a paid staff member.
- 5.3 Evaluation by staff.** All affected paid staff will be involved in all evaluation and work assignments of the volunteers with whom they regularly work.

**5.4 Attendance.** Volunteers are expected to perform their duties as they are regularly scheduled. Volunteers must inform their staff supervisors as far in advance as possible if they are expecting to be absent for a scheduled shift. Chronic absenteeism may result in a review of a volunteer's work assignment or term of service.

**5.5 Evaluations.** Volunteers will receive periodic evaluations to review their work. They will include both a discussion and review of the responsibilities of the position to which the volunteer is assigned as well as the volunteer's performance of the position requirements.

**5.6 Corrective Action.** Corrective action, when appropriate, may include additional training, re-assignment, suspension, or dismissal.

**5.7 Dismissal.** Volunteers who do not adhere to the rules and procedures of the library or who fail to satisfactorily perform their volunteer assignments are subject to dismissal. Volunteers will be given opportunities to discuss the reasons for the dismissal with the supervisory staff.

**5.8 Reasons for dismissal.** Grounds for dismissal may include, but are not limited to, gross misconduct or insubordination, being under the influence of alcohol or drugs, theft of property or misuse of agency equipment or materials, abuse or mistreatment of patrons or co-workers, failure to abide by agency policies and procedures, and failure to satisfactorily perform assigned duties.

## **6. Support and Recognition**

**6.1 Reimbursement of expenses.** Volunteers are eligible for reimbursement of reasonable expenses incurred while undertaking business for the library. Prior approval must be obtained for all expenditures.

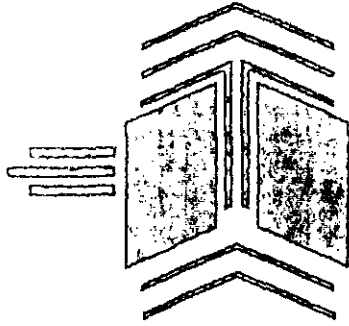
**6.2 Insurance.** Liability and accident insurance may cover volunteers engaged in library business. Volunteers are encouraged to consult with their own insurance agents regarding the extension of their personal insurance to include community volunteer work.

**6.3 Recognition.** An annual volunteer recognition event will be conducted to highlight and reward the contribution of volunteers to the library. Recognition will be given for years of continuous service.

**6.4 Informal recognition.** All staff and volunteers responsible for volunteer supervision are encouraged to undertake on-going methods of showing appreciation for our volunteers' service throughout the year.

Approved 02/20/07





# Des Plaines Public Library

## GUIDELINES FOR USE OF LIBRARY FACILITIES AND PERSONNEL BY FRIENDS OF THE LIBRARY

1. Friends Room Security Measures
  - ✓ The room will be locked at all times, except when Friends are using the room.
  - ✓ When working in the Friends room, workers will sign in upon arrival and sign out upon departure at the monitor's station.
  - ✓ Friends will wear their photo ID badges when they are working in the building.
  - ✓ Friends president will supply names of members who should have key pad entrance numbers.
  - ✓ Designated library staff, as determined by the Library Director, will have access to the Friends room at all times.
  
2. Other Library Facilities
  - ✓ Friends will have use of all three first floor meeting rooms for 6 days twice a year for book sales.
  - ✓ Friends will have use of the Conference Room for Roundtable meetings at least 10 times a year.
  - ✓ Friends will have use of the Community Display Case for advertising book sales twice a year.
  - ✓ Friends will have the use of other meeting and/or study rooms as needed throughout the year for meetings and book sales, subject to availability.
  
3. Library Equipment
  - ✓ Friends will have use of the photocopiers in the first and second floor staff areas. Friends pay a yearly stipend for this use.
  - ✓ Friends will have use of the paper cutter in the first floor staff area.

- ✓ Friends purchased a telephone for use in the Friends book sale room. The library pays for the separate line and number as well as ongoing service and maintenance.
  - ✓ Friends have use of the dumpster service for discarded materials. When it is necessary to purchase additional dumpster service for the book sale discards, the Friends will reimburse the library for this expense.
  - ✓ Friends may have the use of library book carts for book sales if they are available.
  - ✓ Friends and the Library will have shared use of the meeting room tables. Friends purchased 25 tables in 2006 for this purpose.
  - ✓ All other requests for use of library equipment require prior approval of the Director or Librarian in Charge.
4. Library Personnel Assistance
- ✓ The Library staff will provide limited assistance with graphics and publicity at no charge.
  - ✓ Friends will reimburse the Library for additional services provided by staff for security and/or labor.
  - ✓ All requests for staff assistance must be approved by the Library Director.
5. Signage
- ✓ Library guidelines will be followed by the Friends.
6. Library Vehicle
- ✓ Friends may have the use of the library van at the discretion of the Library Director.

Approved by the Library Board of Trustees 11/21/06  
Revised and approved 02/20/07

*NOTE: Final responses have not yet been submitted.*

## IDENTIFICATION

1. Location Des Plaines  
(Name of the municipality (town, city, etc.) in which the central library is located.)
2. Legal name of library Des Plaines Public Library
- 3a. Address (Facility):  
Number and Street 1501 Ellinwood Street  
(Provide number/street address;  
Do not use a P.O. Box.)  
City, Zip Code Plus 4 Des Plaines , 60016-4553
- 3b. Mailing Address, if different:  
Number and Street or P.O. Box  
City, Zip+4 , IL
4. Library telephone number 8478275551xxxxxxxxxx  
(digits only, no spaces, hyphens, or parentheses)
5. Library fax number 8478277974xxxxxxxxxx
6. WWW home page www.dppl.org
7. Library Director Name Sandra K. Norlin  
Title Library Director
8. Library Director's e-mail snorlin@dppl.org
9. Type of library: [ City ]
10. Is your library a combined public and school library? Yes  No
11. Does your library contract with another library to Yes  No  
**RECEIVE ALL** your library services?  
IF YES, list the name(s) of the libraries with whom you contract:  
1.  
2.
12. County in which administrative entity is located: Cook
13. Did the administrative entity's legal service area Yes  No  
boundaries change during the past year?  
(Answer yes to this question, if there has been any change to the administrative entity's legal service area boundaries during the past year.)
14. Population residing in tax base (Use the latest **official federal** 56,945  
**census** figure)  
(If the current population is different from the previous year's population, please send the Illinois State Library **LEGAL** verification of that change.)
15. Library system: [ North Suburban (NSLS) ]
16. Total number of bookmobiles 1  
(A bookmobile is at least all of the following: a truck or van that carries an organized collection of library materials; paid staff; and regularly scheduled hours open to the public.)
- 17a. Total number of branch libraries 0

(A branch library is an auxiliary unit with at least all of the following: separate quarters; organized collection of library materials; paid staff; and regularly scheduled hours open to the public.)

17b. List branch libraries:

Name Telephone xxxxxxxxxxxx

Street Address

City Zip Code Plus Four

, IL

County:

Square footage of this outlet:

**ANNUAL REPORT DATA**

*Questions 18-20 are additional data collected as part of the FSCS (Federal State Cooperative System for Public Library Data Collection) statistical program:*

18. Does this public library meet **ALL** the criteria of the FSCS public library definition?  Yes  No

**If YES:** proceed to question 20.

**If NO:** proceed to question 19.

- a. An organized collection of printed or other library materials, or a combination thereof;
- b. Paid staff;
- c. An established schedule in which services of the staff are available to the public;
- d. The facilities necessary to support such a collection, staff, and schedule and
- e. Is supported in whole or in part with public funds.
19. If you answered NO to question 18, then please identify which of the criteria your library does not meet regarding the FSCS definition of a public library: (**CHECK ONLY THOSE YOUR LIBRARY DOES NOT MEET**)
- a. An organized collection of printed or other library materials, or a combination thereof
- b. Paid staff
- c. An established schedule in which services of the staff are available to the public
- d. The facilities necessary to support such a collection, staff, and schedule; and,
- e. Is supported in whole or in part with public funds
20. Administrative Entity: From the descriptions below select **ONLY ONE** that most nearly describes your library as an administrative entity.

Single Direct Service Outlet: Serves the public directly with **ONLY ONE** service outlet: **EITHER** a central library **OR** a bookmobile **OR** a books-by-mail program. (CODE: SO)

Administrative Entity with Multiple Direct Service Outlets where **Administrative Offices are NOT separate**. Serves the public directly with **two or more service outlets**, including some combination of one central library, branch(es), bookmobile(s), **AND/OR** books-by-mail. (CODE: MO)

Administrative Entity with Multiple Direct Service Outlets & where **Administrative Offices are separate**: Serves the public directly with **two or more service outlets**, including some combination of one central library, branch(es), bookmobile(s), **AND/OR** books-by-mail. **The administrative offices are separate from the direct service outlets (the administrative offices are not located in the same physical facility as the actual library service units.)** (CODE: MA)

21. This annual report is filed for the fiscal year:  
commencing [ January ] [ 1 ] [ 2006 ] and ending [ December ] [ 31 ] [ 2006 ]
22. Number of months in this fiscal year 12
- 23a. Name of person preparing survey Carol Kidd
- 23b. Telephone number (xxxxxxxxxx) 8473762803
- 23c. Fax number (xxxxxxxxxx) 8478277974
- 23d. E-mail ckidd@dppl.org

## REFERENDA

24. Was your library involved in a referendum in FY 2006-07?  Yes  No

**IF NO**, go directly to question 26. **IF YES**, please send the Illinois State Library a copy of the ballot or a statement of the proposition as presented to the voters. If more than one referendum occurred, report each separately.

25. Include each type of referendum presented to the voters below

	Date of Referendum (mm/dd/yy)	Passed or Failed	Effective Date (mm/dd/yy)
Annexation		[ <u>Select Outcome</u> ]	
Bond Issue		[ <u>Select Outcome</u> ]	
Conversion		[ <u>Select Outcome</u> ]	
District Establishment		[ <u>Select Outcome</u> ]	
Maintenance Tax		[ <u>Select Outcome</u> ]	
Public Library Establishment		[ <u>Select Outcome</u> ]	
Tax Increase		[ <u>Select Outcome</u> ]	
Restoration Fund Tax		[ <u>Select Outcome</u> ]	

- Mortgage Tax [ Select Outcome ]
- Working Cash [ Select Outcome ]
- Other (please specify): [ Select Outcome ]

26. If in the last year, or in the period before filing this report, you took action to convert to public library district status by approval of your corporate authority (under P.A. 86-346 and P.A. 86-713); your *district library* annexed additional territory in an unincorporated area by backdoor referendum (under 75 Illinois Compiled Statutes (ILCS) 16/15-5 through 15-45); or your *district library* took any other action by backdoor referendum, indicate the effective date of the action.

Effective Date  
(mm/dd/yy)

- Conversion
- Annexation
- Other (please specify):

**CURRENT LIBRARY BOARD**

*NOTE: This information is used for directory purposes and for meeting the annual legal reporting requirements of library districts. REPORT THE MOST RECENT INFORMATION AVAILABLE.*

- 27. Total number of board seats 9
- 28. Total number of vacant board seats 0
- 29. President

Name Noreen Lake Present Term Ends (mm/yy) 06/08  
 Telephone 8472991886XXXXXXXXXX  
 Home Address 1538 Campbell  
 City, State, Zip+4 Des Plaines IL 60016

- 30. Vice-President
- Name William Grice Present Term Ends (mm/yy) 06/03  
 Telephone 8472982018  
 Home Address 766 Graceland Avenue  
 City, State, Zip+4 Des Plaines IL 60016

- 31. Treasurer
- Name Present Term Ends (mm/yy)  
 Telephone  
 Home Address  
 City, State, Zip+4 IL

- 32. Secretary
- Name Carol Kidd Present Term Ends (mm/yy)  
 Telephone 8473762803

Home Address 314 Burr Oak Circle  
 City, State, Zip+4 Cary IL 60013

## 33. Other Members:

Name Maria G. Bahamon Present Term Ends (mm/yy) 06/07

Telephone 8476997409

Home Address 2725 Greco Lane

City, State, Zip+4 Des Plaines IL 60018

Name Eldon Burk Present Term Ends (mm/yy) 06/07

Telephone 8478278619

Home Address 661 Walnut Court

City, State, Zip+4 Des Plaines IL 60016

Name Mary Ellicson Present Term Ends (mm/yy) 06/07

Telephone 8472940216

Home Address 389 Amherst Avenue

City, State, Zip+4 Des Plaines IL 60016

Name George Magerl Present Term Ends (mm/yy) 06/09

Telephone 8476997263

Home Address 825 Pearson #6E

City, State, Zip+4 Des Plaines IL 60016

Name Jerry Mahony Present Term Ends (mm/yy) 06/08

Telephone 8475935207

Home Address 245 Shannon Court

City, State, Zip+4 Des Plaines IL 60016

Name Rhys Read Present Term Ends (mm/yy) 06/09

Telephone 8478274397

Home Address 175 Lancaster Lane

City, State, Zip+4 Des Plaines IL 60018

Name Elaine Tejcek Present Term Ends (mm/yy) 06/08

Telephone 8472968530

Home Address 1327 Washington #408

City, State, Zip+4 Des Plaines IL 60016

Name Present Term Ends (mm/yy)

Telephone

Home Address

City, State, Zip+4 IL

**LIBRARY FRIENDS GROUP/LIBRARY FOUNDATION**

34. a. Does your library have a friends group?  Yes  No

b. If the friends group has a website (or a link from the library's website) what is the URL:

35. a. Does your library have a library foundation?  Yes  No

b. If the foundation has a website (or a link from the library's website) what is the URL:

### FACILITIES

36a. Total square footage of the main library building square feet 82,000

*(Report the total square footage of the main library building. Exclude the square footage of any branch library buildings.)*

36b. Total square footage of the branch library building(s), if applicable square feet

*(Report the total square footage of the branch library building(s). Note: If there is more than one branch library building, report the combined total square feet. Exclude the square footage of the main library building.)*

### REPLACEMENT COSTS

*Replacement costs are what you would have to pay to establish the current library if you were to do so today. Do not include collection(s) replacement costs.*

37. What is the current fair market value for the library's real estate (land and buildings, including garages, sheds, etc)? \$ 13,046,396

38. What is the replacement cost for the library's furniture, equipment, and vehicles? \$ 12,858,441

### LIBRARY OPERATING RECEIPTS BY SOURCE

#### *Exclude:*

- *Revenue for major capital expenditures*
- *Contributions to endowments*
- *Revenue passed through to another agency (e.g. fines)*
- *Funds unspent in previous fiscal year (e.g. carryover)*

**Round to the Nearest Whole Dollar**

39. Local Government

#### **Exclude:**

- *The value of any contributed or in-kind services*
- *The value of any gifts and donations*
- *Library fines, fees, or grants*
- *Tax anticipation warrants*

a. Local government (except capital income bond sales) \$ 5,743,379



b. Capital income from bond sales (Report in Capital Revenue Question 56a 1) \$

40. State government

**Exclude:**

- Federal funds distributed by the State
- a. Per capita grants \$ 70,128
- b. Equalization aid \$
- c. Corporate replacement tax \$
- d. Educate and automate grants \$
- e. Other (please specify): Project Next Generation \$ 11,000

41. Federal government

**Include:**

- Federal funds distributed by the State (e.g., LSTA grants paid directly to your library)
- a. LSTA funds received \$ 37,174
- b. E-rate funds received \$
- c. Other federal funds received \$

42. Bill and Melinda Gates Foundation grant monies received \$

43. All other receipts \$ 369,220

**Include:**

- All monetary receipts not reported above
- Monetary gifts and donations (e.g., endowment income)
- Interest
- Library fines
- Fees for service
- Payments for contractual services
- Receipts from a library system
- Receipts from a loan or mortgage

**Exclude:**

- The value of any contributed or in-kind service
- The value of any non-monetary gift and donations

44. TOTAL receipts (sum of lines 39 to 43) \$ 6,230,901

45. Amount of surety bond \$ 175,000

**NOTE:** 75 Illinois Compiled Statutes (ILCS) 5/4-9, requires that the bond be 'not less than 50% of the total funds received by the library in the last fiscal year' for municipalities of less than 500,000 population, and for public library districts (75 Illinois Compiled Statutes (ILCS) 16/30-45(e)).

**LIBRARY OPERATING EXPENDITURES BY CATEGORY**

*Operating expenditures are the current and recurrent costs necessary to support the provision of library services.*

***Include:***

- *Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.*

***Exclude:***

- *Do not report the value of free items*
- *Do not report estimated costs*
- *Do not report capital expenditures*

**STAFF EXPENDITURES**

**Round to the Nearest Whole Dollar**

46. Salaries and wages for all library staff (including maintenance, security, and plant operations staff)	\$ <u>2,697,093</u>
--	---------------------

***Include:***

- *Salaries and wages before deductions*

***Exclude:***

- *Employee benefits*

47. Fringe benefits paid for by the library for all library staff (including maintenance, security, and plant operations staff)	\$ <u>1,237,442</u>
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***Include:***

- *Fringe benefits or equivalent cash options, e.g., Social Security, IMRF, retirement, insurance (medical/life), disability income, unemployment compensation, workmen's compensation*

48. Total Staff Expenditures (Sum of 46 & 47)	\$ <u>3,934,535</u>
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**MATERIALS EXPENDITURES**

***Include:***

- *Materials expenditures includes all materials in all formats (e.g., print, microform, electronic) whether purchased, leased, or licensed.*

***Exclude:***

- *Charges or fees for interlibrary loans*
- *Expenditures for document delivery*

49. Printed materials	\$ <u>555,634</u>
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***Include:*** Books, serial back files, current serial subscriptions, government documents, other print purchases

50. Electronic materials \$ 101,923

**Include:**

- All expenditures for electronic (digital) materials (e.g., e-books, e-serial/journals, government documents, databases - locally mounted/full text or not, electronic files, reference tools, scores, maps, pictures, materials digitized by the library.)
  - A. Electronic materials can be distributed via magnetic tape, diskettes, computer software, CD-ROM, other portable digital carrier, etc.
  - B. Electronic materials can be accessed via computer, Internet, e-book or other reader or player
- Materials held locally
- Remote materials for which permanent or temporary access rights have been acquired
- Expenditures for database licenses  
(NOTE: Definition based on ISO 2789)

**Exclude:**

- Computer software used to support library operations (e.g., accounting, word processing) or to link to external networks (including the Internet). Report these as other operating expenditures in question 53.

51. Other materials \$ 139,657

**Include:** All other materials (e.g., microform, audio, video, DVD-audiovisual not media storage, other new formats)

52. Total Materials Expenditures (Sum of 49, 50, & 51) \$ 797,214

**OTHER OPERATING EXPENDITURES**

53. All other operating expenditures not entered above \$ 985,142

**Include, for example:**

- Supplies (library, general office)
- Material processing costs
- Commercial binding/rebinding
- Repair or replacement of furnishings/equipment
- Rent, Utilities
- Computer hardware/software used to support library operations or to link external networks, including the Internet
- Contracts for service (e.g., physical facility operation/maintenance)
- Fees/Contracts: auditors, attorneys, architects, consultants

**Exclude:**

- Purchases of fixed assets (Report in Capital Expenditures, question 57)

54. TOTAL operating expenditures (sum of lines 48, 52, & 53) \$ 5,716,891

**NOTE: Total Receipts (Line 44) and Total Expenditures (Line 54) need not agree.**

55. Children's Materials Expenditures \$ 151,646

(Report amount spent, NOT BUDGETED, for materials in all formats which were purchased for

use by patrons age 14 and younger.)

## CAPITAL REVENUE AND EXPENDITURES

### CAPITAL REVENUE

56. Report all revenue to be used for major capital expenditures, by source of revenue.

**INCLUDE FUNDS RECEIVED FOR:**

- Site acquisitions
- New building(s)
- Additions to or renovations of existing buildings
- Furnishings, equipment, and initial collections for new buildings, building additions, or building renovations
- Computer hardware and software used to support library operations, to link to networks, or to run information products
- New vehicles
- Other one-time major projects

**EXCLUDE REVENUE FOR:**

- Replacement and/or repair of existing furnishings and equipment
- Regular purchase of library materials
- Investments for capital appreciation

**EXCLUDE:**

- Income passed through to another agency (e.g., fines)
- Funds unspent in previous fiscal year (e.g., carryover)

**Round to the Nearest Whole Dollar.**

a. Local Government	\$
1. Local Government: Capital Income from Bond Sales	\$
2. Local Government: Other	\$
3. Local Government: Total (Sum of Line a1 and a2)	\$
b. State Government	\$
c. Federal Government (LSTA)	\$
d. Other (please specify): <input type="text"/>	\$
e. Total (sum of lines a3, b, c, and d)	\$ <u>163,966</u>

### CAPITAL EXPENDITURES

57. Report major capital expenditures, the acquisition of or additions to fixed assets as follows:      \$ 123,168

**INCLUDE:**

- Site acquisitions
- New building(s)

- *Additions to or renovations of existing buildings*
- *Furnishings, equipment, and initial materials stock for new buildings, building additions, or building renovations*
- *Library automation systems*
- *New vehicles*
- *Other one-time major projects*
- *All expenditures regardless of revenue source*
- *Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included.*

**EXCLUDE:**

- *Estimated costs*
- *Expenditures for replacement and repair of existing furnishing and/or equipment*
- *Regular purchases of library materials*
- *Investments for capital appreciation*
- *Contributions to endowments*
- *Revenue passed through to another agency (e.g., fines)*

Funds transferred from one public library to another public library should be reported by only one of the public libraries.

**NOTE: Total capital revenue (Line 56e) and Total capital expenditures (Line 57) need not agree.**

58. Amount of construction surety bond, if applicable \$

**PERSONNEL: For each Group (A,B,C,D): a) Include all positions funded in the library's budget whether those positions are filled or not and b) Report status as of the last day of the fiscal year. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.**

**59a. Group A: Professional librarians, media and audiovisual specialists, etc.**

List each Group A employee separately. Business managers or other persons not a librarian should be counted under Group B below. If any librarian position is **vacant**, enter only "**VI. Total Hrs/Wk**" and the "**VII. Hourly Rate**" for the previous librarian.

**I. Position Title:** The position title created and assigned to this employee by your library.

**II. Primary Work Area:** From the Work Areas listed below, select one that identifies the primary work responsibility for this position; for example, a position title of Reference/Adult Services might be coded as reference if that is the primary focus of the job and adult services could be coded as the secondary responsibility. Use your best judgment when coding primary responsibility based on percentage of time spent on a particular area of focus.

**VII. Hourly rate:** Convert annual salary to hourly rate, if necessary.

Professional Librarians, media and audiovisual specialists, etc.

- 1480
- (I) Position Title Head Librarian/Library Direct
- (II) Primary Work Area: [ Library Director ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex    Male  Female
- (VI) Total Hours/Week 40.0
- (VII) Hourly Rate \$ 55.15
- (I) Position Title Coordinator of Computer & Tech
- (II) Primary Work Area: [ Assistant Library Director ]
- (III) Secondary Work Area: [ Automation/Technology/Systems ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male    Female
- (VI) Total Hours/Week 40
- (VII) Hourly Rate \$ 39.56
- (I) Position Title Coordinator of Public Svcs
- (II) Primary Work Area: [ Assistant Library Director ]
- (III) Secondary Work Area: [ Circulation ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex    Male  Female
- (VI) Total Hours/Week 40
- (VII) Hourly Rate \$ 40.69
- (I) Position Title Head of Youth Services
- (II) Primary Work Area: [ Children's Services ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex    Male  Female
- (VI) Total Hours/Week 40
- (VII) Hourly Rate \$ 31.31
- (I) Position Title Head of Adult Services
- (II) Primary Work Area: [ Adult Services ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex    Male  Female
- (VI) Total Hours/Week 40
- (VII) Hourly Rate \$ 34.20

- (I) Position Title Head of Circulation Services
- (II) Primary Work Area: [ Circulation ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week 40
- (VII) Hourly Rate \$ 33.88
- (I) Position Title Readers' Services Manager
- (II) Primary Work Area: [ Adult Services ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week 40
- (VII) Hourly Rate \$ 29.72
- (I) Position Title Librarian II
- (II) Primary Work Area: [ Adult Services ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week 40
- (VII) Hourly Rate \$ 27.79
- (I) Position Title Librarian II
- (II) Primary Work Area: [ Adult Services ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week 40
- (VII) Hourly Rate \$ 27.22
- (I) Position Title Librarian II
- (II) Primary Work Area: [ Adult Services ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week 40
- (VII) Hourly Rate \$ 20.54

(I) Position Title Librarian II  
 (II) Primary Work Area: [ Adult Services ]  
 (III) Secondary Work Area: [ Select Area ]  
 (optional)  
 (IV) Education [ Master's degree: ALA accredited libraryschool program ]  
 (V) Sex  Male  Female  
 (VI) Total Hours/Week 40  
 (VII) Hourly Rate \$ 28.83

(I) Position Title Librarian II  
 (II) Primary Work Area: [ Adult Services ]  
 (III) Secondary Work Area: [ Select Area ]  
 (optional)  
 (IV) Education [ Master's degree: ALA accredited libraryschool program ]  
 (V) Sex  Male  Female  
 (VI) Total Hours/Week 40  
 (VII) Hourly Rate \$ 27.22

(I) Position Title Reference Librarian  
 (II) Primary Work Area: [ Adult Services ]  
 (III) Secondary Work Area: [ Select Area ]  
 (optional)  
 (IV) Education [ Master's degree: ALA accredited libraryschool program ]  
 (V) Sex  Male  Female  
 (VI) Total Hours/Week 20  
 (VII) Hourly Rate \$ 27.35

(I) Position Title PT Reference Librarian  
 (II) Primary Work Area: [ Adult Services ]  
 (III) Secondary Work Area: [ Select Area ]  
 (optional)  
 (IV) Education [ Master's degree: ALA accredited libraryschool program ]  
 (V) Sex  Male  Female  
 (VI) Total Hours/Week 12  
 (VII) Hourly Rate \$ 20.26

(I) Position Title PT Reference Librarian  
 (II) Primary Work Area: [ Adult Services ]  
 (III) Secondary Work Area: [ Select Area ]  
 (optional)  
 (IV) Education [ Master's degree: ALA accredited libraryschool program ]  
 (V) Sex  Male  Female  
 (VI) Total Hours/Week 7.5  
 (VII) Hourly Rate \$ 27.35



- (I) Position Title **PT Reference Librarian**
- (II) Primary Work Area: [ **Adult Services** ]
- (III) Secondary Work Area: [ **Select Area** ]  
(optional)
- (IV) Education [ **Master's degree: ALA accredited libraryschool program** ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week **3**
- (VII) Hourly Rate \$ **25.31**
- (I) Position Title **PT Reference Librarian**
- (II) Primary Work Area: [ **Adult Services** ]
- (III) Secondary Work Area: [ **Select Area** ]  
(optional)
- (IV) Education [ **Master's degree: ALA accredited libraryschool program** ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week **5.5**
- (VII) Hourly Rate \$ **23.99**
- (I) Position Title **Youth Services Librarian**
- (II) Primary Work Area: [ **Children's Services** ]
- (III) Secondary Work Area: [ **Select Area** ]  
(optional)
- (IV) Education [ **Master's degree: ALA accredited libraryschool program** ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week **40**
- (VII) Hourly Rate \$ **26.78**
- (I) Position Title **Librarian II**
- (II) Primary Work Area: [ **Children's Services** ]
- (III) Secondary Work Area: [ **Select Area** ]  
(optional)
- (IV) Education [ **Master's degree: ALA accredited libraryschool program** ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week **40**
- (VII) Hourly Rate \$ **24.71**
- (I) Position Title **Librarian II**
- (II) Primary Work Area: [ **Children's Services** ]
- (III) Secondary Work Area: [ **Select Area** ]  
(optional)
- (IV) Education [ **Master's degree: ALA accredited libraryschool program** ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week **40**
- (VII) Hourly Rate \$ **24.45**

(I) Position Title PT Youth Services Librarian  
 (II) Primary Work Area: [ Children's Services ]  
 (III) Secondary Work Area: [ Select Area ]  
 (optional)  
 (IV) Education [ Master's degree: ALA accredited libraryschool program ]  
 (V) Sex \_ Male  Female  
 (VI) Total Hours/Week 3  
 (VII) Hourly Rate \$ 23.13

(I) Position Title PT Youth Services Librarian  
 (II) Primary Work Area: [ Children's Services ]  
 (III) Secondary Work Area: [ Select Area ]  
 (optional)  
 (IV) Education [ Master's degree: ALA accredited libraryschool program ]  
 (V) Sex \_ Male  Female  
 (VI) Total Hours/Week 3  
 (VII) Hourly Rate \$ 23.13

(I) Position Title PT Youth Services Librarian  
 (II) Primary Work Area: [ Children's Services ]  
 (III) Secondary Work Area: [ Select Area ]  
 (optional)  
 (IV) Education [ Master's degree: ALA accredited libraryschool program ]  
 (V) Sex \_ Male  Female  
 (VI) Total Hours/Week 3  
 (VII) Hourly Rate \$ 23.13

(I) Position Title Technical Services Manager  
 (II) Primary Work Area: [ Automation/Technology/Systems ]  
 (III) Secondary Work Area: [ Select Area ]  
 (optional)  
 (IV) Education [ Master's degree: ALA accredited libraryschool program ]  
 (V) Sex \_ Male  Female  
 (VI) Total Hours/Week 40  
 (VII) Hourly Rate \$ 30.32

(I) Position Title Cataloger  
 (II) Primary Work Area: [ Cataloging ]  
 (III) Secondary Work Area: [ Select Area ]  
 (optional)  
 (IV) Education [ Master's degree: ALA accredited libraryschool program ]  
 (V) Sex  Male \_ Female  
 (VI) Total Hours/Week 40  
 (VII) Hourly Rate \$ 26.28

**Staff Data****59b. Group B: Full-time/part-time technical and clerical employees**

Total hours worked in a typical week by all Group B employees	<u>1,588.5</u>
Minimum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>9.23</u>
Maximum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>27.47</u>
Total FTE Group B employees	<u>39.7</u>

**59c. Group C: Full-time/part-time pages or shelvees**

Total hours worked in a typical week by all Group C employees	<u>370.5</u>
Minimum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>9.23</u>
Maximum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>15.22</u>
Total FTE Group C employees	<u>9.3</u>

**59d. Group D: Full-time/part-time building maintenance, security or plant operation employees**

Total hours worked in a typical week by all Group D employees	<u>192</u>
Minimum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>15.59</u>
Maximum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>26.03</u>
Total FTE Group D employees	<u>4.8</u>

**59e. Total FTE Employees Groups B,C, D (Include only paid employees NOT volunteers): 53.8****60a. Librarian Vacancies**

*(Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained vacant)*

(I) Position Title	<u>Reference Librarian</u>
(II) Primary Work Area	[ <u>Adult Services</u> ]
(III) Education Required	[ <u>Master's degree: ALA accredited libraryschool program</u> ]
(IV) Total Hours/Week	<u>40</u>
(V) Number of Weeks Vacant during FY 2006-07	<u>8</u>
(VI) Annual Salary Range:	Minimum \$ <u>39,500</u> Maximum \$ <u>53,410</u>

**60b. Newly Created Librarian Positions**

*(Include any newly created librarian positions which were created in FY 2006-07)*

(I) Position Title	
(II) Primary Work Area	[ <u>Select Area</u> ]
(III) Education Required	[ <u>Select Degree</u> ]
(IV) Total Hours/Week	
(V) Current Status	<u>  </u> Filled <u>  </u> Unfilled

(VI) Date Filled (mm/dd/yy)

## 60c. Eliminated Librarian Positions

*(An eliminated librarian is that one that was budgeted for FY 2005-06 but is not in the budget for FY 2006-07.)*

- (I) Position Title
- (II) Primary Work Area [ Select Area ]
- (III) Education Required [ Less than a bachelor's degree ]
- (IV) Total Hours/Week
- (V) Date Eliminated (mm/yy)
- (VI) Last Annual Salary Paid \$
- (VII) Reason Eliminated  
(i.e. lack of funds or need, etc.)

**SERVICE HOURS/LIBRARY VISITS**

61a. Report the time the central library opened and the number of hours open to the public per day in a typical week last October (i.e., a week when the library was open its regularly scheduled hours, with no holidays):

	Opening Time	Hrs Open Per Day
Monday	<u>9:00 am</u>	<u>12</u>
Tuesday	<u>9:00 am</u>	<u>12</u>
Wednesday	<u>9:00 am</u>	<u>12</u>
Thursday	<u>9:00 am</u>	<u>12</u>
Friday	<u>9:00 am</u>	<u>12</u>
Saturday	<u>9:00 am</u>	<u>8</u>
Sunday	<u>1:00 pm</u>	<u>4</u>

- 61b. Number of DAYS per week the central library was open past 6 pm 5
- 61c. Number of HOURS per week the central library was open past 6 pm 15
62. Total scheduled public service hours per year for all service outlets. 6,251  
*(Include the hours open for public service at the main/central library, the branches, and the bookmobile) NOTE: Use an actual annual count, if available; otherwise, calculate an estimate based on a typical week and multiply by 52.*
63. Total annual attendance in library 577,554  
*(This is the total number of persons entering the library for any purpose during the fiscal year including those attending programs and those requiring no staff assistance) NOTE: Use an actual annual count, if available; otherwise calculate an estimate based on a count taken during a typical week and multiply by 52.)*

**PROGRAMS & ATTENDANCE**

**Library Programs:** A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover the use of the library, library services, and library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need (e.g., film programs, lectures, story hours, summer reading, literacy, English as a second language, citizenship, book discussion groups, etc.)

**INCLUDE:**

- Count all programs, whether held on or off-site, that are sponsored or co-sponsored by the library.

**EXCLUDE:**

- Programs sponsored by other groups that use library facilities.

If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

**Children (Defined):** Output Measure for Public Library Service to Children: A Manual of Standardized Procedures (ALA, 1992) defines children as persons age 14 and under.

**Program Attendance:**

**INCLUDE:**

- The count of the audience at library programs.

**EXCLUDE:**

- One-to-one tutoring, services to the homebound, homework assistance, and mentoring activities.

64a.	Total Number of Adult Programs	<u>508</u>
	<i>(Report the total number of programs for this fiscal year which have a a portion or all of their target market intended for adults.)</i>	
64b.	Adult Program Attendance	<u>14,536</u>
	<i>(Report the annual attendance of both adults and children at programs which have a a portion or all of their target market intended for adults.)</i>	
65a.	Total Number of Children's Programs	<u>582</u>
	<i>(Report the total number of programs for this fiscal year which have a a portion or all of their target market intended for children age 14 and younger.)</i>	
65b.	Children's Program Attendance	<u>12,024</u>
	<i>(Report the annual attendance of both adults and children at programs which have a a portion or all of their target market intended for children age 14 and younger.)</i>	
66a.	Total Number of Programs (sum of lines 64a and 65a)	<u>1,090</u>
66b.	Total Program Attendance (sum of lines 64b and 65b)	<u>26,560</u>

**REGISTERED BORROWERS**

67. Total number of **resident** borrower's cards in force as of the last day of the fiscal year 35,765  
*(Include borrowers who reside within your service area. Exclude reciprocal borrowers.)*
68. How often are resident borrower's card records purged from your database? (select **one**)

As Needed  
 Never  
 Periodically  
 Length of Period: 1 month

69. Total number of non-resident borrower's cards sold during the past fiscal year 50  
 70. Total amount of fees collected for non-resident borrower's cards in the past fiscal year \$ 12,140  
 71. Number of registered borrowers as of the last day of the fiscal year. 35,765

*(A registered borrower is a library user [resident and/or non-resident] who has applied for and received a card or an identification number from the public library that has established conditions under which the user may borrow library materials and gain access to other library resources.)*

### RESOURCES OWNED

*This area collects data on selected types of library materials. It does not cover all materials for which expenditures were reported.*

#### INCLUDE:

- Report only items that the library has acquired as part of the collection and cataloged whether purchased, licensed, or donated as gifts.

	Held at End of Last FY	Withdrawn During FY	Added During FY	Held at End of This FY
72. Books	<u>258,775</u>	<u>18,697</u>	<u>25,483</u>	<u>265,561</u>

*(Books are non-periodical printed publications bound in hard or soft covers, or in loose-leaf format. Report the number of different physical volumes owned (not leased) by your library. Include government documents arranged by Su Docs classification. Exclude periodicals, books on tape, and microforms.)*

73. Number of **e-books** your library provides access to 2,297

*E-books are digital documents (including those digitized by the library), licensed or not, where searchable text is prevalent, and which can be seen in analogy to a printed book (monograph). E-books are loaned to users on portable devices (e-book readers) or by transmitting the content to the user's personal computer for a limited time.*

#### INCLUDE:

- E-books held locally and remote e-books for which permanent or temporary access rights have been acquired; include non-serial government documents.
- Report the number of physical or electronic units, including duplicates.
- E-books packaged together as a unit (e.g., multiple titles on a single e-book reader) and checked out as a unit are counted as one unit.

*NOTE: Report only items that the library has selected as part of the collection and made accessible through the library's Online Public Access Catalog (OPAC).*

74. Back Files (Retrospective Holdings): Newspapers (Print format only)	<u>44</u>	<u>1</u>	<u>2</u>	<u>45</u>
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a. Report the number of volumes, including duplicates. Count unbound newspapers as a volume when the library has at least half of the issues in the publisher's volume. If volume data is not available, then count the number of titles.

b. Are these counts a volume count or a title count?

(select one)

Volume Count

Title Count

75. Back Files (Retrospective Holdings): 32,304 6,544 8,055 33,815  
Magazines/Periodicals/Serials (Print format only)

a. Report the number of volumes, including duplicates. Count unbound magazines/periodicals/serials as a volume when the library has at least half of the issues in the publisher's volume. If volume data is not available, then count the number of titles.

b. Are these counts a volume count or a title count?

(select one)

Volume Count

Title Count

76. Current Subscriptions : 666 28 58 696  
Newspapers/Magazines/Periodicals/Serials (Print format only)

Report the number of current subscriptions (titles). Include duplicate subscriptions for the same title. This is NOT a count of individual issues. Gift subscriptions and government documents should be included.

77. Current Subscriptions : 0 0 0 0  
Newspapers/Magazines/Periodicals/Serials (Electronic/digital formats only)

Report the number of current subscriptions (titles), in electronic and digital formats. Include duplicate subscriptions for the same titles. (Access/distribution can include but is not limited to: a) the Internet e.g., HTML, PDF, JPEG, compressed file formats, zipped file formats; b) CD-ROM or other portable digital carrier; c) databases, including locally mounted databases; d) diskettes; e) magnetic tapes. Electronic serial subscriptions include serials held locally or remote resources that the library has authorization to access, including those available through statewide or consortia agreements. DO NOT include subscriptions to indexing and abstracting databases that include full-text serial content (e.g., EBSCO Host, ProQuest, OCLS FirstSearch.)

78. Audio recordings 21,724 1,867 2,711 22,568  
*These are materials on which sounds (only) are recorded/stored and that can be played back mechanically and/or electronically.*

**INCLUDE:**

- Audio digital/CD-ROMs, cassettes, records, etc. Report the number of physical copies, including duplicates. If copy data is not available, count the number of titles. Items packaged together as a unit [e.g., two cassettes as one recorded book] are counted as one physical unit.

79. DVDs/Videos 21,822 2,353 4,111 23,580  
*These are materials on which moving pictures are recorded, with or without sound. Electronic playback displays pictures, with or without sound, using a receiver or monitor. Formats include: DVD, VHS, CD-ROM, etc. Report the number of physical copies, including duplicates. If copy data is not available, count the number of titles. Items packaged together as a unit (e.g., two*

*DVDs as one movie) and checked out as a unit are counted as one physical unit*

80. Licensed Databases 64

*(Report the number of licensed databases [including locally mounted or remote, full-text or not] for which temporary or permanent access rights have been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region. A database is a collection of electronically stored data or unit records [facts, bibliographic data, abstracts, texts] with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Subscriptions to individual electronic serial titles are reported under question 77 [Current Subscriptions: Newspapers/Magazines/Periodicals/Serials: Electronic/Digital formats only]. Each database is counted individually even if access to several databases is supported through the same vendor interface.)*

**EXCLUDE:**

- *Subscriptions to individual electronic serial titles are not reported in this line.*

80a. Local - License negotiated by the local library: 62  
*(Include licensed databases negotiated or provided at the local level. Include in this category stand-alone automated public access catalogs.)*

80b. State - License negotiated by the Illinois State Library: 19  
*(Include licensed databases negotiated or provided by the Illinois State Library. Each database below should be counted individually.)*

- NoveList (Count = 1)
- OCLC (for cataloging and interlibrary loan) (Count = 1)
- OCLC FirstSearch package (ISL provided): Statewide package available to all Illinois Libraries (including OCLC WorldCat & 14 other databases available to all libraries) (Count = 15)
- OCLC FirstSearch package (library subscription): Library purchased access to additional OCLC FirstSearch databases) (Count = number of databases subscribed to by the library)
- PDR (Physician's Desk Reference) (Count = 1)
- SILC (Statewide Illinois Library Catalog) (Count = 1)

80c. Other consortia within the state or region - License negotiated by regional library system(s) and/or other cooperative(s): 1  
*(Include licensed databases negotiated at the regional library system or consortia level. Include in this category the regional library system LLSAP online public access catalog or other cooperative automation consortia online public access catalogs here.)*

80d. Total Licensed Databases (Sum of lines 80a, 80b, and 80c) 146

81. Children's Holdings 111,726

*(Report the number of cataloged ITEMS (NOT numbers of titles) intended for patrons age 14 and younger. Include children's paperbacks and children's cassettes, even if uncataloged. Exclude*



*children's periodicals, whether cataloged or uncataloged.)*

**USE OF RESOURCES** (Report for your entire fiscal year)

82. Number of adult materials loaned 736,131

*(Report the total annual circulation, including renewals, of all adult materials [age 15 or older] in all formats borrowed from your library by authorized patrons. Include circulation counts from all service outlets [main library, branches, and bookmobile].)*

**INCLUDE:**

- Interlibrary loans borrowed from other libraries, bulk loan materials, and reciprocal borrowing transactions.

**EXCLUDE:**

- Interlibrary loans to another library.

83. Number of children's materials loaned 364,002

*(Report the total annual circulation, including renewals, of all children's materials [age 14 and younger] in all formats borrowed from your library by authorized patrons. Include circulation counts from all service outlets [main library, branches, and bookmobile].)*

**INCLUDE:**

- Interlibrary loans borrowed from other libraries, bulk loan materials, and reciprocal borrowing transactions.

**EXCLUDE:**

- Interlibrary loans to another library.

84. Total number of materials loaned (sum of lines 82 and 83) 1,100,133

85. Circulation, including renewals, by library material

*(Report the total annual circulation, including renewals, of all materials [age 14 and younger for children and age 15 and over for adult] in all formats borrowed from your library by authorized patrons. Include circulation counts from all service outlets [main library, branches, and bookmobile].)*

**INCLUDE:**

- Interlibrary loans borrowed from other libraries, bulk loan materials, and reciprocal borrowing transactions.

**EXCLUDE:**

- Interlibrary loans to another library.

	Adult	Children
Fiction Books	<u>140,674</u>	<u>168,731</u>
Nonfiction Books	<u>155,159</u>	<u>78,093</u>
Fiction Videos & DVDs	<u>257,805</u>	<u>91,340</u>
Nonfiction Videos & DVDs	<u>13,733</u>	<u>2,872</u>

Fiction audios	<u>32,818</u>	<u>5,535</u>
Nonfiction audios (includes music audios)	<u>99,953</u>	<u>14,247</u>
Periodicals	<u>31,254</u>	<u>2,572</u>
Other Formats	<u>4,735</u>	<u>612</u>
<b>Total</b>	<b><u>736,131</u></b>	<b><u>364,002</u></b>
	(Should = Line 82)	(Should = Line 83)

86. Number of interlibrary loans loaned to other libraries 68,963  
*(These are library materials, or copies of the materials, loaned by your library to another upon request during the fiscal year. The libraries involved in interlibrary loans are not under the same library administration.)*
87. Number of interlibrary loans borrowed from other libraries 51,674  
*(These are library materials, or copies of the materials, borrowed by your library from another upon request during the fiscal year. The libraries involved in interlibrary loans are not under the same library administration.)*
88. Does your library participate in reciprocal borrowing?  Yes  No  
*(Reciprocal borrowing is the loaning of materials directly to card holders from other libraries.)*  
**IF YES, report the number of materials loaned** 217,417

## REFERENCE QUESTIONS

89. Number of reference questions asked for the year at . . .

Adult Dept.	Young Adult Dept.	Children's Dept.	Total
<u>67,390</u>		<u>21,039</u>	<u>88,429</u>

*(A reference question is a request for information or referral by a library patron in contact with a library staff member who facilitates answering the patron's inquiry through the use of information sources [e.g., the library's collection, databases, the Internet, other persons, other agencies]. Reference questions are received in person; via fax, e-mail, phone; or virtual/networked reference services).*

### **EXCLUDE:**

- *Directional transactions or questions about library rules/policies; for example, "Where are the children's videos?" or "I'm looking for a book with the call number 811.23." or What are you hours on Wednesday evenings?"*

**(If an annual count is not available, then take a typical week and multiply by 52 to estimate the annual count.)**

## AUTOMATION

90. How many of the following does your library have?

	Total Number in Library	Number Available for Public Use
Windows/PC Compatible Computers	<u>250</u>	<u>119</u>
Macintosh Computers	<u>3</u>	<u>1</u>

Printers

5014

91. Does your library have computers containing general software applications (i.e., wordprocessors, spreadsheets, databases, etc.) available to patrons?  Yes  No
92. Are your catalog records part of an online (automated or web-based) public access catalog (OPAC)?  Yes  No  
(*Include the system-wide catalog in which your library is a part.*)  
(IF YES) a. Is it available online?  Yes  No  
(IF YES) a. Report the Internet address of the OPAC: [http:// ccs.nslsilus.org](http://ccs.nslsilus.org)
93. Does your library have telephone devices for the deaf (TDD)?  Yes  No  
(IF YES) a. Report the number of TDDs in your library 1  
b. Are any TDDs available for public use?  Yes  No

**INTERNET**

94. What Internet connection provider(s) does your library use? (Check all that apply)
- a. Illinois Century Network (ICN)
  - b. Another local/state government organization (*e.g., county/state information services department*)
  - c. Local educational organization (*e.g., community college or university*)
  - d. Community Information Network (*e.g., Prairienet, etc.*)
  - e. Your library system network
  - f. Commercial provider (*e.g., MSN, America Online, CompuServe, etc.*)
  - g. Other (please specify) **WOW**
95. Maximum Speed of your Internet connection: [ **64K (ISDN)** ]
96. If your library is NOT a participant in the Illinois Century Network (ICN), please indicate why:  
[ ]
- If you selected b, please identify the source of your free/low cost Internet Access:
- If you selected d, please identify the reason your library is not a participant in ICN:
97. Who can use the Internet? [ **Patrons and staff directly** ]
98. If your library does NOT have any Internet access for library/staff use, please explain why in 75 words or less:
99. Do you have wireless Internet access in your library?  Yes  No  
If YES, then is the wireless Internet Access for:

Library/staff use?  Yes  No

Patron use, so patrons can access the Internet while  Yes  No  
in your library using their own personal computers?

100. Has your library board adopted an Internet policy for public access?  Yes  No

101. How many Internet computers are available for public use? 54  
*(Report the number of Internet computers available in the library for use by the general public; include both dedicated and non-dedicated computers.)*

102. Number of in-house users of public Internet computers in a year 108,000  
*Report the total number of individuals that have used Internet computers in the library during the last year. If the computer is used for multiple purposes (Internet access, word processing, OPAC [online public access catalog], etc.) and Internet users cannot be isolated, report all usage. A typical week or other reliable estimate may be used to determine the annual number. Sign-up forms or Web-log tracking software also may provide a reliable count of users.*

103. Does your library allow patrons to make printouts of materials obtained from the Internet?  Yes  No

IF YES, what are the charges per page for printouts? .10

104. Does your library provide instruction (workshops, classes) to patrons on the use of the Internet?  Yes  No

105. Does your library utilize Internet filters in your library?  Yes  No  
*(IF NO, please proceed to question 109.)*

106. When did you start using filters (mm/yy)? 08/04

107. Which product/company do you use to provide the filtering?  
Websense

108. Which Internet stations have filters? (check all that apply)

- a. All staff stations
- b. All public stations
- c. Public children's stations only
- d. Public adult stations only
- e. Other (please specify)

109. Annual number of views of your library's homepage N/A  
*(This is the number of times the library's homepage was viewed by any visitor to the libraries website. A page can be viewed more than once by the same visitor, and each view should be counted.)*

**E-RATE**

110. Did your library apply for E-rate (telecommunications discounts) for FY06/07?  Yes  No  
*(IF NO, please proceed to question 112.)*

111. What is the dollar amount (either as discounts/credits on your telecommunications) \$

bills, or as direct payments) that your library was awarded for FY06/07?

112. Why did your library **NOT** participate in the e-rate program? (select **one**)

- Didn't know about it  
 Negligible benefit  
 Complicated process  
 Applied, but was denied  
 Other

If other, please explain:

## TRAINING

*This section is concerned with Continuing Education (CE), Continuing Professional Development (CPD), and other workshop type learning opportunities. Training may be in-person and via technology. Include workshops brought into the library, workshops at a library system, workshops at another institution, teleconferences, paid web courses, professional conferences, and in-staff training. Include the development and delivery of formal education events on site (e.g. speaker fees, materials). If tracked include travel costs (e.g. per diem, hotel, transportation) and registration fees for conferences, institutes, seminars, workshops, classes held off site, distance education, job related tuition reimbursement, purchase or rental of training materials. Include paid self-instructional courses and academic courses. Exclude staff salaries, monthly staff meetings, and other such meetings.*

- 113a. How much money did you spend on staff development and training this fiscal year? \$ 39,587
- 113b. Does this include travel expenses?  Yes  No
114. How many **hours** of training did employees receive this year? 1,650

## FUTURE IPLAR

115. What information is not currently collected on the Illinois Public Library Annual Report that you would be interested in if it were collected?

*(End of the Illinois Public Library Annual Report)*

---

In addition to the Electronic IPLAR, all district libraries in Illinois are required to submit a District Supplement, a Secretary's Audit, and a copy of each referendum held during the past fiscal year.

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### Preparation Instructions For A Secretary's Audit (Only District Libraries must complete)

A Secretary's Audit must be prepared on your library's letterhead and contain the following

information:

1. Your library's name and address (should be in letterhead)
2. The following text:

"This is to testify that we have examined the secretary's minutes and other records for the past year and find they are in order and have no errors or discrepancies for FY 2006/07."

**NOTE:** If there ARE any errors or discrepancies, please list and explain fully.

3. The signature of two trustees who were appointed by the president to audit the secretary's records
4. The date completed

**Public Library District Supplement (Only District Libraries must complete)**  
Illinois Public Library Annual Report (IPLAR) Fiscal Year 2006/07

1. During the last fiscal year, were there any changes in the limits or boundaries of your district?  Yes  No

**(IF YES)** a. How did this change occur (ex. referendum)?

b. Describe the changes by county, township, and/or municipality giving the area and population for each:

2. During the last fiscal year, did the district acquire property (real property, i.e. building (s) or land)?  Yes  No

**(IF YES)** a. How was the property acquired? (check all that apply)

Purchase  Legacy  Gift  Other

b. General description of the property acquired:

3. Does your library have any outstanding liabilities, including bonds?  Yes  No

**(IF YES)** a. Amount of outstanding liabilities, including bonds \$

b. Description of all outstanding liabilities:

4. Does your library have fiscal accumulations (reserve funds, outstanding fund balances, etc.)?  Yes  No

**(IF YES)** Then prepare a statement that details the dollar amount(s) and the reason (s) for the fiscal accumulations. (Not to exceed 400 characters).

*(End of the Public Library District Supplement)*

*Why we shop  
Pass Unsubstit*

**TRENDS**

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May-June 2006

Miriam Pollack and Associates

**TRENDS**

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1. Subliminal Marketing is Going Mainstream
2. Meaning & Value are Becoming the Keys to Successful Human Resource Management
3. New Tools Help Companies Manage Unstructured Data
4. Customer Made - Update
5. "Helicopter Parents" Land in the Workplace

---

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**TREND #1**  
**Subliminal Marketing is Going Mainstream**

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□The 30-second TV ad is losing its effectiveness. Consumers have seized control of entertainment content, using technologies like TiVo, iPods, and DVDs, to avoid commercials.

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**TREND #1**  
**Subliminal Marketing is Going Mainstream**

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**SUBLIMINAL**

---

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**TREND #1**  
**Subliminal Marketing is Going Mainstream**

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**Product Integrations**

A technique for building awareness of a product by incorporating it into the stories and scripts of TV shows.

*not just product placement*

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**TREND #1**  
**Subliminal Marketing is Going Mainstream**

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•Nielsen Media Research

- 108,261 instances of product placement or integration last year
- 30% increase over the previous year.

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**TREND #1**  
**Subliminal Marketing is Going Mainstream**

- Video News Releases
- 4 out of 5 news directors broadcast VNRs as part of their news programs several times a month.**

Nielsen Media Research

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**TREND #1**  
**Subliminal Marketing is Going Mainstream**

### Sensory Manipulation

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**TREND #1**  
**Subliminal Marketing is Going Mainstream**

### Power of Buzz

- Studies have shown that consumers are more persuaded by the recommendations of close friends and acquaintances than they are by advertising
- "Buzz" can strongly influence them to buy

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**TREND #1**  
**Subliminal Marketing is Going Mainstream**

- Buzz Agents
  - Marketers secretly hire "buzz agents" to use their products and rave about them to family and friends. (Martin Howard)
  - BzzAgent
- Referral-for-Reward Programs
- Product Seeders

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**TREND #1**  
**Subliminal Marketing is Going Mainstream**

- In all of these ways, marketers are deploying techniques to persuade unsuspecting consumers, who often fail to realize they are being bombarded with a marketing campaign.
- The new marketing approaches are embedded in the programs themselves, or in the retail environment, or in his or her daily interactions with friends and strangers

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**TREND #1**  
**Subliminal Marketing is Going Mainstream**

### Neuromarketing

Using MRIs and analyzing the patterns of cognitive activity, scientists can tell how a subject responds. When he or she sees a product they love, the MRI typically shows increased activity in the brain's "medial prefrontal cortex"

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**TREND #1**  
**Subliminal Marketing is Going Mainstream**

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**FORCASTS**

1. Expect to see the effectiveness of subliminal marketing techniques deliver spectacular successes for some advertisers – and dismal failure for many other companies that try to duplicate their successes.

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**TREND #1**  
**Subliminal Marketing is Going Mainstream**

---

**FORCASTS**

2. Don't be surprised if the advertising business model, after all the twists and turns it is going through, finally goes full-circle and ends up pretty close to where it started.
3. By 2012, neuromarketing will revolutionize the advertising industry, transforming it from an art to a science.

---

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**TREND #1**  
**Subliminal Marketing is Going Mainstream**

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**FORCASTS**

4. Privacy groups will increasingly resist neuromarketing as word of its progress reaches the mainstream.

"If you think the stem cell controversy was hot, you haven't see anything yet"  
 Jonathan Moreno – Director of the Center for Biomedical Ethics at the Univ. of Virginia Health System

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**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

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- Until the middle of the 20<sup>th</sup> century, money was the primary motivator for a substantial majority of employees, worldwide**
- 1950s-Present**  
**Employers and employees in the Western world moved from money to money with benefits**

---

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*Succession Planning*

**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

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- Now employees are seeking greater control of their time and the life-work-balance**
- Most of all, they want to derive greater personal satisfaction from their work**

---

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**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

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- Google wants its workers to be happy**
  - Bean bag chairs and lava lamps
  - Free lunch
  - ON-site gym and saunas and a masseuse
  - Flex time
  - A sense of purpose because they are part of Google's larger mission to "organize all of the world's information."

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**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

Employees increasingly want control over the way they spend their time. They still want to do good work, and they want to be paid well, but they also want a rich personal life and to feel like their work brings value to the world.

The Hermann Trend Alert

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**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

Half of all workers felt they were working too hard, and surprisingly, almost a third said they would take less pay to have more time for themselves and their families.

2005 Yankelovich Monitor Survey

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**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

- Survey of the ten things that employees valued most in their work. The top five:
  1. Appreciation
  2. Feeling informed
  3. AN understanding attitude
  4. Job security
  5. Good Wages

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*employees  
think  
the great  
opposite*

**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

**People Performance Management**

- A new business philosophy, based on the belief that happy and motivated employees produced higher profits.

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**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

- In order to have meaning both at work and home, they have to know what's going on
- That means that top management has to tell employees what the company does, what it wants to do, and what its strategy is for getting to that goal

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**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

- A flexible schedule gives employees time to think and also sends a powerful signal of trust. It says:

"We know we don't have to tell you exactly how or when to do your work. We know you'll get it done."

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**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

**Incentives - Culture of Innovation**

- Survey of British workers (Vodafone) showed that about 29% of employees at companies with no incentives said they never have ideas.
- Number dropped to 8% when companies offered incentives and personal recognition for good ideas.

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**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

**Employee Responsibilities**

1. Start acting like innovators by questioning assumptions
2. Carefully observing what the organization does and trying to see it with new eyes
3. Work in teams to develop innovations
4. Be courageous enough to put forth those new ideas, even if they might not fly.

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**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

- Most organizations are not able to build a feeling of employee fulfillment that lasts.
- Employee morale at 85% of companies studied plummeted after the first six months on the job - and continued to go down in subsequent years.  
Harvard Management Update

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*orientation*  
*coaching*  
*attention*

**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

The researchers recommended eight steps managers can take to improve the situation:

1. Instill an inspiring purpose
2. Provide recognition
3. Be an expeditor for your employees
4. Coach for improvement

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*"provide conditions for success"*

**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

5. Communicate Fully
6. Face Up to Poor Performance
7. Promote Teamwork
8. Listen to and Involve Your Employees

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**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

**Forecasts:**

1. In the short term, expect employees, like customers, to become better informed and more demanding.
2. As this trend evolves, expect to see a lot of fads and failed experiments.

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*oil changes  
massages  
dry cleaning  
laundry  
reduced price  
health club*

**Trend #2 Meaning & Value are Becoming the Keys to Successful Human Resource Management**

**Forecasts:**

- 3. Employee care will begin to fall under the rubric of strategy as managers recognize how to leverage *happy, motivated, employees to create a competitive advantage.* *create*
- 4. One of the hallmarks of enlightened organizations will be that they acknowledge and involve the employee's family.

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**TREND #3 New Tools Help Companies Manage Unstructured Data**

Despite the inroads made by traditional Database Management systems, analysts estimate that some 85% of corporate data still sits in unstructured form outside of databases.

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**TREND #3 New Tools Help Companies Manage Unstructured Data**

- IBM has developed new search technologies that will simplify the way people can scour the data inside the corporation for information they need.
- Instead of using keywords, the new tools rely on facts and concepts.

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**TREND #3 New Tools Help Companies Manage Unstructured Data**

- STRUCTURED** information is the data that is stored in databases, such as personal information.
- Most of the corporate world's data is **UNSTRUCTURED**, in the form of e-mail, memos, newspaper articles, reports and anything else that is not entered into a database.

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**TREND #3 New Tools Help Companies Manage Unstructured Data**

- Unstructured Information Management Architecture or UIMA
- Developed by IBM with support from the U.S. Defense Advanced Research Projects Agency (DARPA)

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*IBM*

**TREND #3 New Tools Help Companies Manage Unstructured Data**

- WebSphere OmniFind - IBM
- With this software, users can search for information stored in unstructured data in a variety of languages and formats.

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PARMENIDES - IST *Institute of Science Technology*

**TREND #3**  
**New Tools Help Companies**  
**Manage Unstructured Data**

---

- Software tools work by making connections between words through the use of ontologies.
- ONTOLOGY** – a list of all the words related to a specific subject, such as military intelligence, health care, or consumer complaints
- With the help of ontologies, computers can recognize each word in its context to achieve a level of “understanding.”

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**TREND #3**  
**New Tools Help Companies**  
**Manage Unstructured Data**

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**PARMENIDES**  
 Uses one ontology to analyze unstructured text, another to analyze databases, and a third to unify the two by data sets.

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**TREND #3 New Tools Help Companies**  
**Manage Unstructured Data**

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**Forecasts:**  
 1. Expect UIMA to become the standard technology for corporate data retrieval

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**TREND #3 New Tools Help Companies**  
**Manage Unstructured Data**

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2. Even the early applications for the new software tools offer the potential to produce extraordinary results.

Problem – catching quality control problems before they become wide-spread, leading to high-cost recalls and damage to a company's brand image.

Problem – analyze unstructured data and develop business intelligence.

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**TREND #3 New Tools Help Companies**  
**Manage Unstructured Data**

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3. Ultimately, tools like UIMA and PARMENIDES will give way to even more powerful and accurate search engines for sifting through unstructured data.

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**Trend #4**  
**Customer Made - Update**

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While a select number of companies is cautiously experimenting with CUSTOMER-MADE projects, the opportunities represented by the co-creation trend are becoming more massive every day.

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*positive, powerful*

#### Trend #4 Customer Made - Update

##### Recap

##### Definition and Insights

**CUSTOMER-MADE:** "The phenomenon of corporations creating goods, services and experiences in close cooperation with experienced and creative consumers, tapping into their intellectual capital, and in exchange giving them a direct say in (and rewarding them for) what actually gets produced, manufactured, developed, designed, serviced, or processed."

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#### Trend #4 Customer Made - Update

##### Why are people interested in co-creating?

- Status
- Bespoke lifestyle
- Cold hard cash
- Employment
- Fun and involvement

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#### Trend #4 Customer Made - Update

##### WHAT CUSTOMER MADE IS NOT

- Plain feedback without an answer
- Do-It-Yourself
- Customization
- Personalization

*It is creative*

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#### Trend #4 Customer Made - Update

##### WHY NOW?

For decades, consumers have been saving up their insights and rants about the stuff they consume, simply because they didn't have adequate means to interact with companies, or with other consumers for that matter. No longer.

These fickle, wired, empowered, opinionated and experienced consumers are getting used to 'having it their way', in ANY way imaginable, which includes wanting to have direct influence on what companies develop and produce for them.

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#### Trend #4 Customer Made - Update

##### Who is Doing What?

- DYI Advertising**
  - L'Oreal's **You Make The Commercial**.
  - FireFox's **Flicks**
  - MasterCard's **Write a Priceless Ad**
  - JetBlue's **Travel Stories**
  - McDonalds' **Global Casting**
  - **American Apparel** ads

*Flicker!*

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#### Trend #4 Customer Made - Update

##### Product Development

- Nokia Concept Lounge
- Nespresso's 2005 Design Contest
- Dutch supermarket chain Albert Heijn
- Electrolux Design Lab 2005
- Designboom, an industrial design community.
- Peugeot's Concourse Design
- TVs L-Word Fanisodde competition
- Muji is launching an INTERNATIONAL DESIGN COMPETITION

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**Trend #4**  
**Customer Made - Update**

**Ongoing Development**

Only a few companies have truly integrated this way of thinking into everything they do.

- P&G Connect + Develop
- P&G **Vocalpoint**

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**Trend #4**  
**Customer Made - Update**

**Create and Sell**

Moving past contests and gifts, co-creators receive a cut of whatever gets developed based on their input, suggestions, design or ideas.

- Austrian manufacturer Frenkenburger recently asked customers to come up with new flavors for its all natural hemp milk drink, **Trinkhanf**.
- LEGO's LEGO Factory

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**Trend #4**  
**Customer Made - Update**

**Ongoing Conversation**

- Orange (UK) Talking Point
- Honda UK is sponsoring a new blog network, 2TalkAbout.com

**Third Party Conversations**

"How Would You Change or Improve"

- Endgadget
- How would you change Myspace, Digg, Flickr?
- Flyertalk

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**Trend #4**  
**Customer Made - Update**

**Forecasts**

1. **Money talks: as co-creators get smarter AND realize how much they're worth, expect kick-backs for co-created goods and services to go up. If you don't pay a fair share, talented members of THE GLOBAL BRAIN will take their business elsewhere.**

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**Trend #4**  
**Customer Made - Update**

2. **Intermediaries will reap riches:** check out companies like **Informative**, **Communispace**, **WaveMetrix**, **Buzzmetrics** and **MouthShut** who are helping to kick-start and manage the conversation and co-creation processes between 'producer' and 'consumer'.

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**Trend #4**  
**Customer Made - Update**

3. **CUSTOMER-MADE will spread to non-businesses:** politicians and city-governments are latching on. In Queens, NY, assemblyman **Jimmy Meng** (D-Flushing) is sponsoring a "Make Your Own Law" contest, inviting his constituents to write legislation with the promise that the best proposal will be introduced as a bill in Albany. (Source: Daily News.)

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*Letting  
how much  
you charge?*

### Trends #5 "Helicopter Parents" Land in the Workplace

#### Deferred Adulthood

- The average 18 - to 34-year-old receives \$38,000 from his or her parents during those years.

*University of Michigan*

- The number of Americans aged 18 to 34 who are still living with—and off- their parents has increased by 50% since the 1970s.

*U.S. News and World Report*

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### Trends #5 "Helicopter Parents" Land in the Workplace

Among 25 - to 34-year-old Americans, who are typically well beyond their college years, 11% still live with their parents. 26% increase from 8.7% in 1980.

From 2000 to 2004, number of adult children who lived with their parents and were supported by them increased by almost 70%

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### Trends #5 "Helicopter Parents" Land in the Workplace

#### Today's young adults are in no hurry to grow up:

- **Marrying later**
- **Taking longer to finish educations**
- **Waiting until later in life to leave their parents' homes**

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### Trends #5 "Helicopter Parents" Land in the Workplace

- Wall Street Journal
  - Boeing
  - General Electric
  - Enterprise Rent-A-Car
  - Vanguard Group
  - Pella Corporation

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### Trends #5 "Helicopter Parents" Land in the Workplace

It seems that parents of Millennial Generation children are simply taking the next logical step in their hands-on approach to each phase of their children's lives, from the crib to the corporation.

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### Trends #5 "Helicopter Parents" Land in the Workplace

- "...helicopter parents are common on the nation's campuses because they've never stopped protecting their kids. [Millennials] have been the most protected and programmed children ever—car seats and safety helmets, play groups and soccer leagues, cell phones and e-mail. The parents of this generation are used to close and constant contact with their children, and vice versa."

*Mark McCarthy - Marquette University  
Washington Post*

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**Trends #5**  
**"Helicopter Parents" Land in the Workplace**

- Experience, Inc. Survey
- 25% said their parents were overly involved to the point that their involvement was embarrassing.
  - 38% college students – parents had participated in their meetings with academic advisors, either by phone or in person.
  - 31% said parents had called professors to complain about grades.

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**Trends #5**  
**"Helicopter Parents" Land in the Workplace**

- Now that the Millennial are graduating from college and entering the workforce, their parents should be finally letting go. But they are not. Instead they are influencing their sons' and daughters' choice of careers, accompanying them to job interviews and even negotiating salaries.

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**Trends #5**  
**"Helicopter Parents" Land in the Workplace**

- Japan – Takasaki University of Commerce – creating an office to offer information on student's job search activities to parents.
- India – many IT professional live with their parents, so U.S. companies are learning to include parents in their efforts to build morale and loyalty.

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**Trends #5**  
**"Helicopter Parents" Land in the Workplace**

**Forecasts:**

1. It will become increasingly necessary to include parents in the hiring process.
2. It may be necessary to dedicate some resources to managing the parents of new employees.

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**Trends #5**  
**"Helicopter Parents" Land in the Workplace**

2. Companies will increasingly rely on business coaches to groom the replacement for retiring Baby Boomers
3. The business coaching market will undergo considerable consolidations as thousands of individual coaches align around a few brand names

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**Trends #5**  
**"Helicopter Parents" Land in the Workplace**

3. It will become equally important to create policies that set limits on the access of employees' parents in the workplace.
4. Millennial who were raised by helicopter parents will present a new set of challenges for employers once they are hired.

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## TRENDS

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1. **Subliminal Marketing is Going Mainstream**
2. **Meaning & Value are Becoming the Keys to Successful Human Resource Management**
3. **New Tools Help Companies Manage Unstructured Data**
4. **Customer Made - Update**
5. **"Helicopter Parents" Land in the Workplace**

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Miriam Pollack and Associates

## Miriam Pollack

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Miriam Pollack and Associates

## **SWOT Analysis**

### **Understanding Strengths, Weaknesses, Opportunities and Threats**

#### **Why use the tool?**

SWOT Analysis is an effective way of identifying your Strengths and Weaknesses, and of examining the Opportunities and Threats you face.

#### **How to use tool:**

To carry out a SWOT Analysis write down answers to the following questions. Where appropriate, use similar questions:

#### **Strengths:**

- What advantages do you have?
- What do you do well?
- What relevant resources do you have access to?
- What do other people see as your strengths?

Consider this from your own point of view and from the point of view of the people you deal with. Don't be modest. Be realistic. If you are having any difficulty with this, try writing down a list of your characteristics. Some of these will hopefully be strengths!

In looking at your strengths, think about them in relation to your competitors - for example, if all your competitors provide high quality products, then a high quality production process is not a strength in the market, it is a necessity.

#### **Weaknesses:**

- What could you improve?
- What do you do badly?
- What should you avoid?

Again, consider this from an internal and external basis: Do other people seem to perceive weaknesses that you do not see? Are your competitors doing any better than you? It is best to be realistic now, and face any unpleasant truths as soon as possible.

#### **Opportunities:**

- Where are the good opportunities facing you?
- What are the interesting trends you are aware of?

Useful opportunities can come from such things as:

- Changes in technology and markets on both a broad and narrow scale
- Changes in government policy related to your field
- Changes in social patterns, population profiles, lifestyle changes, etc.
- Local Events

A useful approach to looking at opportunities is to look at your strengths and ask yourself whether these open up any opportunities. Alternatively, look at your weaknesses and ask yourself whether you could open up opportunities by eliminating them.

**Threats:**

- What obstacles do you face?
- What is your competition doing?
- Are the required specifications for your job, products or services changing?
- Is changing technology threatening your position?
- Do you have bad debt or cash-flow problems?
- Could any of your weaknesses seriously threaten your business?

Carrying out this analysis will often be illuminating - both in terms of pointing out what needs to be done, and in putting problems into perspective.

**Key points:**

SWOT analysis is a framework for analyzing your strengths and weaknesses, and the opportunities and threats you face.

This will help you to focus on your strengths, minimize weaknesses, and take the greatest possible advantage of opportunities available.

	Positive	Negative
Internal factors	<b>Strengths</b> <ul style="list-style-type: none"> <li>&gt; Technological skills</li> <li>&gt; Leading Brands</li> <li>&gt; Distribution channels</li> <li>&gt; Customer Loyalty / Relationship</li> <li>&gt; Production quality</li> <li>&gt; Scale</li> <li>&gt; Management</li> </ul>	<b>Weaknesses</b> <ul style="list-style-type: none"> <li>&gt; Absence of important skills</li> <li>&gt; Weak brands</li> <li>&gt; Poor access to distribution</li> <li>&gt; Low customer retention</li> <li>&gt; Unreliable product / service</li> <li>&gt; Sub-scale</li> <li>&gt; Management</li> </ul>
External factors	<b>Opportunities</b> <ul style="list-style-type: none"> <li>&gt; Changing customer tastes</li> <li>&gt; Liberalisation of geographic markets</li> <li>&gt; Technological advances</li> <li>&gt; Changes in government politics</li> <li>&gt; Lower personal taxes</li> <li>&gt; Change in population age-structure</li> <li>&gt; New distribution channels</li> </ul>	<b>Threats</b> <ul style="list-style-type: none"> <li>&gt; Changing customer tastes</li> <li>&gt; Closing of geographic markets</li> <li>&gt; Technological advances</li> <li>&gt; Changes in government politics</li> <li>&gt; Tax increases</li> <li>&gt; Change in population age-structure</li> <li>&gt; New distribution channels</li> </ul>



City of Des Plaines, Illinois



March 2007

**Comprehensive Plan**

**HNTB**

**GOAL:**

***Enhance the pedestrian and bicycle experience throughout the City.***

**OBJECTIVES:**

- a. Improve pedestrian comfort, safety, and convenience through pedestrian access improvements throughout Des Plaines, along major thoroughfares and at busy intersections, especially near schools, parks, commercial areas, and the Metra stations.
- b. Encourage bicycle travel throughout the City, through a consistent system of, on-street and off-street bicycle routes accessing major destinations such as the Metra stations, schools, parks, retailers, and the riverfront.
- c. Work with neighboring communities and agencies to create a series of pedestrian and bicycle connections to regional facilities, including forest preserves, parks, and other recreational amenities.
- d. Reduce pedestrian barriers in the Metra/Union Pacific railroad corridor by encouraging visual and physical treatments allowing pedestrian connections on either side of the railroad and Miner Street/Northwest Highway.

**C. COMMUNITY FACILITIES AND RESOURCES**

**GOAL:**

***Cooperate with public service providers and institutions within the City to serve Des Plaines residents.***

**OBJECTIVES:**

- a. Work with the Des Plaines and Mount Prospect Park Districts as opportunities arise, to accommodate facility and open space expansion needs as identified in their Master Plans.
- b. Establish requirements for open space dedications by developers of mixed use or multi-family developments.
- c. Encourage all new community facilities to be located and designed as key "landmark" structures within the City, with high-quality site improvements and architectural design.
- d. Enhance the significance of quality higher education facilities in town, including Oakton Community College and DePaul University, by promoting their location within Des Plaines.

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GOAL:

***Expand and enhance cultural, arts and entertainment resources available to City residents and visitors.***

OBJECTIVES:

- a. Working with the local arts organizations and other groups, seek to attract art and cultural uses to the downtown area and in other appropriate areas of the City.
- b. Attract entertainment options such as a multi-screen movie theater, a championship golf course, or similar venues to expand the recreational opportunities within the City.
- c. Seek opportunities to integrate public amenities, such as plazas and public art, within the downtown business district.

GOAL:

***Protect and enhance existing historic and natural resources.***

OBJECTIVES:

- a. Encourage property owners and developers to preserve original properties through façade retention, and encourage renovations and/or additions that are consistent with the style and character of original construction.
- b. Implement appropriate regulations and practices to ensure the protection of existing trees and other natural resources during redevelopment within the City.
- c. Alleviate flooding problems along the Des Plaines River by actively supporting the Des Plaines River-Rand Park Flood Control Project.
- d. Promote the use of the proposed riverwalk by providing wayfinding signage and pedestrian friendly access.



## E. ECONOMIC DEVELOPMENT

### GOAL:

*Continue and enhance economic development efforts within the City.*

### OBJECTIVES:

- a. Concentrate on retention of industrial, office, and retail businesses throughout Des Plaines, through the Economic Development Commission's Business Visitation Program and other methods, including partnership with state and local agencies.
- b. Maintain the City's business attraction efforts, through attendance at retail, industrial, and office professional organization events and marketing to potential companies and merchants.
- c. Diversify the City's economic environment, that the provision of governmental services not rely solely on one specific tax base, and that the tax burden on residential property owners may be reduced over time.
- d. Support reinvestment by developers and businesses by utilizing the City's "economic toolbox" including Tax Increment Financing, Cook County property tax abatements, State of Illinois grants and abatements, and other financial incentives including Enterprise Zones.
- e. Fund continual maintenance of the City's infrastructure, so that current and future business may rely upon adequate water, sewer, stormwater, utility, and telecommunication systems.
- f. Establish a "theme" or "image" for the City and create "theme-based" marketing efforts to promote economic development in the downtown and in the neighborhoods.
- g. Continue to provide diverse employment opportunities within the City.
- h. Study methods to attract high-tech employers to Des Plaines.
- i. Capitalize on the City's proximity to O'Hare Airport, by encouraging entertainment, hospitality, and dining enterprises to locate to Des Plaines.

### GOAL:

*Continue to work with business partner organizations and agencies, including the Des Plaines Chamber of Commerce and Industry and the Des Plaines Economic Development Commission to maintain and enhance the commercial mix.*

### OBJECTIVES:

- a. Work with the business community to maintain and develop regional patronage within the downtown business district through expansion of the business mix and targeted marketing efforts.
- b. Diversify retail and service opportunities to address the needs of the changing population, including age, income and cultural backgrounds.

- 1514
- c. Highlight Des Plaines at public locations throughout the community, including both Metra stations, providing maps and information about upcoming community events.

## F. ADMINISTRATION AND IMPLEMENTATION

### GOAL:

***Amend and enforce City codes, as appropriate, to support the purposes of the Plan.***

### OBJECTIVES:

- a. Revise the City's zoning ordinance, so as to plan for and implement redevelopment in neighborhoods, commercial corridors, and the industrial sector.
- b. Establish appropriate allowable use, bulk and density requirements in areas likely to experience redevelopment pressure, to ensure redevelopment is consistent with the City's expectations.
- c. Provide the fiscal resources to ensure adequate building code enforcement throughout Des Plaines.

### GOAL:

***Continue to provide high quality municipal services and facilities.***

### OBJECTIVES:

- a. Continue an aggressive program of City infrastructure improvements including adequate stormwater, sewer, and water systems through strategic planning and the capital improvement program (CIP).
- b. Cooperate with other community service agencies and organizations in achieving their future service and facility development Plans.
- c. Provide wireless network (Wi-Fi) access in designated areas of the City.

### GOAL:

***Work with regional agencies, neighboring municipalities and others as appropriate, to address issues of regional concern impacting the City.***

### OBJECTIVES:

- a. Consider the negotiation of a boundary agreement with adjacent communities to address the future of unincorporated areas adjacent to Des Plaines.

2. **Encourage property owners to maintain and enhance the overall condition of existing industrial, business and office developments.** Continue to enforce zoning, nuisance, and performance standards to minimize industrial effects on nearby residential properties.
3. **Prepare for new development and redevelopment so that it occurs in a planned and unified manner.** In particular, plans should emphasize the consolidation of obsolete parcels and structures to meet current development needs.
4. **Provide for off-street parking and loading facilities.** Adequately screened off-street parking and loading facilities should be provided in light industrial areas.

## **E. PUBLIC AND INSTITUTIONAL LAND USE**

Public and institutional land uses are important for sustaining basic community service functions as well as enhancing the City's overall quality of life. Public and institutional land uses are briefly described here and are covered in more detail in Chapter VI-Community Facilities. Public and institutional land uses areas identified in *Figure 2a/b Long-Range Land Use Plan* are described below:

- *Public* - areas occupied by public community facilities such as public schools and municipal buildings including City Hall, police and fire stations, and the public library.
- *Institutional* - areas containing churches, private schools, cemeteries, non-profit organizations, and the Des Plaines Historical Society.
- *Parks and Open Space* - areas that include public parks and open spaces for active and passive recreation, including Cook County Forest Preserve District property.

### **Public and Institutional Land Use Recommendations and Policies**

Integral institutional uses within Des Plaines are expected to remain stable in the future. However, if these lands become available for redevelopment, it is appropriate for the City to proactively plan for their reuse. Redevelopment of the institutional uses north of Central Road (i.e. Maryville Academy and the Carmelite Monastery) should be planned in a comprehensive, rather than a piecemeal, manner. A range of different densities of residential, with a limited amount of community or "neighborhood" commercial may be appropriate for this area and is noted as a planned unit development on *Figure 2 a/b Long*

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*Range Land Use Plan.* In addition, the Methodist Camp Ground on Algonquin Road is planned for parks and open space in the future. No other existing institutional properties have been recommended for change in the future.

With regard to Public land uses, the *Long Range Land Use Map* reflects the same public lands as the *Existing Land Use Map (Figure 1a/b)*. Both the City of Des Plaines Fire Department and Police Department are currently in the process of preparing a new facilities plan. The findings of both of these plans should be incorporated into the *Long Range Land Use Plan* when completed. There are no other anticipated land use changes associated with other public lands including schools.

For the Parks and Open Space land use category, the *Long Range Land Use Plan* identifies new park and open space in each new residential area. This reduces the need for more parkland identified by the Des Plaines Park District's Master Plan.

Several policies should guide improvement and conservation within public and institutional lands of the City. These include:

1. **Consider the provision of new facilities and services which respond to the needs and desires of local residents and business.** The demands on community facilities and services may change in the years ahead. Different community populations may warrant new types of facilities and services.
2. **Incorporate the Police and Fire Department Facilities Plans into the Long Range Land Use Plan.** The locations of new proposed new facilities should be added to the *Long Range Land Use Plan* as it becomes available.
3. **Work with the Des Plaines Park District on the implementation of the Park District Master Plan.** The Park District Master Plan indicates that there is deficient amount of parkland in all areas of the City. Subsequently, the City should encourage new parks and recreational opportunities as a matter of policy in new residential redevelopment areas. The City should support the expansion of open space and recreational amenities contiguous to existing parks and schools. In addition, new bicycle and pedestrian paths as well as pedestrian-friendly connections to these paths should be encouraged.
4. **Maximize the amount of new open space.** The City could consider the annexation of unincorporated, vacant land for future recreational opportunities, and could create a partnership between the City and the Cook County Forest Preserve to extend recreational opportunities immediately outside the City limits.

5. **Capitalize on the quality higher education facilities in town.** Enhance the significance of quality higher education facilities, including Oakton Community College and DePaul University, by promoting their location within Des Plaines.
6. **Encourage all new community facilities to be located and designed as key "landmark" structures within the City, with high-quality site improvements and architectural design.** New public buildings, such as the public library, represent a unique opportunity to develop new civic focal points. Des Plaines' overall image and identity can be further enhanced by ensuring thoughtful and compatible design of new or redeveloped facilities in the context of their location. At a minimum, all facilities should be in good repair and be located on attractively landscaped sites.

## F. UNINCORPORATED LANDS

The planning process also requires the City to plan for unincorporated areas adjacent to the City. These unincorporated areas have been shown on the *Long Range Land Use Plan* and include areas to the north, northeast, east, and southwest.

It is important that Des Plaines clearly state its land use preferences for these areas to help ensure that any future changes do not negatively affect Des Plaines and will be consistent with the various goals, objectives, policies, and recommendations of this Plan. By stating land use preferences, it allows for a basis for evaluation by Cook County of proposals for subdivision or rezoning requests. Showing land use preferences also allows for a basis for evaluation of appropriate zoning should the City choose to annex a portion of, or all of a specific area. Finally, it provides a rationale for pursuing annexation and boundary agreements with adjoining municipalities should the City choose to do so.

### Unincorporated Lands Recommendations and Policies

The following recommendations are made for each of the unincorporated areas surrounding the City and are consistent with the *Long Range Land Use Plan*.

- For the area north of Maryville Academy, the *Long Range Land Use Plan* reveals that the existing single-family residential area could remain mainly single-family residential with low-density multi-family along Des Plaines River Road in the future. This land use strategy is consistent with the changes that are already occurring in this area along Des Plaines River Road.

## IV. DOWNTOWN SUBAREA LAND USE

The City of Des Plaines and its business community partners have worked hard to realize the success of the downtown area. This planning effort is intended to focus on strengthening and sustaining the downtown over the long-term, and expanding its positive impacts throughout the Metra/UP Railroad corridor. It will capitalize upon strengths and seek to correct weaknesses.

The *Long Range Land Use Plan* establishes that downtown Des Plaines will remain a mixed-use commercial and residential center, emphasizing its importance for shopping, entertainment, and transportation. The *Long Range Land Use Plan* seeks to address basic issues of land use type and intensity for the downtown and maintain and enhance its pedestrian orientation.

The City has diligently guided the "renaissance" of downtown Des Plaines over the last decade. The City has achieved many successes by facilitating redevelopment efforts but work remains as the City continues to define the future role and character of the downtown. As the real estate market continues to place redevelopment pressure on the downtown area, the *Plan* must clearly define the City's preferences. The following analysis discusses and evaluates key questions in this regard.

Over the last ten years, a variety of improvements have been made. Some of these improvements are:

- The removal of a parking garage that was unsightly and a visual hindrance to redevelopment efforts.
- A new architecturally-significant public library with a community plaza area that serves as an easily accessible and gathering place. The new library not only created more pedestrian activity for businesses, but also signaled a new architectural direction for downtown development.
- The creation of TIF # 5 in 2001 which provided incentives to attract a full-service grocery store to the downtown.
- Metropolitan Square, a mixed-use residential and commercial planned development with restaurants, shops and a grocery store.
- New multi-family residential development to support an increasing number of places to shop and work within downtown Des Plaines.

## A. EXISTING LAND USE

Figure 3 Existing Land Use- Downtown Subarea illustrates the range of land uses within the downtown. The downtown subarea is the location of the Des Plaines Civic Center including City Hall and the Police Department, the public library and the Metra/Union Pacific Des Plaines Station. In addition, there are schools parks, and churches including St. Mary's Catholic Church and School, Central School, Central Park, Immanuel Lutheran Church and School, First United Methodist Church, First Congregational Church, the Christian Science Center, and the Good News Christian Church. Except for a potential relocation of the Police Department in the future, there are no known expansion or improvement plans of any of these other facilities.

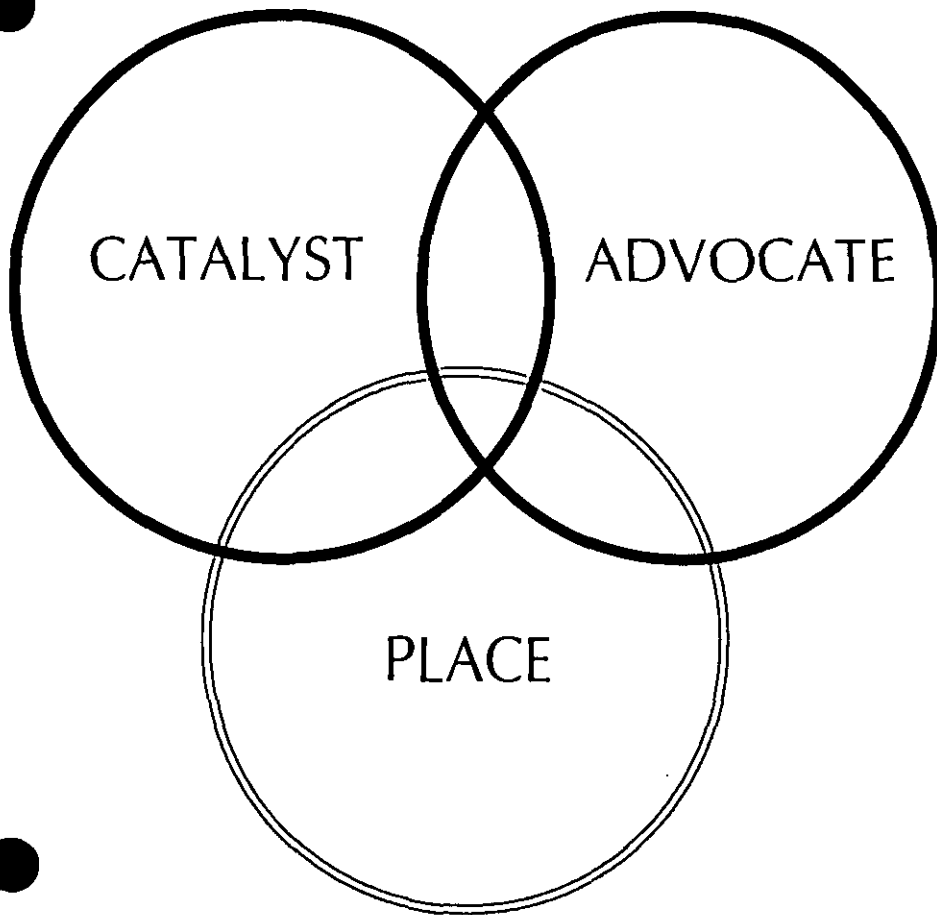
## B. FUTURE LAND USE

Figure 4 Long Range Land Use Plan- Downtown Subarea illustrates a number of locations where redevelopment may be possible in the future. Sites may be subject to redevelopment pressure for a number of reasons, as viewed from the private real estate investment perspective. Reasons for which property might be subject to redevelopment include underutilization, such as sites currently occupied with off-street surface parking lots or a single-story building in an area that can be intensified under current zoning regulations. The age of existing structures can also compel the market to seek reinvestment. Obsolescence in terms of smaller building footprints, lower building height, or outdated construction types can be factors determining whether sites are subject to change. Rising land values within Des Plaines and the larger Chicago region can also drive intensification of development.

Future land use in the downtown should emphasize a pedestrian orientation, requiring that all new buildings be built at the front lot line with shared parking facilities located behind or to the side of the buildings. Mixed use development in the downtown encourages a pedestrian orientation as a variety of services as well as housing opportunities are concentrated together.

In the Long Range Land Use Plan, the blocks north and south of the tracks are planned for high-density mixed-use. This would reflect a mix of retail, service, office and residential uses similar to the Metropolitan Square development. It may be appropriate to retain the key buildings on some of these blocks and to redevelop buildings that exhibit obsolescence. Chapter IX provides an urban design concept for Miner Street that details the potential to retain key direction.

With the increase in densities in the downtown area, it is expected that there will be an increase in height for commercial buildings as redevelopment of certain older one- and two-story buildings occurs along Miner and Ellinwood Streets.



The Des Plaines Public Library advances the vision and ideals of our community as a catalyst, advocate and place.

### Key Beliefs

We believe:

- That a free public library is essential to the public good.
- That all library users are entitled to the highest level of service.
- That all library users have the right to privacy, confidentiality and intellectual freedom.



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# Des Plaines Public Library Board of Trustees Goals of the Strategic Plan

**GOAL 1:** A collection responsive to the diverse and changing needs of the community.

Objectives:

- 1.1 Establish contact with community advisory groups for regularly obtaining information on current collection interests through a variety of communication opportunities.
- 1.2 Establish a program of at least semi-annual, in-person, brief surveys of library users to elicit feedback about the collection.
- 1.3 Spend a minimum of 20% of the operating budget for materials for patrons.
- 1.4 Ensure that public service departments establish annual goals for the collection development plan.
- 1.5 Expand foreign language collections.

**GOAL 2:** A staff actively engaged in continuous learning.

Objectives:

- 2.1 Continue with Learning Organization training activities.
- 2.2 Address and ensure adequate funding for continuing education opportunities as appropriate for all library employees.
- 2.3 Maintain a collection of books, tapes, and periodicals for staff use in continuing education.

**GOAL 3:** A community services department that meets the needs of all Des Plaines residents.

Objectives:

- 3.1 Review and evaluate services and staffing levels.
- 3.2 Develop a plan and priorities for outreach service programs.
- 3.3 Identify individuals and organizations that can provide information and form productive partnerships with the library.
- 3.4 Seek grants and gifts for assistive technology.

**GOAL 4:** A high level of public awareness of the library's services and programs.

Objectives:

- 4.1 Maintain library website and newsletter that are useful to the community.
- 4.2 Establish and maintain liaison relationships with community service providers.
- 4.3 Maintain and expand use of broadcast, print, and other media to increase the level of public awareness.

GOAL 5: Expanded opportunities for community members to support the library.

Objectives:

- 5.1 Develop a comprehensive volunteer program (to include all age groups in the community).
  - 5.1.1 Adults
  - 5.1.2 Youth
- 5.2 Inform community of library foundation as means of major donations.
- 5.3 Explore a high visibility event to call public attention to the library foundation.
- 5.4 Work with Friends of the Library to show them our appreciation and give public recognition to their efforts.
- 5.5 Develop a system for encouraging newly registered patrons to provide feedback.

GOAL 6: A cooperative and mutually respectful relationship between the Library Board and its staff and the City Government.

Objectives:

- 6.1 Encourage personal communication between Trustees and the City Council.
- 6.2 Increase trustee-city council communication efforts through personal invitations to alderman to attend library meetings and programs.

GOAL 7: Adequate funds for major and multi-year expenditures.

Objectives:

- 7.1 Conduct an annual review of Capital Projects Fund.
- 7.2 Develop a long-term plan for capital expenditures.
- 7.3 Support the Foundation. [Board]
- 7.4 Conduct at least one fund raising activity each year.

The Strategic Plan will be reviewed at the November 2001 Board Meeting and will be subject to revision at the November 2002 Board Meeting.

Approved by the Des Plaines Public Library Board of Trustees, June 19, 2001

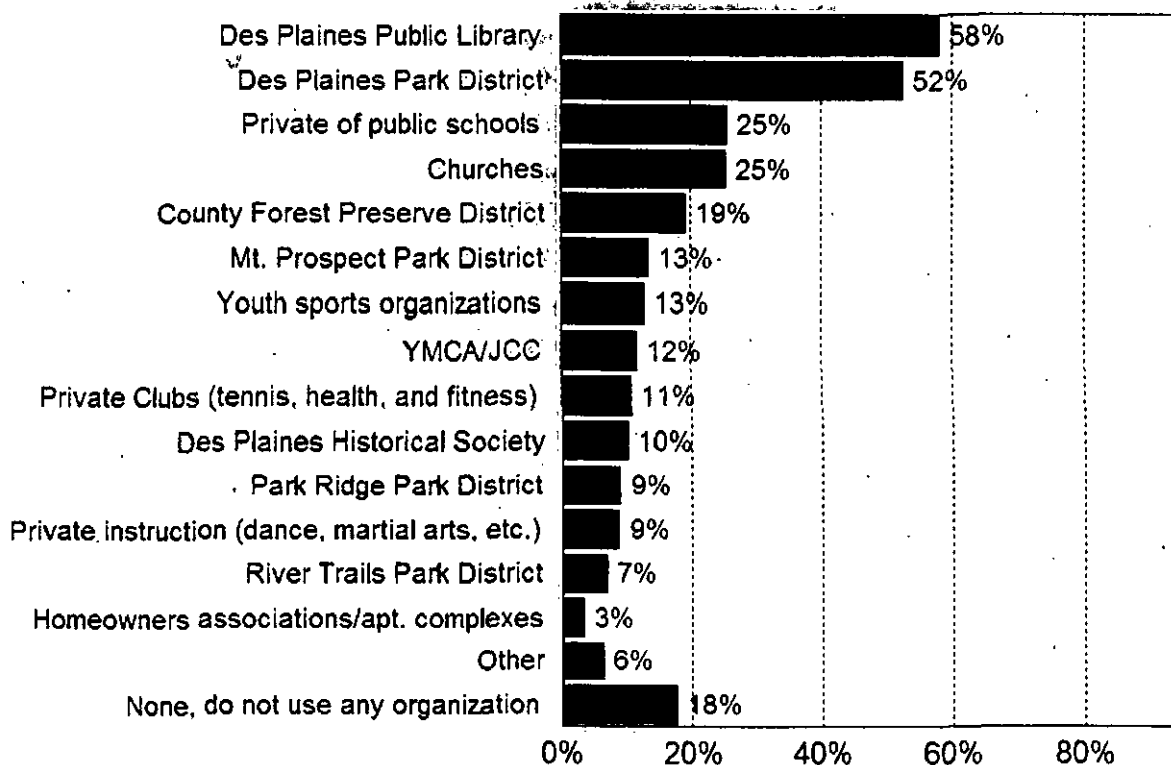
## Organizations Used for Indoor and Outdoor Recreation Activities

From a list of 15 options, respondents were asked to select all of the organizations that their household has used for parks and recreation programs and services. The following summarizes key findings:

- The organizations used by the highest percentage of respondent households are: the Des Plaines Public Library (58%) and the Des Plaines Park District (52%).

### Q9. Organizations That Respondent Households Use for Parks and Recreation Programs and Services

by percentage of respondents (multiple choices could be made)



Source: Leisure Vision ETC Institute (November 2006)

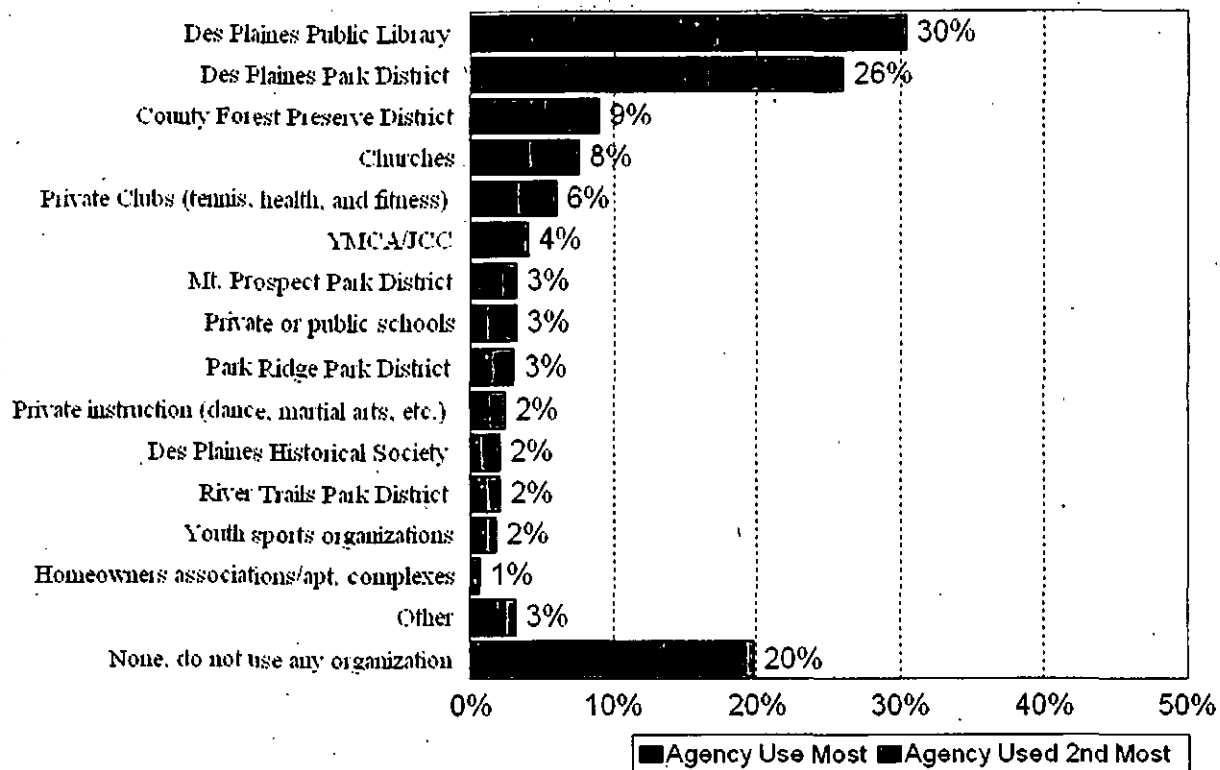
## Organizations Used Most for Indoor and Outdoor Recreation Activities for Adults Ages 18+

From the list of 15 options, respondents were asked to select the two organizations their household use the most for recreation activities for adults ages 18 or older. The following summarizes key findings:

- Based on the sum of their top 2 choices, the organizations that respondents use the most for adults ages 18 or older are: the Des Plaines Public Library (30%) and the Des Plaines Park District (26%).

### Q10b. Organizations That Respondents Households Ages 18+ Use Most for Parks and Recreation Programs and Services

by percentage of respondents who selected the item as one of their top two choices



Source: Leisure Vision/ETC Institute (November 2006)

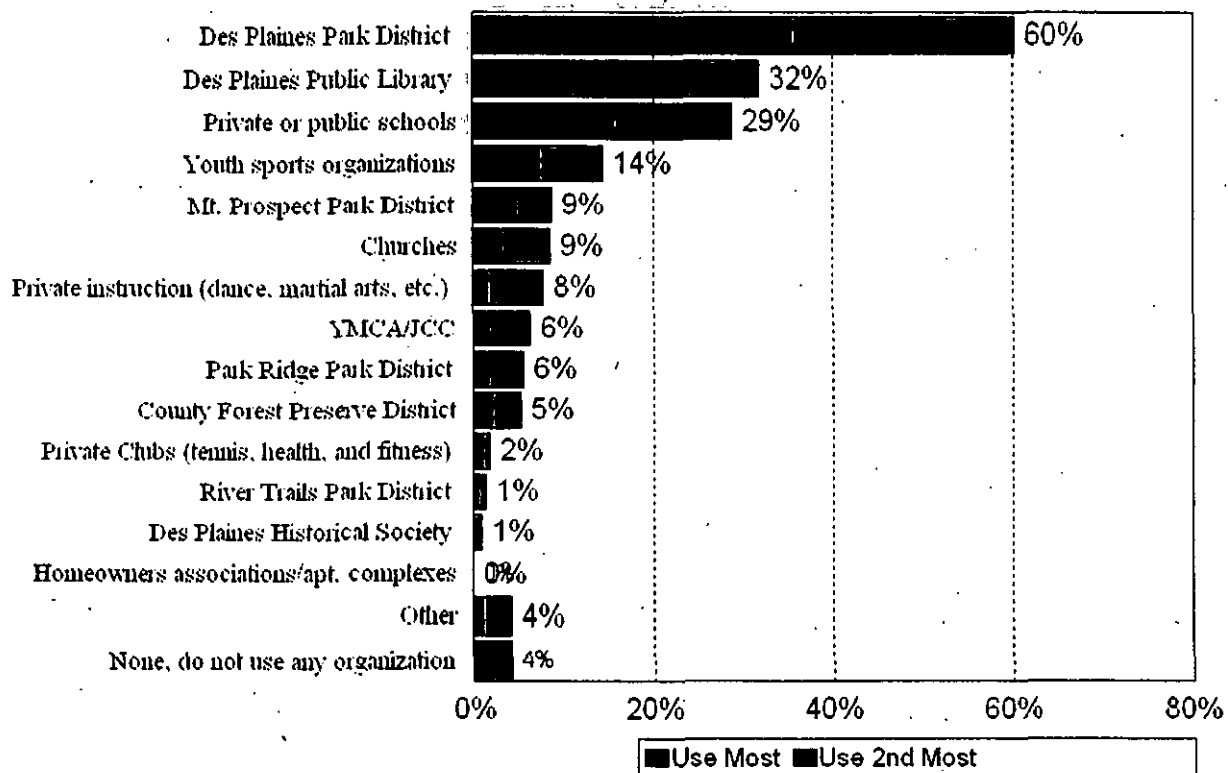
## **Organizations Used Most for Indoor and Outdoor Recreation Activities for Youth Ages 0-17**

From the list of 15 options, respondents were asked to select the two organizations their household use the most for recreation activities for youth ages 0-17. The following summarizes key findings:

- Based on the sum of their top 2 choices, the organizations that respondents use the most for youth ages 0-17 are: the Des Plaines Park District (60%), the Des Plaines Public Library (32%), and Private or Public Schools (29%). By a wide margin, the Des Plaines Park District was the organization that was used the most often.

### **Q10a. Organizations That Respondents Households Ages 0-17 Use Most for Parks and Recreation Programs and Services**

by percentage of respondents who selected the item as one of their top two choices



Source: Leisure Vision ETC Institute (November 2006)

Des Plaines Demographics  
 Source: U.S. Census Bureau, Census 2000

Subject	Number	Percent
Total Population	58,720	100.0
<b>Sex and Age</b>		
Male	28,392	48.4
Female	30,328	51.6
Under 5 years	3,451	5.9
5 to 9 years	3,745	6.4
10 to 14 years	3,706	6.3
15 to 19 years	3,513	6.0
20 to 24 years	3,087	5.3
25 to 34 years	7,600	12.9
35 to 44 years	9,552	16.3
45 to 54 years	8,205	14.0
55 to 59 years	3,067	5.2
60 to 64 years	2,689	4.6
65 to 74 years	4,878	8.3
75 to 84 years	3,635	6.2
85 years and over	1,592	2.7
Median age	39.7	
18 years and over	45,599	77.7
Male	21,551	36.7
Female	24,048	41.0
21 years and over	43,728	74.5
62 years and over	11,649	19.6
65 years and over	10,105	17.2
Male	3,874	6.6
Female	6,231	10.6

<b>Race</b>		
One race	57,562	98.0
White	49,586	84.4
Black or African American	594	1.0
American Indian and Alaska Native	151	0.3
Asian	4,492	7.6
Asian Indian	2,216	3.8
Chinese	333	0.6
Filipino	1,029	1.8
Japanese	152	0.3
Korean	426	0.7
Vietnamese	122	0.2
Other Asian	214	0.4
Native Hawaiian and Other Pacific Islander	13	0
Native Hawaiian	6	0
Guamanian or Chamorro	0	0
Samoan	1	0
Other Pacific Islander	6	0
Some other race	2,726	4.6
Two or more races	1,158	2.0
 <i>Race alone or in combination with one or more other races</i>		
White	50,583	86.1
Black or African American	686	1.2
American Indian and Alaska Native	351	0.6
Asian	4,841	8.2
Native Hawaiian and Other Pacific Islander	42	0.1
Some other race	3,425	5.8
 <b>Hispanic or Latino and Race</b>		
Total Population	58,720	100.0
Hispanic or Latino (of any race)	8,229	14.0
Mexican	6,538	11.1
Puerto Rican	419	0.7
Cuban	124	0.2
Other Hispanic or Latino	1,148	2.0
Not Hispanic or Latino	50,491	86.0
White alone	44,635	76.0

**Relationship**

Total Population	58,720	100.0
In households	57,720	98.3
Householder	22,362	38.1
Spouse	12,251	20.9
Child	17,355	29.6
Own child under 18 years	12,085	20.6
Other relatives	3,686	6.3
Under 18 years	883	1.5
Non-relatives	2,066	3.5
Unmarried partner	729	1.2
In group quarters	1,000	1.7
Institutionalized population	858	1.5
Non-institutionalized population	142	0.2

**Household By Type**

Total Households	22,362	100.0
Family households (families)	15,074	67.4
With own children under 18 years	6,517	29.1
Married couple family	12,251	54.6
With own children under 18 years	5,442	24.3
Female householder, no husband present	2,006	9.0
With own children under 18 years	797	3.6
Non-family households	7,288	32.6
Householder living alone	6,363	28.5
Householder 65 years and over	2,975	13.3
Households with individuals under 18 years	7,011	31.4
Households with individuals 65 years and over	7,021	31.4
Average household size	2.58	
Average family size	3.21	

**Housing Occupancy**

Total housing units	22,851	100.0
Occupied housing units	22,362	97.9
Vacant housing units	489	2.1
For seasonal, recreational, or occasional use	50	0.2
Homeowner vacancy rate (percent)	0.6	
Rental vacancy rate (percent)	3.5	



**Housing Tenure**

Occupied housing units	22,362	100.0
Owner-occupied housing units	17,739	79.3
Renter-occupied housing units	4,623	20.7
Average household size of owner-occupied units	2.70	
Average household size of renter-occupied units	2.13	

Des Plaines Housing Stock

	No. of Units	Percent
<b>Total Housing Units</b>	22,851	
<b>Occupied Units</b>	22,363	100%
Owner Occupied	17,739	79.3%
Renter Occupied	4,623	20.7%
<b>Vacant</b>	489	2.1%
<b>Building Size</b>		
Single Family	15,238	66.7%
2-4 Units	939	4.1%
5-49 Units	3,907	17.1%
50+ Units	1,454	6.4%
Mobile Homes	1,313	5.7%

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Business Demographics  
Source: U.S. Census Bureau, Census 2000  
Illinois Department of Employment Security

Employment by Industry

By % Type	By Number
17.5% Manufacturing	5,006
14.9% Educational/Health/Social Services	4,269
11.9% Retail Trade	3,409
11.3% Professional Business Services	3,223
7.7% Financial/Insurance/Real Estate	2,212
6.9% Transportation/Warehousing/Utilities	1,976
6.8% Arts/Entertainment/Recreation/Accommodation/Food	1,938
6.7% Construction	1,907
5.7% Other	1,632
5.4% Wholesale Trade	1,555
2.9% Information	823
2.3% Public Administration	671

Labor Statistics 2006

Labor Force	30,178
Employed	28,918
Unemployed	1,260
Unemployment Rate	4.2%
State Unemployment Rate	4.8%
Cook County Unemployment Rate	4.7%
National Unemployment Rate	4.5%

### Distribution of Land Uses

Total Corporate Area = 10,144.80 acres

By %	Type	By Acres
32.4%	Residential	3,291.51
16.8%	Streets, Alleys & Railroads	1,708.92
15.2%	Education & Recreation	1,548.00
10.0%	Resource & Resource Processing	1,017.00
5.9%	Transportation & Communication	603.00
5.7%	Manufacturing	574.87
4.7%	Commercial Services	474.50
3.1%	Wholesale & Retail	312.00
94.6%	Total Developed Land	9,604.80
5.4%	Undeveloped Land	540.00

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Planning Committee  
May 15, 2007

Summary of recent community surveys

1. Community Attitude and Interest Citizen Survey Des Plaines Park District
2. City of Des Plaines Comprehensive Plan March 2007
3. Summary Report of the Strategic Planning and Goal Identification Workshops

In the Park District's Community Attitude and Interest Citizen Survey conducted in November of 2006 three responses stand out for the library.

1. The organizations used by the highest percentage of respondent households are: the Des Plaines Public Library (58%) and the Des Plaines Park District (52%).
2. Based on the sum of their top 2 choices, the organizations that respondents use the most for adults age 18 or older are: the Des Plaines Public Library (30%) and the Des Plaines Park District (26%).
3. Based on the sum of their top 2 choices, the organizations that respondents use the most for youth ages 0-17 are: the Des Plaines Park District (60%), the Des Plaines Public Library (32%), and private or public schools (29%).

In the City of Des Plaines Comprehensive Plan there are several goals and objectives that mention the library directly or bring to mind areas where the library can cooperate with the city plan.

Under the section of **Community Facilities and Resources** the goals listed are:

1. Cooperate with public service providers and institutions within the City to serve Des Plaines residents
2. Expand and enhance cultural, arts and entertainment resources available to City residents and visitors.

Under the section of **Economic Development** several objectives listed are:

1. Establish a "theme" or "image" for the City and create "theme-based" marketing efforts to promote economic development in the downtown and in the neighborhoods.
2. Diversify retail and service opportunities to address the needs of the changing population, including age, income and cultural backgrounds.
3. Highlight Des Plaines at public locations throughout the community, including both Metra stations, providing maps and information about upcoming community events.

Under the section of **Public and Institutional Land Use** several policies are suggested:

1. Capitalize on the quality of higher education facilities in town. Enhance the significance of quality higher education facilities, including Oakton Community College and DePaul University, by promoting their location within Des Plaines.
2. Encourage all new community facilities to be located and designed as key "landmark" structures within the City, with high-quality site improvements and architectural design. New public buildings, such as the public library, represent a unique opportunity to develop new civic focal points. Des Plaines' overall image and identity can be further enhanced by ensuring thoughtful and compatible design

of new or redeveloped facilities in the context of their location. At a minimum, all facilities should be in good repair and be located on attractively landscaped sites.

Under the section **Downtown Subarea Land Use** improvements over the last ten years are listed and the library is included.

1. A new architecturally significant public library with a community plaza area that serves as an easily accessible and gathering place. The new library not only created more pedestrian activity for businesses, but also signaled a new architectural direction for downtown development.

The Summary Report of the Strategic Planning and Goal Identification Workshops was incorporated into the Des Plaines Comprehensive Plan.

GOAL 1: The residents of Des Plaines have the skills they need to engage in respectful, productive conversation on topics of interest in order to create and build community.

OBJECTIVE 1: At least 200 residents will participate in a film and discussion series by December 2005.

Film and Discussion series

Raisin' in the Sun

Rosie to Roosevelt: A Film History to Americans

Big Fish

World War I: America Becomes a World Power

Number of residents participating: 431

**GOAL 1:** The residents of Des Plaines have the skills they need to engage in respectful, productive conversation on topics of interest in order to create and build community.

**OBJECTIVE 1:** At least 200 residents will participate in a film and discussion series by December 2005.

January, 2005	February, 2005	May, 2005	June, 2005	August, 2005	March, 2006
Chris P will select film	Corky Lee held a film and book discussion of <i>Raisin in the Sun</i> TOTAL ATTENDANCE 15	Chris P will hold six part series <i>From Rosie to Roosevelt: A Film History of Americans</i> "	Chris P held a six part series <i>From Rosie to Roosevelt: A Film History of Americans</i> " TOTAL ATTENDANCE 254	David Whittingham held a film and book discussion of <i>Big Fish</i> . TOTAL ATTENDANCE 18	Chris held a six part series <i>World War I: America becomes a world power.</i> TOTAL ATTENDANCE 144
Choose <i>From Rosie to Roosevelt: A Film History of Americans</i> A six part series	Chris P applied to ALA/NVR for a grant for the newest film and discussion series on WWI. Received partial funding. (The videos)				
Spoke to contact at DePaul University, they could not commit to all six dates. Continue to seek scholars					
Chris P. will explore local sponsors and partnerships. The Friends have agreed to pay for the entire program. \$2,220					
Chris P will select scholar for film series. Scholar chosen, Ben Whisenhunt, professor of history/poli sci at College of DuPage					

April, 2007	July, 2007				
<p>Chris P will hold a 3 part series incorporating a film, discussion with a scholar and a public forum. This series is also part of the library's Centennial Celebration. The film to be shown is <i>An Inconvenient Truth</i>, then the discussion to be led by Samatha Siedlecki, a doctoral candidate at the University of Chicago's Dept. of Geophysical Sciences. And finally a public forum will be held to consider the issue: <i>The Energy Problem: Choices for an Uncertain Future</i>.</p>	<p>Chris P will hold a film and discussion with a scholar. The film will be <i>The Fog of War</i>. The discussion will be about the Vietnam War and parallels with today's world.</p>				



GOAL 1: The residents of Des Plaines have the skills they need to engage in respectful, productive conversation on topics of interest in order to create and build community.

OBJECTIVE 2: Train 5 members of the staff and 5 members of the public in National Issues Forum methodology in order to hold 3 discussions using National Issues Forum methodology, topics and materials by December 2007

Number of people trained in National Issues Forum methodology: 20  
10 members of staff, 10 members of the public

Discussions held: 6

**GOAL 1:** The residents of Des Plaines have the skills they need to engage in respectful, productive conversation on topics of interest in order to create and build community.

**OBJECTIVE 2:** Train 5 members of the staff and 5 members of the public in National Issues Forum methodology in order to hold 3 discussions using National Issues Forum methodology, topics and materials by December 2007

November, 2005	January, 2006	May, 2006		
<p>COD/PPI will train library staff and partners in deliberative democracy based on the NIF approach in discussing critical issues. Scheduled for Nov. 2 and 3. DONE Trained 20 people in total. 10 staff, 10 from the community.</p>	<p>COD/PPI will train a group of library staff and partners in process of framing a local issue. DONE Trained 7 people. Produced 12 page booklet. <i>Meeting the needs of the Des Plaines residents: What does it take?</i></p>	<p>Hold forums. DONE. 4 forums were held in May. One at Maine West H.S., one at Prairie Lakes Community Center, one at Bethesda Worship Center and one at DPPL. Total attendance 58.</p>		
	<p>Using evanced public could sign up online. Using website public could download issue booklet.</p>	<p>Live broadcasts with call-in feature.</p>		
		<p>Tape forums. DONE. We contracted with LPS to film the three forums listed above.</p>		

**GOAL 1:** The residents of Des Plaines have the skills they need to engage in respectful, productive conversation on topics of interest in order to create and build community.

**OBJECTIVE 3:** At least 300 residents will participate in 3 "Community Forums" on local quality of life topics by December 2006.

Residents participating: 83  
Community Forums held: 6

**GOAL 1:** The residents of Des Plaines have the skills they need to engage in respectful, productive conversation on topics of interest in order to create and build community.

**OBJECTIVE 3:** At least 300 residents will participate in 3 "Community Forums" on local quality of life topics by December 2006.

April, 2005	May, 2005	June, 2005	October, 2005	November, 2005	January, 2006	May, 2006
Grant proposals explored. Started grant writing process for LSTA grant "Building Community Through Creative Conversations"	Met with COD/PPI staff to determine their role. DONE	Submitted completed grant "Building Community Through Creative Conversations" to ISL. DONE	Awarded grant! DONE	COD/PPI will train library staff and partners in deliberative democracy based on the NIF approach in discussing critical issues. Scheduled for Nov. 2 and 3. DONE Trained 20 people in total. 10 staff, 10 from the community.	COD/PPI will train a group of library staff and partners in process of framing a local issue. DONE Trained 7 people. Produced 12 page booklet. <i>Meeting the needs of the Des Plaines residents: What does it take?</i>	Hold forums. DONE. 4 forums were held in May. One at Maine West H.S., one at Prairie Lakes Community Center, one at Bethesda Worship Center and one at DPPL. Total Attendance 58.
Contacted the College of DuPage's Public Policy Institute to run training. DONE	Partnerships identified, established. Healthy Community, Park District, Historical Society. DONE		First meeting with steering committee partners, COD/PPI and library staff scheduled. DONE		Using evanced public could sign up online. Using website public could download issue booklet.	Live broadcasts with call-in feature.
						Tape forums. DONE. We hired LPS to film the three forums listed above.

July, 2006	March, 2007	April, 2007	May, 2007	
<p>We were invited to present the deliberative democracy approach at a session of the Illinois Conference of Apostolic Churches at the Apostolic Church of God in Chicago. Total attendance 75.</p>	<p>MCYAF and Kiwanis are holding a forum at DPPL. The issue being discussed: <i>Illegal Drugs: What should we do Now?</i> DONE Attendance 16.</p>	<p>Chris P will hold a 3 part series incorporating a film, discussion with a scholar and a public forum. This series is also part of the library's Centennial Celebration. The film to be shown is <i>An Inconvenient Truth</i>, then the discussion to be led by Samatha Siedlecki, a doctoral candidate at the University of Chicago's Dept. of Geophysical Sciences. And finally a public forum will be held to consider the issue: <i>The Energy Problem: Choices for an Uncertain Future</i> DONE Attendance 9.</p>		
	<p>We were invited by COD/PPI to assist in a test writing forum group they are hosting at COD.</p>			

Goal 2. The tweens of Des Plaines have a dedicated space and guided activities that encourage and support the exploration and discovery of their creative abilities, talents, and interests to enrich their lives and effect their personal growth.

Objective 1. By January 2006 at least 15 tweens will have formed a Teen Advisory Board to give input into Young Adult physical space and activities.

Teen Advisory Board formed September 2005  
10 - 20 members

Goal 2. The tweens of Des Plaines have a dedicated space and guided activities that encourage and support the exploration and discovery of their creative abilities, talents, and interests to enrich their lives and effect their personal growth.

Objective 1. By January 2006 at least 15 tweens will have formed a Teen Advisory Board to give input into Young Adult physical space and activities.

December, 2004	March, 2005	September, 2005	October, 2005	November, 2005	January, 2007
Posted inquiry on the NSLS CoP about YA spaces in area libraries. Received zero responses.	Contact Des Plaines Teen Center for information about local designer.	Publicize first TAB meeting.	Met with Holly, Jill and Roberta to discuss TAB program ideas and suggestions.	Will use TAB to discuss design ideas regarding high school room.	TAB decorates walls of newly painted Teen Room.
	Visit Niles and Des Plaines Teen Centers focusing on Middle School activities.	Hold first TAB meeting. 10 attendees	TAB group helps present YA mystery night.		
		Meet with Adult Services staff to consider suggestions made by high school teens at meeting. Cheryl Gladfelter attends TAB meetings.			

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Goal 2. The tweens of Des Plaines have a dedicated space and guided activities that encourage and support the exploration and discovery of their creative abilities, talents, and interests to enrich their lives and effect their personal growth.

Objective 2. By January 2007 tweens will have a series of at least 6 activities that encourage and support their creative abilities, talents, and interests to enrich their lives and effect their personal growth.

Tween/Teens participating: 293

Tween/Teen activities: 15

Mystery Night

Santa's visit

Do the Dewey

Polar Express

Teen Movie night

Teen Book Discussion

Poetry Workshop

Teen Summer Reading Club

Dance Dance Revolution

80's Movie night

Book Jeopardy

Bangles and Beads

Teen Taste Test

Making the Most of MySpace and other teen social sites

Finals Cafe



Goal 2. The tweens of Des Plaines have a dedicated space and guided activities that encourage and support the exploration and discovery of their creative abilities, talents, and interests to enrich their lives and effect their personal growth.

Objective 2. By January 2007 tweens will have a series of at least 6 activities that encourage and support their creative abilities, talents, and interests to enrich their lives and effect their personal growth.

January, 2006	April, 2005	July, 2006	December, 2006
Review YA SRC, make adjustments for 2006.	First Teen Book Discussion held. "Life of Pi" 5 attended.	2-3 tween programs planned and executed. Held 8 teen programs May-Aug. 150 attended. Also, held Teen SRC 224 teens signed up, read 1192 books.	2-3 tween programs planned and executed Sept.-Dec. Held 3 teen programs Sept.-Dec. 25 attended. Polar Express with Park District 7 attended.
TAB came up with SRC theme "Voyage through Time".	TAB presentation to the library board. 8 TAB volunteer for "Do the Dewey"	Ys staff review and evaluate tween programming with assistance from the TAB. TAB and teen Services committee are doing.	Partnership formed with Des Plaines Teen Center
First Teen Movie night. "Red Eye" 5 attended	Bangles and Beads Jewelry workshop[ 9 attended.		Joint library/Teen Center program planned

5/14/2007

Goal 2. The tweens of Des Plaines have a dedicated space and guided activities that encourage and support the exploration and discovery of their creative abilities, talents, and interests to enrich their lives and effect their personal growth.

Objective 2. By January 2007 tweens will have a series of at least 6 activities that encourage and support their creative abilities, talents, and interests to enrich their lives and effect their personal growth.

March, 2005	April, 2005	May, 2005	June, 2005	October, 2005	December, 2005
Veronica met with Amber to create a YS/RS YA SRC.	Plan three summer programs just for YAs. Planned five programs.	Begin promoting YA SRC .	YS staff reviewed programming in tween age group.	One tween program planned with assistance of the Teen Advisory Board (TAB) Mystery Night 10/22/05	TAB helped out with Chamber of Commerce Santa's visit.
				Review homework help and curriculum support	

GOAL 3: Des Plaines residents will have access to library services and resources to support their personal growth, enrichment, entertainment, education and information needs at home, work, or school.

OBJECTIVE 1: By December 2007, 500 Des Plaines residents will have used at least one new means of communication about library resources to support their information needs. (The method may be new for the library, i.e., the newsletter, or new for that individual, i.e., a new user of the library Web site.)

Number of residents reached: 3,310

New means of communication: 8

- E newsletter

- 100<sup>th</sup> Anniversary calendar

- Library web address on Mobile Library and library van

- Library History powerpoint

- "Check It Out" newsletter to elementary and middle school teachers

- Cross Promotion Brochures

  - Animal Kingdom

  - That's Entertainment

  - Travel Resources

  - Art Resources

- Friends Book Sale bag inserts

- Word of Mouth marketing project: Ready, Self Check, Go

GOAL 3: Des Plaines residents will have access to library services and resources to support their personal growth, enrichment, entertainment, education and information needs at home, work, or school.

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January, 2005	February, 2005	July, 2005	December, 2005	January, 2006	December, 2006	January, 2007	June, 2007	September, 2007	Ongoing 2005-2007
Start collecting email addresses for newsletter.	First issue of newsletter sent. 2/1/05	5 issues of the email newsletter have been produced and sent.	Have 6 issues of newsletter published. 16 issues as of 4/07	Exhibits/Cross promotion committee meeting to develop schedule for exhibits and cross promotions.	Have produced a minimum of 4 public service announcements 6-7 slides for channel 17.	Exhibits/Cross promotion committee met to develop schedule for exhibits and cross promotions. With History Museum, 6 Piazza displays.	Prepare survey to track "new" methods of communication.	Produce a special program about library. Working on Library Tour/Services powerpoint and video.	Incorporate Web site into cross promotions.
Exhibits/Cross promotion committee meeting to develop schedule for exhibits and cross promotions. DONE		Web site painted on the library van.	Have Web address painted on library vehicles. DONE	Plan to produce several cross promotional brochures to distribution librarywide.	Spotlight Web site in an issue of the newsletter	Begin updating the library history Power Point program. Working on video of same for distribution.	4 cross promotional brochures produced. Animal Kingdom, That's Entertainment, Travel Resources, Art Resources		"Check It Out" new newsletter to Elementary and Middle school teachers. 5 issues so far.
Begin exploring other outlets for our material, such as the Teen Center and Police Resource Center.		Distribute Web site bookmark. DONE			Review Web statistics	Selected to participate in NSLS "Word of Mouth" marketing grant.	Word of Mouth marketing project. "Ready, Self Check, GO started. 3M		
Update regular program survey and start tracking					Approach Friends (through Sandra) for funding for 15-month 100 <sup>th</sup> anniversary calendar.	Calendar completed.			



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GOAL 3: Des Plaines residents will have access to library services and resources to support their personal growth, enrichment, entertainment, education and information needs at home, work, or school.

OBJECTIVE 2: By June 2006, 100 Des Plaines residents will have participated in new library services and programs that will be held at existing and at least 2 new venues.

Residents participating: 791

New Service or Program

- Book Discussion at Asbury Court
- Book Talk at Frisbie Center
- Book Discussion at Frisbie Center
- Monarch Book Awards
- Book Discussion with Oakton ESL students
- Online Resources Training
- Little Red Riding Hood
- Dr. Seuss Read Across America
- Mobile Library ESL class visits
- Preschool visits
- Preschool/ESL visits

New Venues

- Asbury Court
- Frisbie Center
- Preschools
  - Angel Town
  - Trinity Lutheran
  - Cumberland
  - Holy Family
  - St. Zackary
  - Our Lady of Destiny
  - Lutheran General
- Preschool/ESL
  - District 62 classrooms
  - Maryville

**GOAL 3:** Des Plaines residents will have access to library services and resources to support their personal growth, enrichment, entertainment, education and information needs at home, work, or school.

**OBJECTIVE 2:** By June 2006, 100 Des Plaines residents will have participated in new library services and programs that will be held at existing and at least 2 new venues.

January, 2005	February, 2005	May, 2005	June, 2005	August, 2005	September, 2005	November, 2005	January, 2006	February, 2006
Implement Sirsi Outreach Module. (David and Roberta) Being used by RS staff for deposit collections and homebound.	David W. will plan Book Discussion at Asbury Court. 10 people	Roberta Johnson and Linda Knorr held a book talk at the new Frisbe Senior Center. 15 people	Train other interested staff in using Outreach Module. (CCS, Roberta, David)	New ML stops at Park District run day camps. Lake Opeka and one other.	Monarch Book Awards program. K-3. Kids read nominated books vote on favorites. Book bags available to teachers to run program at school.	Cathy Friedman will hold a book discussion with ESL students from Oakton's Literacy program. They will read and discuss an abridge new reader's version of <i>Mosquito Coast</i> by Paul Theroux.	Plan for story times at 2 non traditional sites. (Margie, Phyllis, YS staff)	Develop regular schedule to drop off book bags to preschools (Veronica, Petra)
Investigate specialized vehicle for delivery of outreach services. (David and Roberta) Found a company in DP. Roberta will look into grants.	Veronica S. and Roberta J. will meet with director of DP teen center to discuss programming.	CCS trainer Ken Victorsen trained RS staff to use the Outreach Module. David W. is using the module for Asbury Court deposit collection.	Implement current in house activities at Senior Center, teen center and one additional senior resident facility. (Holly and Roberta)	ML held new joint program with Park District.				
One new ML stop has been scheduled at West Park a Park District run summer day camp. Arndt Park has been changed to a weekly stop.	RS staff will investigate starting a new deposit collection at Heinrich House.	Plan for at least two ML stops at Park District run day camps during summer (Susan and Phyllis)						

January, 2007	February, 2007	March, 2007	Winter, 2006-Spring, 2007	June-August, 2007
Online Resources Training at Devonshire to three 5 <sup>th</sup> grade classes. 60 students	OPAC and Online Resources Training grades 3-5, at Immanuel Lutheran and Brentwood. 60 students	Little Red Riding Hood Program. grades 1-3 at Devonshire, Our Lady of Destiny. 70 students  Dr. Seuss Read Across America program grades 3-4. 20 people.	7 preschool Visits. Angel Town, Trinity Lutheran, Cumberland, Holy Family, St. Zackary, Our Lady of Destiny, Lutheran General. 177 children and adults.	Mobile Library has 3 day camps visits planned.
	Monarch Booktalks K-2 at Brentwood, Devonshire, Terrace, South. 100 students	Monarch Booktalks grades 1-2 at Cumberland. 25 students.	4 preschool/ESL visits. South, Terrace, Maryville. 180 children and adults.	Book Discussion at Frisbie Center
	Book Discussion at Frisbie Center. 14 people.	Mobile Library ESL classes. 4 visits. 50 students.		



GOAL 3: Des Plaines residents will have access to library services and resources to support their personal growth, enrichment, entertainment, education and information needs at home, work, or school.

OBJECTIVE 3: By December 2006, 80 Des Plaines residents will have greater access to library services and resources inside the library through at least 2 new services..

Residents participating: 349

**New Services**

Youth Services

Introduction to Online Resources for Children grades 4-6

Introduction to Online Resources for Children grades 7-8

Homeschooling Seminar for Parents

Adult Services

InfoPro

Immediate Internet Searching

Drop Email and Internet Searching Drop In

ACT Test Prep

**GOAL 3:** Des Plaines residents will have access to library services and resources to support their personal growth, enrichment, entertainment, education and information needs at home, work, or school.

**OBJECTIVE 3:** By December 2006, 80 Des Plaines residents will have greater access to library services and resources inside the library through at least 2 new services.

January, 2005	August, 2005	October, 2005	January, 2006	March, 2006	June, 2006	September, 2006	February, 2007
Veroncia and Hector met will Dist. 62 and planned the installation of a Dist. 62 compatible MAC Satellite Homework Center. Not Possible.	Heidi Krueger and reference staff will meet to consider elements "Book a Librarian" service. Joanne did a session with a patron on genealogy resources at the library April, 2005.	Sara McLaughlin will hold 2 computer classes. "Intro to Online Resources for Kids grade 4-6" "Intro to Online Resources for Kids grade 7-8" DONE	New computer class for adults. Intermediate Internet Searching.	Home schooling events. 2 workshops held	New computer class for adults. One-on One Email Tutoring.	One on One Email Tutoring revamped "Drop In Email and Internet Searching" class.	ACT Test Prep Program held.
Newsletter to elementary and jr. high school teachers.	Readers Services staff will meet to consider their part of new "Book a Librarian" service.	Launch new "Book a Librarian" service. Service is called "InfoPro" DONE					
		Offer computer classes to elementary, middle school students on databases. (Sara) DONE see October 2005					

**VIII.D.2.**

- Progress Report
- Response Requested by \_\_\_\_\_
- Board Action Required

**BOARD OF TRUSTEES**  
Minutes of the Planning Committee Meeting  
March 20, 2007

Present: Mary Ellicson, George Magerl, Rhys Read, Noreen Lake, Sandra Norlin, Holly Richards Sorensen, Martha Sloan, Hector Marino, Carol Kidd.

Call to Order: 6:15 by Mary Ellicson.

Sandra Norlin stated that the Committee would begin planning for the 2008 – 2010 Strategic Plan. Sandra gave an overview of how the planning process has worked in the past and Holly Richards Sorensen explained how the staff has met the goals of the current Strategic Plan and how that was accomplished.

The Committee asked that library staff obtain strategic plan information from other community organizations, including the City of Des Plaines and the Des Plaines Park District.

Rhys Read suggested that the Board plan an all-day retreat to brainstorm ideas.

Sandra Norlin suggested that the library hire a consultant who would interview representatives from local key organizations and that the Committee would develop the interview questions.

Rhys Read asked Sandra Norlin to obtain costs for a consulting service and to ask for approval from the Board at their April Board meeting.

The Committee will ask Board members to set a date for an all-day retreat in September.

The next Planning Committee meeting will be held on Tuesday, May 15, 2007 at 6:00 p.m.

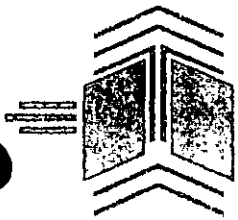
MOTION by Rhys Read, seconded by George Magerl, to adjourn the meeting.

The meeting adjourned at 6:55 p.m.

Minutes prepared by Carol Kidd.

February

1544



Des Plaines Public Library

1501 Ellinwood Street  
Des Plaines, IL 60016-4553  
847.827.5551 phone  
847.827.7974 fax  
www.dppl.org

**NOTICE**

**DES PLAINES PUBLIC LIBRARY**

**BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**TUESDAY, FEBRUARY 20, 2007**

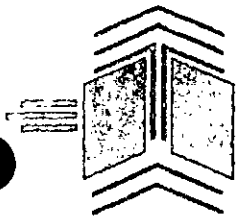
**7:00 PM**

**Conference Room – Second Floor**

**Agenda:**

- **Management Committee Report**
- **Centennial Celebration Programs**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Administrator of the Library at 827-5551 to allow the Library to make reasonable accommodations.



Des Plaines Public Library

1501 Ellinwood Street  
 Des Plaines, IL 60016-4553  
 847.827.5551 phone  
 847.827.7974 fax  
 www.dppl.org

### III.

## DES PLAINES PUBLIC LIBRARY

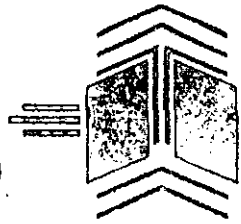
### BOARD OF TRUSTEES

Agenda for the Regular Meeting  
**February 20, 2007**  
**7:00 PM**

- I. Call to Order. (7:00 PM)
- II. Roll Call.
- III. Consideration of the Agenda.
- IV. Public Comments and Questions.
- V. City Council Community Services Committee – Alderman Carla Brookman.
- VI. Consent Agenda. [Action Item] (7:30 PM)
  - A. Approval of the Minutes of the Regular Board Meeting – January 16, 2007.
  - B. Acceptance of Financial Reports for January 2007.
  - C. Approval of Library Expenditures.
    1. Warrant Register – January 02, 2007 - \$49,836.70.
    2. Warrant Register – January 16, 2007 - \$108,498.70.
    3. Salaries – January 4, 2007 - \$117,222.05.
    4. Salaries – January 18, 2007 - \$118,954.51.
    5. Salaries – February 1, 2007 - \$114,650.78.
  - D. Acceptance of Reports.
    1. Director's Report – Sandra Norlin.
    2. Friends of the Library Minutes.
- VII. Unfinished Business.

- VIII. New Business. (5:00 PM)
- A. Des Plaines Chamber of Commerce & Industry February "Food Fight" Challenge.
  - B. Approve Payment to RosettaStone - \$5,102.00. [Action Item]
  - C. Affirm Decision to Approve the Contract with Great Lakes Elevator Made at January 16, 2007 Board of Trustees Meeting. [Action Item]
  - D. Discuss Semi-Annual Board Dinner.
  - E. Management Committee Report – Eldon Burk. [Action Item]
  - F. Business Cards for Trustees.
  - G. Centennial Celebration Programs.
  - H. Planning Committee – Set First Meeting.
  - I. Declaration of Surplus Property. [Action Item]
  - J. Approve Payment to Donohue Elevator Inc. - \$6,300.00. [Action Item]
  - K. Attendance at NSLS Membership Awards Banquet – Friday, March 16, 2007.
- IX. Announcements.
- X. Correspondence.
- XI. Other
- A. Community Dinner.
  - B. Volunteer Awards Dinner.
  - C. NSLS Legislative Breakfast Report – February 19, 2007.
- XII. Adjournment. (9:00 PM)





Des Plaines Public Library

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## VI.A.

### BOARD OF TRUSTEES Minutes of the Regular Meeting January 16, 2007

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, January 16, 2007. President Noreen Lake called the meeting to order at 4:02 p.m.

#### ROLL CALL.

Roll call indicated the following board members were present: Mary Bahamon, Eldon Burk, Mary Ellicson, William Grice, Noreen Lake, George Magerl, Jerry Mahony, Rhys Read, Elaine Tejcek.

Also Present: Sandra Norlin, Martha Sloan, Hector Marino, Leslie Steiner, Margaret Scholl, Wally Meyer, Carol Kidd, Bree Pusey.

#### CONSIDERATION OF THE AGENDA.

MOTION by Eldon Burk, seconded by William Grice, to accept the agenda, as written.  
 VOTE: AYES: All. NAYS: None. MOTION CARRIED.

#### PUBLIC COMMENTS AND QUESTIONS

Wally Meyer, President of the Friends of the Library, thanked the Board for approving the purchase and installation of a keypad lock for the Friends book storage room. Wally stated that the Friends volunteers like the keypad and said that it works well. Wally also stated that he has suggestions on rewording the first paragraph of the "Guidelines for Use of Library Facilities and Personnel by Friends of the Library" and will give his written suggestions to Carol Kidd to be presented at the next Management Committee meeting.

#### CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Carla Brookman.

Alderman Brookman was in attendance at the City Council meeting.

## CONSENT AGENDA

Rhys Read asked that A. Approval of the Minutes of the Regular Board Meeting – December 20, 2006 be removed from the Consent Agenda.

MOTION by George Magerl, seconded by Elaine Tejcek, to accept the Consent Agenda, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Following monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$ 10,830.50
2. Petty Cash Expenditures	\$ 00
3. Budget Expenditures for December	\$ 491,136.84
4. Expenditures Year to Date	\$ 5,593,723.57
5. Revenue for December	\$ 11,204.71
6. Revenue Year to Date	\$ 6,188,738.34

MOTION by George Magerl, seconded by Elaine Tejcek, to approve, subject to audit, expenditures authorized by the Library Director and Board Representatives for library Warrant Registers as follows:

December 4, 2006	\$ 44,067.15
December 18, 2006	\$ <u>82,506.58</u>
Total	\$ 126,573.73

ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Magerl, Mahony, Read, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Elaine Tejcek, to approve, subject to audit, expenditures for salaries made by the Library Director as follows:

December 7, 2006	\$ 116,365.91
December 21, 2006	\$ <u>119,253.88</u>
Total	\$ 236,619.79

ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Magerl, Mahony, Read, Tejcek. NAYS: None. MOTION CARRIED.

## DIRECTOR'S REPORT

**Please note: I have received no official requests for confidential information since my last report.**

## PERSONNEL

New employees for December/January: Kevin Luke, Page, Circulation Services and Joel Sawyer, Readers' Services Assistant.

Resignations/Separations: Rudolfo Espinoza, Technology Page and Leif Rasmussen, IT Assistant, Computer Services; Elyssa Salinas, Ancy Thomas, Pages, Circulations Services; and David Schousboe, Circulation Clerk.

## STAFF DEVELOPMENT

All Department Heads, except Leslie Steiner who was on vacation, attended a program on buzz marketing at NSLS on January 10. This program is part of a series of programs on word of mouth or "buzz" marketing presented by NSLS through a grant program.

Coaching training will begin for all supervisors on January 29. Mary Jane Kepner will assist us in developing this program, thanks to one of the LSTA grants we received in October.

I have awarded tuition grants to the following employees for the Spring semester: Laura Adler, Adriana Avalos, Carol Kidd, Kathy Kyrrouac, and Gwen LaCosse.

The following staff members received Employee Bonus Awards for the 4<sup>th</sup> quarter of 2006: David Ayala, Carolyn Cronin, and Phyllis Johnson.

## PATRON SERVICES

Circulation for 2006 topped circulation for 2005 by 2.66%, once again going over 1 million. Of the total circulation for the year, circulation of childrens' materials accounted for 29% of the circulation from the main library and 50% of the Mobile Library circulation. Print materials make up 85% of our total collection and 52% of the circulation. That means that our AV collection, which is 15% of our total collection accounts for 48% of the items circulated in the past year.

Circulation staff encouraged and assisted the public in the use of the self-check machines, increasing the total uses of self-check in December to 35% of all items checked out of the main library.

Attendance at the library increased by 11%. We increased our number of cardholders by 560, up to 63% of the population.

## OTHER PROFESSIONAL ACTIVITIES

I attended a SLURP (area library directors' group) luncheon on 12/22; a Library Cable Network Division meeting on 1/9; a program on Buzz (Word-of-Mouth) marketing at NSLS, a CCS Executive Committee meeting, and a meeting of the Oakton Literacy Council on 1/10; a Chamber of Commerce Board meeting and a female library directors' luncheon on 1/11; and a Chamber of Commerce Scholarship Committee meeting on 1/12.

I will be on vacation from January 17 through January 19, returning for the Centennial Reception on Saturday, January 20.

Rhys Read asked that the December 19, 2006 minutes be amended to read "Alma Read was elected President of the Des Plaines Hispanic Council."

MOTION by Rhys Read, seconded by George Magerl, to approve the Minutes of the Regular Board Meeting – December 19, 2006, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

#### UNFINISHED BUSINESS

Sandra Norlin reported that a brokerage account was opened at the First Midwest Bank to be used for donations and that to draw funds from the account two signatures will be required.

#### NEW BUSINESS

MOTION by William Grice, seconded by Jerry Mahony, to have Board meetings recorded for television broadcasts for the months of April, July and October in 2007 and January in 2008. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Sandra Norlin reported that the cost to record a Board meeting may increase to \$400.00 when the library's current contract expires with Library Production Studios, formerly known as Library Cable Network at the end of June 2007. The current cost to record a Board meeting is \$300.00 and this is a reduced rate because the Des Plaines Public Library is a member of Library Production Studios.

Mary Ellicson will attend the February 5 City Council meeting, Maria Bahamon the March 5 meeting and Rhys Read the March 19 meeting. The 2nd City Council meeting in February is on Tuesday, February 20, 2007, the same date as the Library Board meeting.

Sandra Norlin reported that she did not recommend a surcharge for motor fuel for the Mobile Library at this time. The Board consensus was not to add a surcharge for motor fuel to the agreement with the Village of Rosemont for the Mobile Library. William Grice asked that a letter be sent to the Village of Rosemont stating that there would not be an increase due to fuel costs.

MOTION by William Grice, seconded by Jerry Mahony, to ask President Lake and a guest to attend the Chamber of Commerce annual dinner and installation of officers on February 9, 2007 and to ask Library Director Sandra Norlin and a guest to attend the dinner and that the library pay for the tickets. ROLL CALL VOTE: AYES: Bahamon, Burk, Ellicson, Grice, Lake, Magerl, Mahony, Read, Tejcek. NAYS: None. MOTION CARRIED.

Sandra Norlin reminded the Board that National Library Legislative Day is being held in Washington, DC on May 1 and 2, 2007 and that a room has been reserved for a board member/s who would like to attend the conference. President Lake encouraged Board

attendance and stated that Board members who attend the NSLS Legislative Breakfast on February 19, 2007 will have the opportunity to enter into a drawing for a \$500.00 scholarship to be used for attendance at National Library Legislative Day. .

The next Management Committee meeting will be held on February 6, 2007 at 4:00 p.m. to discuss a policy for library volunteers and to review "Guidelines for Use of Library Facilities and Personnel by Friends of the Library."

Sandra Norlin reported that she and Gary Valente, Head of Building and Security Systems, met with City staff on January 11, 2007 to discuss a leak in the library's roof that began in 2003. It was decided that the City Manager will work with library and city staff to try and resolve this ongoing problem. Matt Dusckett, Head of Public Works, suggested that a professional building consultant be hired to assess the library building and mechanical systems and use the assessment as a template for an annual report. Matt Dusckett will contact a professional building consultant. Sandra Norlin stated she will inform the Board of the library's costs for these services and ask for their approval at an upcoming board meeting.

#### ANNOUNCEMENTS

President Lake stated that Library Director Sandra Norlin has been nominated for Staff Member of the Year. The awards banquet will be at the North Suburban Library System on March 16, 2007 and President Lake asked Board members to contract Carol Kidd if they were interested in attending.

Sandra Norlin reported that the library would host a Centennial Celebration kick-off party on Saturday, January 20, 2007 from 6:00 p.m. – 8:00 p.m. at the library.

Sandra Norlin distributed informational sheets to the Board members with health and dental costs for library employees for 2006 and 2007. This information was requested by Rhys Read at the December 19, 2006 Board meeting.

#### OTHER

Sandra Norlin reported that the company who services the library's elevators has not been responding to calls for repair from Gary Valente, Head of Building & Security Services or from his staff. Sandra reported that library elevators were inspected on 12/11/06 and that some violations were found by the inspector. Daily phone calls to the elevator company resulted in some repairs being made to the elevators, but not all repairs were made to satisfy the inspector. Gary Valente recommends cancelling the current contract and entering into an agreement with Great Lakes Elevator Company. The cost for service from the current company is \$300.00 per month and the cost quoted by Great Lakes is \$450.00 per month. Sandra Norlin also reported that the current elevator company had not invoiced the library for services since April 2005. Sandra explained to the Board that she does not have the authority to sign another contract because the cost exceeds \$5,000.00, but referenced the library's policy on library expenditures which states "Emergency purchases of goods or services \$5,000 and above that must be effected to protect the health and welfare of library personnel and patrons as well as library property may be made with the concurrence of two

members of the Finance Committee." Rhys Read, Jerry Mahony and Elaine Tejcek concurred with the recommendation presented by Sandra Norlin to cancel the current elevator repair contract and enter into an agreement with Great Lakes Elevator Company and to ask the City Attorney to review the proposed contract with Great Lakes Elevator Company.

MOTION by Rhys Read, seconded by Jerry Mahony, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 4:58 p.m.

V.I.C.

**DES PLAINES PUBLIC LIBRARY  
FINANCE REPORT FOR JANUARY 2007**

Monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$ 12,649.55
2. Petty Cash Expenditures	\$ 9.90
3. Budget Expenditures for January	\$ 565,548.77
4. Expenditures Year to Date	\$ 565,548.77
5. Revenue for January	\$ 33,441.74
6. Revenue Year to Date	\$ 33,441.74

Warrant Register

January 02, 2007	\$ 49,836.70
January 16, 2007	<u>\$ 108,498.70</u>
Total	\$ 158,335.40

Salaries

January 04, 2007	\$ 117,222.05
January 18, 2007	\$ 118,954.51
February 01, 2007	<u>\$ 114,650.78</u>
Total	\$ 350,827.34

VI.C.

**DES PLAINES PUBLIC LIBRARY  
OVER THE COUNTER RECEIPTS FOR JANUARY 2007**

	<u>Jan 2006</u>	<u>Jan 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>
Lost Materials	933.54	491.59	933.54	491.59
Fines	9,575.52	9,806.26	9,575.52	9,806.26
Damage	133.90	114.35	133.90	114.35
Fees	605.00	307.00	605.00	307.00
Copies	2,262.85	1,923.35	2,262.85	1,923.35
Miscellaneous	7.00	7.00	7.00	7.00
<b>Total</b>	<b>\$13,517.81</b>	<b>\$12,649.55</b>	<b>\$13,517.81</b>	<b>\$12,649.55</b>

**PETTY CASH EXPENDITURES - JANUARY**

970100	Supplies	\$4.00
970260	Postage	\$5.90
<b>Total</b>		<b>\$9.90</b>



SELECTION CRITERIA: genledgr.fund in (\*201,\*202)

ACCOUNTING PERIOD: 1/07

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
101000	PETTY CASH	500.00	
102005	CASH PAYABLE 1944119043		291.88
102007	CASH PAYROLL 1944652940		156,279.49
102008	CASH DEPOSIT 1944650243		355,689.78
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102026	CASH FIRST BANK ACCUMULTN	.00	
102051	CASH PLAINSBANK ACCUMULTN	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	500.00	512,261.15
104003	INVESTMENTS-US OBLIGATION	.00	
104006	INVESTMENTS-CERTIF OF DEP	.00	
104030	INVESTMENTS-ACCUMULATION	.00	
104031	INVESTMENTS-EARLE	.00	
104032	INVESTMENTS-DUNCAN	.00	
104033	INVESTMENTS-DOWNING	.32	
104075	PMA - FINANCIAL NETWORK	359,137.76	
104077	INVEST-LIBRARY FOUNDATION	.00	
	TOTAL INVESTMENTS	359,138.08	.00
115400	RECEIVABLE-ACCRUED INTRST	.00	
115410	RECEIVABLE-INTEREST EARNS	.00	
118000	RECEIVABLE-PROPERTY TAXES	5,703,464.00	
	TOTAL ACCOUNTS RECEIVABLE	5,703,464.00	.00
119125	RECEIVABLE-GRANTS	27,815.00	
	TOTAL RECEIVABLE-SALES TAX	27,815.00	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
119301	PREPAID EXPENSE	1,202.00	
	TOTAL PREPAID ITEMS	1,202.00	.00
204201	FIXED ASSETS-LIB EQUIP	.00	
209900	FIXED ASSETS-ACUMLTD DEPC	.00	
	TOTAL FIXED ASSETS	.00	.00
	TOTAL ASSETS	6,092,119.08	512,261.15
401000	ACCOUNTS PAYABLE		67,957.00
401001	AUDIT ACCOUNTS PAYABLE	12,100.00	
410020	ESCROW DEPOSITS		.00
	TOTAL DEPOSITS	.00	.00
430010	DUE TO-CORPORATE GENL		.00

SELECTION CRITERIA: genledgr.fund in (\*201\*,\*202\*)

ACCOUNTING PERIOD: 1/07

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
430080	DUE TO-EMPL RETRMNT TRUST		.00
430099	DUE TO OTHER FUNDS		32,024.00
	TOTAL DUE TO-OTHER FUNDS	.00	32,024.00
450030	ACCRUED LIAB-COMP ABSENCE		.00
450040	ACCRUED PAYROLL		.00
	TOTAL ACCRUED LIABILITIES	.00	.00
470000	DEFERRED REV-PROPERTY TAX		5,660,485.00
470100	LIBRARY DEFERRED REVENUE		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	12,100.00	5,760,466.00
	TOTAL LIABILITIES	12,100.00	5,760,466.00
700110	EXPENDITURE CONTROL	565,548.77	
700120	REVENUE CONTROL		33,441.74
700130	ENCUMBRANCE CONTROL		.00
700140	RESERVE FOR ENCUMBRANCE		.00
700150	EXP. BUDGET CONTROL		6,412,187.00
700160	REV. BUDGET CONTROL	6,471,181.00	
700170	BUDGET FUND BALANCE		58,994.88
	TOTAL SYSTEM CONTROL	7,036,729.77	6,504,623.62
720010	FUND BAL-RESRV-GIFT TRUST		.00
	TOTAL FUND BALANCE-RESERVED	.00	.00
730000	FUND BALANCE-UNRESERVED		363,598.08
	TOTAL FUND EQUITY	.00	363,598.08
	TOTAL EQUITIES	7,036,729.77	6,868,221.70
	TOTAL LIBRARY FUND	13,140,948.85	13,140,948.85

SELECTION CRITERIA: genledgr.fund in (\*201\*,\*202\*)

ACCOUNTING PERIOD: 1/07

FUND - 202 - LIBRARY CAPITAL PROJ FUND

ACCOUNT	TITLE	DEBITS	CREDITS
102005	CASH PAYABLE 1944119043	.00	
102008	CASH DEPOSIT 1944650243	714.70	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	714.70	.00
104075	PMA - FINANCIAL NETWORK	513,053.94	
	TOTAL INVESTMENTS	513,053.94	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
	TOTAL ASSETS	513,768.64	.00
401000	ACCOUNTS PAYABLE		.00
401001	AUDIT ACCOUNTS PAYABLE		.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	.00	.00
	TOTAL LIABILITIES	.00	.00
700110	EXPENDITURE CONTROL		.00
700120	REVENUE CONTROL		.00
700150	EXP. BUDGET CONTROL		104,950.00
700160	REV. BUDGET CONTROL	205,000.00	
700170	BUDGET FUND BALANCE		100,049.34
	TOTAL SYSTEM CONTROL	205,000.00	204,999.34
730000	FUND BALANCE-UNRESERVED		513,769.30
	TOTAL FUND EQUITY	.00	513,769.30
	TOTAL EQUITIES	205,000.00	718,768.64
	TOTAL LIBRARY CAPITAL PROJ FUND	718,768.64	718,768.64
	TOTAL REPORT	13,859,717.49	13,859,717.49

SELECTION CRITERIA: orgn.fund in (\*201\*,"202")  
ACCOUNTING PERIOD: 1/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-800000 TAXES

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
810022	PROPERTY TAXES 2005	50,000.00	.00	.00	.00	50,000.00	.00
810023	PROPERTY TAXES 2006	6,013,933.00	.00	.00	.00	6,013,933.00	.00
TOTAL TAXES		6,063,933.00	.00	.00	.00	6,063,933.00	.00

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-820000 INTERGOVERNMENTAL REVENUE

810800	PERSONAL PROP REPL TAX	92,988.00	.00	.00	.00	92,988.00	.00
822040	STATE GRANT:PER CAPITA	72,000.00	.00	.00	.00	72,000.00	.00
822095	STATE GRANT:LIBRARY	30,260.00	20,260.00	.00	20,260.00	10,000.00	66.95
TOTAL INTERGOVERNMENTAL REVEN		195,248.00	20,260.00	.00	20,260.00	174,988.00	10.38

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-850000 FINES

850102	LIBRARY FINES	110,000.00	7,950.39	.00	7,950.39	102,049.61	7.23
TOTAL FINES		110,000.00	7,950.39	.00	7,950.39	102,049.61	7.23

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-850200 FEES AND SERVICES

850201	COPYING FEE	40,000.00	4,459.64	.00	4,459.64	35,540.36	11.15
850215	SPECIAL PROGRAMS & EVENT	20,000.00	39.31	.00	39.31	19,960.69	.20
TOTAL FEES AND SERVICES		60,000.00	4,498.95	.00	4,498.95	55,501.05	7.50

FUND-201 LIBRARY FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-890000 OTHER REVENUE

890010	INTEREST INCOME	5,000.00	.00	.00	.00	5,000.00	.00
890050	SALE OF FIXED ASSETS	2,000.00	.00	.00	.00	2,000.00	.00
899900	MISCELLANEOUS REVENUE	35,000.00	732.40	.00	732.40	34,267.60	2.09
TOTAL OTHER REVENUE		42,000.00	732.40	.00	732.40	41,267.60	1.74

TOTAL TITLE NOT FOUND		6,471,181.00	33,441.74	.00	33,441.74	6,437,739.26	.52
TOTAL LIBRARY FUND		6,471,181.00	33,441.74	.00	33,441.74	6,437,739.26	.52

SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 1/07

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT

TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL

PAGE BREAKS ON: FUND, ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND

ORGANIZATION- TITLE NOT FOUND

1ST SUBTOTAL-890000 OTHER REVENUE

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
890010	INTEREST INCOME	1,000.00	.00	.00	.00	1,000.00	.00
899900	MISCELLANEOUS REVENUE	3,900.00	.00	.00	.00	3,900.00	.00
899920	LIBRARY DONATIONS	100.00	.00	.00	.00	100.00	.00
TOTAL OTHER REVENUE		5,000.00	.00	.00	.00	5,000.00	.00

FUND-202 LIBRARY CAPITAL PROJ FUND

ORGANIZATION- TITLE NOT FOUND

1ST SUBTOTAL-898000 OTHER FINANCING SOURCES

898902	TRANSFER FROM LIB FUND	200,000.00	.00	.00	.00	200,000.00	.00
TOTAL OTHER FINANCING SOURCES		200,000.00	.00	.00	.00	200,000.00	.00
TOTAL TITLE NOT FOUND		205,000.00	.00	.00	.00	205,000.00	.00
LIBRARY CAPITAL PROJ FU		205,000.00	.00	.00	.00	205,000.00	.00

TOTAL REPORT		6,676,181.00	33,441.74	.00	33,441.74	6,642,739.26	.50
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SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 1/07

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT

TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL

PAGE BREAKS ON: FUND, ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-910000 SALARIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
910100	SALARIES	2,377,624.00	200,036.70	.00	200,036.70	2,177,587.30	8.41
910200	TEMPORARY WAGES	983,825.00	96,534.51	.00	96,534.51	887,290.49	9.81
910400	NON-SUPERVISORY OVERTIME	250.00	.00	.00	.00	250.00	.00
910500	VACATION PAY	.00	18,681.91	.00	18,681.91	-18,681.91	.00
910600	SICK PAY	.00	9,138.00	.00	9,138.00	-9,138.00	.00
910700	HOLIDAY PAY	.00	32,132.21	.00	32,132.21	-32,132.21	.00
910950	EXCESS SICK HRS PAY OUT	3,500.00	.00	.00	.00	3,500.00	.00
	TOTAL SALARIES	3,365,199.00	356,523.33	.00	356,523.33	3,008,675.67	10.59

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-918000 BENEFITS

918000	UNEMPLOYMENT COMPENSATIO	2,459.00	.00	.00	.00	2,459.00	.00
918020	EMPLOYER CONTR-F.I.C.A.	256,768.00	26,835.10	.00	26,835.10	229,932.90	10.45
918021	EMPLOYER CONTR-I.M.R.F.	304,929.00	32,455.97	.00	32,455.97	272,473.03	10.64
918030	EAP PROGRAM	705.00	.00	.00	.00	705.00	.00
918040	LIFE INS PREMIUMS	8,136.00	1,399.20	.00	1,399.20	6,736.80	17.20
918050	MEDICAL INS PREMIUMS	398,427.00	44,552.79	.00	44,552.79	353,874.21	11.18
918055	DENTAL INSURANCE PREMIUM	25,401.00	2,690.70	.00	2,690.70	22,710.30	10.59
918070	WORKERS COMPENSATION	8,296.00	950.47	.00	950.47	7,345.53	11.46
918085	RHS PLAN PAYOUT	2,340.00	.00	.00	.00	2,340.00	.00
	TOTAL BENEFITS	1,007,461.00	108,884.23	.00	108,884.23	898,576.77	10.81

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

920100	LITIGATION & LEGAL FEES	10,000.00	.00	.00	.00	10,000.00	.00
920105	COSTS OF LITIGATION	1,000.00	.00	.00	.00	1,000.00	.00
920110	PROFESSIONAL CONSULTING	62,550.00	.00	.00	.00	62,550.00	.00
920120	COMMUNICATION SERVICES	22,040.00	599.64	.00	599.64	21,440.36	2.72
920140	DATA PROCESSING SERVICES	81,113.00	1,582.26	.00	1,582.26	79,530.74	1.95
920202	CONFERENCES	18,029.00	185.00	.00	185.00	17,844.00	1.03
920204	TRAINING	5,216.00	.00	.00	.00	5,216.00	.00
920205	TUITION REIMBURSEMENTS	5,000.00	.00	.00	.00	5,000.00	.00
920206	SEMINARS	1,500.00	.00	.00	.00	1,500.00	.00
920220	MEMBERSHIP DUES	6,000.00	.00	.00	.00	6,000.00	.00
920225	LICENSING/TITLES	250.00	.00	.00	.00	250.00	.00
920230	PUBLICATION OF NOTICES	3,000.00	.00	.00	.00	3,000.00	.00
920850	SUBSIDY:1994 E.R.P. TRAN	3,984.00	.00	.00	.00	3,984.00	.00
920900	PROPERTY/LIAB CONTRIBUTI	29,707.00	.00	.00	.00	29,707.00	.00
930000	R & M EQUIPMENT	72,275.00	21,457.00	.00	21,457.00	50,818.00	29.69
930020	R & M BLDGS & STRUCTURES	52,795.00	.00	.00	.00	52,795.00	.00
930030	R & M VEHICLES	10,600.00	.00	.00	.00	10,600.00	.00

ELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 1/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
930195	BOOK BINDING & REPAIR	2,500.00	.00	.00	.00	2,500.00	.00
930210	RENTAL OF EQUIPMENT	1,500.00	.00	.00	.00	1,500.00	.00
930320	CLEANING:CUSTODIAL SERV	46,980.00	.00	.00	.00	46,980.00	.00
930490	REFUSE CONTRACT	3,600.00	.00	.00	.00	3,600.00	.00
960070	AUTO/TRAVEL EXPENSES	6,275.00	324.60	.00	324.60	5,950.40	5.17
960210	SPECIAL EVENT PROGRAMMIN	33,000.00	250.00	.00	250.00	32,750.00	.76
960990	MISC CONTRACTUAL SVCS	108,340.00	4,865.00	.00	4,865.00	103,475.00	4.49
	TOTAL CONTRACTUAL SERVICES	587,254.00	29,263.50	.00	29,263.50	557,990.50	4.98

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-970000 COMMODITIES

00	SUPPLIES	79,420.00	.00	.00	.00	79,420.00	.00
10	MEALS (PRSNRS/WRKRS/VOLS	2,600.00	.00	.00	.00	2,600.00	.00
970170	JANITORIAL	19,000.00	.00	.00	.00	19,000.00	.00
970260	POSTAGE AND PARCEL	13,000.00	.00	.00	.00	13,000.00	.00
970270	PRINTING-REPROD-BINDING	10,600.00	.00	.00	.00	10,600.00	.00
970500	PURCHASE OF WATER	8,000.00	.00	.00	.00	8,000.00	.00
970600	BOOKS	497,000.00	10,096.04	.00	10,096.04	486,903.96	2.03
970610	AUDIO MATERIALS	80,000.00	.00	.00	.00	80,000.00	.00
970620	SUBSCRIPTIONS & BOOKS	68,000.00	56,059.39	.00	56,059.39	11,940.61	82.44
970630	VISUAL MATERIALS	81,000.00	.00	.00	.00	81,000.00	.00
970640	AUTOMATED REFERENCE MAT'	106,000.00	.00	.00	.00	106,000.00	.00
970810	NATURAL GAS	26,000.00	2,554.28	.00	2,554.28	23,445.72	9.82
970820	ELECTRICITY	500.00	.00	.00	.00	500.00	.00
970840	DIESEL	2,000.00	.00	.00	.00	2,000.00	.00
970850	GASOLINE	1,500.00	.00	.00	.00	1,500.00	.00
970900	EQUIPMENT <\$5,000	15,161.00	.00	.00	.00	15,161.00	.00
	TOTAL COMMODITIES	1,009,781.00	68,709.71	.00	68,709.71	941,071.29	6.80

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	23,850.00	.00	.00	.00	23,850.00	.00
980420	COMPUTER SOFTWARE	36,590.00	168.00	.00	168.00	36,422.00	.46
980600	FURNITURE & FIXTURES	32,650.00	.00	.00	.00	32,650.00	.00
	TOTAL CAPITAL EXPENDITURES	93,090.00	168.00	.00	168.00	92,922.00	.18

FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

990935	TRANS TO D/S: 2002A BOND	15,442.00	.00	.00	.00	15,442.00	.00
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SUNGARD PENTAMATION INC - FUND ACCOUNTING  
 DATE: 02/08/07  
 TIME: 11:00:30

CITY OF DES PLAINES  
 EXPENDITURE STATUS REPORT

PAGE NUMBER:  
 EXPST11

SELECTION CRITERIA: orgn.fund in ("201","202")  
 ACCOUNTING PERIOD: 1/07

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT  
 TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL  
 PAGE BREAKS ON: FUND, ORGANIZATION

FUND-201 LIBRARY FUND  
 ORGANIZATION-2110 LIBRARY SERVICES  
 1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
990940	TRANS TO LIB CAP PROJ FN	200,000.00	.00	.00	.00	200,000.00	.00
990955	TRANS TO D/S: 2003B BOND	12,040.00	.00	.00	.00	12,040.00	.00
993000	CONTINGENCY RESERVE	50,000.00	.00	.00	.00	50,000.00	.00
	TOTAL OTHER FUNDING ACTIVITIE	277,482.00	.00	.00	.00	277,482.00	.00
	TOTAL LIBRARY SERVICES	6,340,267.00	563,548.77	.00	563,548.77	5,776,718.23	8.89



SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 1/07

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT

TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL

PAGE BREAKS ON: FUND, ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION-2130 IL LIBRARY PER CAP GRANT

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920210	IN-SERVICE TRAINING	6,700.00	.00	.00	.00	6,700.00	.00
960210	SPECIAL EVENT PROGRAMMIN	10,500.00	.00	.00	.00	10,500.00	.00
960990	MISC CONTRACTUAL SVCS	31,320.00	.00	.00	.00	31,320.00	.00
	TOTAL CONTRACTUAL SERVICES	48,520.00	.00	.00	.00	48,520.00	.00

FUND-201 LIBRARY FUND

ORGANIZATION-2130 IL LIBRARY PER CAP GRANT

1ST SUBTOTAL-970000 COMMODITIES

970260	POSTAGE AND PARCEL	5,850.00	2,000.00	.00	2,000.00	3,850.00	34.19
970270	PRINTING-REPROD-BINDING	17,550.00	.00	.00	.00	17,550.00	.00
	TOTAL COMMODITIES	23,400.00	2,000.00	.00	2,000.00	21,400.00	8.55
	TOTAL IL LIBRARY PER CAP GRAN	71,920.00	2,000.00	.00	2,000.00	69,920.00	2.78
	TOTAL LIBRARY FUND	6,412,187.00	565,548.77	.00	565,548.77	5,846,638.23	8.82

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 02/08/07

TIME: 11:00:30

CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

PAGE NUMBER:

EXPST11

SELECTION CRITERIA: orgn.fund in (\*201\*,\*202\*)

ACCOUNTING PERIOD: 1/07

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND

ORGANIZATION-202F LIBRARY CAPITAL PROJECTS

1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
980410	COMPUTER HARDWARE	84,950.00	.00	.00	.00	84,950.00	.00
980600	FURNITURE & FIXTURES	20,000.00	.00	.00	.00	20,000.00	.00
	TOTAL CAPITAL EXPENDITURES	104,950.00	.00	.00	.00	104,950.00	.00
	TOTAL LIBRARY CAPITAL PROJECT	104,950.00	.00	.00	.00	104,950.00	.00
	TOTAL LIBRARY CAPITAL PROJ FU	104,950.00	.00	.00	.00	104,950.00	.00
TOTAL REPORT		6,517,137.00	565,548.77	.00	565,548.77	5,951,588.23	8.68

SELECTION CRITERIA: genledgr.fund in ("201", "202")

ACCOUNTING PERIOD: 13/06

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
101000	PETTY CASH	500.00	
102005	CASH PAYABLE 1944119043		291.88
102007	CASH PAYROLL 1944652940	.00	
102008	CASH DEPOSIT 1944650243	122,217.16	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102026	CASH FIRST BANK ACCUMULTN	.00	
102051	CASH PLAINSBANK ACCUMULTN	.00	
102073	CASH IL- EPAY151600008073	.00	
	<b>TOTAL CASH</b>	<b>122,717.16</b>	<b>291.88</b>
104003	INVESTMENTS-US OBLIGATION	.00	
104006	INVESTMENTS-CERTIF OF DEP	.00	
104030	INVESTMENTS-ACCUMULATION	.00	
104031	INVESTMENTS-EARLE	.00	
104032	INVESTMENTS-DUNCAN	.00	
104033	INVESTMENTS-DOWNING	.32	
104075	PMA - FINANCIAL NETWORK	359,137.76	
104077	INVEST-LIBRARY FOUNDATION	.00	
	<b>TOTAL INVESTMENTS</b>	<b>359,138.08</b>	<b>.00</b>
115400	RECEIVABLE-ACCRUED INTRST	.00	
115410	RECEIVABLE-INTEREST EARNS	.00	
118000	RECEIVABLE-PROPERTY TAXES	5,703,464.00	
	<b>TOTAL ACCOUNTS RECEIVABLE</b>	<b>5,703,464.00</b>	<b>.00</b>
119125	RECEIVABLE-GRANTS	27,815.00	
	<b>TOTAL RECEIVABLE-SALES TAX</b>	<b>27,815.00</b>	<b>.00</b>
119200	RECEIVABLE-MISC	.00	
	<b>TOTAL ACCOUNTS RECEIVABLE</b>	<b>.00</b>	<b>.00</b>
119301	PREPAID EXPENSE	1,202.00	
	<b>TOTAL PREPAID ITEMS</b>	<b>1,202.00</b>	<b>.00</b>
204201	FIXED ASSETS-LIB EQUIP	.00	
209900	FIXED ASSETS-ACUMLTD DEPC	.00	
	<b>TOTAL FIXED ASSETS</b>	<b>.00</b>	<b>.00</b>
	<b>TOTAL ASSETS</b>	<b>6,214,336.24</b>	<b>291.88</b>
401000	ACCOUNTS PAYABLE		170,036.40
401001	AUDIT ACCOUNTS PAYABLE	12,100.00	
410020	ESCROW DEPOSITS		.00
	<b>TOTAL DEPOSITS</b>	<b>.00</b>	<b>.00</b>
430010	DUE TO-CORPORATE GENL		.00

SELECTION CRITERIA: genledgr.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
430080	DUE TO-EMPL RETRMNT TRUST		.00
430099	DUE TO OTHER FUNDS		32,024.00
	TOTAL DUE TO-OTHER FUNDS	.00	32,024.00
450030	ACCRUED LIAB-COMP ABSENCE		.00
450040	ACCRUED PAYROLL		.00
	TOTAL ACCRUED LIABILITIES	.00	.00
470000	DEFERRED REV-PROPERTY TAX		5,660,485.00
470100	LIBRARY DEFERRED REVENUE		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	12,100.00	5,862,545.40
	TOTAL LIABILITIES	12,100.00	5,862,545.40
700110	EXPENDITURE CONTROL	5,667,579.99	
700120	REVENUE CONTROL		6,109,620.56
700130	ENCUMBRANCE CONTROL		.00
700140	RESERVE FOR ENCUMBRANCE		.00
700150	EXP. BUDGET CONTROL		6,213,473.00
700160	REV. BUDGET CONTROL	6,113,473.00	
700170	BUDGET FUND BALANCE	99,999.12	
	TOTAL SYSTEM CONTROL	11,881,052.11	12,323,093.56
720010	FUND BAL-RESRV-GIFT TRUST		.00
	TOTAL FUND BALANCE-RESERVED	.00	.00
730000	FUND BALANCE-UNRESERVED	78,442.49	
	TOTAL FUND EQUITY	78,442.49	.00
	TOTAL EQUITIES	11,959,494.60	12,323,093.56
	TOTAL LIBRARY FUND	18,185,930.84	18,185,930.84

SELECTION CRITERIA: genledgr.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

FUND - 202 - LIBRARY CAPITAL PROJ FUND

ACCOUNT	TITLE	DEBITS	CREDITS
102005	CASH PAYABLE 1944119043	.00	
102008	CASH DEPOSIT 1944650243	3,736.72	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	3,736.72	.00
104075	PMA - FINANCIAL NETWORK	513,053.94	
	TOTAL INVESTMENTS	513,053.94	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
	TOTAL ASSETS	516,790.66	.00
401000	ACCOUNTS PAYABLE		3,022.02
401001	AUDIT ACCOUNTS PAYABLE		.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	.00	3,022.02
	TOTAL LIABILITIES	.00	3,022.02
700110	EXPENDITURE CONTROL	47,237.19	
700120	REVENUE CONTROL		163,957.31
700150	EXP. BUDGET CONTROL		104,900.00
700160	REV. BUDGET CONTROL	154,000.00	
700170	BUDGET FUND BALANCE		49,099.34
	TOTAL SYSTEM CONTROL	201,237.19	317,956.65
730000	FUND BALANCE-UNRESERVED		397,049.18
	TOTAL FUND EQUITY	.00	397,049.18
	TOTAL EQUITIES	201,237.19	715,005.83
	TOTAL LIBRARY CAPITAL PROJ FUND	718,027.85	718,027.85
	TOTAL REPORT	18,903,958.69	18,903,958.69

SUNGARD PENTAMATION INC - FUND ACCOUNTING  
 DATE: 02/08/07  
 TIME: 10:56:14

CITY OF DES PLAINES  
 REVENUE STATUS REPORT

PAGE NUMBER:  
 REVSTAI11

ELECTION CRITERIA: orgn.fund in ("201","202")  
 ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT  
 TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL  
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FUND-201 LIBRARY FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-800000 TAXES

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
810019	PROPERTY TAXES 2002	.00	-2,263.77	.00	-23,406.54	23,406.54	.00
810020	PROPERTY TAXES 2003	.00	-151.38	.00	-13,962.41	13,962.41	.00
810021	PROPERTY TAXES 2004	50,000.00	-148.77	.00	89,066.17	-39,066.17	178.13
810022	PROPERTY TAXES 2005	5,660,485.00	65,221.75	.00	5,641,673.09	18,811.91	99.67
TOTAL TAXES		5,710,485.00	62,657.83	.00	5,693,370.31	17,114.69	99.70

FUND-201 LIBRARY FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-820000 INTERGOVERNMENTAL REVENUE

810800	PERSONAL PROP REPL TAX	92,988.00	.00	.00	92,988.00	.00	100.00
822040	STATE GRANT:PER CAPITA	74,000.00	.00	.00	70,127.77	3,872.23	94.77
822095	STATE GRANT:LIBRARY	52,000.00	.00	.00	48,174.00	3,826.00	92.64
L INTERGOVERNMENTAL REVEN		218,988.00	.00	.00	211,289.77	7,698.23	96.48

FUND-201 LIBRARY FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-850000 FINES

850102	LIBRARY FINES	110,000.00	-10.00	.00	113,416.19	-3,416.19	103.11
TOTAL FINES		110,000.00	-10.00	.00	113,416.19	-3,416.19	103.11

FUND-201 LIBRARY FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-850200 FEES AND SERVICES

850201	COPYING FEE	30,000.00	.00	.00	36,685.11	-6,685.11	122.28
850215	SPECIAL PROGRAMS & EVENT	3,000.00	.00	.00	3,954.78	-954.78	131.83
TOTAL FEES AND SERVICES		33,000.00	.00	.00	40,639.89	-7,639.89	123.15

FUND-201 LIBRARY FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-890000 OTHER REVENUE

890010	INTEREST INCOME	5,000.00	9,137.76	.00	14,903.58	-9,903.58	298.07
890050	SALE OF FIXED ASSETS	2,000.00	.00	.00	.00	2,000.00	.00
899900	MISCELLANEOUS REVENUE	34,000.00	.00	.00	36,000.82	-2,000.82	105.88
TOTAL OTHER REVENUE		41,000.00	9,137.76	.00	50,904.40	-9,904.40	124.16

TOTAL TITLE NOT FOUND		6,113,473.00	71,785.59	.00	6,109,620.56	3,852.44	99.94
TOTAL LIBRARY FUND		6,113,473.00	71,785.59	.00	6,109,620.56	3,852.44	99.94

SELECTION CRITERIA: orgn.fund in ("201","202")  
ACCOUNTING PERIOD: 13/06

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT  
TOTALLED ON: FUND, ORGANIZATION, 1ST SUBTOTAL  
PAGE BREAKS ON: FUND, ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-890000 OTHER REVENUE

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
890010	INTEREST INCOME	.00	13,053.94	.00	13,957.31	-13,957.31	.00
899900	MISCELLANEOUS REVENUE	4,000.00	.00	.00	.00	4,000.00	.00
TOTAL OTHER REVENUE		4,000.00	13,053.94	.00	13,957.31	-9,957.31	348.93

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-898000 OTHER FINANCING SOURCES

898902	TRANSFER FROM LIB FUND	150,000.00	.00	.00	150,000.00	.00	100.00
TOTAL OTHER FINANCING SOURCES		150,000.00	.00	.00	150,000.00	.00	100.00
TOTAL TITLE NOT FOUND		154,000.00	13,053.94	.00	163,957.31	-9,957.31	106.47
LIBRARY CAPITAL PROJ FU		154,000.00	13,053.94	.00	163,957.31	-9,957.31	106.47

TOTAL REPORT		6,267,473.00	84,839.53	.00	6,273,577.87	-6,104.87	100.10
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SELECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 13/06

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL

PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-910000 SALARIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
910100	SALARIES	2,301,284.00	.00	.00	1,868,003.96	433,280.04	81.17
910200	TEMPORARY WAGES	947,953.00	.00	.00	829,088.51	118,864.49	87.46
910400	NON-SUPERVISORY OVERTIME	250.00	.00	.00	64.99	185.01	26.00
910500	VACATION PAY	.00	.00	.00	151,379.97	-151,379.97	.00
910600	SICK PAY	.00	.00	.00	104,710.17	-104,710.17	.00
910700	HOLIDAY PAY	.00	.00	.00	63,487.37	-63,487.37	.00
910950	EXCESS SICK HRS PAY OUT	3,500.00	.00	.00	2,574.56	925.44	73.56
	TOTAL SALARIES	3,252,987.00	.00	.00	3,019,309.53	233,677.47	92.82

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-918000 BENEFITS

918000	EMPLOYER CONTR-F.I.C.A.	248,043.00	.00	.00	231,756.81	16,286.19	93.43
918021	EMPLOYER CONTR-I.M.R.F.	295,069.00	.00	.00	280,712.04	14,356.96	95.13
918040	LIFE INS PREMIUMS	8,765.00	.00	.00	8,034.40	730.60	91.66
918050	MEDICAL INS PREMIUMS	490,513.00	.00	.00	357,959.83	132,553.17	72.98
918055	DENTAL INSURANCE PREMIUM	33,073.00	.00	.00	23,970.10	9,102.90	72.48
918070	WORKERS COMPENSATION	.00	.00	.00	8,205.56	-8,205.56	.00
918085	RHS PLAN PAYOUT	.00	2,246.61	.00	4,586.44	-4,586.44	.00
	TOTAL BENEFITS	1,075,463.00	2,246.61	.00	915,225.18	160,237.82	85.10

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

920100	LITIGATION & LEGAL FEES	10,000.00	.00	.00	2,057.25	7,942.75	20.57
920105	COSTS OF LITIGATION	1,000.00	.00	.00	13.25	986.75	1.33
920110	PROFESSIONAL CONSULTING	59,000.00	13,250.00	.00	41,793.09	17,206.91	70.84
920120	COMMUNICATION SERVICES	17,000.00	2,058.56	.00	20,969.14	-3,969.14	123.35
920140	DATA PROCESSING SERVICES	75,000.00	8,613.18	.00	80,022.69	-5,022.69	106.70
920202	CONFERENCES	8,738.00	4,846.27	.00	7,408.82	1,329.18	84.79
920204	TRAINING	4,600.00	1,420.00	.00	12,363.83	-7,763.83	268.78
920205	TUITION REIMBURSEMENTS	5,000.00	1,657.17	.00	4,973.54	26.46	99.47
920206	SEMINARS	250.00	900.00	.00	1,169.98	-919.98	467.99
920210	IN-SERVICE TRAINING	.00	.00	.00	850.00	-850.00	.00
920220	MEMBERSHIP DUES	6,000.00	.00	.00	8,119.00	-2,119.00	135.32
920225	LICENSING/TITLES	250.00	.00	.00	140.00	110.00	56.00
920230	PUBLICATION OF NOTICES	2,000.00	.00	.00	2,322.00	-322.00	116.10
920850	SUBSIDY:1994 E.R.P. TRAN	3,500.00	.00	.00	539.09	2,960.91	15.40
920900	PROPERTY/LIAB CONTRIBUTI	29,119.00	.00	.00	29,119.00	.00	100.00
930000	R & M EQUIPMENT	76,290.00	5,788.72	.00	88,362.13	-12,072.13	115.82
930000	R & M BLDGS & STRUCTURES	68,897.00	6,724.15	.00	52,277.94	16,619.06	75.88
930030	R & M VEHICLES	4,500.00	.00	.00	3,931.64	568.36	87.37
930195	BOOK BINDING & REPAIR	2,500.00	.00	.00	1,248.35	1,251.65	49.93



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FUND-201 LIBRARY FUND  
 ORGANIZATION-2110 LIBRARY SERVICES  
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
930210	RENTAL OF EQUIPMENT	1,500.00	.00	.00	825.00	675.00	55.00
930320	CLEANING: CUSTODIAL SERV	46,980.00	1,130.00	.00	49,202.45	-2,222.45	104.73
930490	REFUSE CONTRACT	3,600.00	503.00	.00	5,965.00	-2,365.00	165.69
960070	AUTO/TRAVEL EXPENSES	3,070.00	1,941.87	.00	3,369.31	-299.31	109.75
960210	SPECIAL EVENT PROGRAMMIN	23,000.00	4,038.49	.00	29,350.66	-6,350.66	127.61
960990	MISC CONTRACTUAL SVCS	92,695.00	3,785.67	.00	66,875.81	25,819.19	72.15
TOTAL CONTRACTUAL SERVICES		544,489.00	56,657.08	.00	513,268.97	31,220.03	94.27

FUND-201 LIBRARY FUND  
 ORGANIZATION-2110 LIBRARY SERVICES  
 1ST SUBTOTAL-970000 COMMODITIES

970100	SUPPLIES	88,000.00	6,947.71	.00	58,284.70	29,715.30	66.23
970200	MEALS (PRSNRS/WRKRS/VOLS)	1,600.00	69.03	.00	1,596.51	3.49	99.78
970300	JANITORIAL	19,000.00	800.57	.00	18,964.96	35.04	99.82
970260	POSTAGE AND PARCEL	12,300.00	2,000.00	.00	9,639.73	2,660.27	78.37
970270	PRINTING-REPROD-BINDING	3,000.00	3,487.00	.00	19,976.69	-16,976.69	665.89
970500	PURCHASE OF WATER	8,000.00	1,050.05	.00	6,547.98	1,452.02	81.85
970600	BOOKS	492,000.00	34,873.12	.00	486,047.80	5,952.20	98.79
970610	AUDIO MATERIALS	76,000.00	5,126.80	.00	69,014.84	6,985.16	90.81
970620	SUBSCRIPTIONS & BOOKS	68,000.00	2,330.66	.00	69,465.62	-1,465.62	102.16
970630	VISUAL MATERIALS	76,000.00	364.59	.00	70,671.46	5,328.54	92.99
970640	AUTOMATED REFERENCE MAT'	106,000.00	3,932.00	.00	101,922.84	4,077.16	96.15
970810	NATURAL GAS	26,000.00	2,271.35	.00	13,561.36	12,438.64	52.16
970820	ELECTRICITY	500.00	.00	.00	.00	500.00	.00
970840	DIESEL	2,000.00	.00	.00	.00	2,000.00	.00
970850	GASOLINE	1,500.00	.00	.00	.00	1,500.00	.00
970900	EQUIPMENT <\$5,000	2,650.00	.00	.00	4,137.69	-1,487.69	156.14
TOTAL COMMODITIES		982,550.00	63,252.88	.00	929,832.18	52,717.82	94.63

FUND-201 LIBRARY FUND  
 ORGANIZATION-2110 LIBRARY SERVICES  
 1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980410	COMPUTER HARDWARE	11,000.00	6,825.00	.00	10,161.30	838.70	92.38
980420	COMPUTER SOFTWARE	42,060.00	340.00	.00	22,076.31	19,983.69	52.49
980600	FURNITURE & FIXTURES	3,250.00	.00	.00	9,049.75	-5,799.75	278.45
TOTAL CAPITAL EXPENDITURES		56,310.00	7,165.00	.00	41,287.36	15,022.64	73.32

FUND-201 LIBRARY FUND  
 ORGANIZATION-2110 LIBRARY SERVICES  
 1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

990935	TRANS TO D/S: 2002A BOND	16,326.00	.00	.00	16,326.00	.00	100.00
990940	TRANS TO LIB CAP PROJ FN	150,000.00	.00	.00	150,000.00	.00	100.00

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FUND-201 LIBRARY FUND  
 ORGANIZATION-2110 LIBRARY SERVICES  
 1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
990955	TRANS TO D/S: 2003B BOND	12,192.00	.00	.00	12,192.00	.00	100.00
993000	CONTINGENCY RESERVE	50,000.00	.00	.00	.00	50,000.00	.00
	TOTAL OTHER FUNDING ACTIVITIE	228,518.00	.00	.00	178,518.00	50,000.00	78.12
	TOTAL LIBRARY SERVICES	6,140,317.00	129,321.57	.00	5,597,441.22	542,875.78	91.16

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 PAGE BREAKS ON: FUND, ORGANIZATION

FUND-201 LIBRARY FUND  
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT  
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920202	CONFERENCES	7,286.00	-4,676.47	.00	4,984.96	2,301.04	68.42
920204	TRAINING	1,500.00	-1,250.00	.00	760.14	739.86	50.68
920206	SEMINARS	720.00	-900.00	.00	.00	720.00	.00
920210	IN-SERVICE TRAINING	4,000.00	.00	.00	2,687.58	1,312.42	67.19
960070	AUTO/TRAVEL EXPENSES	1,850.00	-1,401.49	.00	2,188.09	-338.09	118.28
960210	SPECIAL EVENT PROGRAMMIN	3,000.00	.00	.00	3,400.00	-400.00	113.33
960990	MISC CONTRACTUAL SVCS	32,000.00	.00	.00	31,320.00	680.00	97.88
	TOTAL CONTRACTUAL SERVICES	50,356.00	-8,227.96	.00	45,340.77	5,015.23	90.04

FUND-201 LIBRARY FUND  
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT  
 1ST SUBTOTAL-970000 COMMODITIES

970000	POSTAGE AND PARCEL	6,400.00	.00	.00	3,875.00	2,525.00	60.55
970000	PRINTING-REPROD-BINDING	16,400.00	.00	.00	20,923.00	-4,523.00	127.58
	TOTAL COMMODITIES	22,800.00	.00	.00	24,798.00	-1,998.00	108.76
	TOTAL IL LIBRARY PER CAP GRAN	73,156.00	-8,227.96	.00	70,138.77	3,017.23	95.88
	TOTAL LIBRARY FUND	6,213,473.00	121,093.61	.00	5,667,579.99	545,893.01	91.21

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FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION-202F LIBRARY CAPITAL PROJECTS  
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920110	PROFESSIONAL CONSULTING	55,000.00	.00	.00	15,123.40	39,876.60	27.50
960990	MISC CONTRACTUAL SVCS	22,900.00	.00	.00	14,560.00	8,340.00	63.58
	TOTAL CONTRACTUAL SERVICES	77,900.00	.00	.00	29,683.40	48,216.60	38.10

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION-202F LIBRARY CAPITAL PROJECTS  
1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	5,000.00	.00	.00	.00	5,000.00	.00
980600	FURNITURE & FIXTURES	22,000.00	.00	.00	17,553.79	4,446.21	79.79
	TOTAL CAPITAL EXPENDITURES	27,000.00	.00	.00	17,553.79	9,446.21	65.01
	TOTAL LIBRARY CAPITAL PROJECT	104,900.00	.00	.00	47,237.19	57,662.81	45.03
	TOTAL LIBRARY CAPITAL PROJ FU	104,900.00	.00	.00	47,237.19	57,662.81	45.03

TOTAL REPORT		6,318,373.00	121,093.61	.00	5,714,817.18	603,555.82	90.45
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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	920110	PROFESSIONAL CON	105470	OUTSOURCE SOLUTIONS G	5809	532	1881.14
2110	920120	COMMUNICATION SE	09030	NEXTEL COMMUNICATIONS.	655730511058	747	125.33
2110	920202	CONFERENCES	04365	SANDRA NORLIN	REIMB	788	36.89
2110	920220	MEMBERSHIP DUES	105910	MANAGEMENT ASSOCIATIO	32184	617	560.00
2110	930010	R & M EQUIPMENT	22498	FIRST SECURITY SYSTEM	S66182	620	268.18
2110	930020	R & M BLDGS & ST	00189	ANDERSON LOCK CO LTD	490393	526	2090.61
2110	930020	R & M BLDGS & ST	08777	BISHOP PLUMBING, INC.	38702	484	317.95
2110	930020	R & M BLDGS & ST	100370	CONTROL SOLUTIONS	105881	525	2200.00
2110	930320	CLEANING:CUSTODI	102711	SPEED-E-KLEEN	3118	528	100.00
2110	930320	CLEANING:CUSTODI	200147	MAJESTY MAINTENANCE I	39443-IN	523	3665.00
2110	960070	AUTO/TRAVEL EXPE	04365	SANDRA NORLIN	REIMB	787	8.10
2110	960210	SPECIAL EVENT PR	43765	DOMINICKS FINER FOODS	11/30/06	546	21.43
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2661913	336	4.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2677320	335	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2677319	332	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2677316	334	2.42
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2677321	338	4.95
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2669514	344	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2661914	340	2.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2650125	348	7.74
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2669513	346	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2669508	360	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2669509	358	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2650126	349	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2669512	350	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2669511	353	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2669507	354	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2669510	356	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2676242	369	54.18
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2676243	368	23.01
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2669506	364	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2676241	370	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2676244	366	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680161	380	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2676240	373	5.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680160	374	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2676239	376	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2676238	378	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2685252	441	5.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2668880	435	3.49
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2668879	440	42.94
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2684685	437	10.73
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2686637	443	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2684684	439	6.37
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2663604	455	10.24
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2686635	445	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2686634	447	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2688233	449	6.81
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2686638	451	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2686636	452	1.29

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2627032	457	0.00	32.08
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2663607	463	0.00	17.19
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662322	461	0.00	1.78
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2683895	395	0.00	65.90
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2678346	387	0.00	2.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2639344	393	0.00	13.20
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2637654	389	0.00	6.54
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2641119	385	0.00	8.57
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2637652	391	0.00	4.28
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2670867	407	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2650124	397	0.00	3.23
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2686633	399	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2670870	401	0.00	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2670869	403	0.00	2.94
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2670868	405	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2684683	419	0.00	5.02
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2689350	411	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2684682	417	0.00	9.41
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2676826	413	0.00	24.93
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2676827	415	0.00	13.38
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2689349	409	0.00	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2668878	421	0.00	6.46
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2689348	431	0.00	4.33
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2668877	423	0.00	4.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2645221	425	0.00	1.43
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2637655	426	0.00	13.08
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2648390	427	0.00	8.63
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2663603	429	0.00	71.44
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680164	188	0.00	3.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2618009	178	0.00	12.83
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2630063	184	0.00	2.17
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680165	186	0.00	27.09
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2641397	180	0.00	20.82
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680162	192	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680163	190	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2630064	182	0.00	68.53
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2677317	277	0.00	2.72
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2669519	267	0.00	6.24
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2627033	278	0.00	35.80
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2677318	280	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2685250	268	0.00	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2669518	270	0.00	8.25
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2669517	272	0.00	11.97
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2635774	274	0.00	5.42
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2644633	242	0.00	2.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2682581	263	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2644632	244	0.00	17.47
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2618011	254	0.00	4.38
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2644631	246	0.00	15.81
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2682580	262	0.00	1.29

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2644636	248	29.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2618010	256	3.40
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2644635	250	6.51
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680158	260	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2680159	258	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2644634	252	1.64
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2682583	264	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2633166	201	5.73
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662321	200	1.80
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2641118	196	23.18
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2685251	203	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662324	197	6.59
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2635776	215	8.63
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662323	198	6.43
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2650120	207	15.48
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2685254	210	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662325	212	49.22
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2669516	238	1.85
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2663605	219	4.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2685253	230	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2637653	221	3.05
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662326	222	21.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2671389	223	27.56
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662328	233	27.48
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2657368	225	12.03
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2663606	226	6.43
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2688232	232	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2635775	217	1.79
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662327	228	10.04
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2669515	240	6.45
2110	960990	MISC CONTRACTUAL	05274	ILLINOIS STATE POLICE	MS0104884	553	500.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017692152	510	17.56
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017667146	513	2.74
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017622264	517	20.85
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017651520	508	7.30
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017601726	519	8.05
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017601721	515	1.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017627811	521	7.06
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017665054	511	4.60
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017630989	506	1.15
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	20174609023	481	45.92
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017591814	483	41.58
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017639787	502	24.03
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017645383	471	8.17
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017664809	468	1.32
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017627880	479	7.45
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017615018	464	5.68
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017602978	477	28.91
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017609271	466	11.15
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017645781	473	6.00

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	5007418775	321	0.00	23.95
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	5007381779	323	0.00	40.50
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5201425	542	0.00	13.80
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5208345	538	0.00	9.75
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5201426	540	0.00	20.70
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5205982	536	0.00	19.50
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5202917	587	0.00	13.00
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5203484	583	0.00	6.50
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5204267	585	0.00	27.60
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5206688	589	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5204266	581	0.00	16.25
2110	960990	MISC CONTRACTUAL	09788 MIDWEST TAPE	5199980	591	0.00	6.50
2110	960990	MISC CONTRACTUAL	102808 ADVANCED AQUATICS	32642	562	0.00	371.78
2110	960990	MISC CONTRACTUAL	102900 INITIAL TROPICAL PLAN	601213	552	0.00	106.56
2110	960990	MISC CONTRACTUAL	102900 INITIAL TROPICAL PLAN	601214	551	0.00	72.80
2110	960990	MISC CONTRACTUAL	105054 L P S PAVEMENT COMPAN	6-2936-3	544	0.00	220.00
2110	960990	MISC CONTRACTUAL	19996 BAKER & TAYLOR INCORP	A54163550	500	0.00	29.60
2110	960990	MISC CONTRACTUAL	19996 BAKER & TAYLOR INCORP	A55352660	498	0.00	14.80
2110	960990	MISC CONTRACTUAL	25775 CRIMSON MULTIMEDIA DI	10833A	556	0.00	12.49
2110	970100	SUPPLIES	08520 WAREHOUSE DIRECT	868331-0	565	0.00	27.66
2110	970100	SUPPLIES	08520 WAREHOUSE DIRECT	868333-0	567	0.00	23.50
2110	970100	SUPPLIES	08520 WAREHOUSE DIRECT	868338-0	566	0.00	53.46
2110	970100	SUPPLIES	105718 SUPERIOR WIRELESS COM	12427	527	0.00	110.00
2110	970100	SUPPLIES	20177 DEMCO EDUCATIONAL COR	2656354	555	0.00	27.05
2110	970100	SUPPLIES	22890 P C NATION	P03824970101	618	0.00	145.00
2110	970170	JANITORIAL	00282 BADE PAPER PRODUCTS	148190-01	558	0.00	40.00
2110	970170	JANITORIAL	00282 BADE PAPER PRODUCTS	148612-00	560	0.00	919.90
2110	970170	JANITORIAL	00282 BADE PAPER PRODUCTS	148190-02	559	0.00	56.00
2110	970170	JANITORIAL	01250 GRAINGER	9236280740	783	0.00	-23.44
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2677319	333	0.00	21.68
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2650126	361	0.00	27.41
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2669507	372	0.00	54.50
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2680162	384	0.00	27.37
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2676244	367	0.00	46.34
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2669506	365	0.00	9.69
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2676240	375	0.00	63.82
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2669508	363	0.00	55.01
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2676239	377	0.00	7.98
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2676243	362	0.00	98.48
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2676238	379	0.00	21.05
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2676241	371	0.00	59.33
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2676242	381	0.00	738.67
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2682580	382	0.00	18.25
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2680161	383	0.00	9.40
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2661913	343	0.00	20.34
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2661914	342	0.00	9.59
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2669514	345	0.00	35.34
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2669512	351	0.00	46.35
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2650125	352	0.00	102.62
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2677316	339	0.00	11.68



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2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2669513	347	0.00	12.85
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2669511	355	0.00	20.60
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2677320	337	0.00	43.36
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2669510	357	0.00	44.58
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2677321	341	0.00	38.66
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2669509	359	0.00	20.60
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2637653	460	0.00	8.56
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2662322	462	0.00	12.95
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2627032	458	0.00	174.67
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2637655	459	0.00	80.52
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2663604	456	0.00	39.82
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2684685	438	0.00	49.15
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2686635	446	0.00	30.46
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2668880	436	0.00	19.18
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2668879	448	0.00	238.51
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2685252	442	0.00	45.44
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2686634	450	0.00	4.27
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2686637	434	0.00	7.87
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2689348	433	0.00	46.97
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2663603	453	0.00	425.34
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2663607	454	0.00	81.52
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2686636	444	0.00	11.06
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2676827	416	0.00	64.81
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2668878	422	0.00	31.80
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2676826	414	0.00	95.92
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2668877	424	0.00	19.79
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2684682	418	0.00	47.16
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2689350	412	0.00	9.67
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2689349	410	0.00	30.27
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2648390	428	0.00	44.58
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2684683	420	0.00	17.37
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2645221	430	0.00	13.99
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2684684	432	0.00	22.17
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2670867	408	0.00	16.27
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2637652	392	0.00	17.94
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2650124	398	0.00	29.91
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2637654	390	0.00	40.53
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2686633	400	0.00	8.55
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2639344	394	0.00	26.17
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2670870	402	0.00	46.07
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2678346	388	0.00	10.20
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2670869	404	0.00	21.09
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2641119	386	0.00	37.68
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2670868	406	0.00	12.84
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2683895	396	0.00	392.27
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2663605	220	0.00	20.34
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2671389	224	0.00	135.53
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2657368	227	0.00	96.57
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2688232	234	0.00	17.59
2110	970600	BOOKS	02191 BOOK WHOLESALERS INC	2663606	218	0.00	28.80

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2688233	235	0.00	106.14
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2686638	229	0.00	18.18
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2685250	236	0.00	6.55
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662328	237	0.00	127.91
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2685253	231	0.00	35.95
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2669516	239	0.00	14.55
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662327	193	0.00	61.40
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662321	204	0.00	14.99
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2635776	216	0.00	44.78
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2685251	205	0.00	10.10
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662324	206	0.00	45.57
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662323	199	0.00	28.80
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2635775	208	0.00	13.56
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2650120	209	0.00	315.25
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662325	195	0.00	256.66
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2685254	211	0.00	19.40
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2633166	202	0.00	23.68
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2677317	213	0.00	14.28
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2641118	214	0.00	106.87
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662326	194	0.00	98.29
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2644632	245	0.00	100.96
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2644631	247	0.00	99.93
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2644636	249	0.00	101.07
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2644635	251	0.00	15.52
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2644633	243	0.00	9.57
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2669515	241	0.00	108.34
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2644634	253	0.00	5.17
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2680159	259	0.00	21.42
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2680158	261	0.00	8.55
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2618010	257	0.00	10.18
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2618011	255	0.00	28.15
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2669517	273	0.00	144.71
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2627033	279	0.00	181.98
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2680160	266	0.00	15.15
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2677318	281	0.00	12.09
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2682581	275	0.00	34.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2682583	265	0.00	41.46
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2635774	276	0.00	47.97
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2669518	271	0.00	59.67
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2669519	269	0.00	51.25
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2618009	179	0.00	55.14
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2630064	183	0.00	288.74
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2680165	187	0.00	373.79
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2680163	191	0.00	13.70
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2630063	185	0.00	11.99
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2641397	181	0.00	116.56
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2680164	189	0.00	20.58
2110	970600	BOOKS	02386	AMERICAN MEDICAL ASSO	SEE ATTACHED	619	0.00	718.95
2110	970600	BOOKS	02958	MARQUIS WHO'S WHO	119735	548	0.00	625.70
2110	970600	BOOKS	06033	THE H W WILSON COMPAN	57171181	616	0.00	205.00

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	07439 THOMSON GALE	14900118	488	0.00	48.72
2110	970600	BOOKS	07439 THOMSON GALE	14896713	489	0.00	379.55
2110	970600	BOOKS	07439 THOMSON GALE	14901497	490	0.00	74.86
2110	970600	BOOKS	07439 THOMSON GALE	14901346	491	0.00	56.15
2110	970600	BOOKS	07439 THOMSON GALE	14905196	487	0.00	24.72
2110	970600	BOOKS	07439 THOMSON GALE	14908511	492	0.00	23.96
2110	970600	BOOKS	07439 THOMSON GALE	14931313	497	0.00	92.75
2110	970600	BOOKS	07439 THOMSON GALE	14904548	493	0.00	175.22
2110	970600	BOOKS	07439 THOMSON GALE	14897754	494	0.00	92.75
2110	970600	BOOKS	07439 THOMSON GALE	14930172	495	0.00	247.50
2110	970600	BOOKS	07439 THOMSON GALE	14930078	496	0.00	589.75
2110	970600	BOOKS	09737 BAKER & TAYLOR	20174609023	482	0.00	499.98
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017639786	503	0.00	442.79
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017622264	518	0.00	146.69
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017667146	514	0.00	8.33
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017601726	520	0.00	97.55
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017692151	507	0.00	210.42
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017627811	522	0.00	76.73
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017630989	505	0.00	15.23
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017601721	516	0.00	15.79
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017665054	512	0.00	42.97
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017651520	509	0.00	67.17
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017609271	467	0.00	79.12
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017615018	465	0.00	56.40
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017645780	472	0.00	71.03
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017627880	480	0.00	77.87
2110	970600	BOOKS	09737 BAKER & TAYLOR	201767113	474	0.00	174.30
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017664809	469	0.00	13.53
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017626728	476	0.00	172.77
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017645382	470	0.00	126.27
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017602977	478	0.00	343.95
2110	970600	BOOKS	09737 BAKER & TAYLOR	5007418775	322	0.00	1114.03
2110	970600	BOOKS	09737 BAKER & TAYLOR	5007381779	296	0.00	1609.84
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017591813	298	0.00	1661.08
2110	970600	BOOKS	101798 SCHOLASTIC LIBRARY PU	11127936	530	0.00	379.00
2110	970600	BOOKS	102193 LEXISNEXIS MATTHEW BE	38863448	547	0.00	148.00
2110	970600	BOOKS	105911 LIBRARY PARTNERSHIP T	1115066	87	0.00	6879.00
2110	970600	BOOKS	12168 GREENWOOD PUBLISHING	3067956	554	0.00	132.07
2110	970600	BOOKS	20232 REGENT BOOK COMPANY	35217	573	0.00	24.49
2110	970600	BOOKS	68820 MARSHALL CAVENDISH CO	746066	543	0.00	359.95
2110	970600	BOOKS	73124 SCHOLL CORP GUIDES	32749	529	0.00	67.90
2110	970610	AUDIO MATERIALS	02482 B B C AUDIOBOOKS	265681	486	0.00	389.72
2110	970610	AUDIO MATERIALS	02482 B B C AUDIOBOOKS	266227	485	0.00	24.00
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2017639786	504	0.00	40.68
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2017591813	297	0.00	18.62
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1082341982	576	0.00	158.40
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1082341981	578	0.00	88.00
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1082375731	579	0.00	36.00
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1182341982	577	0.00	295.20
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1082375732	580	0.00	191.20

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	10-12-06-1	561	0.00	306.32
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3258993	575	0.00	41.70
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3234077	574	0.00	253.40
2110	970620	SUBSCRIPTIONS &	05477	INFORMATION TODAY, IN	2807426-R2	550	0.00	87.95
2110	970620	SUBSCRIPTIONS &	103856	SANDESH PUBLICATIONS	06/07 RENEW	535	0.00	40.00
2110	970620	SUBSCRIPTIONS &	74130	EBSCO SUBSCRIPTION SV	S-60215	564	0.00	2.20
2110	970620	SUBSCRIPTIONS &	74130	EBSCO SUBSCRIPTION SV	O-47606	563	0.00	485.10
2110	970630	VISUAL MATERIALS	09737	BAKER & TAYLOR	201767113	475	0.00	149.00
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5201426	541	0.00	157.44
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5202916	534	0.00	37.49
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5208345	539	0.00	52.47
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5205982	537	0.00	108.69
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5201425	533	0.00	89.96
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5204266	582	0.00	93.70
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5202917	588	0.00	86.21
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5199980	592	0.00	33.73
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5204267	586	0.00	209.92
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5206688	590	0.00	18.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5203484	584	0.00	44.98
2110	970630	VISUAL MATERIALS	102450	INSTRUCTIONAL VIDEO	28636A	549	0.00	77.48
2110	970630	VISUAL MATERIALS	19996	BAKER & TAYLOR INCORP	A54163550	501	0.00	253.18
2110	970630	VISUAL MATERIALS	19996	BAKER & TAYLOR INCORP	A55352660	499	0.00	159.36
2110	970630	VISUAL MATERIALS	25775	CRIMSON MULTIMEDIA DI	9964F	557	0.00	30.00
2110	970640	AUTOMATED REFERE	02806	WORLD BOOK SCHOOL AND	1316383	531	0.00	1096.99
TOTAL LIBRARY SERVICES							0.00	46814.76
TOTAL FUND							0.00	46814.76

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FUND - 202 - LIBRARY CAPITAL PROJ FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
202F	920110	PROFESSIONAL CON	105776	LOHAN ANDERSON LLC	668-B	545	22.02
202F	920110	PROFESSIONAL CON	105776	LOHAN ANDERSON LLC	668-A	524	3000.00
TOTAL LIBRARY CAPITAL PROJECTS						0.00	3022.02
TOTAL FUND						0.00	3022.02

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	920110	PROFESSIONAL CON	105470	OUTSOURCE SOLUTIONS G	5872	607	13250.00
2110	920140	DATA PROCESSING	200310	LINCOLN TRAIL LIBRARI	50309	411	1582.26
2110	920140	DATA PROCESSING	72106	COOPERATIVE COMPUTER	DPK1106	614	4340.50
2110	920202	CONFERENCES	06036	MARTHA SLOAN	REIMB	591	64.56
2110	920202	CONFERENCES	16164	HECTOR MARINO	REIMB	109	47.89
2110	920204	TRAINING	43806	NORTH SUBURBAN LIBRAR	1270122	38	170.00
2110	920205	TUITION REIMBURS	104907	CAROL KIDD	REIMB	124	254.37
2110	930010	R & M EQUIPMENT	101536	THREE M	OF26323	369	18771.00
2110	930010	R & M EQUIPMENT	72106	COOPERATIVE COMPUTER	DPK1106	615	22.50
2110	930020	R & M BLDGS & ST	00189	ANDERSON LOCK CO LTD	488256	270	496.50
2110	930020	R & M BLDGS & ST	00189	ANDERSON LOCK CO LTD	491414	268	182.50
2110	930020	R & M BLDGS & ST	00189	ANDERSON LOCK CO LTD	486850	269	574.80
2110	930020	R & M BLDGS & ST	00189	ANDERSON LOCK CO LTD	493198	267	685.58
2110	930020	R & M BLDGS & ST	22498	FIRST SECURITY SYSTEM	S66172	608	1600.00
2110	930320	CLEANING: CUSTODI	102711	SPEED-E-KLEEN	3132	469	100.00
2110	930490	REFUSE CONTRACT	13394	ARC DISPOSAL COMPANY	1295385	274	503.00
2110	960070	AUTO/TRAVEL EXPE	06036	MARTHA SLOAN	REIMB	583	93.48
2110	960070	AUTO/TRAVEL EXPE	16164	HECTOR MARINO	REIMB	107	86.00
2110	960210	SPECIAL EVENT PR	09670	JEWISH VOCATIONAL SER	SEPT-DEC 06	8	200.00
2110	960210	SPECIAL EVENT PR	100001	SUSAN FARID	12/12/06	285	67.79
2110	960210	SPECIAL EVENT PR	105108	ROBERT J LINDSEY	03-14-07	426	250.00
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2660271	479	4.31
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2660272	477	19.18
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2665942	475	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2643723	580	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2643722	578	23.22
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2643724	582	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2659093	565	10.32
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2659087	569	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2643721	576	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2659094	567	14.70
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2643725	575	5.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2659095	572	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2702744	538	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2702746	536	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2659090	542	5.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2702748	529	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2660273	543	1.75
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2702747	535	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2693745	539	1.44
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2659092	534	7.89
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2660274	502	7.74
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2660269	481	1.43
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2693746	504	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2693747	506	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2693751	514	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2693748	508	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2659088	513	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2645224	515	15.48
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2693749	510	1.29

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2660267	527	43.56
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2645222	517	5.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2645225	519	7.24
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2693750	520	1.46
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2659089	523	2.94
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2660268	524	1.35
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692151	100	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692153	106	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2696066	98	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2665945	114	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692152	103	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2665946	122	7.53
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2665947	127	3.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2701193	123	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2671683	144	2.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2701192	131	7.74
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2701195	135	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2671685	137	6.01
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2701191	139	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2671684	140	10.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2660270	161	3.45
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2665943	154	5.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2696064	148	4.95
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692155	152	7.74
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2696065	150	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2659091	42	5.88
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2665949	39	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2665944	32	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2692154	83	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2702743	54	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2702745	50	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2645223	56	6.45
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017269689	359	11.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017751832	345	1.32
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017783169	342	33.86
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017768850	357	12.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017707333	355	5.28
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017722422	354	8.05
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017707334	299	2.64
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017723964	298	92.58
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017739756	297	16.25
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	5007452878	294	33.65
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017769355	331	1.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017785626	328	7.92
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017663383	327	0.75
2110	960990	MISC CONTRACTUAL	102744	BAKER & TAYLOR BOOKS	Y13NS1038M	430	4865.00
2110	960990	MISC CONTRACTUAL	103824	BUSINESS MACHINE AGEN	64579	279	278.36
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A56648670	323	16.65
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A57780430	322	7.40
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	892935-0	283	286.00

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	881417-0	284	10.74
2110	970100	SUPPLIES	102047	WAGNER OFFICE SOLUTIO	70249	286	9.50
2110	970100	SUPPLIES	200299	TODAY'S BUSINESS SOLU	120106-52	302	4100.00
2110	970270	PRINTING-REPROD-	15976	GRAPHIC SOLUTIONS	7041	609	1705.00
2110	970270	PRINTING-REPROD-	15976	GRAPHIC SOLUTIONS	7010-B	610	1782.00
2110	970500	PURCHASE OF WATE	00842	CITY OF DES PLAINES	71-080-76301	613	1050.05
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2643723	581	54.73
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2643722	579	431.43
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2643721	577	68.49
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2660267	528	240.00
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2693749	512	12.08
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2645222	518	84.77
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2643725	511	65.59
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2693748	509	43.65
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2660273	521	9.59
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2693750	522	16.94
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2693747	507	23.26
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2693746	505	20.54
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2660268	525	6.00
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2659089	526	24.36
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2645224	516	335.38
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2660274	493	105.68
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2660269	482	14.00
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2702743	484	10.29
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2693751	503	23.26
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2702744	541	54.73
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2702746	537	64.88
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2645225	532	18.18
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2659088	531	63.58
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2702747	545	30.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2702748	530	11.48
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2693745	540	14.95
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2659090	533	33.22
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2659087	570	50.46
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2659093	566	140.70
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2643724	573	13.70
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2659094	568	214.33
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2659095	574	9.69
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2660271	480	44.97
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2665942	476	25.75
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2660272	478	213.11
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2696065	151	25.14
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2671683	145	10.17
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2660270	153	27.17
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2696064	149	30.81
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2665943	155	98.91
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2701193	134	42.38
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2665947	128	24.22
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2701195	136	28.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2665946	126	78.42



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CITY OF DES PLAINES  
CASH REQUIREMENTS BILL LIST

PAGE NUMBER: 12  
ACCTPAY1  
ACCOUNTING PERIOD: 1/07

SELECTION CRITERIA: payable.due\_date="01/16/2007"

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2671685	138	26.23
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2701192	132	106.96
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2665949	129	11.12
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2701191	130	21.42
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2671684	142	45.89
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2665944	113	29.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2696066	99	10.29
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2692152	104	15.08
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2692153	102	21.42
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2665945	118	19.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2645223	60	101.92
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2702745	51	14.55
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2692155	82	143.31
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2692151	92	8.07
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2692154	87	9.69
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2659091	43	53.13
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2659092	44	66.06
2110	970600	BOOKS	02345	OMNIGRAPHICS, INC.	104066-6471	28	158.89
2110	970600	BOOKS	03363	WEST GROUP	812588005	348	254.00
2110	970600	BOOKS	04625	C C H, INCORPORATED	8827252	67	72.06
2110	970600	BOOKS	07439	THOMSON GALE	14945938	349	25.47
2110	970600	BOOKS	07439	THOMSON GALE	14944855	350	74.86
2110	970600	BOOKS	07439	THOMSON GALE	14944421	312	56.15
2110	970600	BOOKS	07439	THOMSON GALE	14934072	317	113.83
2110	970600	BOOKS	07439	THOMSON GALE	14939757	319	446.05
2110	970600	BOOKS	07439	THOMSON GALE	14937611	318	137.79
2110	970600	BOOKS	07439	THOMSON GALE	14932909	316	67.40
2110	970600	BOOKS	07439	THOMSON GALE	14949555	315	40.43
2110	970600	BOOKS	07439	THOMSON GALE	14938018	314	53.15
2110	970600	BOOKS	07439	THOMSON GALE	14934870	313	45.68
2110	970600	BOOKS	08285	R R BOWKER LLC	3053030	278	615.60
2110	970600	BOOKS	08285	R R BOWKER LLC	3052299	277	897.75
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017785626	329	88.14
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017769355	330	13.53
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017663383	326	14.85
2110	970600	BOOKS	09737	BAKER & TAYLOR	1550145	325	-30.74
2110	970600	BOOKS	09737	BAKER & TAYLOR	5007452878	295	869.62
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017739755	293	266.15
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017707334	300	28.19
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017609023	296	499.98
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017751832	353	13.53
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017723963	360	1277.02
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017783168	351	502.52
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017707333	356	58.64
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017269689	352	44.68
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017722422	365	67.68
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017768850	363	111.42
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017750191	364	267.00
2110	970600	BOOKS	100602	PROQUEST	40112122	408	5396.04
2110	970600	BOOKS	102144	RUSSIAN PUBLISHING HO	144724	470	764.98

SUNGARD PENTAMATION INC - FUND ACCOUNTING  
DATE: 01/09/07  
TIME: 17:43:30

CITY OF DES PLAINES  
CASH REQUIREMENTS BILL LIST

PAGE NUMBER: 13  
ACCTPAY1  
ACCOUNTING PERIOD: 1/07

SELECTION CRITERIA: payable.due\_date="01/16/2007"

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	103777	D & Z HOUSE OF BOOKS	68A/2006	78	392.88
2110	970600	BOOKS	103777	D & Z HOUSE OF BOOKS	69A/2006	7	397.09
2110	970600	BOOKS	104192	CENTER POINT LARGE PR	606405	77	76.68
2110	970600	BOOKS	105020	FREMONT PUBLIC LIBRAR	INTERLOAN	146	26.00
2110	970600	BOOKS	105724	EVANSTON PUBLIC LIBRA	INTERLOAN	147	34.95
2110	970600	BOOKS	105724	EVANSTON PUBLIC LIBRA	INTERLOAN	110	34.95
2110	970600	BOOKS	105724	EVANSTON PUBLIC LIBRA	INTERLOAN	96	10.99
2110	970600	BOOKS	105724	EVANSTON PUBLIC LIBRA	INTERLOAN	95	34.00
2110	970600	BOOKS	105724	EVANSTON PUBLIC LIBRA	INTERLOAN	93	34.00
2110	970600	BOOKS	105751	THESTREET.COM	4760912	288	448.95
2110	970600	BOOKS	12730	THE ROSEN PUBLISHING	392253	4	339.00
2110	970600	BOOKS	20232	REGENT BOOK COMPANY	36006	5	13.17
2110	970610	AUDIO MATERIALS	02191	BOOK WHOLESALERS INC	2704932	544	207.55
2110	970610	AUDIO MATERIALS	07339	BLACKSTONE AUDIO BOOK	411405	281	192.00
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2017739755	292	61.74
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1182427818	24	72.00
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1082458600	14	19.20
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1082427818	25	86.40
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	12-13-06-1	271	94.41
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	12-13-06-3	280	97.91
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	12-13-06-5	272	26.58
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	12-13-06-2	262	58.06
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3282767	11	51.00
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3269777	81	2051.00
2110	970620	SUBSCRIPTIONS &	05702	NEWSBANK	RN476058	434	9910.00
2110	970620	SUBSCRIPTIONS &	100602	PROQUEST	40112122	370	10459.76
2110	970620	SUBSCRIPTIONS &	105376	ABRAHAM LINCOLN PRES	5697	276	594.48
2110	970620	SUBSCRIPTIONS &	105376	ABRAHAM LINCOLN PRES	5696	273	552.12
2110	970620	SUBSCRIPTIONS &	74130	EBSCO SUBSCRIPTION SV	25885	105	-63.01
2110	970620	SUBSCRIPTIONS &	74130	EBSCO SUBSCRIPTION SV	S-78633	79	19.39
2110	970620	SUBSCRIPTIONS &	74130	EBSCO SUBSCRIPTION SV	O-64865	80	1021.43
2110	970630	VISUAL MATERIALS	19996	BAKER & TAYLOR INCORP	A56648670	324	153.94
2110	970630	VISUAL MATERIALS	19996	BAKER & TAYLOR INCORP	A57780430	321	89.36
2110	970640	AUTOMATED REFERE	101798	SCHOLASTIC LIBRARY PU	11127896	72	3932.00
TOTAL LIBRARY SERVICES						0.00	106498.70
2130	970260	POSTAGE AND PARC	00933	POSTMASTER	12-15-06	429	2000.00
TOTAL IL LIBRARY PER CAP GRANT						0.00	2000.00
TOTAL FUND						0.00	108498.70

## VI.D.1.

DIRECTOR'S REPORT  
February 20, 2007

**Please note: I have received no official requests for confidential patron information since by last report.**

### PERSONNEL

New employees for January/February: Kevin Luke, Mary Mulcrone, and Jennifer Ortigoza, Pages, Circulation Services.

Resignations/separations: Leif Rasmussen, IT Assistant, Computer Services; David Schousboe, Circulation Clerk, Ancy Thomas, Page, and Melissa Gulley, Circulation Services Assistant.

### STAFF DEVELOPMENT

The first session of coaching training for all supervisors was held with Mary Jane Kepner on January 29. The second session will be held on February 21. All staff will be introduced to the program at our All Staff meeting on March 13. The library received a grant for this training.

### PATRON SERVICES

The Circulation staff has made a concentrated effort to assist and train patrons in use of the self-check machines. Their goal was to increase use of the self-check from 20% of circulation from the main library to 30% by July 1. The results of their efforts within one month are impressive. In January 37% of materials checked out of the main library were checked out on the self-check machines.

I believe that the unusually cold weather during January caused the decrease in use of the library in nearly all areas, from attendance to use of computers in the youth services department. Reference and Readers Services did experience an increase in requests for service as did adult computer use.

I decided to close the library at 5 PM on Tuesday, February 13 because of hazardous weather conditions.

### OTHER PROFESSIONAL ACTIVITIES

My schedule of outside meetings was somewhat curtailed this past month because of a brief vacation and a lengthy illness. The meetings I did attend are: Library

Production Studio Directors meeting on 1/24, the CCS Governing Board Annual Meeting on 1/31; the Chamber of Commerce Board Meeting on 2/8; the Chamber of Commerce Winter Garden Ball on 2/9; the CCS Executive Committee meeting on 2/14; the Library Production Studio Directors meeting on 2/15; and the NSLS Legislative Breakfast on 2/19.

## DES PLAINES PUBLIC LIBRARY - CIRCULATION REPORT

January 2007

<b>Total 2006 to Date:</b>	97,923	<b>Total 2007 to Date:</b>	96,776	% Change	-1.17%
<b>January 2006</b>	97,923	<b>January 2007</b>	96,776		-1.17%

	<u>MAIN LIBRARY</u>		<u>MOBILE LIBRARY</u>		<u>TOTAL</u>	
CHILDREN	2006	2007	2006	2007	2006	2007
Non Fiction	5,793	5,966	440	588	6,233	6,554
Fiction	13,458	13,662	1,042	983	14,500	14,645
Foreign Language Non Fiction	220	228	14	21	234	249
Foreign Language Fiction	823	884	51	77	874	961
Periodicals	245	230	4	8	249	238
Compact Discs	1,179	1,279	41	41	1,220	1,320
Audio Cassettes	9	2	0	0	9	2
Audio Kits	95	70	36	42	131	112
Puzzles	9	0	17	6	26	6
Games	15	21	8	2	23	23
Audio Books	275	300	19	20	294	320
Video Fiction	1,248	493	140	34	1,388	527
Video Non Fiction	313	202	4	0	317	202
DVD	6,104	7,094	367	458	6,471	7,552
CD ROMs	440	567	0	2	440	569
<b>SUB TOTAL</b>	<b>30,226</b>	<b>30,998</b>	<b>2,183</b>	<b>2,282</b>	<b>32,409</b>	<b>33,280</b>
<b>ADULT</b>						
Non Fiction	13,179	12,303	215	222	13,394	12,525
Fiction	8,147	8,287	217	270	8,364	8,557
Large Type	1,331	1,257	14	55	1,345	1,312
Foreign Language Non Fiction	773	452	1	5	774	457
Foreign Language Fiction	1,179	1,165	0	1	1,179	1,166
High School Collection	632	577	7	6	639	583
Periodicals	2,723	2,515	136	107	2,859	2,622
Pamphlets	13	13	0	0	13	13
Compact Discs	8,931	7,986	330	287	9,261	8,273
Pictures	18	21	3	1	21	22
Audio Books	2,691	2,593	32	39	2,723	2,632
CD ROMs	307	238	0	0	307	238
Video Fiction	1,805	813	90	29	1,895	842
Video Non Fiction	1,660	1,048	1	1	1,661	1,049
DVD	19,960	22,081	721	706	20,681	22,787
Misc. Formats	398	416	0	2	398	418
	<b>63,747</b>	<b>61,765</b>	<b>1,767</b>	<b>1,731</b>	<b>65,514</b>	<b>63,496</b>
<b>GRAND TOTAL</b>	<b>93,973</b>	<b>92,763</b>	<b>3,950</b>	<b>4,013</b>	<b>97,923</b>	<b>96,776</b>
Self Check	20,456	34,195	0	0	20,456	34,195

One day missed by Mobile Library due to holiday.  
Five days missed by Mobile Library due to winter break.

VI.D.1.

DES PLAINES PUBLIC LIBRARY  
HOLDINGS  
FEBRUARY 2007

	<u>Jan 2007</u>	<u>Feb 2007</u>	<u>Change</u>	<u>% Change</u>
Books	262,992	264,021	1,029	0.39%
Audio	24,116	23,847	-269	-1.12%
Video	21,569	21,758	189	0.88%
Puzzles & Games	157	155	-2	-1.27%
Realia	241	241	0	0.00%
Pamphlets	513	5,551	38	7.41%
<b>Total</b>	<b>309,588</b>	<b>315,573</b>	<b>5,985</b>	<b>1.9%</b>

VI.D.1.

DES PLAINES PUBLIC LIBRARY  
REGISTRATION SERVICES REPORT FOR JANUARY 2007

I. Library Card Registration Services

<u>Jan 2006</u>	<u>Dec 2006</u>	<u>Jan 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>Year to Date % Change</u>
962	584	822	962	822	(-14.6%)
A.	New Library Card Registrations			306	
B.	Updated Library Card			382	
C.	Other Libraries			130	
D.	Non Resident Fee Paid Cards			4	
	Total			822	

II. Other Registration Services

1.	Patrons Registering for Programs	310
2.	Number of Meeting Room Uses	59
3.	Voters Registered	10
4.	Senior Cab Cards	10
	Total	389

III. Total Number of Registered Borrowers

Jan 2006	35,271	(61.9% of Population)
Jan 2007	35,743	(62.8% of Population)

## VI.D.1.

**DES PLAINES PUBLIC LIBRARY  
CIRCULATION SERVICES REPORT FOR JANUARY 2007**

**IV. Patron Attendance Count**

<u>Jan 2006</u>	<u>Déc 2006</u>	<u>Jan 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>Year to Date % Change</u>
46,720	36,010	44,734	46,720	44,734	(-4.3%)

**V. Reciprocal Borrowing  
(Materials Lent)**

	<u>Jan 2006</u>	<u>Jan 2007</u>	<u>% Change</u>
NSLS	14,924	14,729	(-1.3%)
Other Systems	4,763	3,856	(-19.0%)
Total	19,687	18,585	(-5.6%)

**VI. Interlibrary Loan**

	<u>Jan 2006</u>	<u>Jan 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>Year to Date % Change</u>
Sent	6,098	6,036	6,098	6,036	(-1.0%)
Received	4,781	4,607	4,781	4,607	(-3.6%)
Total	10,879	10,643	10,879	10,643	(-2.2%)



**DES PLAINES PUBLIC LIBRARY  
USE OF ONLINE REFERENCE PRODUCTS  
JANUARY 2007**

Alldata	NA
Classical Music Library	26
CQ Researcher	0
First Search	1,393
Gale Group:	
• Biography Resource Center	651
• Business & Company Resource Center	101
• Contemporary Authors	22
• General Reference Center Gold	171
• InoTrac OneFile	328
• Kids Infobits	836
• LitFinder	72
• Literature Resource Center	141
• Opposing Viewpoints	131
• Student Resource Center	131
• ThomsonGale Legal Forms	14
• Virtual Reference Library	130
Greenwood Daily Life Online	58
Grolier Online	362
Hoover's Online	NA
Morningstar	534*
NewsBank:	
• American Obituaries and Death Notices	1,257
• Local newspapers	373
• Chicago Tribune Archive	965
Novelist	275
ProQuest :	
• Ancestry Library Edition	158*
• eLibrary	158
• eLibrary Elementary	429
• Heritage Quest	916
• SIRS Discoverer	17
• <i>Wall Street Journal</i>	177
• <i>New York Times</i> Historical	137
• <i>Chicago Tribune</i> Historical (1890-1955)	768
Reference USA	773
Rosetta Stone	27*

DES PLAINES PUBLIC LIBRARY  
USE OF ONLINE REFERENCE PRODUCTS  
JANUARY 2007

TumbleBooks	4*	
ValueLine	27*	
World Book Encyclopedia	85	
<b>Total Searches &amp; Queries for January 2007</b>	<b>11,647</b>	<b>% Change</b>
<b>Total Searches &amp; Queries for January 2006</b>	<b>15,948</b>	<b>(-27.0%)</b>

\*Number of sessions (number of searches not provided)

**DES PLAINES PUBLIC LIBRARY  
CIRCULATION PATRON ASSISTANCE  
JANUARY 2007**

<b>Assistance/Service Desk</b>	<u>Jan 2006</u>	<u>Jan 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Phone Calls Received	682	934	682	934	37.0%
2. Patron Renewals	1,019	850	1,019	850	-16.6%
3. Patron Reserves Delivered	4,013	4,144	4,013	4,144	3.3%
4. Directional	636	511	636	511	-19.7%
5. Account Inquiries	3,694	3,120	3,694	3,120	-15.5%
6. Program Sign-up	337	249	337	249	-26.1%
7. In Person Patron Assistance	1,315	1,063	1,315	1,063	-19.2%
<b>Total</b>	<b>11,696</b>	<b>10,871</b>	<b>11,696</b>	<b>10,871</b>	<b>-7.1%</b>
<b>Assistance/Switchboard</b>	<u>Jan 2006</u>	<u>Jan 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Phone Calls Answered	3,990	3,288	3,990	3,288	-17.6%
2. Delivery/Buzzer	29	46	29	46	58.6%
3. 2-Way Radio	0	0	0	0	
<b>Total</b>	<b>4,019</b>	<b>3,334</b>	<b>4,019</b>	<b>3,334</b>	<b>-17.0%</b>
<b>Grand Total</b>	<b>15,715</b>	<b>14,205</b>	<b>15,715</b>	<b>14,205</b>	<b>-9.6%</b>

**DES PLAINES PUBLIC LIBRARY  
ADULT SERVICES PATRON ASSISTANCE  
JANUARY 2007**

<b>Assistance</b>	<u>Jan 2006</u>	<u>Jan 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Computer/Instruction	1,647	1,363	1,647	1,363	-17.2%
2. Mechanical	372	271	372	271	-27.2%
3. Directional	1,273	1,408	1,273	1,408	10.6%
4. Tax Forms	237	229	237	229	-3.4%
<b>Total</b>	<b>3,529</b>	<b>3,271</b>	<b>3,529</b>	<b>3,271</b>	<b>-7.3%</b>
<b>Reference and Readers' Services</b>	<u>Jan 2006</u>	<u>Jan 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Specific Item Request	2,965	3,186	2,965	3,186	7.5%
2. Ready Reference	1,599	1,662	1,599	1,662	3.9%
3. In-Depth Reference	169	188	169	188	11.2%
4. Information	1,554	1,620	1,554	1,620	4.2%
5. Instruction	60	63	60	63	5.0%
6. Virtual Reference Desk	22	25	22	25	13.6%
7. Interlibrary Loan Request	186	189	186	189	1.6%
8. Readers' Advisory	88	149	88	149	69.3%
9. CCS Holds	1,055	1,118	1,055	1,118	6.0%
<b>Total</b>	<b>7,698</b>	<b>8,200</b>	<b>7,698</b>	<b>8,200</b>	<b>6.5%</b>
<b>Sign Up</b>	<u>Jan 2006</u>	<u>Jan 2007</u>	<u>Year to Date 2006</u>	<u>Year to Date 2007</u>	<u>% Change</u>
1. Computer Use	8,444	8,792	8,444	8,792	4.1%
2. Group Study Rooms	1,086	963	1,086	963	-11.3%
3. Ellis/Reading Edge	1	2	1	2	100.0%
<b>Total</b>	<b>9,531</b>	<b>9,757</b>	<b>9,531</b>	<b>9,757</b>	<b>2.4%</b>
<b>Grand Total</b>	<b>20,758</b>	<b>21,228</b>	<b>20,758</b>	<b>21,228</b>	<b>2.3%</b>

Downloadable Audiobooks 57  
 Away 46

## VI.D.1.

**DES PLAINES PUBLIC LIBRARY  
YOUTH SERVICES PATRON ASSISTANCE  
JANUARY 2007**

<b>Assistance</b>	<u>Jan 2006</u>	<u>Jan 2007</u>	<u>Year To Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Computer Sign-up	1,988	1,532	1,988	1,532	-22.9%
2. Mech Troubleshooting	218	358	218	358	64.2%
3. Computer Mech Instr	527	459	527	459	-12.9%
4. Program Sign-up	392	364	392	364	-7.1%
5. Information	633	543	633	543	-14.2%
6. Directional Questions	275	368	275	368	33.8%
<b>Total</b>	<b>4,033</b>	<b>3,624</b>	<b>4,033</b>	<b>3,624</b>	<b>-10.1%</b>
<b>In-House Circulation</b>	<u>Jan 2006</u>	<u>Jan 2007</u>	<u>Year to Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Train Sets	1,277	1,278	1,277	1,278	0.1%
2. Chess/Checkers	26	12	26	12	-53.8%
3. School Supplies Handouts	62	63	62	63	1.6%
4. Textbooks	24	18	24	18	-25.0%
<b>Total</b>	<b>1,389</b>	<b>1,371</b>	<b>1,389</b>	<b>1,371</b>	<b>-1.3%</b>
<b>Reference</b>	<u>Jan 2006</u>	<u>Jan 2007</u>	<u>Year to Date 2006</u>	<u>Year To Date 2007</u>	<u>% Change</u>
1. Specific Item Request	1,152	990	1,152	990	-14.1%
2. Reference	326	596	326	596	82.8%
3. Readers' Advisory	194	300	194	300	54.6%
4. ILL & Patron Holds	167	204	167	204	22.2%
5. Book Bag Request	14	13	14	13	-7.1%
<b>Total</b>	<b>1,853</b>	<b>2,103</b>	<b>1,853</b>	<b>2,103</b>	<b>13.5%</b>
<b>Grand Total</b>	<b>7,275</b>	<b>7,098</b>	<b>7,275</b>	<b>7,098</b>	<b>-2.4%</b>

## VI.D.1.

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR JANUARY 2007**

Library Sponsored Programs/Meetings	Times Used	Meeting Room Used	Attendance
American Songbag 1907-1957 Centennial Celebration	1	B,C	75
Centennial Committee Meeting	1	CR	200
Circulation Services Meeting	3	CR	12
Department Heads Meeting	3	CR	36
Do The Dewey Fundraiser Meeting	3	CR	24
Drop-In Internet & E-mail Practice	1	CR	4
Film and Discussion	1	CL	7
Friends of the Library	1	A	15
Grant Meeting	1	B	25
General Purpose Brochure ad hoc Committee	1	CR	8
Intermediate Internet Searching	1	CR	6
Introduction to Basic Computers	2	CL	17
Introduction to Digital Photography	2	CL	22
Introduction to Internet Class	1	B,C	80
Jan Schakowsky's Office Hours	2	CL	17
JVS Career Counseling	1	SR3	5
Logistics Committee	1	SR4	4
Sunday Afternoon Movie	1	CR	3
Tuesday Morning Book Discussion	1	A	22
Thursday Evening Book Discussion	1	C	20
	1	H	14
<b>Total</b>	<b>28</b>		<b>616</b>

## VI.D.1.

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR JANUARY 2007**

Outside Community Groups	Times Used	Meeting Room Used	Attendance
Bahai's of Des Plaines	1	B	10
Boy Scout Troop 6	1	B	20
Cambria Condominium Association	1	C	28
Des Plaines Art Guild	1	A	10
Des Plaines Citizen Police Academy Alumni Assoc.	1	B	37
Des Plaines Toastmasters	2	A	29
Kiwanis Club of Des Plaines	2	B,C	45
Optimists Club of Des Plaines	4	A	135
Polyglots Toastmasters	1	A	12
Prairie Corners Townhome Owners	1	A	23
Quilting Divas	1	C	15
Rivers Edge Condo Association	1	A	26
Riverwalk Condo Association	1	A	50
Scandinavian Stamp Collectors Club	1	A	20
Society of Childrens Book Writers & Illustrators	1	C	15
Square Spares & Squares Pairs	1	B	10
<b>Total</b>	<b>21</b>		<b>485</b>
<b>Other</b>			
Library Board Meeting	1	CR	16
<b>Total</b>	<b>1</b>		<b>16</b>

## VI.D.1.

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR JANUARY 2007**

	Times Used	Meeting Room Used	Attendance
Literacy Program			
Learn to Read	7	B	420
Total	7		420
<b>Library Sponsored Children's Programs</b>			
Baby Book Times	22	ST	210
Curious George	1	ST	130
Drop-in 2 Year Old Storytime	6	ST	78
Drop-in 3-5 Year Old Storytime	6	ST	60
Drop-in Preschool Movie	4	ST	32
Family Game Night	1	ST	18
Jr. Great Books	4	ST	50
Martin Luther King, Jr. Program	1	B&C	78
Preschool Open House	1	B&C	70
Stories & More	1	ST	21
Story Explorers	2	ST	15
TAB	1	T	7
Where the Sidewalk Ends	1	B&C	138
Total	51		907
Grand Total January 2007	108		2,444
Grand Total January 2006	125		2,932
% Change			(-16.6%)

**Total = 52 groups involving 2,444 people.**

**2006 Year to Date Total = 825 groups involving 44,033 people.**

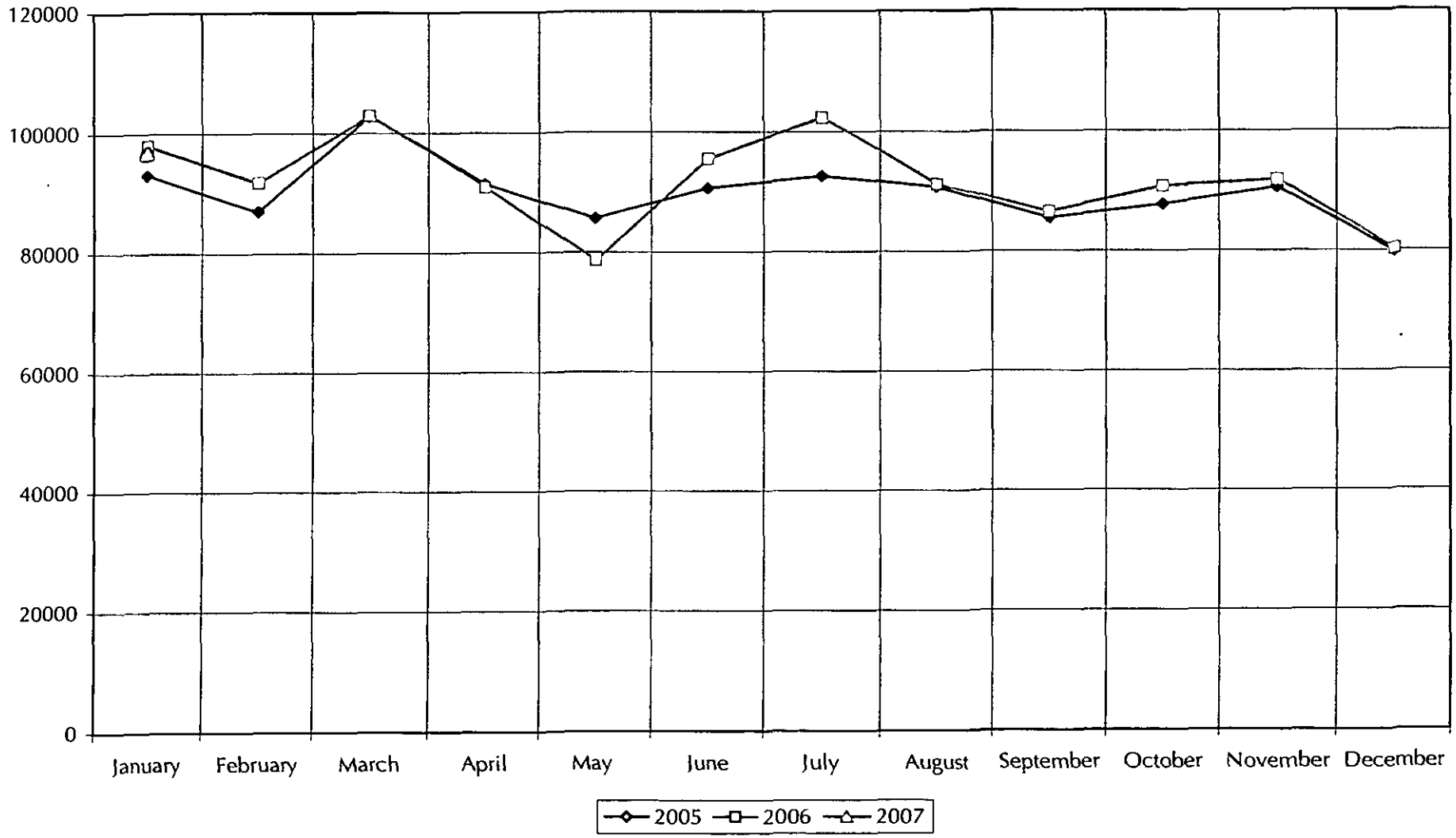


VI.D.1.

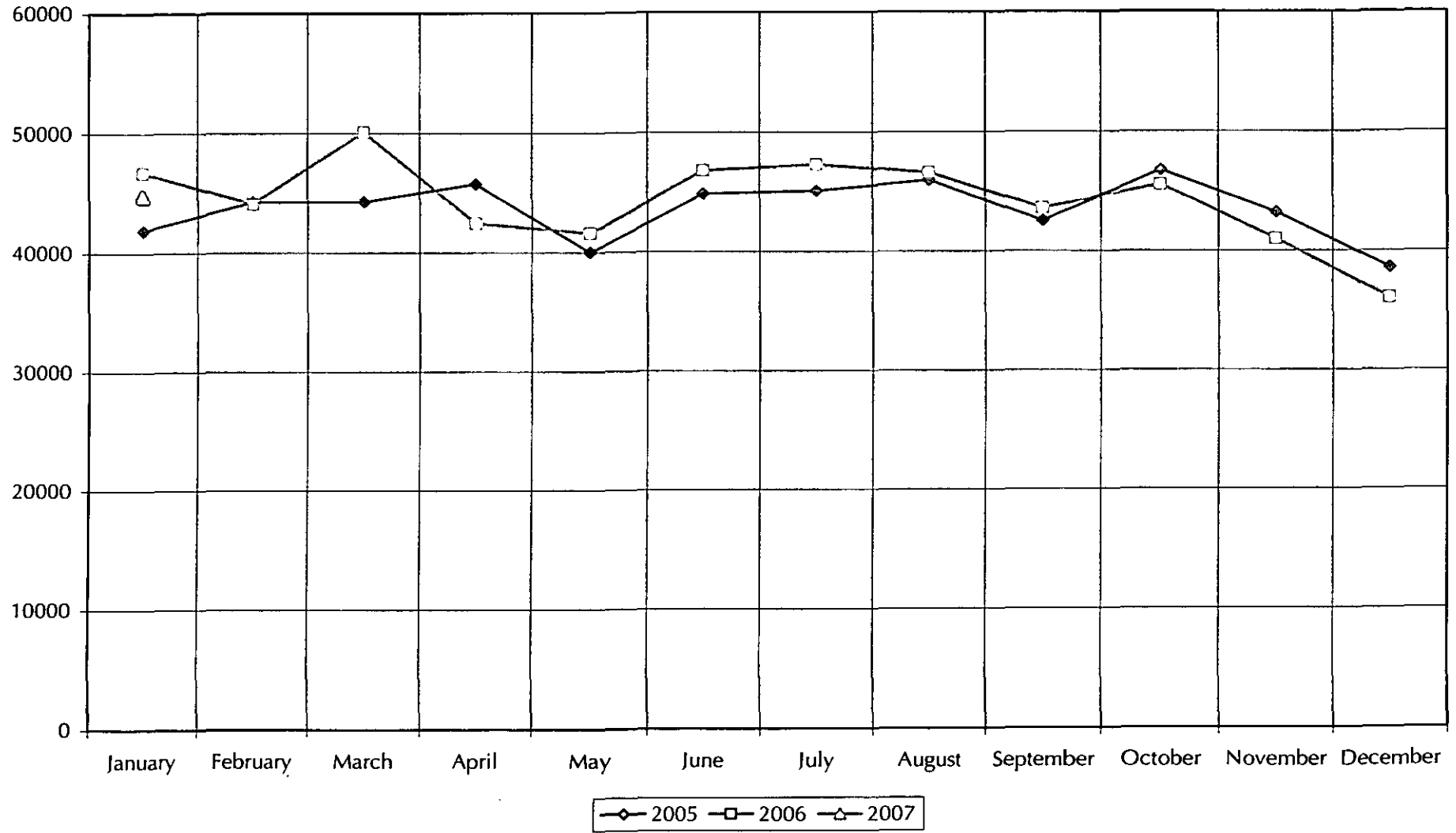
**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR JANUARY 2007**

- A – Meeting Room A
- B – Meeting Room B
- C – Meeting Room C
- CL- 4<sup>th</sup> Floor Computer Lab
- CR – 2<sup>nd</sup> Floor Conference Room
- H – Heritage Room
- SR3 – Study Rooms 3<sup>rd</sup> Floor
- SR4 – Study Rooms 4<sup>th</sup> Floor
- ST – Storytime Room
- T – Teen Room

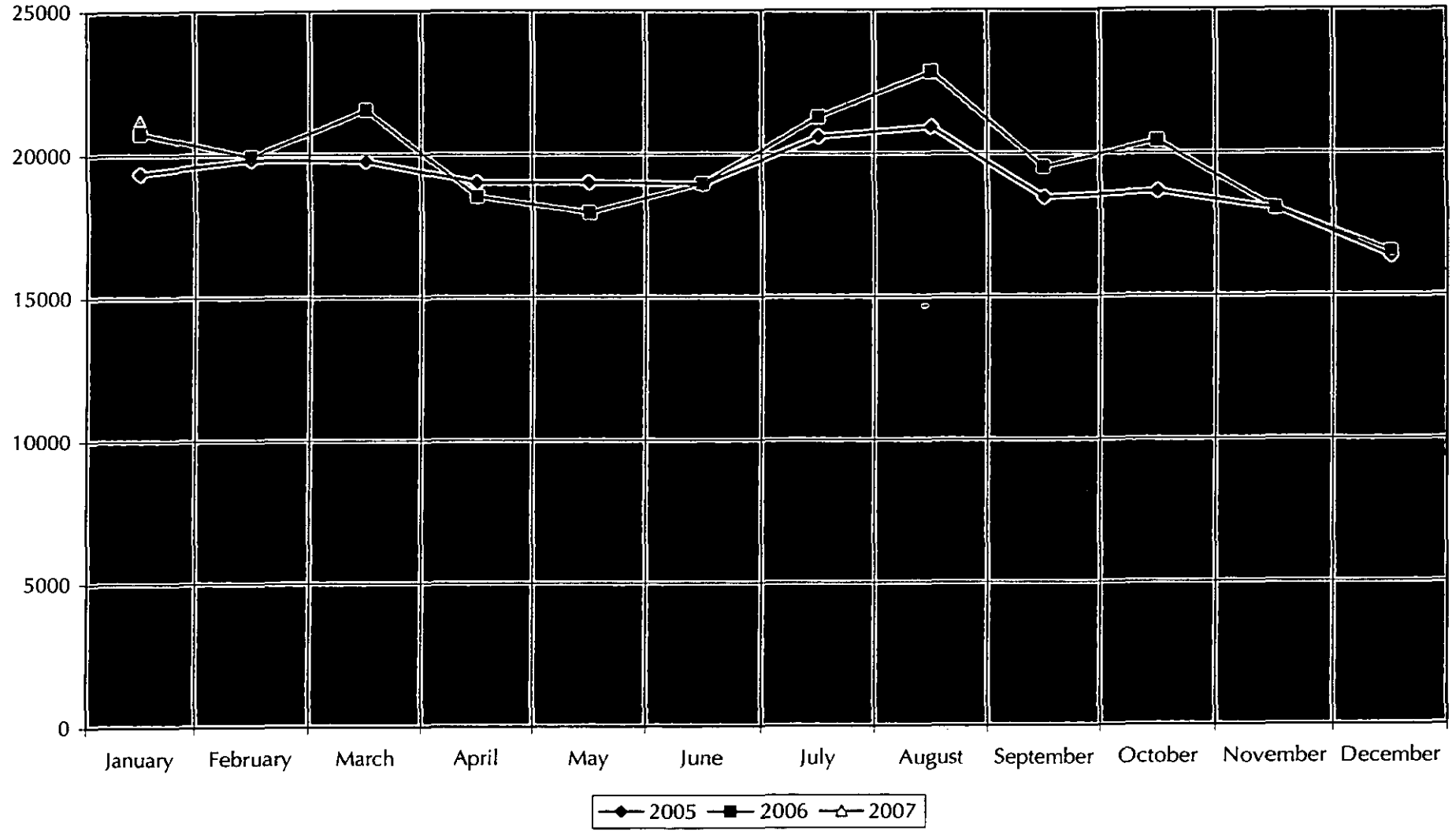
Circulation Statistics  
Items Circulated Per Month By Year



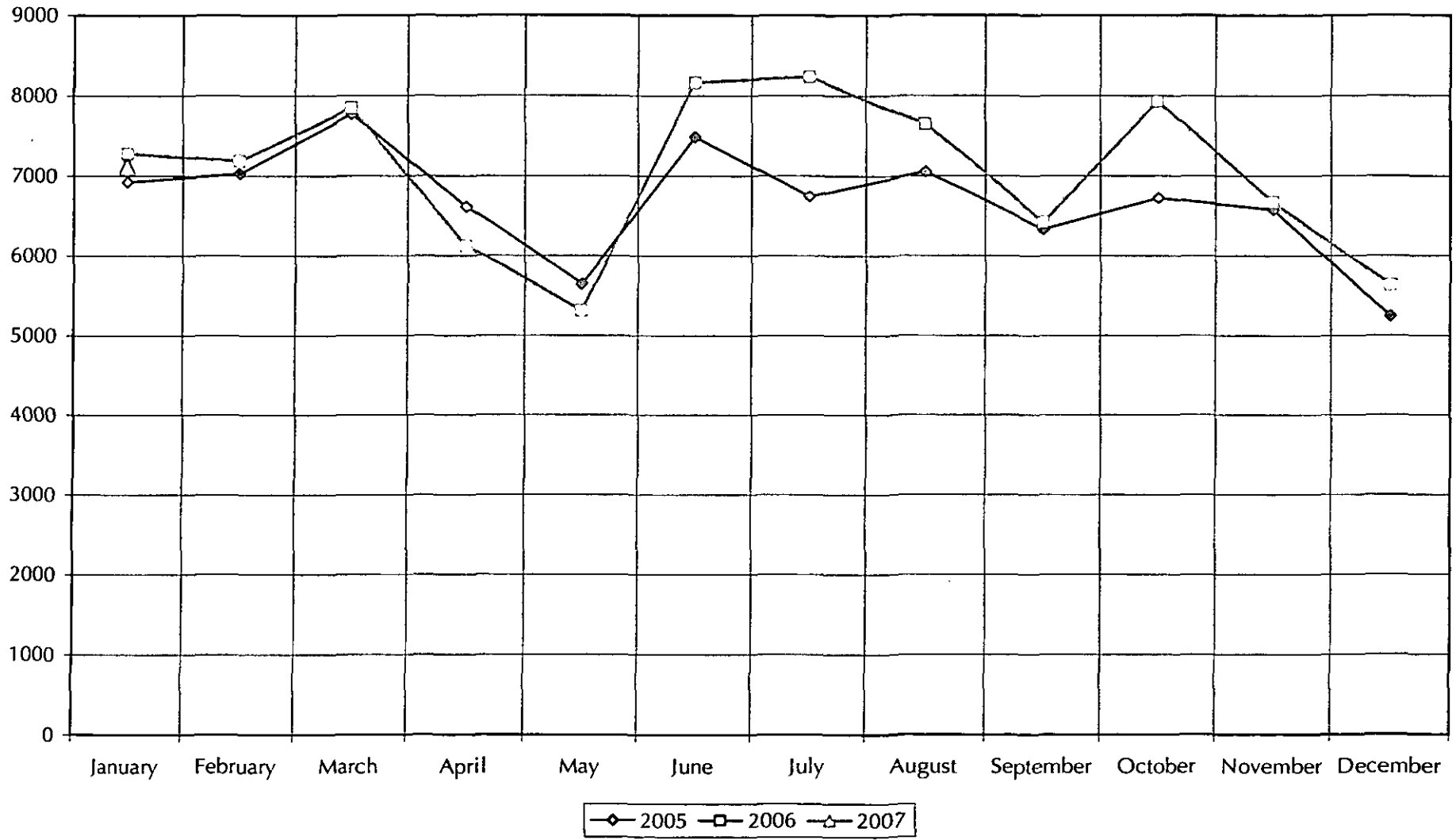
Patron Attendance  
January 2007



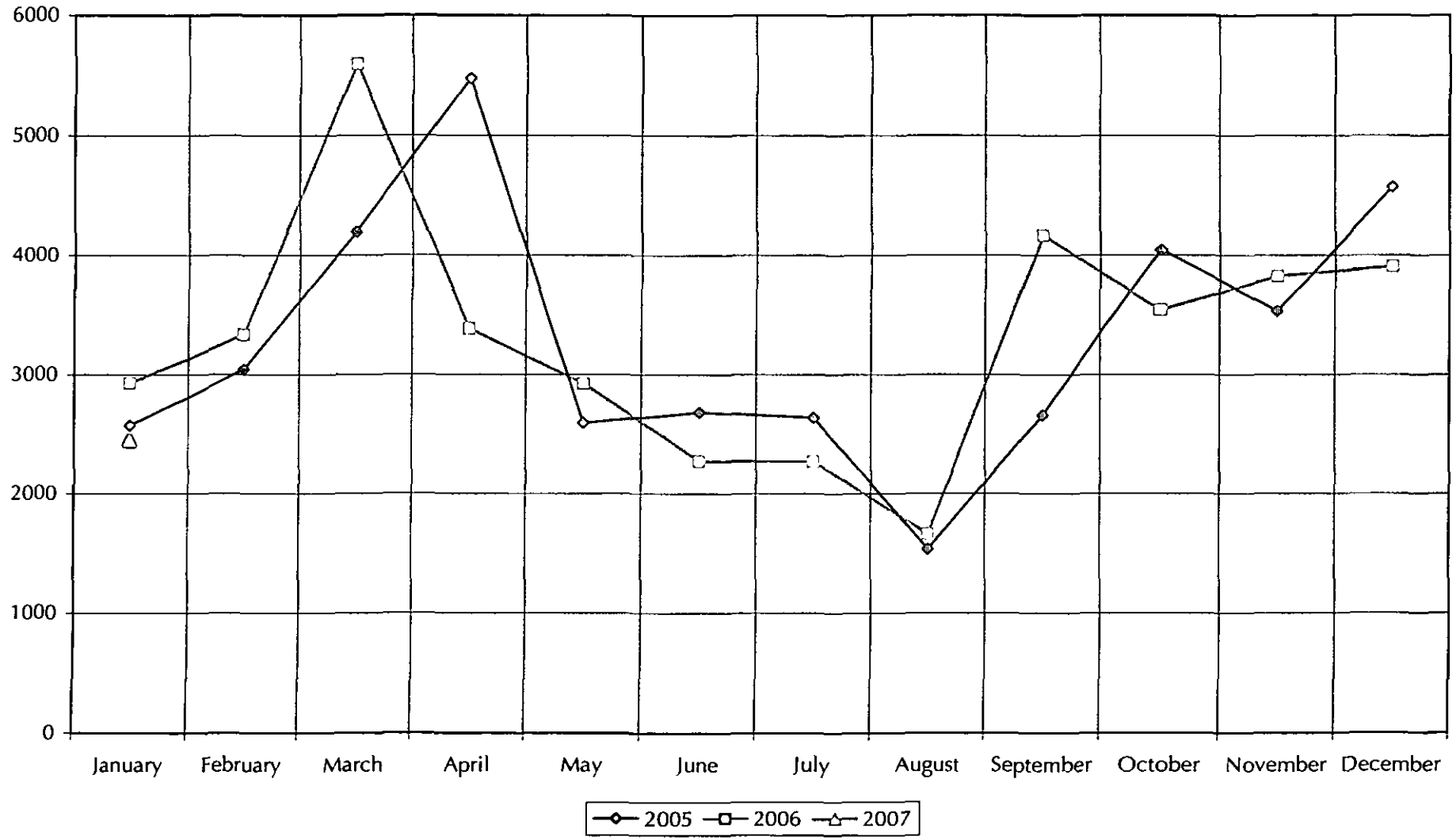
Adult Services Patron Assistance  
January 2007



### Youth Services Patron Assistance January 2007



### Meeting Room Attendance January 2007



# FRIENDS OF THE DES PLAINES PUBLIC LIBRARY ROUNDTABLE

Tuesday January 23, 2007

In attendance (sign-in list):

Lila Small  
Kathleen Groll  
Sue D'Hondt  
Roy Terp  
Ken Knorr  
Kathy Schanding  
Darius T. Rivera

Ralph Minnis  
Edie Davis  
Dick D'Hondt  
Charlotte Storer  
Linda Knorr  
Marjorie Proctor  
Elaine Tejcek

Mary Minnis  
Wally Meyer  
Kathy Krus  
Susan Plate  
Anna Marie McCall  
Glad Batey

The January meeting was called to order about 7:00PM by Wally Meyer, President.

Wally Meyer asked if there were any corrections to last month's minutes. Sue D'Hondt made a motion to approve the minutes as corrected. Charlotte Storer seconded. The motion passed.

Edie Davis gave the Treasurer's Report. She reported that we currently have \$32,109. She has moved all the money into the checking account. We received \$270 in membership. The December Book Sale made \$2,093.

Membership: As Edie reported, we had \$270 for 2 2-year memberships.

Book Shelf: Audrey and Jan have both been unable to do the book shelf. Sue D' Hondt made 4 collections., the latest for \$147, the previous for \$279.

Sunday Movie: Sue D'Hondt suggested we go through the Roundtable list in alphabetical order to find someone to introduce the movie each month. She then explained the responsibilities. Discussion followed. There was a favorable response to the suggestion.

Book Sale: Mary Minnis reported that we are on BookSaleFinder, the dates of the banner will be changed and put up by the middle or end of February, and there will be a Book Sale meeting with mailing work done on Thursday, February 6<sup>th</sup> at 10:00 AM. Discussion followed about contacting the Postmaster since our mailings have not always reached our members.

By-Laws: Wally Meyer suggested that we review the proposed by-laws that were handed out and give our suggestions by February 8<sup>th</sup>. Discussion followed on when the By-Laws should be mailed. Charlotte Storer moved that we have a mailing of the by-laws before the May meeting. Darius Rivera seconded. The motion passed. The By-laws committee will meet after the meeting on Thursday, February 8<sup>th</sup> for the mail-out for the book sale. Roundtable members were asked to contact Ken Knorr with any suggestions prior to the February 8<sup>th</sup> meeting.

Wally Meyer said there will be at least 14 events with the final event in October for the 100<sup>th</sup> Celebration Year.

Wally has suggested Jan Geist, Ralph Minnis, and Ken Knorr for the Nomination Committee. Sue D'Hondt moved, Charlotte Storer seconded, and they were approved.

Wally handed out a suggested wording that was submitted to the Management Committee for access to the Friends' room. The wording will be discussed on February 12<sup>th</sup> with the Board Management Committee

Charlotte Storer moved, Darius Rivera seconded and the meeting adjourned at 7:45.

Respectfully submitted,

*Kathy Schanding*, Secretary  
*Sue D'Hondt*, Substitute Secretary



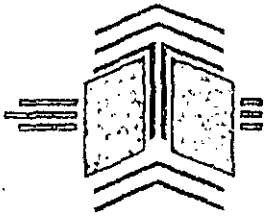
To: Centennial Committee

Jan 24, 07

Congratulations on the delightful "kick off" evening on Saturday, January 20<sup>th</sup>, 2007 from 6pm to 8pm. We enjoyed not only the refreshments and the musical entertainment but also the casual and friendly atmosphere of the evening. Again, our compliments as we will be looking forward to the events yet to come in celebration of our February 100<sup>th</sup> year of operation.

Sincerely,  
Frieda Theobald

Sue Nordt



Des Plaines Public Library

1501 Ellinwood Street

Des Plaines, IL 60016-4553

847.827.5551 phone

847.827.7974 fax

www.dppl.org

## VIII.E.

Progress Report

Response Requested by \_\_\_\_\_

Board Action Required

## BOARD OF TRUSTEES

Minutes of the Management Committee Meeting  
February 12, 2007

Present: Eldon Burk, Mary Ellicson, Maria Bahamon, Noreen Lake, Sandra Norlin,  
Martha Sloan, Hector Marino, Carol Kidd, Wally Meyer.

Call to Order: 4:05 PM by Eldon Burk.

The Committee reviewed the "Guidelines for Use of Library Facilities and Personnel by Friends of the Library". The following changes were made by the Committee:

## 1. Friends Room Security Measures

- ✓ The room will be locked at all times, except when Friends are using the room.
- ✓ Friends will sign in/out at monitor's station whenever entering or leaving the Friends room.
- ✓ Friends will wear their photo ID badges when they are working in the building.
- ✓ Friends president will supply names of members who should have key pad entrance numbers.
- ✓ Designated library staff, as determined by the Library Director, will have access to the Friends room at all times.

MOTION by Mary Ellicson, seconded by Maria Bahamon, to approve "Guidelines for Use of Library Facilities and Personnel by Friends of the Library", as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

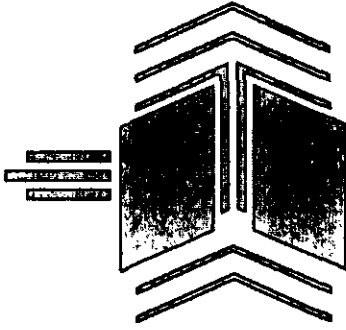
Library Director Sandra Norlin distributed a draft of Policies and Procedures for the Des Plaines Public Library Volunteer Program. The Committee reviewed and discussed the Policies and Procedures and will present the document to the Board at the February 20, 2007 meeting.

The Committee reviewed health emergency forms that could be used for library volunteers and Friends of the Library volunteers.

MOTION by Mary Ellicson, seconded by Maria Bahamon, to approve the Voluntary Medical History for Volunteers form, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 5:40 p.m.

Minutes prepared by Carol Kidd.



# Des Plaines Public Library

## VOLUNTARY MEDICAL HISTORY FOR VOLUNTEERS

Date \_\_\_\_\_

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Physician Name \_\_\_\_\_ Telephone \_\_\_\_\_

Allergies \_\_\_\_\_

\_\_\_\_\_

Medications (Prescriptions and non-prescription) \_\_\_\_\_

\_\_\_\_\_

Health Conditions (e.g., asthma, high blood pressure, etc.) \_\_\_\_\_

\_\_\_\_\_

Person to call in emergency:

Name \_\_\_\_\_

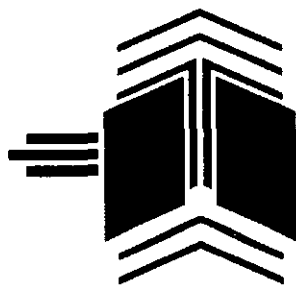
Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

Car Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

License Plate Number \_\_\_\_\_



# Des Plaines Public Library

## GUIDELINES FOR USE OF LIBRARY FACILITIES AND PERSONNEL BY FRIENDS OF THE LIBRARY

### 1. Friends Room Security Measures

- ✓ The room will be locked at all times, ~~except when Friends are using the room, key held at monitor's station.~~
- ✓ Friends will sign in/out at monitor's station whenever entering or leaving the Friends room.
- ✓ Friends will wear their photo ID badges when they are working in the building.
- ✗ Friends ~~president~~ will supply names of members who should have key pad entrance numbers. ~~provide a list of members authorized to receive keys.~~
- ✗ ~~Key will remain in the building.~~
- ✓ ~~Designated library staff, as determined by the Library Director,~~ will have access to the Friends room at all times.

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### 2. Other Library Facilities

- ✓ Friends will have use of all three first floor meeting rooms for 6 days twice a year for book sales.
- ✓ Friends will have use of the Conference Room for Roundtable meetings at least 10 times a year.
- ✓ Friends will have use of the Community Display Case for advertising book sales twice a year.
- ✓ Friends will have the use of other meeting and/or study rooms as needed throughout the year for meetings and book sales, subject to availability.

### 3. Library Equipment

- ✓ Friends will have use of the photocopiers in the first and second floor staff areas. Friends pay a yearly stipend for this use.
- ✓ Friends will have use of the paper cutter in the first floor staff area.

- ✓ Friends purchased a telephone for use in the Friends book sale room. The library pays for the separate line and number as well as ongoing service and maintenance.
- ✓ Friends have use of the dumpster service for discarded materials. When it is necessary to purchase additional dumpster service for the book sale discards, the Friends will reimburse the library for this expense.
- ✓ Friends may have the use of library book carts for book sales if they are available.
- ✓ Friends and the Library will have shared use of the meeting room tables. Friends purchased 25 tables in 2006 for this purpose.
- ✓ All other requests for use of library equipment require prior approval of the Director or Librarian in Charge.

4. Library Personnel Assistance

- ✓ The Library staff will provide limited assistance with graphics and publicity at no charge.
- ✓ Friends will reimburse the Library for additional services provided by staff for security and/or labor.
- ✓ All requests for staff assistance must be approved by the Library Director.

5. Signage

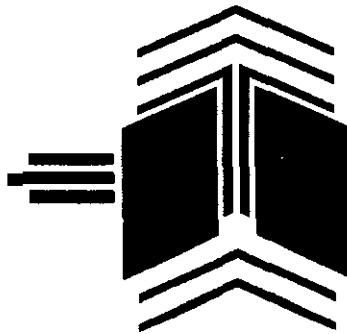
- ✓ Library guidelines will be followed by the Friends.

6. Library Vehicle

- ✓ Friends may have the use of the library van at the discretion of the Library Director.

Approved by the Library Board of Trustees 11/21/06  
Revised and approved \_\_\_\_\_

DRAFT



Des Plaines Public Library

DES PLAINES PUBLIC LIBRARY  
VOLUNTEER PROGRAM

POLICIES AND PROCEDURES

**1. General Statement**

As a community agency, the Des Plaines Public Library benefits from the active participation of residents of the community. We therefore accept and encourage the involvement of volunteers in all levels and areas of the library and within all our programs and services. We encourage all staff to assist in the creation of productive activities for volunteers and to participate in recruiting, training, and supervising volunteers.

**2. Policies**

**2.1 Purpose and intent.** The purpose of these policies to provide guidance and direction to staff and volunteers engaged in volunteer involvement and management. They are intended for internal management guidance only and do not constitute or imply a binding contractual or personnel agreement.

**2.2 Scope.** These policies apply to all volunteers in all programs and projects of the library and to all its departments and sites of operation.

# DRAFT

- 2.3 Definition.** A volunteer is anyone who without compensation or expectation of compensation beyond reimbursement performs a task at the direction of and on behalf of the library. A volunteer must be officially accepted and enrolled by the library prior to the performance of a task.
- 2.4 Employees as volunteers.** The library does not accept the services of staff as volunteers. Family members of staff are allowed to serve as volunteers, but will not be placed under direct supervision or within the same department as other members of their family who are employees.
- 2.5 Service at the discretion of the library.** The library accepts the service of all volunteers with the understanding that such service is at the sole discretion of the library. Volunteers accept and agree that the library may at any time, for whatever reason, decide to terminate the volunteer's relationship with the library.
- 2.6 Volunteer rights and responsibilities.** As valuable resources to the library staff and patrons, volunteers will be extended the right to be given purposeful assignments, the right to effective supervision, and the right to recognition for their contributions of time, effort, and skill. In return, volunteers will actively perform their duties to the best of their abilities and to remain loyal to the goals and procedures of the library.

## 3. Procedures

- 3.1 Maintenance of Records.** Records will be maintained on each volunteer, including dates of service, positions held, duties performed, evaluation of work, and awards received. Both volunteers and staff are responsible for submitting all appropriate records and information to the Volunteer Coordinator. Volunteer personnel records will receive the same confidentiality as staff personnel records.
- 3.2 Representation of the library.** Volunteers must receive prior approval from the library director before making statements to the press or participating in lobbying or other advocacy efforts on behalf of the library.



# DRAFT

**3.3 Confidentiality.** Volunteers are responsible for maintaining the confidentiality of all information protected by the Library Confidentiality Act of Illinois. Failure to maintain confidentiality may result in termination of the volunteer's relationship with the library.

**3.4 Dress code.** As representatives of the library, volunteers are responsible for presenting a good image to patrons of the library and to the community. Volunteers must dress appropriately for the conditions and performance of their duties.

## 4. Recruitment and Selection

**4.1 Position Descriptions.** A position description will be developed for each volunteer assignment. Each will include a description of the purpose and duties of the position, job qualifications, and will designate a supervisor.

**4.2 Request for volunteers.** Requests from staff must be submitted in writing and will include draft position descriptions and indications of the amount of time necessary to complete the assignments.

**4.3 Recruitment.** Volunteers will be recruited without regard to gender, handicap, age, or race. The sole qualification for volunteer recruitment will be the suitability of the volunteer to perform a task on behalf of the library.

**4.4 Minors.** Volunteers under the age of 18 must have the written consent of a parent or guardian prior to volunteering.

**4.5 Interviewing.** All volunteers will be interviewed to ascertain their qualifications and suitability for the positions.

**4.6 Criminal Background Check.** All volunteers will be submitted to a criminal background check. Volunteers who refuse to cooperate with this background check will be refused assignment.

**4.7 Acceptance and appointment.** Service as a volunteer will begin with an official notice of acceptance or appointment to a volunteer position. Volunteers must have completed and submitted all required forms and certificates before their service can begin.

1621

# DRAFT

## 5. Supervision and Evaluation

- 5.1 Supervision.** Volunteers will be assigned to a clearly identified supervisors who is responsible for direct management of the volunteer.
- 5.2 Volunteers as supervisors.** A volunteer may act as a supervisor of other volunteers, if the supervising volunteer is under the direct supervision of a paid staff member.
- 5.3 Evaluation by staff.** All affected paid staff will be involved in all evaluation and work assignments of the volunteers with whom they regularly work.
- 5.4 Attendance.** Volunteers are expected to perform their duties as they are regularly scheduled. Volunteers must inform their staff supervisors as far in advance as possible if they are expecting to be absent for a scheduled shift. Chronic absenteeism may result in a review of a volunteer's work assignment or term of service.
- 5.5 Evaluations.** Volunteers will receive periodic evaluations to review their work. They will include both a discussion and review of the responsibilities of the position to which the volunteer is assigned as well as the volunteer's performance of the position requirements.
- 5.6 Corrective Action.** Corrective action, when appropriate, may include additional training, re-assignment, suspension, or dismissal.
- 5.7 Dismissal.** Volunteers who do not adhere to the rules and procedures of the library or who fail to satisfactorily perform their volunteer assignments are subject to dismissal. Volunteers will be given opportunities to discuss the reasons for the dismissal with the supervisory staff.
- 5.8 Reasons for dismissal.** Grounds for dismissal may include, but are not limited to,; gross misconduct or insubordination, being under the influence of alcohol or drugs, theft of property or misuse of agency equipment or materials, abuse or mistreatment of patrons or co-workers, failure to abide by agency policies and procedures, and failure to satisfactorily perform assigned duties.

# DRAFT

## 6. Support and Recognition

- 6.1 Reimbursement of expenses.** Volunteers are eligible for reimbursement of reasonable expenses incurred while undertaking business for the library. Prior approval must be obtained for all expenditures.
- 6.2 Insurance.** Liability and accident insurance may cover volunteers engaged in library business. Volunteers are encouraged to consult with their own insurance agents regarding the extension of their personal insurance to include community volunteer work.
- 6.3 Recognition.** An annual volunteer recognition event will be conducted to highlight and reward the contribution of volunteers to the library. Recognition will be given for years of continuous service.
- 6.4 Informal recognition.** All staff and volunteers responsible for volunteer supervision are encouraged to undertake on-going methods of showing appreciation for our volunteers' service throughout the year.

Approved \_\_\_\_\_

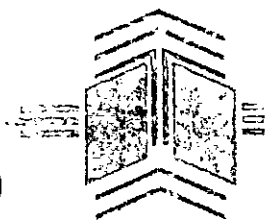
**Des Plaines Public Library**

Surplus and Obsolete Equipment February 15, 2007

The following equipment is no longer in use and is not needed for replacement parts of emergency backups. We request that it be declared surplus and disposed of accordingly.

**Computers**

<b>Make-Model</b>	<b>TAG</b>	<b>Status</b>
DELL Dimension 4300	18KP011	Working
DELL Dimension 4300	28KP011	Working
DELL Dimension 4300	48KP011	Working



Des Plaines Public Library

1501 Ellinwood Street  
Des Plaines, IL 60016-4553  
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**DES PLAINES PUBLIC LIBRARY  
BOARD OF TRUSTEES**

Agenda for the Meeting of the Management Committee  
February 12, 2007  
4:00 PM

- I. Call to order. (4:00 p.m.)
- II. Consideration of the Agenda.
- III. Review Library Policy for Friends of the Library.
- IV. Volunteer Policy.
- V. Health Emergency Forms.
- VI. Adjournment. (6:00 p.m.)

1. FRIENDS ROOM

- A. Locked at all times except during sales or book shelf work
- B. Friends president will supply names of members who should have key pad entrance numbers. In general members will be officers and Book Sale committee members.
- C. Those using the room will sign in and out at security desk
- D. Security staff will have access at all times to the room.
- E. Designated library staff members will also have access to the room as agreed.

DRAFT



**DES PLAINES PUBLIC LIBRARY**  
**VOLUNTEER PROGRAM**

**POLICIES AND PROCEDURES**

**1. General Statement**

As a community agency, the Des Plaines Public Library benefits from the active participation of residents of the community. We therefore accept and encourage the involvement of volunteers in all levels and areas of the library and within all our programs and services. We encourage all staff to assist in the creation of productive activities for volunteers and to participate in recruiting, training, and supervising volunteers.

**2. Policies**

**2.1 Purpose and intent.** The purpose of these policies to provide guidance and direction to staff and volunteers engaged in volunteer involvement and management. They are intended for internal management guidance only and do not constitute or imply a binding contractual or personnel agreement.

**2.2 Scope.** These policies apply to all volunteers in all programs and projects of the library and to all its departments and sites of operation.

# DRAFT

**2.3 Definition.** A volunteer is anyone who without compensation or expectation of compensation beyond reimbursement performs a task at the direction of and on behalf of the library. A volunteer must be officially accepted and enrolled by the library prior to the performance of a task.

**2.4 Employees as volunteers.** The library does not accept the services of staff as volunteers. Family members of staff are allowed to serve as volunteers, but will not be placed under direct supervision or within the same department as other members of their family who are employees.

**2.5 Service at the discretion of the library.** The library accepts the service of all volunteers with the understanding that such service is at the sole discretion of the <sup>library</sup> agency. Volunteers accept and agree that the library may at any time, for whatever reason, decide to terminate the volunteer's relationship with the library.

**2.6 Volunteer rights and responsibilities.** As valuable resources to the library staff and patrons, volunteers will be extended the right to be given purposeful assignments, the right to effective supervision, and the right to recognition for their contributions of time, effort, and skill. In return, volunteers will actively perform their duties to the best of their abilities and to remain loyal to the goals and procedures of the library.

## 3. Procedures

**3.1 Maintenance of Records.** Records will be maintained on each volunteer, including dates of service, positions held, duties performed, evaluation of work, and awards received. Both volunteers and staff are responsible for submitting all appropriate records and information to the Volunteer Coordinator. Volunteer personnel records will receive the same confidentiality as staff personnel records.

**3.2 Representation of the library.** Volunteers must receive prior approval from the library director before making statements to the press or participating in lobbying or other advocacy efforts on behalf of the library.



# DRAFT

**3.3 Confidentiality.** Volunteers are responsible for maintaining the confidentiality of all information protected by the Library Confidentiality Act of Illinois. Failure to maintain confidentiality may result in termination of the volunteer's relationship with the library.

**3.4 Dress code.** As representatives of the library, volunteers are responsible for presenting a good image to patrons of the library and to the community. Volunteers must dress appropriately for the conditions and performance of their duties.

## 4. Recruitment and Selection

**4.1 Position Descriptions.** A position description will be developed for each volunteer assignment. Each will include a description of the purpose and duties of the position, job qualifications, ~~and description of benefits~~, and will designate a supervisor.

**4.2 Request for volunteers.** Requests from staff must be submitted in writing and will include draft position descriptions and indications of the amount of time necessary to complete the assignments.

**4.3 Recruitment.** Volunteers will be recruited without regard <sup>to</sup> gender, handicap, age, or race. The sole qualification for volunteer recruitment will be the suitability of the volunteer to perform a task on behalf of the library.

**4.4 Minors.** Volunteers under the age of 18 must have the written consent of a parent or guardian prior to volunteering.

**4.5 Interviewing.** All volunteers will be interviewed to ascertain their qualifications and suitability for the positions.

**4.6 Criminal Background Check.** All volunteers will be submitted to a criminal background check. Volunteers who refuse to cooperate with this background check <sup>may</sup> be refused assignment.

**4.7 Acceptance and appointment.** Service as a volunteer will begin with an official notice of acceptance or appointment to a volunteer position. Volunteers must have completed and submitted all required forms and certificates before their service can begin.

## 5. Supervision and Evaluation

**5.1 Supervision.** ~~Each~~ <sup>S</sup> volunteer will be assigned to a clearly identified supervisor <sup>who is</sup> responsible for direct management of the volunteer. <sup>all</sup>

**5.2 Volunteers as supervisors.** A volunteer may act as a supervisor of other volunteers, if the supervising volunteer is under the direct supervision of a paid staff member.

# DRAFT

- 5.3 Evaluation by staff.** All affected paid staff will be involved in all evaluation and work assignments of the volunteers with whom they regularly work.
- 5.4 Attendance.** Volunteers are expected to perform their duties as they are regularly scheduled. Volunteers must inform their staff supervisors as far in advance as possible if they are expecting to be absent for a scheduled shift. Chronic absenteeism may result in a review of a volunteer's work assignment or term of service.
- 5.5 Evaluations.** Volunteers will receive periodic evaluations to review their work. They will include both a discussion and review of the responsibilities of the position to which the volunteer is assigned as well as the volunteer's performance of the position requirements.
- 5.6 Corrective Action.** Corrective action, when appropriate, may include additional training, re-assignment, suspension, or dismissal.
- 5.7 Dismissal.** Volunteers who do not adhere to the rules and procedures of the library or who fail to satisfactorily perform their volunteer assignments are subject to dismissal. Volunteers will be given opportunities to discuss the reasons for the dismissal with the supervisory staff.
- 5.8 Reasons for dismissal.** Grounds for dismissal may include, but are not limited to, gross misconduct or insubordination, being under the influence of alcohol or drugs, theft of property or misuse of agency equipment or materials, abuse or mistreatment of patrons or co-workers, failure to abide by <sup>library</sup> agency policies and procedures, and failure to satisfactorily perform assigned duties.

## 6. Support and Recognition

- 6.1 Reimbursement of expenses.** Volunteers are eligible for reimbursement of reasonable expenses incurred while undertaking business for the <sup>library</sup> agency. Prior approval must be obtained for all expenditures.
- 6.2 Insurance.** Liability and accident insurance may cover volunteers engaged in library business. Volunteers are encouraged to consult with their own insurance agents regarding the extension of their personal insurance to include community volunteer work.
- 6.3 Recognition.** An annual volunteer recognition event will be conducted to highlight and reward the contribution of volunteers to the library. Recognition will be given for years of continuous service.
- 6.4 Informal recognition.** All staff and volunteers responsible for volunteer supervision are encouraged to undertake on-going methods of showing appreciation for our volunteers' service throughout the year.

**WAIVER AND RELEASE  
WARNING OF RISK**

Despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury when participating in any activity or program. Understandably, not all hazards and dangers can be foreseen. **Participants (either as providers of services or recipients of services)** must understand that certain risks, dangers and injuries exist and may occur due to, inclement weather, slipping, falling, equipment failure, failure in supervision, premises defects and all other circumstances inherent to activities or programs. In this regard, it must be recognized that it is impossible for the City of Des Plaines, Healthy Community Partnership, or Lutheran General Hospital, to guarantee absolute safety or lack of injury.

Please read this form carefully and be aware that in providing, receiving or accepting service for this program or activity, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you may sustain as result of participating in any all activities connected with and associated with your services, program or participation (including transportation services, when provided).

**WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK**

As a participant I recognize and acknowledge that there are certain risks of physical injury to volunteers in this program/activity, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that I may sustain as a result of said provision of services, acceptance or receipt of services. I further agree to waive and relinquish all claims I may have or which may accrue to me against the City of Des Plaines, the Healthy Community Partnership, and Lutheran General Hospital, including their respective officers, officials, agents, volunteers, participants and employees (hereinafter collectively referred to as "Parties"), as a result of providing or receiving services in this program or activity.

I do hereby fully release and forever discharge the Parties from any and all claims for injuries, damages, or loss that I may have or which may accrue to me and arising out of, connected with, or in any way associated with my 1) provision of services, or b) acceptance or receiving of services.

**I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims.**

Name of Applicant \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

***PARTICIPATION WILL BE DENIED IF YOUR SIGNATURE IS NOT ON THIS WAIVER.***



# Neighbors *Helping* Neighbors

Des Plaines Healthy Community Partnership

*Identifying, linking and mobilizing community assets that will benefit the people of Des Plaines*

## VOLUNTEER'S AUTHORIZATION FOR BACKGROUND CHECK

\*\*\*PLEASE PRINT\*\*\*

Full Name \_\_\_\_\_  
Mr. \_\_\_\_\_ Miss \_\_\_\_\_ Mrs. \_\_\_\_\_ Maiden Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Home Phone # \_\_\_\_\_ Race \_\_\_\_\_

Driver's License # \_\_\_\_\_ DL State \_\_\_\_\_

Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Yes  No Within the last ten years, have you been convicted of any felony or misdemeanor classified as an offense against any person or family, or an offense of public indecency, or a violation involving a state/federally controlled substance?

Yes  No Are you under indictment or has a district/county attorney accepted an official complaint for any of the offenses in the question above?

By my signature below, I authorize the above organizations to conduct a criminal background check on me.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

BACKGROUND CHECK COMPLETED (date/signature) \_\_\_\_\_

COMMENTS \_\_\_\_\_

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## Spirit of Life Voluntary Medical History

NAME:

ADDRESS:

PHONE NUMBER:

ALLERGIES:

MEDICATIONS (Prescription and non-prescription):

HEALTH CONDITIONS (e.g., asthma, high blood pressure, etc.):

PREVIOUS SURGERIES:

MAKE, YEAR AND COLOR OF CAR:

LICENSE PLATE NUMBER:

EMERGENCY CONTACT:

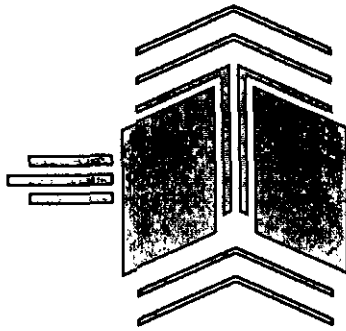
PHONE NUMBER:

PASTOR NAME:

PHONE NUMBER:

---

SIGNATURE and DATE



# Des Plaines Public Library

## GUIDELINES FOR USE OF LIBRARY FACILITIES AND PERSONNEL BY FRIENDS OF THE LIBRARY

1. Friends Room Security Measures
  - ✓ Locked at all times, key held at monitor's station.
  - ✓ Friends will sign in/out at monitor's station whenever entering or leaving the Friends room.
  - ✓ Friends will provide a list of members authorized to receive keys.
  - ✓ Key will remain in the building.
  - ✓ Library staff will have access to the Friends room at all times.
  
2. Other Library Facilities
  - ✓ Friends will have use of all three first floor meeting rooms for 6 days twice a year for book sales.
  - ✓ Friends will have use of the Conference Room for Roundtable meetings at least 10 times a year.
  - ✓ Friends will have use of the Community Display Case for advertising book sales twice a year.
  - ✓ Friends will have the use of other meeting and/or study rooms as needed throughout the year for meetings and book sales, subject to availability.
  
3. Library Equipment
  - ✓ Friends will have use of the photocopiers in the first and second floor staff areas. Friends pay a yearly stipend for this use.
  - ✓ Friends will have use of the paper cutter in the first floor staff area.
  - ✓ Friends purchased a telephone for use in the Friends book sale room. The library pays for the separate line and number as well as ongoing service and maintenance.

- ✓ Friends have use of the dumpster service for discarded materials. When it is necessary to purchase additional dumpster service for the book sale discards, the Friends will reimburse the library for this expense.
- ✓ Friends may have the use of library book carts for book sales if they are available.
- ✓ Friends and the Library will have shared use of the meeting room tables. Friends purchased 25 tables in 2006 for this purpose.
- ✓ All other requests for use of library equipment require prior approval of the Director or Librarian in Charge.

4. Library Personnel Assistance

- ✓ The Library staff will provide limited assistance with graphics and publicity at no charge.
- ✓ Friends will reimburse the Library for additional services provided by staff for security and/or labor.
- ✓ All requests for staff assistance must be approved by the Library Director.

5. Signage

- ✓ Library guidelines will be followed by the Friends.

6. Library Vehicle

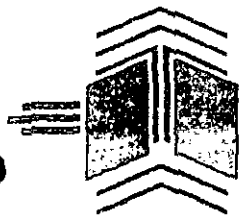
- ✓ Friends may have the use of the library van at the discretion of the Library Director.

Approved by the Library Board of Trustees 11/21/06

January 2007

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Des Plaines Public Library

1501 Ellinwood Street  
Des Plaines, IL 60016-4553  
847.827.5551 phone  
847.827.7974 fax  
www.dppl.org

**NOTICE**

**DES PLAINES PUBLIC LIBRARY**

**BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**TUESDAY, JANUARY 16, 2007**

**4:00 PM\***

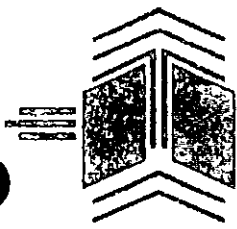
**Conference Room – Second Floor**

**Agenda:**

- **Dates for Upcoming Televised Library Board of Trustees Meetings**

**\*Note: Special Time**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Administrator of the Library at 827-5551 to allow the Library to make reasonable accommodations.



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1501 Ellinwood Street

Des Plaines, IL 60016-4553

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847.827.7974 fax

[www.dppl.org](http://www.dppl.org)

### III.

## DES PLAINES PUBLIC LIBRARY

### BOARD OF TRUSTEES

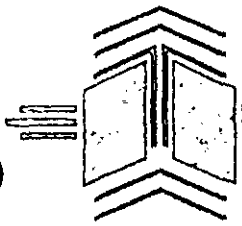
#### Agenda for the Regular Meeting January 16, 2007 4:00 PM

- I. Call to Order. (4:00 PM)
- II. Roll Call.
- III. Consideration of the Agenda.
- IV. Public Comments and Questions.
- V. City Council Community Services Committee – Alderman Carla Brookman.
- VI. Consent Agenda. [Action Item] (4:30 PM)
  - A. Approval of the Minutes of the Regular Board Meeting – December 20, 2006.
  - B. Acceptance of Financial Reports for December 2006.
  - C. Approval of Library Expenditures.
    1. Warrant Register – December 05, 2006 - \$86,052.20.
    2. Warrant Register – December 19, 2006 - \$99,977.41.
    3. Salaries – December 08, 2006 - \$115,641.58.
    4. Salaries – December 22, 2006 - \$122,565.31.
  - D. Acceptance of Reports.
    1. Director's Report – Sandra Norlin.
- VII. Unfinished Business.

- VIII. New Business. (5:00 PM)
- A. Dates for Upcoming Televised Library Board of Trustees Meetings. [Action Item]
  - B. Attendance at City Council Meetings – February 5 and March 5, 19.\*
  - C. Review Contract for Mobile Library Service to the Village of Rosemont for the Purpose of Reviewing Current Fuel Costs. [Action Item]
  - D. Des Plaines Chamber of Commerce & Industry Dinner. [Action Item]
  - E. Attendance at National Library Legislative Day – May 1, 2, 2007. [Action Item]
  - F. Set Agenda and Date for Management Committee Meeting.
  - G. Report of Meeting with City Staff on January 11, 2007.
- IX. Announcements.
- X. Correspondence.
- XI. Other
- XII. Adjournment. (5:30 PM)

**This meeting will be recorded for television broadcast.**

\* 2<sup>nd</sup> City Council meeting in February is on Tuesday, February 20, 2007, the same date as the Library Board meeting.



Des Plaines Public Library

1501 Ellinwood Street  
Des Plaines, IL 60016-4553  
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**V.I.A.**

BOARD OF TRUSTEES  
Minutes of the Regular Meeting  
December 19, 2006

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, December 19, 2006. Vice President William Grice called the meeting to order at 7:00 p.m.

ROLL CALL.

Roll call indicated the following board members were present: Mary Bahamon, Eldon Burk, William Grice, George Magerl, Rhys Read, Elaine Tejcek.

Members Absent: Mary Ellicson, Noreen Lake, Jerry Mahony.

Also Present: Sandra Norlin, Martha Sloan, Hector Marino, Leslie Steiner, Carol Kidd, Alderman Carla Brookman, Wayne Serbin.

PRESENTATION – ATRIUM ENHANCEMENT PROJECT

Michael Barnes from Lohan Anderson gave a presentation on proposed enhancements to the atrium and lobby. The design would improve the traffic flow and be more welcoming to patrons. Changes would include a self-service pickup for items on hold, displays for popular materials, better positioning for the self check machines and a new design for the registration desk.

CONSIDERATION OF THE AGENDA.

MOTION by Eldon Burk, seconded by Elaine Tejcek, to accept the agenda, as written. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

PUBLIC COMMENTS AND QUESTIONS

Wayne Serbin stated that some libraries in the Chicagoland area have extended hours and Mr. Serbin asked that this information be made available to Des Plaines Public Library patrons who may want to use another library after the Des Plaines Public Library is closed.

CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Carla Brookman.

Alderman Brookman was present, but did not give a report.

CONSENT AGENDA

George Magerl asked that A. Approval of the Minutes of the Regular Board Meeting – November 21, 2006 be removed from the Consent Agenda.

Sandra Norlin asked that D. Acceptance of Reports – 1. Director’s Report and 2. Friends of the Library Minutes be removed from the Consent Agenda.

MOTION by Rhys Read, seconded by George Magerl, to accept the Consent Agenda, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

George Magerl stated that the Acceptance of Financial Reports for November 2006 was not clearly defined in the minutes.

MOTION by George Magerl, seconded by Eldon Burk, by to accept the Minutes of the Regular Board Meeting – November 21, 2006, as written. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Sandra Norlin asked that the following change be made to the Director’s Report:

I represented the library, along with Veronica Schwartz, by acting as one of seven judges for the Voice of Democracy Contest, sponsored by the ~~American Legion~~ Veteran’s of Foreign Wars on December 2.

Sandra Norlin asked that the Friends of the Library minutes dated November 28, 2006 reflect that she was at the Guadalajara Book Fair and not on vacation.

MOTION by George Magerl, seconded by Elaine Tejcek, to accept the Director’s Report and the Friends of the Library Minutes, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Following monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$ 13,210.91
2. Petty Cash Expenditures	\$ 17.78
3. Budget Expenditures for November	\$ 434,839.55
4. Expenditures Year to Date	\$ 5,098,098.46
5. Revenue for November	\$ 27,979.32
6. Revenue Year to Date	\$ 6,177,047.97

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MOTION by Rhys Read, seconded by George Magerl, to approve, subject to audit, expenditures authorized by the Library Director and Board Representatives for library Warrant Registers as follows:

November 06, 2006	\$ 49,499.85
November 20, 2006	\$ <u>77,618.87</u>
Total	\$ 127,118.72

ROLL CALL VOTE: AYES: Bahamon, Burk, Grice, Magerl, Read, Tejcek. NAYS: None.  
MOTION CARRIED.

MOTION by Rhys Read, seconded by George Magerl, to approve, subject to audit, expenditures for salaries made by the Library Director as follows:

November 08, 2006	\$ 121,243.52
November 21, 2006	\$ <u>117,170.79</u>
Total	\$ 238,414.31

ROLL CALL VOTE: AYES: Bahamon, Burk, Grice, Magerl, Read, Tejcek. NAYS: None.  
MOTION CARRIED.

#### DIRECTOR'S REPORT

**I have received no official requests for confidential information since my last report.**

#### PERSONNEL

New employees for November 2006 are: Margaret Scholl, Administrative Assistant Clerk (PT), Joanna Sojko and Elyssa Salinas, Pages (PT), Kimberley McDuffee, Technology Page (PT).

Resignations/separations: Eugene Park, Page (PT).

#### STAFF DEVELOPMENT

The annual staff holiday party was held at the library on Tuesday, December 12 from 8-10AM. We combined our quarterly staff meeting with the social event, which was planned and hosted by the Department Heads. The budget for this event comes from gifts of money from the Friends of the Library, the Library Trustees, and the Department Heads as well as a small amount of returns from the vending machines in the staff lounge. We very much appreciate the opportunity to hold this event at the library at no cost to the staff members so that all can attend. Thank you to Noreen and Mike Lake for attending and making staff feel welcome.

## PATRON SERVICES

As predicted, we surpassed a million circulations during the month of November and are recording an increase of 3% over last year's total circulation, year to date. Fifty-two percent of all items circulated were print materials. It's interesting to note that circulation of fiction print materials from the youth collection is higher than in the adult collection and that we are showing increases in both youth and adult foreign language fiction materials. Patrons used self-check to check out 22% of the items circulated from the main library. Susan Farid and her staff are monitoring the difficulties that patrons experience in using the self-check and staff is more actively encouraging the use of self-check by assisting first-time or reluctant patrons.

The number of registered borrowers has increased by 577 over last year at this time, taking us to 63% of our population.

Overall attendance is up by 12% over this period in 2005, with meeting and program attendance up by 7.5%

Computer use in the adult floors increased by 24% and in the youth services department by 99%. Our content databases were accessed over 12,000 times in November, but this was a decrease of 32% from November 2005.

In response to patrons' comments about the playability and condition of our DVDs, we purchased disc cleaning equipment, and, in 6 months, the staff has cleaned over 1,000 DVDs.

## OTHER PROFESSIONAL AND COMMUNITY ACTIVITIES

I attended the Guadalajara Book Fair from November 26 through 29, along with Hector Marino, Martha Sloan, and Christina Tropea. I was there to help further our plans for cooperation with our Sister Library, the Benjamin Franklin Public Library at the University of Guadalajara. Hector was my translator as well as a very busy presence at Sister Library events and committee meetings. Martha and Christina were responsible for visiting the publishers' booths and placing orders for Spanish language materials through two vendors who assist us with the ordering, customs regulations, and billing. This was my first visit to the fair and Guadalajara and I was amazed by many things: the hospitality and warmth of all participants, the vastness and high quality of the selections, and the large turnout (500,000) of people from all walks of life who attend the Fair.

I attended the lighting ceremony at Metropolitan Square on December 1. I represented the library, along with Veronica Schwartz, by acting as two of seven judges for the Voice of Democracy Contest, sponsored by the VFW on December 2. I attended a Public Library Administrators Forum at the College of Lake County on 12/5, a two-day seminar on Negotiation Skills 12/7 and 12/8; I took photos of children with Santa at the Lake Park Winter Festival on 12/9, attended (briefly) the Literacy Classes' end of term buffet lunch on 12/11; chaired the Board Effectiveness Committee meeting at NSLS on 12/11; attended a luncheon

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for Susan Burrows and presented her with the board's gift of a crystal paperweight marking her years of service as a library trustee; helped host the reception for John Burke honoring him for his receiving the Studs Terkel Award on 12/12. On 12/13 I will attend a final meeting of the New Year's Eve celebration planning committee; on 12/14 a Chamber of Commerce Board of Directors meeting; and ring the bell for the Salvation Army at Dominick's (as a Rotarian) on 12/15.

#### UNFINISHED BUSINESS

Sandra Norlin reported that a brokerage account was opened at the First Midwest Bank to be used for donations. The signators on the account will be the Library Board President, Vice President and Chair of the Finance Committee and two signatures will be required to withdraw funds.

#### NEW BUSINESS

MOTION by Elaine Tejcek, seconded by George Magerl, to approve payment to Proquest Information and Learning Company in the amount of \$13,294.00, which is in the best interest of the Des Plaines Public Library and is a budgeted expense. ROLL CALL VOTE: AYES: Bahamon, Burk, Grice, Magerl, Read, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by George Magerl, to approve payment to Proquest Information and Learning Company in the amount of \$15,855.80, which is in the best interest of the Des Plaines Public Library and is a budgeted expense. ROLL CALL VOTE: AYES: Bahamon, Burk, Grice, Magerl, Read, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by Maria Bahamon, seconded by Rhys Read, to approve payment to 3M Library Systems in the amount of \$18,771.00, which is in the best interest of the Des Plaines Public Library and is a budgeted expense. ROLL CALL VOTE: AYES: Bahamon, Burk, Grice, Magerl, Read, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by George Magerl, to approve payment to Newsbank, Inc. in the amount of \$9,910.00, which is in the best interest of the Des Plaines Public Library and is a budgeted expense. ROLL CALL VOTE: AYES: Bahamon, Burk, Grice, Magerl, Read, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Eldon Burk, to approve payment to Thomson Gale in the amount of \$11,798.48, which is in the best interest of the Des Plaines Public Library and is a budgeted expense. ROLL CALL VOTE: AYES: Bahamon, Burk, Grice, Magerl, Read, Tejcek. NAYS: None. MOTION CARRIED.

Sandra explained that proposed changes to the FY2007 budget were due to a decrease in costs for health and dental insurance.



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MOTION by Eldon Burk, seconded by Elaine Tejcek, to approve the FY2007 budget, as presented. ROLL CALL VOTE: AYES: Bahamon, Burk, Grice, Magerl, Read, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by Rhys Read, seconded by George Magerl, to approve the transfer of funds within the 2006 Library Budget to cover all 2006 appropriation deficit categories and to transfer any remaining balance to the Library Fund for 2007. ROLL CALL VOTE: AYES: Bahamon, Burk, Grice, Magerl, Read, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by Rhys Read, seconded by Eldon Burk, to approve the 2007 appropriation and the 2006 levy and to direct Carol Kidd to deliver the information to the City of Des Plaines. ROLL CALL VOTE: AYES: Bahamon, Burk, Grice, Magerl, Read, Tejcek. NAYS: None. MOTION CARRIED.

A report on parliamentary procedure was given by Elaine Tejcek. She attended *Parliamentary Procedure Workshop* at North Suburban Library System with President Noreen Lake and Library Director Sandra Norlin on October 23, 2006. Vice President Grice asked that copies of Elaine Tejcek's report be included in the January 2007 board packet.

The Board discussed topics for their column, *Splinters from the Board*, for the April/May issue of the library newsletter, *Foreword*. Eldon Burk volunteered to write an article about the many databases the library now offers to patrons.

Sandra Norlin invited the Board to attend the North Suburban Library System Legislative Breakfast on Monday, February 19, 2007.

Hector Marino, Coordinator of Computer and Technical Services, gave a report on the proposed technology plan for the library for 2007. Vice President Grice asked that copies of the report be included in the January 2007 board packet.

Sandra Norlin asked for Board approval to amend the Salary Schedule for 2007 to increase the end of range bonus from 0 – 3% to 0 – 5%. Sandra explained that this was a recommendation from the reclassification committee. Sandra stated that the reclassification committee was not recommending an increase to the salary schedule because the current salaries are competitive with similar libraries in the area.

MOTION by Rhys Read, second by George Magerl, to approve an increase to the end of range bonus from 0 – 3% to 0 – 5%, which was a recommendation from the reclassification committee. ROLL CALL VOTE: AYES: Bahamon, Burk, Grice, Magerl, Read, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by Rhys Read, seconded by Eldon Burk, to approve the current Salary and Classifications Schedule for one year and to ask the Reclassification Committee to review the schedule in 2007 for the 2008 budget. ROLL CALL VOTE: AYES: Bahamon, Burk, Grice, Magerl, Read, Tejcek. NAYS: None. MOTION CARRIED.

1845

MOTION by George Magerl, seconded by Rhys Read, to approve the purchase of a backup and storage computer server from CDW in the amount of \$6,825.00, which is in the best interest of the Des Plaines Public Library and is a budgeted expense. ROLL CALL VOTE: AYES: Bahamon, Burk, Grice, Magerl, Read, Tejcek. NAYS: None. MOTION CARRIED.

Sandra Norlin reported the library would be receiving a donation of stock from a patron.

#### ANNOUNCEMENTS

Rhys Read announced that his wife, Alma Read, has been elected to the Des Plaines Hispanic Advisory Council.

Sandra Norlin announced that the library will begin celebrating 100 years of service to the community by hosting an after hours reception on Saturday, January 20, 2007. The reception is open to everyone.

George Magerl will attend the January 3, 2007 City Council meeting.

Sandra Norlin reported that all correspondence regarding the library roof leak has been forwarded to David Neimeyer, City Manager and Raymond Bartel, Assistant City Attorney.

George Magerl reported that the Illinois Library Association Trustee Forum Workshop will be held on February 24, 2007 at the Hickory Ridge Marriott Conference Hotel in Lisle.

#### EXECUTIVE SESSION

MOTION by Eldon Burk, seconded by Elaine Tejcek, to enter into an Executive Session at 9:08 p.m. to discuss Semi-Annual Review of Executive Session Minutes. Vote: Ayes: All. Nays: None. MOTION CARRIED.

The regular session reconvened at 9:15 p.m. and was called to order by Vice President William Grice.

MOTION by Eldon Burk, seconded by George Magerl, not to release any Executive Session Minutes on file because the need for confidentiality still exists as to all of the remaining Executive Session minutes. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Rhys Read, seconded by George Magerl, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 9:16 p.m.

VI.C.

DES PLAINES PUBLIC LIBRARY  
FINANCE REPORT FOR DECEMBER 2006

Monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$ 10,830.50
2. Petty Cash Expenditures	\$ 00
3. Budget Expenditures for December	\$ 491,136.84
4. Expenditures Year to Date	\$5,593,723.57
5. Revenue for December	\$ 11,204.71
6. Revenue Year to Date	\$6,188,738.34

Warrant Register

December 4, 2006	\$ 44,067.15
December 18, 2006	<u>\$ 82,506.58</u>
Total	\$ 126,573.73

Salaries

December 7, 2006	\$ 116,365.91
December 21, 2006	<u>\$ 119,253.88</u>
Total	\$ 236,619.79

VI.C.

DES PLAINES PUBLIC LIBRARY  
OVER THE COUNTER RECEIPTS FOR DECEMBER 2006

	<u>Dec 2005</u>	<u>Dec 2006</u>	<u>Year to Date 2005</u>	<u>Year to Date 2006</u>
Lost Materials	1,530.15	831.32	9,813.29	9,851.54
Fines	16,474.21	7,298.35	107,477.40	98,196.42
Damage	285.33	156.88	1,573.83	1,321.21
Fees	851.44	610.85	5,035.16	6,118.79
Copies	2,472.90	1,929.10	29,580.23	27,805.91
Miscellaneous	21.70	4.00	215.43	506.95
Total	\$21,635.73	\$10,830.50	\$153,695.34	\$143,800.82

PETTY CASH EXPENDITURES - DECEMBER

None

SELECTION CRITERIA: genledgr.fund in ("201","202")  
ACCOUNTING PERIOD: 12/06

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
101000	PETTY CASH	500.00	
102005	CASH PAYABLE 1944119043		291.88
102007	CASH PAYROLL 1944652940	.00	
102008	CASH DEPOSIT 1944650243	422,385.05	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102026	CASH FIRST BANK ACCUMULTN	.00	
102051	CASH PLAINSBANK ACCUMULTN	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	422,885.05	291.88
104003	INVESTMENTS-US OBLIGATION	.00	
104006	INVESTMENTS-CERTIF OF DEP	.00	
104030	INVESTMENTS-ACCUMULATION	.00	
104031	INVESTMENTS-EARLE	.00	
104032	INVESTMENTS-DUNCAN	.00	
104033	INVESTMENTS-DOWNING	.32	
104075	PMA - FINANCIAL NETWORK	.00	
104077	INVEST-LIBRARY FOUNDATION	.00	
	TOTAL INVESTMENTS	.32	.00
115400	RECEIVABLE-ACCRUED INTRST	.00	
115410	RECEIVABLE-INTEREST EARNS	.00	
118000	RECEIVABLE-PROPERTY TAXES	5,703,464.00	
	TOTAL ACCOUNTS RECEIVABLE	5,703,464.00	.00
119125	RECEIVABLE-GRANTS	27,815.00	
	TOTAL RECEIVABLE-SALES TAX	27,815.00	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
119301	PREPAID EXPENSE	1,202.00	
	TOTAL PREPAID ITEMS	1,202.00	.00
204201	FIXED ASSETS-LIB EQUIP	.00	
209900	FIXED ASSETS-ACUMLTD DEPC	.00	
	TOTAL FIXED ASSETS	.00	.00
	TOTAL ASSETS	6,155,366.37	291.88
401000	ACCOUNTS PAYABLE		61,758.51
401001	AUDIT ACCOUNTS PAYABLE	12,100.00	
410020	ESCROW DEPOSITS		.00
	TOTAL DEPOSITS	.00	.00
430010	DUE TO-CORPORATE GENL		.00

LECTION CRITERIA: genledgr.fund in ("201","202")  
 ACCOUNTING PERIOD: 12/06

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
430080	DUE TO-EMPL RETRMNT TRUST		.00
430099	DUE TO OTHER FUNDS		.00
	TOTAL DUE TO-OTHER FUNDS ,	.00	.00
450030	ACCRUED LIAB-COMP ABSENCE		.00
450040	ACCRUED PAYROLL		.00
	TOTAL ACCRUED LIABILITIES	.00	.00
470000	DEFERRED REV-PROPERTY TAX		5,660,485.00
470100	LIBRARY DEFERRED REVENUE		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	12,100.00	5,722,243.51
	TOTAL LIABILITIES	12,100.00	5,722,243.51
700110	EXPENDITURE CONTROL	5,546,486.38	
700120	REVENUE CONTROL		6,037,834.97
700130	ENCUMBRANCE CONTROL		.00
700140	RESERVE FOR ENCUMBRANCE		.00
700150	EXP. BUDGET CONTROL		6,213,473.00
700160	REV. BUDGET CONTROL	6,113,473.00	
700170	BUDGET FUND BALANCE	99,999.12	
	TOTAL SYSTEM CONTROL	11,759,958.50	12,251,307.97
720010	FUND BAL-RESRV-GIFT TRUST		.00
	TOTAL FUND BALANCE-RESERVED	.00	.00
730000	FUND BALANCE-UNRESERVED	46,418.49	
	TOTAL FUND EQUITY	46,418.49	.00
	TOTAL EQUITIES	11,806,376.99	12,251,307.97
	TOTAL LIBRARY FUND	17,973,843.36	17,973,843.36

ELECTION CRITERIA: genledgr.fund in ("201","202")

ACCOUNTING PERIOD: 12/06

FUND - 202 - LIBRARY CAPITAL PROJ FUND

ACCOUNT	TITLE	DEBITS	CREDITS
102005	CASH PAYABLE 1944119043	.00	
102008	CASH DEPOSIT 1944650243	503,736.72	
102012	CASH IL FUND 007139119668	.00	
102014	CASH AMER FREEDM FND(AFF)	.00	
102073	CASH IL- EPAY151600008073	.00	
	TOTAL CASH	503,736.72	.00
104075	PMA - FINANCIAL NETWORK	.00	
	TOTAL INVESTMENTS	.00	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
	TOTAL ASSETS	503,736.72	.00
401000	ACCOUNTS PAYABLE		3,022.02
401001	AUDIT ACCOUNTS PAYABLE		.00
471000	DEFERRED REV-OTHER		.00
	TOTAL CURRENT LIABILITIES	.00	3,022.02
	TOTAL LIABILITIES	.00	3,022.02
700110	EXPENDITURE CONTROL	47,237.19	
700120	REVENUE CONTROL		150,903.37
700150	EXP. BUDGET CONTROL		104,900.00
700160	REV. BUDGET CONTROL	154,000.00	
700170	BUDGET FUND BALANCE		49,099.34
	TOTAL SYSTEM CONTROL	201,237.19	304,902.71
730000	FUND BALANCE-UNRESERVED		397,049.18
	TOTAL FUND EQUITY	.00	397,049.18
	TOTAL EQUITIES	201,237.19	701,951.89
	TOTAL LIBRARY CAPITAL PROJ FUND	704,973.91	704,973.91
	TOTAL REPORT	18,678,817.27	18,678,817.27

SUNGARD PENTAMATION INC - FUND ACCOUNTING  
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CITY OF DES PLAINES  
 REVENUE STATUS REPORT

PAGE NUMBER: 1  
 REVSTA11

ELECTION CRITERIA: orgn.fund in ("201","202")  
 ACCOUNTING PERIOD: 12/06

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FUND-201 LIBRARY FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-800000 TAXES

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
810019	PROPERTY TAXES 2002	.00	.00	.00	-21,142.77	21,142.77	.00
810020	PROPERTY TAXES 2003	.00	.00	.00	-13,811.03	13,811.03	.00
810021	PROPERTY TAXES 2004	50,000.00	.00	.00	89,214.94	-39,214.94	178.43
810022	PROPERTY TAXES 2005	5,660,485.00	.00	.00	5,576,451.34	84,033.66	98.52
TOTAL TAXES		5,710,485.00	.00	.00	5,630,712.48	79,772.52	98.60

FUND-201 LIBRARY FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-820000 INTERGOVERNMENTAL REVENUE

810800	PERSONAL PROP REPL TAX	92,988.00	.00	.00	92,988.00	.00	100.00
822040	STATE GRANT:PER CAPITA	74,000.00	.00	.00	70,127.77	3,872.23	94.77
822095	STATE GRANT:LIBRARY	52,000.00	.00	.00	48,174.00	3,826.00	92.64
TOTAL INTERGOVERNMENTAL REVEN		218,988.00	.00	.00	211,289.77	7,698.23	96.48

FUND-201 LIBRARY FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-850000 FINES

850102	LIBRARY FINES	110,000.00	8,884.55	.00	113,426.19	-3,426.19	103.11
TOTAL FINES		110,000.00	8,884.55	.00	113,426.19	-3,426.19	103.11

FUND-201 LIBRARY FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-850200 FEES AND SERVICES

850201	COPYING FEE	30,000.00	1,930.10	.00	36,685.11	-6,685.11	122.28
850215	SPECIAL PROGRAMS & EVENT	3,000.00	272.80	.00	3,954.78	-954.78	131.83
TOTAL FEES AND SERVICES		33,000.00	2,202.90	.00	40,639.89	-7,639.89	123.15

FUND-201 LIBRARY FUND  
 ORGANIZATION- TITLE NOT FOUND  
 1ST SUBTOTAL-890000 OTHER REVENUE

890010	INTEREST INCOME	5,000.00	.00	.00	5,765.82	-765.82	115.32
890050	SALE OF FIXED ASSETS	2,000.00	.00	.00	.00	2,000.00	.00
899900	MISCELLANEOUS REVENUE	34,000.00	117.26	.00	36,000.82	-2,000.82	105.88
TOTAL OTHER REVENUE		41,000.00	117.26	.00	41,766.64	-766.64	101.87

TOTAL TITLE NOT FOUND 6,113,473.00 11,204.71 .00 6,037,834.97 75,638.03 98.76

TOTAL LIBRARY FUND 6,113,473.00 11,204.71 .00 6,037,834.97 75,638.03 98.76



SUNGARD PENTAMATION INC - FUND ACCOUNTING

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REVENUE STATUS REPORT

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FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-890000 OTHER REVENUE

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
890010	INTEREST INCOME	.00	.00	.00	903.37	-903.37	.00
899900	MISCELLANEOUS REVENUE	4,000.00	.00	.00	.00	4,000.00	.00
TOTAL	OTHER REVENUE	4,000.00	.00	.00	903.37	3,096.63	22.58

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION- TITLE NOT FOUND  
1ST SUBTOTAL-898000 OTHER FINANCING SOURCES

898902	TRANSFER FROM LIB FUND	150,000.00	.00	.00	150,000.00	.00	100.00
TOTAL	OTHER FINANCING SOURCES	150,000.00	.00	.00	150,000.00	.00	100.00
TOTAL	TITLE NOT FOUND	154,000.00	.00	.00	150,903.37	3,096.63	97.99
LIBRARY CAPITAL PROJ FU		154,000.00	.00	.00	150,903.37	3,096.63	97.99

TOTAL REPORT		6,267,473.00	11,204.71	.00	6,188,738.34	78,734.66	98.74
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SECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 12/06

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FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-910000 SALARIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
910100	SALARIES	2,301,284.00	142,237.40	.00	1,868,003.96	433,280.04	81.17
910200	TEMPORARY WAGES	947,953.00	67,130.56	.00	829,088.51	118,864.49	87.46
910400	NON-SUPERVISORY OVERTIME	250.00	.00	.00	64.99	185.01	26.00
910500	VACATION PAY	.00	9,559.46	.00	151,379.97	-151,379.97	.00
910600	SICK PAY	.00	6,344.71	.00	104,710.17	-104,710.17	.00
910700	HOLIDAY PAY	.00	10,347.66	.00	63,487.37	-63,487.37	.00
910950	EXCESS SICK HRS PAY OUT	3,500.00	.00	.00	2,574.56	925.44	73.56
	TOTAL SALARIES	3,252,987.00	235,619.79	.00	3,019,309.53	233,677.47	92.82

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-918000 BENEFITS

918000	EMPLOYER CONTR-F.I.C.A.	248,043.00	17,187.24	.00	231,756.81	16,286.19	93.43
918021	EMPLOYER CONTR-I.M.R.F.	295,069.00	21,609.26	.00	280,712.04	14,356.96	95.13
918040	LIFE INS PREMIUMS	8,765.00	.00	.00	8,034.40	730.60	91.66
918050	MEDICAL INS PREMIUMS	490,513.00	26,746.74	.00	357,959.83	132,553.17	72.98
918055	DENTAL INSURANCE PREMIUM	33,073.00	1,783.00	.00	23,970.10	9,102.90	72.48
918070	WORKERS COMPENSATION	.00	628.97	.00	8,205.56	-8,205.56	.00
918085	RHS PLAN PAYOUT	.00	.00	.00	2,339.83	-2,339.83	.00
	TOTAL BENEFITS	1,075,463.00	67,955.21	.00	912,978.57	162,484.43	84.89

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

920100	LITIGATION & LEGAL FEES	10,000.00	351.50	.00	2,057.25	7,942.75	20.57
920105	COSTS OF LITIGATION	1,000.00	.00	.00	13.25	986.75	1.33
920110	PROFESSIONAL CONSULTING	59,000.00	5,641.14	.00	28,543.09	30,456.91	48.38
920120	COMMUNICATION SERVICES	17,000.00	1,309.29	.00	18,910.58	-1,910.58	111.24
920140	DATA PROCESSING SERVICES	75,000.00	16,669.32	.00	71,409.51	3,590.49	95.21
920202	CONFERENCES	8,738.00	36.89	.00	2,562.55	6,175.45	29.33
920204	TRAINING	4,600.00	886.33	.00	10,943.83	-6,343.83	237.91
920205	TUITION REIMBURSEMENTS	5,000.00	.00	.00	3,316.37	1,683.63	66.33
920206	SEMINARS	250.00	.00	.00	269.98	-19.98	107.99
920210	IN-SERVICE TRAINING	.00	.00	.00	850.00	-850.00	.00
920220	MEMBERSHIP DUES	6,000.00	1,425.00	.00	8,119.00	-2,119.00	135.32
920225	LICENSING/TITLES	250.00	100.00	.00	140.00	110.00	56.00
920230	PUBLICATION OF NOTICES	2,000.00	.00	.00	2,322.00	-322.00	116.10
920850	SUBSIDY:1994 E.R.P. TRAN	3,500.00	.00	.00	539.09	2,960.91	15.40
920900	PROPERTY/LIAB CONTRIBUTI	29,119.00	7,279.75	.00	29,119.00	.00	100.00
930000	R & M EQUIPMENT	76,290.00	657.55	.00	82,573.41	-6,283.41	108.24
930020	R & M BLDGS & STRUCTURES	68,897.00	10,698.76	.00	45,553.79	23,343.21	66.12
930030	R & M VEHICLES	4,500.00	620.71	.00	3,931.64	568.36	87.37
930195	BOOK BINDING & REPAIR	2,500.00	83.79	.00	1,248.35	1,251.65	49.93

SECTION CRITERIA: orgn.fund in ("201","202")

ACCOUNTING PERIOD: 12/06

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FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
930210	RENTAL OF EQUIPMENT	1,500.00	651.00	.00	825.00	675.00	55.00
930320	CLEANING:CUSTODIAL SERV	46,980.00	10,230.00	.00	48,072.45	-1,092.45	102.33
930490	REFUSE CONTRACT	3,600.00	503.00	.00	5,462.00	-1,862.00	151.72
960070	AUTO/TRAVEL EXPENSES	3,070.00	82.65	.00	1,427.44	1,642.56	46.50
960210	SPECIAL EVENT PROGRAMMIN	23,000.00	1,634.50	.00	25,312.17	-2,312.17	110.05
960990	MISC CONTRACTUAL SVCS	92,695.00	10,343.09	.00	63,090.14	29,604.86	68.06
	TOTAL CONTRACTUAL SERVICES	544,489.00	69,204.27	.00	456,611.89	87,877.11	83.86

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-970000 COMMODITIES

970100	SUPPLIES	88,000.00	5,723.29	.00	51,336.99	36,663.01	58.34
970110	MEALS (PRSNRS/WRKRS/VOLS	1,600.00	378.94	.00	1,527.48	72.52	95.47
970170	JANITORIAL	19,000.00	3,083.86	.00	18,164.39	835.61	95.60
970260	POSTAGE AND PARCEL	12,300.00	78.93	.00	7,639.73	4,660.27	62.11
970270	PRINTING-REPROD-BINDING	3,000.00	4,906.98	.00	16,489.69	-13,489.69	549.66
970500	PURCHASE OF WATER	8,000.00	.00	.00	5,497.93	2,502.07	68.72
970600	BOOKS	492,000.00	53,787.08	.00	451,174.68	40,825.32	91.70
970610	AUDIO MATERIALS	76,000.00	6,963.45	.00	63,888.04	12,111.96	84.06
970620	SUBSCRIPTIONS & BOOKS	68,000.00	1,585.29	.00	67,134.96	865.04	98.73
970630	VISUAL MATERIALS	76,000.00	5,736.09	.00	70,306.87	5,693.13	92.51
970640	AUTOMATED REFERENCE MAT'	106,000.00	23,413.74	.00	97,990.84	8,009.16	92.44
970810	NATURAL GAS	26,000.00	.00	.00	11,290.01	14,709.99	43.42
970820	ELECTRICITY	500.00	.00	.00	.00	500.00	.00
970840	DIESEL	2,000.00	.00	.00	.00	2,000.00	.00
970850	GASOLINE	1,500.00	.00	.00	.00	1,500.00	.00
970900	EQUIPMENT <\$5,000	2,650.00	.00	.00	4,137.69	-1,487.69	156.14
	TOTAL COMMODITIES	982,550.00	105,657.65	.00	866,579.30	115,970.70	88.20

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980410	COMPUTER HARDWARE	11,000.00	.00	.00	3,336.30	7,663.70	30.33
980420	COMPUTER SOFTWARE	42,060.00	3,049.18	.00	21,736.31	20,323.69	51.68
980600	FURNITURE & FIXTURES	3,250.00	5,220.72	.00	9,049.75	-5,799.75	278.45
	TOTAL CAPITAL EXPENDITURES	56,310.00	8,269.90	.00	34,122.36	22,187.64	60.60

FUND-201 LIBRARY FUND

ORGANIZATION-2110 LIBRARY SERVICES

1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

990935	TRANS TO D/S: 2002A BOND	16,326.00	.00	.00	16,326.00	.00	100.00
990940	TRANS TO LIB CAP PROJ FN	150,000.00	.00	.00	150,000.00	.00	100.00

SELECTION CRITERIA: orgn.fund in ("201","202")  
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FUND-201 LIBRARY FUND  
ORGANIZATION-2110 LIBRARY SERVICES  
1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
990955	TRANS TO D/S: 2003B BOND	12,192.00	.00	.00	12,192.00	.00	100.00
993000	CONTINGENCY RESERVE	50,000.00	.00	.00	.00	50,000.00	.00
	TOTAL OTHER FUNDING ACTIVITIE	228,518.00	.00	.00	178,518.00	50,000.00	78.12
	TOTAL LIBRARY SERVICES	6,140,317.00	486,706.82	.00	5,468,119.65	672,197.35	89.05

SECTION CRITERIA: orgn.fund in ("201","202")  
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FUND-201 LIBRARY FUND  
ORGANIZATION-2130 IL LIBRARY PER CAP GRANT  
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920202	CONFERENCES	7,286.00	.00	.00	9,661.43	-2,375.43	132.60
920204	TRAINING	1,500.00	.00	.00	2,010.14	-510.14	134.01
920206	SEMINARS	720.00	.00	.00	900.00	-180.00	125.00
920210	IN-SERVICE TRAINING	4,000.00	.00	.00	2,687.58	1,312.42	67.19
960070	AUTO/TRAVEL EXPENSES	1,850.00	.00	.00	3,589.58	-1,739.58	194.03
960210	SPECIAL EVENT PROGRAMMIN	3,000.00	.00	.00	3,400.00	-400.00	113.33
960990	MISC CONTRACTUAL SVCS	32,000.00	.00	.00	31,320.00	680.00	97.88
TOTAL CONTRACTUAL SERVICES		50,356.00	.00	.00	53,568.73	-3,212.73	106.38

FUND-201 LIBRARY FUND  
ORGANIZATION-2130 IL LIBRARY PER CAP GRANT  
1ST SUBTOTAL-970000 COMMODITIES

970000	POSTAGE AND PARCEL	6,400.00	.00	.00	3,875.00	2,525.00	60.55
970070	PRINTING-REPROD-BINDING	16,400.00	.00	.00	20,923.00	-4,523.00	127.58
TOTAL COMMODITIES		22,800.00	.00	.00	24,798.00	-1,998.00	108.76
TOTAL IL LIBRARY PER CAP GRAN		73,156.00	.00	.00	78,366.73	-5,210.73	107.12
TOTAL LIBRARY FUND		6,213,473.00	486,706.82	.00	5,546,486.38	666,986.62	89.27

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SUNGARD PENTAMATION INC - FUND ACCOUNTING  
DATE: 01/03/07  
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CITY OF DES PLAINES  
EXPENDITURE STATUS REPORT

SECTION CRITERIA: orgn.fund in (\*201\*,\*202\*)  
ACCOUNTING PERIOD: 12/06

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FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION-202F LIBRARY CAPITAL PROJECTS  
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920110	PROFESSIONAL CONSULTING	55,000.00	3,022.02	.00	15,123.40	39,876.60	27.50
960990	MISC CONTRACTUAL SVCS	22,900.00	1,408.00	.00	14,560.00	8,340.00	63.58
	TOTAL CONTRACTUAL SERVICES	77,900.00	4,430.02	.00	29,683.40	48,216.60	38.10

FUND-202 LIBRARY CAPITAL PROJ FUND  
ORGANIZATION-202F LIBRARY CAPITAL PROJECTS  
1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	5,000.00	.00	.00	.00	5,000.00	.00
980600	FURNITURE & FIXTURES	22,000.00	.00	.00	17,553.79	4,446.21	79.79
	TOTAL CAPITAL EXPENDITURES	27,000.00	.00	.00	17,553.79	9,446.21	65.01
	TOTAL LIBRARY CAPITAL PROJECT	104,900.00	4,430.02	.00	47,237.19	57,662.81	45.03
	TOTAL LIBRARY CAPITAL PROJ FU	104,900.00	4,430.02	.00	47,237.19	57,662.81	45.03

TOTAL REPORT 6,318,373.00 491,136.84 .00 5,593,723.57 724,649.43 88.53

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	920100	LITIGATION & LEG	25529	KLEIN, THORPE AND JEN	124017	695	333.00
2110	920120	COMMUNICATION SE	09030	NEXTEL COMMUNICATIONS	655730511057	40	149.25
2110	920140	DATA PROCESSING	200310	LINCOLN TRAIL LIBRARI	49715	115	1582.26
2110	920140	DATA PROCESSING	72106	COOPERATIVE COMPUTER	DPK1006	5	4158.86
2110	920204	TRAINING	09309	ROBERTA S. JOHNSON	REIMB	53	246.33
2110	920220	MEMBERSHIP DUES	100075	AMERICAN LIBRARY ASSO	1113883	719	100.00
2110	920220	MEMBERSHIP DUES	100075	AMERICAN LIBRARY ASSO	1113885	717	100.00
2110	920220	MEMBERSHIP DUES	100075	AMERICAN LIBRARY ASSO	1113886	718	100.00
2110	920220	MEMBERSHIP DUES	21432	AMERICAN LIBRARY ASSO	76582	716	40.00
2110	920220	MEMBERSHIP DUES	37429	DES PLAINES CHAMBER O	04-3861	735	210.00
2110	920220	MEMBERSHIP DUES	90809	THE VOLUNTEER CENTER	162	746	150.00
2110	920225	LICENSING/TITLES	104191	MICHAEL BROUILLETTE	REIMB	732	50.00
2110	920225	LICENSING/TITLES	22058	CHRISTINA BRENNAN	REIMB	731	50.00
2110	930020	R & M BLDGS & ST	00189	ANDERSON LOCK CO LTD	486850	720	574.80
2110	930020	R & M BLDGS & ST	02989	BEDCO INC	12433	724	170.00
2110	930020	R & M BLDGS & ST	02989	BEDCO INC	12432	726	425.00
2110	930020	R & M BLDGS & ST	02989	BEDCO INC	12397	727	467.50
2110	930020	R & M BLDGS & ST	02989	BEDCO INC	12285	728	680.00
2110	930020	R & M BLDGS & ST	02989	BEDCO INC	12409	725	340.00
2110	930020	R & M BLDGS & ST	105870	CONSTRUCTION COST SYS	7738	229	2000.00
2110	930030	R & M VEHICLES	104378	ACCURATE AUTO CLINIC	1538	715	620.71
2110	930195	BOOK BINDING & R	05479	HOUCHEN BINDERY LTD	147134	737	83.79
2110	930320	CLEANING: CUSTODI	200147	MAJESTY MAINTENANCE I	39282	78	1400.00
2110	930490	REFUSE CONTRACT	13394	ARC DISPOSAL COMPANY	1279316	807	503.00
2110	960070	AUTO/TRAVEL EXPE	09309	ROBERTA S. JOHNSON	REIMB	54	35.27
2110	960210	SPECIAL EVENT PR	100760	RANDOM RINGERS	12/15/2006	745	150.00
2110	960210	SPECIAL EVENT PR	103226	ELIZABETH WOZNICZKA	REIMB	675	10.88
2110	960210	SPECIAL EVENT PR	105857	MOBILE PRODUCTIONS IN	1/15/2007	676	300.00
2110	960210	SPECIAL EVENT PR	200095	VERNON AREA PUBLIC LI	10/30/06	576	210.49
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2628454	531	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638297	539	4.38
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2642896	537	27.03
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2642895	535	16.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2622895	530	11.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2657182	541	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2628453	549	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2622894	543	5.42
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2628455	544	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2628451	545	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2628452	547	7.74
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638298	525	4.59
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2622893	522	3.37
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2624915	527	44.04
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638284	523	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2657181	472	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638288	489	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2651480	410	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2630066	430	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638292	426	6.45
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2633165	432	10.76

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638291	424	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638290	421	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2652622	422	0.00	5.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638289	418	0.00	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2628456	416	0.00	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638293	417	0.00	14.85
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2652618	434	0.00	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2652624	443	0.00	5.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2652619	436	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2652626	446	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2630067	438	0.00	16.33
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2652625	444	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2652621	440	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638282	448	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2652623	442	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2612105	371	0.00	23.59
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2635771	363	0.00	1.69
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2646488	370	0.00	76.74
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2635772	365	0.00	16.56
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638287	361	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2646492	369	0.00	10.46
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2652620	377	0.00	9.90
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2635773	367	0.00	15.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2612106	373	0.00	9.62
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2651479	406	0.00	6.45
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2651482	408	0.00	9.90
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2651478	404	0.00	10.32
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2654943	287	0.00	1.54
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2596311	285	0.00	19.90
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2647725	284	0.00	4.83
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2634732	299	0.00	3.59
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2647724	291	0.00	7.14
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2647723	297	0.00	8.44
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2612103	307	0.00	28.79
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2654945	289	0.00	1.75
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2651483	295	0.00	26.19
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2612102	309	0.00	5.42
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2600545	302	0.00	4.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2634733	303	0.00	3.59
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2651481	305	0.00	5.23
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638294	311	0.00	26.11
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2600546	322	0.00	3.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638296	315	0.00	4.53
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2612104	316	0.00	4.25
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2634735	324	0.00	10.10
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638295	313	0.00	1.20
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2600543	318	0.00	4.30
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2634734	331	0.00	1.44
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2600544	320	0.00	20.57
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2630068	335	0.00	3.57

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2634737	329	0.00	8.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2608383	347	0.00	20.02
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2630070	339	0.00	94.25
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2657180	346	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2630065	345	0.00	4.98
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2630069	337	0.00	3.57
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2608384	343	0.00	4.28
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638286	359	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2596310	349	0.00	2.18
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2647721	351	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2647722	353	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2638285	357	0.00	1.29
2110	960990	MISC CONTRACTUAL	05389	STIVERS TEMPORARY PER	6122497	668	0.00	173.64
2110	960990	MISC CONTRACTUAL	05389	STIVERS TEMPORARY PER	6122531	671	0.00	347.28
2110	960990	MISC CONTRACTUAL	05389	STIVERS TEMPORARY PER	6122431	669	0.00	179.63
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017435271	379	0.00	12.02
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017427664	456	0.00	3.96
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017435313	451	0.00	13.20
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017433130	453	0.00	36.59
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017493706	412	0.00	10.56
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017413757	413	0.00	5.48
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017447359	415	0.00	4.52
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017473456	498	0.00	27.79
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017489709	484	0.00	78.38
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017538001	496	0.00	26.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017487348	494	0.00	10.25
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017496794	487	0.00	12.06
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017524505	488	0.00	11.36
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017487316	492	0.00	2.15
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017451843	466	0.00	81.83
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017487386	465	0.00	5.28
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017453930	464	0.00	26.40
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017447501	462	0.00	1.32
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017513385	480	0.00	5.28
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017456644	467	0.00	21.61
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017362679	469	0.00	90.55
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017524514	478	0.00	10.56
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017408559	470	0.00	69.71
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017538687	476	0.00	9.24
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017545944	474	0.00	14.16
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017513340	473	0.00	24.07
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017472954	507	0.00	21.12
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017435296	510	0.00	14.30
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017468000	514	0.00	7.92
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017487229	518	0.00	2.89
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	5007304240	43	0.00	44.70
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5194159	300	0.00	9.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5196200	381	0.00	31.05
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5195280	375	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5193286	389	0.00	3.25

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5193285	391	0.00	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5193287	387	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5193282	395	0.00	3.45
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5194160	397	0.00	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5193283	394	0.00	3.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5194157	399	0.00	9.95
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5194158	401	0.00	13.00
2110	960990	MISC CONTRACTUAL	102744	BAKER & TAYLOR BOOKS	2017134551	501	0.00	55.48
2110	960990	MISC CONTRACTUAL	102744	BAKER & TAYLOR BOOKS	2017226843	495	0.00	44.00
2110	960990	MISC CONTRACTUAL	102744	BAKER & TAYLOR BOOKS	2017162043	502	0.00	16.50
2110	960990	MISC CONTRACTUAL	102900	INITIAL TROPICAL PLAN	600096	738	0.00	106.56
2110	960990	MISC CONTRACTUAL	102900	INITIAL TROPICAL PLAN	600097	739	0.00	72.80
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A49022580	521	0.00	9.25
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A50950520	520	0.00	20.35
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A51447300	512	0.00	3.70
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A49365170	516	0.00	1.85
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A45264330	529	0.00	1.85
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A48806740	327	0.00	38.85
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A48167890	326	0.00	38.85
2110	960990	MISC CONTRACTUAL	200147	MAJESTY MAINTENANCE I	39282	79	0.00	1110.00
2110	960990	MISC CONTRACTUAL	25775	CRIMSON MULTIMEDIA DI	10619A	721	0.00	23.45
2110	960990	MISC CONTRACTUAL	25775	CRIMSON MULTIMEDIA DI	10553A	734	0.00	112.55
2110	960990	MISC CONTRACTUAL	25775	CRIMSON MULTIMEDIA DI	10574A	733	0.00	23.77
2110	960990	MISC CONTRACTUAL	72106	COOPERATIVE COMPUTER	DPK1006	6	0.00	22.50
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	839924-0	670	0.00	69.28
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	838597	674	0.00	2.66
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	C 830170	673	0.00	-9.78
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	836110	752	0.00	137.46
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	829140	749	0.00	299.98
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	832246	751	0.00	85.71
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	C 830170	748	0.00	-28.80
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	826487	747	0.00	66.56
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	830170	750	0.00	480.07
2110	970170	JANITORIAL	102809	VALDES ENTERPRISES IN	12346	736	0.00	499.01
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2657182	542	0.00	14.64
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2642896	538	0.00	202.73
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2622893	533	0.00	6.48
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2622895	532	0.00	49.57
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2628451	546	0.00	13.08
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638297	540	0.00	29.52
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2628452	548	0.00	151.14
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2642895	536	0.00	98.88
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2628453	550	0.00	54.73
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2622894	534	0.00	47.97
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2624915	528	0.00	254.42
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638298	526	0.00	40.49
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638284	524	0.00	12.11
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2652624	459	0.00	85.66
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638288	471	0.00	12.12
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2628455	402	0.00	29.24

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 CASH REQUIREMENTS BILL LIST

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2628456	403	73.40
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2651478	405	201.84
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2651479	407	105.96
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2646488	385	336.75
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2635773	368	88.72
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2635772	366	53.11
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2612106	374	59.31
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2635771	364	3.24
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2646492	380	57.60
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2600546	362	30.58
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2652620	378	61.73
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2612105	372	107.87
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638290	423	9.67
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2628454	420	71.66
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638291	425	20.52
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638289	419	54.73
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2630066	431	5.91
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638292	427	39.33
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2651482	409	61.70
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638293	428	87.11
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2630067	429	44.20
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2651480	411	9.69
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2633165	433	42.29
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2652626	447	10.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2652625	445	13.91
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2652618	435	54.49
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638282	449	8.59
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2652619	437	6.03
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2652622	455	60.44
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2652623	439	19.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2652621	441	13.70
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2630068	336	27.98
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2600544	321	89.90
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2600543	319	20.38
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638296	323	30.51
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2630065	334	21.42
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638295	314	4.52
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2634737	330	40.68
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2612104	317	15.58
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2634734	332	3.24
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2634735	333	20.70
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2608383	348	134.96
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638286	360	6.03
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2608384	344	17.98
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2596310	350	12.79
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638287	342	21.46
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2647721	352	13.10
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2630070	341	504.72
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2647722	354	16.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2657180	355	17.16

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2657181	356	0.00	14.55
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2600545	340	0.00	19.14
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638285	358	0.00	9.06
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2630069	338	0.00	27.98
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2638294	312	0.00	140.95
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2634732	301	0.00	29.98
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2651483	296	0.00	149.13
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2651481	294	0.00	28.77
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2634733	304	0.00	29.98
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2647723	298	0.00	19.45
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2647724	292	0.00	71.80
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2654945	290	0.00	9.60
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2612103	308	0.00	248.84
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2647725	293	0.00	23.64
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2612102	310	0.00	47.97
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2654943	288	0.00	25.50
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2596311	286	0.00	103.68
2110	970600	BOOKS	05527	QUALITY BOOKS INC	102234	742	0.00	79.15
2110	970600	BOOKS	07439	THOMSON GALE	14863498	628	0.00	214.25
2110	970600	BOOKS	07439	THOMSON GALE	14858760	626	0.00	24.72
2110	970600	BOOKS	07439	THOMSON GALE	14866074	627	0.00	22.32
2110	970600	BOOKS	07439	THOMSON GALE	14864306	625	0.00	40.43
2110	970600	BOOKS	07439	THOMSON GALE	14872157	623	0.00	23.97
2110	970600	BOOKS	07439	THOMSON GALE	14873021	624	0.00	49.43
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017433130	454	0.00	310.20
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017435313	452	0.00	154.66
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017447359	450	0.00	59.21
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017413757	414	0.00	15.46
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017493706	458	0.00	122.00
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017487386	457	0.00	60.44
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017456643	468	0.00	584.06
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017447501	463	0.00	15.23
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017545944	475	0.00	119.42
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017427664	461	0.00	44.58
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017538687	477	0.00	93.10
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017453930	460	0.00	282.40
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017524514	479	0.00	89.04
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017496793	486	0.00	122.15
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017513340	482	0.00	214.36
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017524585	490	0.00	76.64
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017435296	491	0.00	34.45
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017513385	481	0.00	58.68
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017487316	493	0.00	19.63
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017487348	483	0.00	97.21
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017487229	504	0.00	8.30
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017473456	499	0.00	243.25
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017538001	497	0.00	316.20
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017435271	506	0.00	172.26
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017468000	515	0.00	85.81
2110	970600	BOOKS	09737	BAKER & TAYLOR	2017472954	509	0.00	239.64

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017489708	236	0.00	1206.44
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017451842	46	0.00	1454.34
2110	970600	BOOKS	09737 BAKER & TAYLOR	5007304240	44	0.00	1115.56
2110	970600	BOOKS	102744 BAKER & TAYLOR BOOKS	2017226843	505	0.00	104.14
2110	970600	BOOKS	102744 BAKER & TAYLOR BOOKS	2017134550	500	0.00	887.62
2110	970600	BOOKS	102744 BAKER & TAYLOR BOOKS	2017162043	503	0.00	34.72
2110	970600	BOOKS	104379 METROPOLITAN LIBRARY	39788	740	0.00	50.00
2110	970600	BOOKS	20361 BERNAN ASSOCIATES	110426419	729	0.00	46.00
2110	970610	AUDIO MATERIALS	02191 BOOK WHOLESALERS INC	2658705	306	0.00	128.26
2110	970610	AUDIO MATERIALS	02482 B B C AUDIOBOOKS	252119	722	0.00	56.00
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2017496793	485	0.00	47.99
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2017451842	45	0.00	21.97
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1082236736	744	0.00	36.00
2110	970610	AUDIO MATERIALS	105752 CONSUMER ELECTRONICS	220424	672	0.00	218.00
2110	970620	SUBSCRIPTIONS &	102077 CUBS VINE LINE	RENEW DEC06	577	0.00	24.95
2110	970620	SUBSCRIPTIONS &	14817 TEEN INK	14227-0607	575	0.00	135.00
2110	970620	SUBSCRIPTIONS &	200103 BOTTOM LINE PERSONAL	SEE ATTACHED	730	0.00	39.00
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5195280	376	0.00	14.99
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5194158	382	0.00	89.96
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5193288	384	0.00	89.98
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5196200	383	0.00	200.16
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5194157	400	0.00	56.22
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5193287	388	0.00	22.49
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5193283	386	0.00	22.49
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5194161	396	0.00	134.97
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5193285	392	0.00	29.98
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5193284	393	0.00	37.49
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5194160	398	0.00	37.48
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5193286	390	0.00	11.24
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5194159	282	0.00	65.22
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5193282	283	0.00	18.74
2110	970630	VISUAL MATERIALS	19996 BAKER & TAYLOR INCORP	A48806740	328	0.00	245.74
2110	970630	VISUAL MATERIALS	19996 BAKER & TAYLOR INCORP	A48167890	325	0.00	316.19
2110	970630	VISUAL MATERIALS	19996 BAKER & TAYLOR INCORP	A45264330	511	0.00	26.04
2110	970630	VISUAL MATERIALS	19996 BAKER & TAYLOR INCORP	A49022580	508	0.00	96.72
2110	970630	VISUAL MATERIALS	19996 BAKER & TAYLOR INCORP	A51447300	513	0.00	29.75
2110	970630	VISUAL MATERIALS	19996 BAKER & TAYLOR INCORP	A49365170	517	0.00	7.44
2110	970630	VISUAL MATERIALS	19996 BAKER & TAYLOR INCORP	A50950520	519	0.00	161.58
2110	970630	VISUAL MATERIALS	25775 CRIMSON MULTIMEDIA DI	10473C	723	0.00	70.00
2110	970630	VISUAL MATERIALS	25775 CRIMSON MULTIMEDIA DI	10473B	741	0.00	120.00
2110	970630	VISUAL MATERIALS	25775 CRIMSON MULTIMEDIA DI	10473A	743	0.00	372.00
2110	970640	AUTOMATED REFERE	71360 MORNINGSTAR INCORPORA	28880778	117	0.00	4935.00
TOTAL LIBRARY SERVICES						0.00	42659.15
TOTAL FUND						0.00	42659.15

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FUND - 202 - LIBRARY CAPITAL PROJ FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
202F	960990	MISC CONTRACTUAL	105869 FLOORING RESOURCES CO	9961	237	0.00	1408.00	
TOTAL LIBRARY CAPITAL PROJECTS							0.00	1408.00
TOTAL FUND							0.00	1408.00

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	918021	EMPLOYER CONTR-I	104126	ILLINOIS MUNICIPAL RE	2005	648	155.80
2110	918021	EMPLOYER CONTR-I	104126	ILLINOIS MUNICIPAL RE	2005	647	103.42
2110	920100	LITIGATION & LEG	25529	KLEIN, THORPE AND JEN	126872	554	18.50
2110	920110	PROFESSIONAL CON	104044	FACE TO FACE COMM & T	932006140	432	2500.00
2110	920140	DATA PROCESSING	72106	COOPERATIVE COMPUTER	DPK0906	48	10928.20
2110	920204	TRAINING	43806	NORTH SUBURBAN LIBRAR	1270120	619	430.00
2110	920220	MEMBERSHIP DUES	102534	ILLINOIS LIBRARY ASSO	100416	633	135.00
2110	920220	MEMBERSHIP DUES	103832	LINCOLN STORY LEAGUE	EWOZNICZKA	593	30.00
2110	930010	R & M EQUIPMENT	103824	BUSINESS MACHINE AGEN	64158	623	389.37
2110	930020	R & M BLDGS & ST	00189	ANDERSON LOCK CO LTD	491414	552	182.50
2110	930020	R & M BLDGS & ST	00189	ANDERSON LOCK CO LTD	488256	550	496.50
2110	930020	R & M BLDGS & ST	00189	ANDERSON LOCK CO LTD	489084	549	111.20
2110	930020	R & M BLDGS & ST	00189	ANDERSON LOCK CO LTD	489436	551	605.20
2110	930020	R & M BLDGS & ST	102242	A D T SECURITY SERVIC	38888978	598	37.50
2110	930210	RENTAL OF EQUIPM	07424	NEOPOST INCORPORATED	42565921	556	651.00
2110	930320	CLEANING:CUSTODI	200147	MAJESTY MAINTENANCE I	39341	405	3655.00
2110	930320	CLEANING:CUSTODI	200147	MAJESTY MAINTENANCE I	39286	403	1400.00
2110	960070	AUTO/TRAVEL EXPE	103410	GWEN LACOSSE	REIMBUR	635	39.28
2110	960210	SPECIAL EVENT PR	105886	LAURA MCGRATH	11-14-06	668	100.00
2110	960210	SPECIAL EVENT PR	22931	JERRY HUG	2-7-07	646	150.00
2110	960210	SPECIAL EVENT PR	22931	JERRY HUG	1-24-07	644	150.00
2110	960210	SPECIAL EVENT PR	24159	EMERALD CITY THEATRE	03-04-07	643	362.50
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2650122	409	51.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2674831	530	9.03
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2675656	534	6.97
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2675654	542	1.80
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2675657	532	4.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2675655	536	1.81
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2675658	540	17.19
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2675659	538	3.93
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2674826	502	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2674833	500	15.48
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2656013	504	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2656011	506	5.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2674830	528	6.81
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2646494	508	1.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2674829	526	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2646491	510	7.74
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2646489	518	5.16
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2646493	512	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2674828	524	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2646487	514	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662896	520	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662897	522	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2646490	516	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2674834	165	2.94
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2650121	162	28.38
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2653878	167	21.15
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2649322	173	10.49
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2645804	171	38.03

SUNGARD PENTAMATION INC - FUND ACCOUNTING  
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CITY OF DES PLAINES  
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ACCTPAY1  
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SELECTION CRITERIA: payable.due\_date="12/18/2006"

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2674827	169	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662900	187	0.00	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662899	185	0.00	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662902	191	0.00	6.24
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662898	183	0.00	6.45
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662901	189	0.00	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2649325	274	0.00	2.58
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2649321	268	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2649320	266	0.00	6.60
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2674832	276	0.00	3.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2649324	272	0.00	7.74
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2649323	270	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662893	264	0.00	1.43
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662895	243	0.00	8.69
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2614554	262	0.00	4.90
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2609581	245	0.00	7.20
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2654947	254	0.00	1.65
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2624916	247	0.00	18.56
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2656012	260	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2662894	249	0.00	1.37
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2614553	250	0.00	1.63
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2654946	256	0.00	20.56
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2654944	258	0.00	1.29
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2614555	252	0.00	8.17
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2644639	197	0.00	8.57
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2644637	199	0.00	3.57
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2644638	201	0.00	17.87
2110	960990	MISC CONTRACTUAL	02191	BOOK WHOLESALERS INC	2639345	195	0.00	136.00
2110	960990	MISC CONTRACTUAL	05389	STIVERS TEMPORARY PER	6122563	602	0.00	514.93
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	5007343664	411	0.00	23.90
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017563164	205	0.00	7.85
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017547985	212	0.00	35.92
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017519267	213	0.00	38.26
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017467962	215	0.00	3.95
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017523543	202	0.00	4.17
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017532974	203	0.00	2.74
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017515080	207	0.00	10.85
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017571179	210	0.00	5.47
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017309007	217	0.00	16.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017557453	240	0.00	10.85
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017563668	220	0.00	2.74
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017577897	146	0.00	9.70
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017546042	154	0.00	3.35
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017571084	159	0.00	5.28
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017526143	152	0.00	1.15
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017552440	148	0.00	1.07
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017577037	156	0.00	21.12
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017591055	141	0.00	6.02
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2017577896	144	0.00	25.48
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5199013	226	0.00	9.75

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2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5199014	232	9.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5198181	230	13.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5199012	228	6.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5198179	234	3.25
2110	960990	MISC CONTRACTUAL	101752	O C L C INCORPORATED	519592	626	10.00
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A50230410	222	20.35
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A51257910	225	3.70
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A52492320	179	94.35
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A51295270	177	7.40
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A49892490	181	16.65
2110	960990	MISC CONTRACTUAL	19996	BAKER & TAYLOR INCORP	A53063680	175	55.50
2110	960990	MISC CONTRACTUAL	200147	MAJESTY MAINTENANCE I	39286	404	225.00
2110	960990	MISC CONTRACTUAL	72106	COOPERATIVE COMPUTER	NOVEMBER2006	399	1395.94
2110	960990	MISC CONTRACTUAL	72106	COOPERATIVE COMPUTER	DPK0906	55	22.50
2110	960990	MISC CONTRACTUAL	73875	MESSAGE MOVERS	611001	555	288.64
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	855238-0	558	30.67
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	854068-0	544	68.47
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	C829146-0	545	-299.98
2110	970100	SUPPLIES	08520	WAREHOUSE DIRECT	C819924-0	543	-14.28
2110	970100	SUPPLIES	101098	AMERICAN LIBRARY ASSO	10098241	591	7.95
2110	970100	SUPPLIES	101844	ADVENTURES IN ADVERTI	GLH595859	601	453.96
2110	970100	SUPPLIES	105896	D & B POWER ASSOCIATE	16253	408	3597.00
2110	970100	SUPPLIES	20177	DEMCO EDUCATIONAL COR	2636377	627	238.00
2110	970110	MEALS (PRSNRS/WR	101296	SARA MCLAUGHLIN	REIMBUR	636	13.09
2110	970170	JANITORIAL	00282	BADE PAPER PRODUCTS	148190-00	546	456.20
2110	970170	JANITORIAL	01250	GRAINGER	9233640714	548	281.28
2110	970170	JANITORIAL	01250	GRAINGER	9236280740	547	11.72
2110	970170	JANITORIAL	01250	GRAINGER	9227717668	631	777.16
2110	970170	JANITORIAL	104724	ACE DES PLAINES INCOR	206047	592	66.03
2110	970260	POSTAGE AND PARC	103035	FEDERAL EXPRESS	8-499-69312	628	59.55
2110	970260	POSTAGE AND PARC	103035	FEDERAL EXPRESS	8-525-35994	559	19.38
2110	970270	PRINTING-REPROD-	105894	EVOLUTION MARKETING G	612823	457	4906.98
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2650122	433	1114.55
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2675655	537	15.99
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2675659	539	23.73
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2675658	541	76.22
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2675656	535	37.74
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2674830	529	78.68
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2675657	533	23.78
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2674831	531	70.32
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2646494	509	5.24
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2646491	511	139.51
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2646493	513	17.12
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2646487	515	27.37
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2656011	507	58.20
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2656013	505	15.12
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2646490	517	26.20
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2644638	523	141.90
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662896	521	27.41
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2674828	525	17.11

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2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2646489	519	0.00	72.66
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2674829	527	0.00	51.31
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2656012	503	0.00	27.37
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2674833	501	0.00	328.81
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662902	192	0.00	45.38
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662901	190	0.00	25.98
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662897	182	0.00	18.16
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2649322	174	0.00	61.02
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2645804	172	0.00	151.29
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2674827	170	0.00	18.17
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662899	186	0.00	50.70
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662898	184	0.00	96.32
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662900	188	0.00	65.58
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2650121	164	0.00	687.85
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2674826	161	0.00	10.06
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2653878	168	0.00	153.61
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2674834	166	0.00	31.75
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2639345	196	0.00	829.00
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2644637	200	0.00	27.98
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2644639	198	0.00	38.32
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662895	244	0.00	45.00
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2609581	246	0.00	30.68
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2624916	248	0.00	83.72
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2614555	251	0.00	22.10
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662894	242	0.00	7.96
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2614553	241	0.00	3.24
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2654949	253	0.00	10.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2654944	259	0.00	7.85
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2654946	257	0.00	155.50
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2675654	261	0.00	14.99
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2654947	255	0.00	13.30
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2614554	263	0.00	12.72
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2649323	271	0.00	15.44
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2649320	267	0.00	43.50
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2649325	275	0.00	38.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2674832	277	0.00	22.97
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2649321	269	0.00	10.27
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2662893	265	0.00	13.99
2110	970600	BOOKS	02191	BOOK WHOLESALERS INC	2649324	273	0.00	221.46
2110	970600	BOOKS	03363	WEST GROUP	812445493	595	0.00	153.66
2110	970600	BOOKS	03363	WEST GROUP	812391107	621	0.00	360.50
2110	970600	BOOKS	05477	INFORMATION TODAY, IN	992269-81	634	0.00	309.95
2110	970600	BOOKS	07439	THOMSON GALE	R114883586	629	0.00	49.52
2110	970600	BOOKS	07439	THOMSON GALE	14884212	607	0.00	113.08
2110	970600	BOOKS	07439	THOMSON GALE	1488907	608	0.00	115.33
2110	970600	BOOKS	07439	THOMSON GALE	14880070	609	0.00	75.08
2110	970600	BOOKS	07439	THOMSON GALE	14882627	610	0.00	113.83
2110	970600	BOOKS	07439	THOMSON GALE	14882144	611	0.00	45.68
2110	970600	BOOKS	07439	THOMSON GALE	14892825	603	0.00	47.93
2110	970600	BOOKS	07439	THOMSON GALE	14894674	612	0.00	40.43

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2110	970600	BOOKS	07439 THOMSON GALE	14886668	604	0.00	45.52
2110	970600	BOOKS	07439 THOMSON GALE	14892324	613	0.00	24.72
2110	970600	BOOKS	07439 THOMSON GALE	14891549	614	0.00	23.97
2110	970600	BOOKS	07439 THOMSON GALE	14875792	615	0.00	56.15
2110	970600	BOOKS	07439 THOMSON GALE	14889899	616	0.00	199.05
2110	970600	BOOKS	07439 THOMSON GALE	14875956	617	0.00	74.86
2110	970600	BOOKS	07439 THOMSON GALE	14875279	618	0.00	23.96
2110	970600	BOOKS	07439 THOMSON GALE	14884601	605	0.00	53.15
2110	970600	BOOKS	07439 THOMSON GALE	14885480	606	0.00	85.36
2110	970600	BOOKS	09737 BAKER & TAYLOR	5007343664	400	0.00	986.45
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017547984	402	0.00	635.22
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017532974	204	0.00	8.93
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017515080	208	0.00	111.93
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017571179	209	0.00	81.44
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017523542	216	0.00	54.75
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017519266	214	0.00	534.04
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017563164	206	0.00	78.58
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017557452	239	0.00	160.26
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017571085	219	0.00	37.77
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017309007	218	0.00	37.23
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017577037	158	0.00	198.88
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017552440	150	0.00	14.66
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017571084	160	0.00	58.64
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017526143	153	0.00	14.10
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017577897	147	0.00	94.82
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017558481	155	0.00	732.48
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017577896	145	0.00	230.12
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017563668	149	0.00	15.68
2110	970600	BOOKS	09737 BAKER & TAYLOR	1528855	151	0.00	-19.42
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017546042	157	0.00	42.34
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017591055	142	0.00	87.59
2110	970600	BOOKS	09737 BAKER & TAYLOR	2017467962	143	0.00	26.34
2110	970600	BOOKS	101752 O C L C INCORPORATED	519591	637	0.00	804.96
2110	970600	BOOKS	102193 LEXISNEXIS MATTHEW BE	37953362	596	0.00	108.02
2110	970600	BOOKS	104192 CENTER POINT LARGE PR	601886	624	0.00	76.68
2110	970600	BOOKS	105107 CRYSTAL LAKE PUBLIC L	INTERLOAN	600	0.00	26.00
2110	970600	BOOKS	105889 BROADVIEW PUBLIC LIBR	INTERLOAN	557	0.00	13.00
2110	970600	BOOKS	18148 REED CONSTRUCTION DAT	2803227	642	0.00	323.46
2110	970610	AUDIO MATERIALS	02191 BOOK WHOLESALERS INC	2671904	193	0.00	223.91
2110	970610	AUDIO MATERIALS	02191 BOOK WHOLESALERS INC	2673520	194	0.00	231.65
2110	970610	AUDIO MATERIALS	02482 B B C AUDIOBOOKS	260229	630	0.00	32.00
2110	970610	AUDIO MATERIALS	07339 BLACKSTONE AUDIO BOOK	407800	622	0.00	202.50
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2017547984	401	0.00	547.85
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2017519266	211	0.00	104.23
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2017557452	238	0.00	117.98
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1182312161	640	0.00	396.00
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1182278441	638	0.00	76.80
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1082312161	641	0.00	119.20
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1082278441	639	0.00	273.60
2110	970610	AUDIO MATERIALS	17211 DELTA SYSTEMS CO., IN	535950	594	0.00	310.00

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2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	11-07-06-3	582	66.45
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	11-22-06-3	589	63.65
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	11-22-06-1	590	89.53
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	11-01-06-1	583	276.27
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	11-07-06-5	586	79.74
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	11-01-06-3	585	37.77
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	11-07-06-1	588	318.24
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	11-01-06-2	584	11.19
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	11-09-06-1	587	318.97
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	11-15-06-1	561	209.84
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	11-08-06-1	562	307.75
2110	970610	AUDIO MATERIALS	21195	ALGONQUIN RECORDS	11-15-06-3	560	25.88
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	3187279	632	159.00
2110	970620	SUBSCRIPTIONS &	02553	DAILY HERALD	898489	620	733.20
2110	970620	SUBSCRIPTIONS &	105887	MOTOR TREND CLASSIC	1642026	675	19.95
2110	970620	SUBSCRIPTIONS &	105888	BLUEPRINT	1839779129	667	17.94
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5199013	227	67.47
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5198181	231	71.21
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5196829	237	26.24
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5199014	233	63.72
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5199012	229	44.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5198179	235	14.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5198180	236	299.96
2110	970630	VISUAL MATERIALS	105885	BULLFROG FILMS INCORP	A6-7162	577	42.00
2110	970630	VISUAL MATERIALS	19996	BAKER & TAYLOR INCORP	A51257910	224	22.32
2110	970630	VISUAL MATERIALS	19996	BAKER & TAYLOR INCORP	A50230410	223	94.56
2110	970630	VISUAL MATERIALS	19996	BAKER & TAYLOR INCORP	A49892490	221	147.38
2110	970630	VISUAL MATERIALS	19996	BAKER & TAYLOR INCORP	A52492320	180	561.64
2110	970630	VISUAL MATERIALS	19996	BAKER & TAYLOR INCORP	A53063680	176	269.88
2110	970630	VISUAL MATERIALS	19996	BAKER & TAYLOR INCORP	A51295270	178	86.28
2110	970630	VISUAL MATERIALS	80139	RECORDED BOOKS, LLC	3215758	553	29.25
2110	970640	AUTOMATED REFERE	07439	THOMSON GALE	14883205	407	8000.00
2110	970640	AUTOMATED REFERE	07439	THOMSON GALE	14870776	406	9381.75
2110	980420	COMPUTER SOFTWARE	05124	C D W GOVERNMENT INCO	CMD4724	396	2300.00
2110	980420	COMPUTER SOFTWARE	102626	WOODLAKE TECHNOLOGIES	8670	599	412.00
2110	980420	COMPUTER SOFTWARE	22890	P C NATION	P03817260101	645	118.83
2110	980600	FURNITURE & FIXT	101039	MITY-LITE INCORPORATE	453998	458	5000.00
2110	980600	FURNITURE & FIXT	18150	A S I - MODULEX	99127	597	220.72
TOTAL LIBRARY SERVICES						0.00	82506.58
TOTAL FUND						0.00	82506.58

## DIRECTOR'S REPORT

January 16, 2007

**Please note: I have received no official requests for confidential information since my last report.**

## PERSONNEL

New employees for December/January: Kevin Luke, Page, Circulation Services and Joel Sawyer, Readers' Services Assistant.

Resignations/Separations: Rudolfo Espinoza, Technology Page and Leif Rasmussen, IT Assistant, Computer Services; Elyssa Salinas, Ancy Thomas, Pages, Circulations Services; and David Schousboe, Circulation Clerk.

## STAFF DEVELOPMENT

All Department Heads, except Leslie Steiner who was on vacation, attended a program on buzz marketing at NSLS on January 10. This program is part of a series of programs on word of mouth or "buzz" marketing presented by NSLS through a grant program.

Coaching training will begin for all supervisors on January 29. Mary Jane Kepner will assist us in developing this program, thanks to one of the LSTA grants we received in October.

I have awarded tuition grants to the following employees for the Spring semester: Laura Adler, Adriana Avalos, Carol Kidd, Kathy Kyrouac, and Gwen LaCosse.

The following staff members received Employee Bonus Awards for the 4<sup>th</sup> quarter of 2006: David Ayala, Carolyn Cronin, and Phyllis Johnson.

## PATRON SERVICES

Circulation for 2006 topped circulation for 2005 by 2.66%, once again going over 1 million. Of the total circulation for the year, circulation of childrens' materials accounted for 29% of the circulation from the main library and 50% of the Mobile Library circulation. Print materials make up 85% of our total collection and 52 % of the circulation. That means that our AV collection, which is 15% of our total collection accounts for 48% of the items circulated in the past year.

Circulation staff encouraged and assisted the public in the use of the self-check machines, increasing the total uses of self-check in December to 35% of all items checked out of the main library.

Attendance at the library increased by 11%. We increased our number of cardholders by 560, up to 63% of the population.

#### OTHER PROFESSIONAL ACTIVITIES

I attended a SLURP (area library directors' group) luncheon on 12/22; a Library Cable Network Division meeting on 1/9; a program on Buzz (Word-of-Mouth) marketing at NSLS, a CCS Executive Committee meeting, and a meeting of the Oakton Literacy Council on 1/10; a Chamber of Commerce Board meeting and a female library directors' luncheon on 1/11; and a Chamber of Commerce Scholarship Committee meeting on 1/12.

I will be on vacation from January 17 through January 19, returning for the Centennial Reception on Saturday, January 20.

**DES PLAINES PUBLIC LIBRARY - CIRCULATION REPORT**  
**December 2006**

			<b>% Change</b>	
<b>Total 2005 to Date:</b>	1,071,678	<b>Total 2006 to Date:</b>	1,100,133	2.66%
<b>December 2005</b>	79,719	<b>December 2006</b>	80,106	0.49%

	<u>MAIN LIBRARY</u>		<u>MOBILE LIBRARY</u>		<u>TOTAL</u>	
CHILDREN	2005	2006	2005	2006	2005	2006
Non Fiction	4,076	3,674	311	356	4,387	4,030
Fiction	9,349	9,343	671	605	10,020	9,948
Foreign Language Non Fiction	129	164	8	19	137	183
Foreign Language Fiction	585	618	31	37	616	655
Periodicals	141	84	6	9	147	93
Compact Discs	913	894	40	38	953	932
Audio Cassettes	3	2	0	1	3	3
Audio Kits	90	51	9	9	99	60
Puzzles	27	1	9	10	36	11
Games	23	18	4	4	27	22
Audio Books	200	227	16	10	216	237
Video Fiction	1,167	390	132	58	1,299	448
Video Non Fiction	246	133	6	2	252	135
DVD	5,193	6,048	284	309	5,477	6,357
CD ROMs	456	409	1	0	457	409
<b>SUB TOTAL</b>	<b>22,598</b>	<b>22,056</b>	<b>1,528</b>	<b>1,467</b>	<b>24,126</b>	<b>23,523</b>
<b>ADULT</b>						
Non Fiction	10,193	10,473	245	278	10,438	10,751
Fiction	7,015	7,284	179	204	7,194	7,488
Large Type	1,084	1,137	22	8	1,106	1,145
Foreign Language Non Fiction	666	338	3	4	669	342
Foreign Language Fiction	880	1,023	1	1	881	1,024
High School Collection	476	466	3	3	479	469
Periodicals	2,301	1,942	98	74	2,399	2,016
Pamphlets	8	8	0	0	8	8
Compact Discs	8,186	7,966	352	262	8,538	8,228
Pictures	15	11	0	0	15	11
Audio Books	2,337	2,335	28	36	2,365	2,371
CD ROMs	192	175	0	0	192	175
Video Fiction	1,781	860	98	20	1,879	880
Video Non Fiction	1,283	740	2	1	1,285	741
DVD	17,362	20,082	511	551	17,873	20,633
Misc. Formats	272	291	0	10	272	301
	<b>54,051</b>	<b>55,131</b>	<b>1,542</b>	<b>1,452</b>	<b>55,593</b>	<b>56,583</b>
<b>GRAND TOTAL</b>	<b>76,649</b>	<b>77,187</b>	<b>3,070</b>	<b>2,919</b>	<b>79,719</b>	<b>80,106</b>
Self Check	14,963	26,843	0	0	14,963	26,843

One day missed by Mobile Library due to weather.  
 Twelve days missed by Mobile Library due to scheduled winter break.

**DES PLAINES PUBLIC LIBRARY - CIRCULATION REPORT  
2005/2006**

<b>Total 2005 to Date:</b>	1,071,678	<b>Total 2006 to Date:</b>	1,100,133	<b>% Change</b> 2.66%
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	<u>MAIN LIBRARY</u>		<u>MOBILE LIBRARY</u>		<u>TOTAL</u>	
CHILDREN	2005	2006	2005	2006	2005	2006
Non Fiction	63,917	62,079	6,215	6,137	70,132	68,216
Fiction	150,845	148,670	12,982	11,938	163,827	160,608
Foreign Language Non Fiction	2,368	3,483	188	271	2,556	3,754
Foreign Language Fiction	7,763	7,364	725	759	8,488	8,123
Periodicals	2,308	2,480	81	92	2,389	2,572
Compact Discs	13,033	13,566	714	681	13,747	14,247
Audio Cassettes	597	94	0	1	597	95
Audio Kits	1,722	1,084	362	425	2,084	1,509
Puzzles	1,334	17	231	122	1,565	139
Games	819	383	102	90	921	473
Audio Books	4,001	3,764	239	167	4,240	3,931
Video Fiction	19,466	10,026	3,010	1,460	22,476	11,486
Video Non Fiction	5,707	2,807	155	65	5,862	2,872
DVD	54,347	74,302	3,964	5,552	58,311	79,854
CD ROMs	6,156	6,118	3	5	6,159	6,123
<b>SUB TOTAL</b>	<b>334,383</b>	<b>336,237</b>	<b>28,971</b>	<b>27,765</b>	<b>363,354</b>	<b>364,002</b>

ADULT	2005	2006	2005	2006	2005	2006
Non Fiction	144,975	143,882	2,729	2,653	147,704	146,535
Fiction	102,987	99,859	3,599	3,016	106,586	102,875
Large Type	16,985	16,141	521	386	17,506	16,527
Foreign Language Non Fiction	5,563	6,128	88	99	5,651	6,227
Foreign Language Fiction	12,432	12,847	38	15	12,470	12,862
High School Collection	8,060	8,363	151	47	8,211	8,410
Periodicals	30,137	29,556	1,916	1,698	32,053	31,254
Pamphlets	184	137	0	0	184	137
Compact Discs	99,065	96,550	4,454	3,403	103,519	99,953
Pictures	333	182	0	6	333	188
Audio Books	31,260	32,431	364	387	31,624	32,818
CD ROMs	2,195	2,393	3	4	2,198	2,397
Video Fiction	32,229	14,259	2,288	836	34,517	15,095
Video Non Fiction	19,770	13,693	117	40	19,887	13,733
DVD	179,529	233,828	7,618	8,882	187,147	242,710
Misc. Formats	4,183	4,381	18	29	4,201	4,410
	689,887	714,630	23,904	21,501	713,791	736,131
<b>GRAND TOTAL</b>	<b>1,024,270</b>	<b>1,050,867</b>	<b>52,875</b>	<b>49,266</b>	<b>1,077,145</b>	<b>1,100,133</b>
Self Check	227,373	227,780	0	0	227,373	227,780



VI.D.1.

DES PLAINES PUBLIC LIBRARY  
HOLDINGS  
JANUARY 2007

	<u>Dec 2006</u>	<u>Jan 2007</u>	<u>Change</u>	<u>% Change</u>
Books	263,813	262,992	-821	-0.31%
Audio	24,292	24,116	-176	-0.72%
Video	21,725	21,569	-156	-0.72%
Puzzles & Games	159	157	-2	-1.26%
Realia	241	241	0	0.00%
Pamphlets	513	513	0	0.00%
<b>Total</b>	<b>310,743</b>	<b>309,588</b>	<b>-1,155</b>	<b>-0.37%</b>

**DES PLAINES PUBLIC LIBRARY  
REGISTRATION SERVICES REPORT FOR DECEMBER 2006**

**I. Library Card Registration Services**

<u>Dec 2005</u>	<u>Nov 2006</u>	<u>Dec 2006</u>	<u>Year to Date 2005</u>	<u>Year to Date 2006</u>	<u>Year to Date % Change</u>
584	716	584	11,165	9,717	(-13.0%)

A.	New Library Card Registrations	231
B.	Updated Library Card	254
C.	Other Libraries	92
D.	Non Resident Fee Paid Cards	7
Total		584

**II. Other Registration Services**

1.	Patrons Registering for Programs	293
2.	Number of Meeting Room Uses	50
3.	Voters Registered	2
4.	Senior Cab Cards	5
Total		350

**III. Total Number of Registered Borrowers**

Dec 2005	35,205	(61.8% of Population)
Dec 2006	35,765	(62.8% of Population)

**DES PLAINES PUBLIC LIBRARY  
CIRCULATION SERVICES REPORT FOR DECEMBER 2006**

**IV. Patron Attendance Count**

<u>Dec 2005</u>	<u>Nov 2006</u>	<u>Dec 2006</u>	<u>Year to Date</u> <u>2005</u>	<u>Year to Date</u> <u>2006</u>	<u>Year to Date</u> <u>% Change</u>
38,553	40,963	36,010	521,881	577,554	10.7%

**V. Reciprocal Borrowing  
(Materials Lent)**

	<u>Dec 2005</u>	<u>Dec 2006</u>	<u>% Change</u>
NSLS	13,357	13,241	(-0.1%)
Other Systems	3,475	3,868	11.3%
Total	16,832	17,109	1.7%

**VI. Interlibrary Loan**

	<u>Dec 2005</u>	<u>Dec 2006</u>	<u>Year to Date</u> <u>2005</u>	<u>Year to Date</u> <u>2006</u>	<u>Year to Date</u> <u>% Change</u>
Sent	4,729	4,989	67,180	74,669	11.2%
Received	3,502	3,992	43,987	55,651	26.5%
Total	8,231	8,981	111,167	130,320	17.2%

**DES PLAINES PUBLIC LIBRARY  
USE OF ONLINE REFERENCE PRODUCTS  
DECEMBER 2006**

Alldata	NA
Classical Music Library	20
CQ Researcher	8
First Search	1,074
Gale Group:	
• Biography Resource Center	324
• Business & Company Resource Center	2,150
• Contemporary Authors	16
• General Reference Center Gold	147
• InoTrac OneFile	228
• Kids Infobits	27
• LitFinder	44
• Literature Resource Center	161
• Opposing Viewpoints	158
• Student Resource Center	172
• ThomsonGale Legal Forms	28
• Virtual Reference Library	154
Greenwood Daily Life Online	40
Grolier Online	128
Hoover's Online	NA
Morningstar	1,010
NewsBank:	
• American Obituaries and Death Notices	769
• Local newspapers	392
• Chicago Tribune Archive	720
Novelist	397
ProQuest :	
• Ancestry Library Edition	110*
• eLibrary	214
• eLibrary Elementary	3
• Heritage Quest	711
• SIRS Discoverer	4
• <i>Wall Street Journal</i>	89
• <i>New York Times Historical</i>	72
• <i>Chicago Tribune Historical (1890-1955)</i>	347
Reference USA	702
Rosetta Stone	66*

TumbleBooks	8*
ValueLine	15*
World Book Encyclopedia	31

<b>Total Searches &amp; Queries for December 2006</b>	<b>10,539</b>	
<b>Total Searches &amp; Queries for December 2005</b>	<b>14,472</b>	<b>%Change</b>
		<b>(-27.2%)</b>

\*Number of sessions (number of searches not provided)

**DES PLAINES PUBLIC LIBRARY  
CIRCULATION PATRON ASSISTANCE  
DECEMBER 2006**

<b>Assistance/Service Desk</b>	<u>Dec 2005</u>	<u>Dec 2006</u>	<u>Year to Date 2005</u>	<u>Year to Date 2006</u>	<u>% Change</u>
1. Phone Calls Received	551	516	10,921	8,417	-22.9%
2. Patron Renewals	603	726	11,761	11,630	-1.1%
3. Patron Reserves Delivered	2,852	3,061	39,259	45,813	16.7%
4. Directional	413	252	8,176	7,465	-8.7%
5. Account Inquiries	2,346	2,686	33,181	38,860	17.1%
6. Program Sign-up	63	65	5,150	2,850	-44.7%
7. In Person Patron Assistance	759	750	15,927	13,073	-17.9%
<b>Total</b>	<b>7,587</b>	<b>8,056</b>	<b>124,375</b>	<b>128,108</b>	<b>3.0%</b>
<b>Assistance/Switchboard</b>	<u>Dec 2005</u>	<u>Dec 2006</u>	<u>Year to Date 2005</u>	<u>Year to Date 2006</u>	<u>% Change</u>
1. Phone Calls Answered	2,545	2,602	36,754	34,390	-6.4%
2. Delivery/Buzzer	21	43	490	537	9.6%
3. 2-Way Radio	0	0	57	154	170.2%
<b>Total</b>	<b>2,566</b>	<b>2,645</b>	<b>37,301</b>	<b>35,081</b>	<b>-6.0%</b>
<b>Grand Total</b>	<b>10,153</b>	<b>10,701</b>	<b>161,676</b>	<b>163,189</b>	<b>0.9%</b>

**DES PLAINES PUBLIC LIBRARY  
ADULT SERVICES PATRON ASSISTANCE  
DECEMBER 2006**

<b>Assistance</b>	<u>Dec 2005</u>	<u>Dec 2006</u>	<u>Year To Date 2005</u>	<u>Year To Date 2006</u>	<u>% Change</u>
1. Computer/Instruction	1,398	1,166	15,367	17,095	11.2%
2. Mechanical	434	296	4,639	3,894	-16.1%
3. Directional	937	846	13,872	10,952	-21.0%
4. Tax Forms	41	27	1,656	1,305	-21.2%
<b>Total</b>	<b>2,810</b>	<b>2,335</b>	<b>35,534</b>	<b>33,246</b>	<b>-6.4%</b>
<b>Reference and Readers' Services</b>	<u>Dec 2005</u>	<u>Dec 2006</u>	<u>Year to Date 2005</u>	<u>Year to Date 2006</u>	<u>% Change</u>
1. Specific Item Request	2,106	2,457	36,807	33,656	-8.6%
2. Ready Reference	1,291	1,256	17,783	17,808	0.1%
3. In-Depth Reference	169	150	2,845	2,038	-28.4%
4. Information	1,193	1,193	18,664	17,214	-7.8%
5. Instruction	43	51	361	536	48.5%
6. Virtual Reference Desk	9	21	249	183	-26.5%
7. Interlibrary Loan Request	86	109	1,525	1,457	-4.5%
8. Readers' Advisory	75	103	1,247	2,881	131.0%
9. CCS Holds	677	882	11,038	12,467	12.9%
<b>Total</b>	<b>5,649</b>	<b>6,222</b>	<b>90,519</b>	<b>88,240</b>	<b>-2.5%</b>
<b>Sign Up</b>	<u>Dec 2005</u>	<u>Dec 2006</u>	<u>Year to Date 2005</u>	<u>Year to Date 2006</u>	<u>% Change</u>
1. Computer Use	7,262	7,296	90,883	111,220	22.4%
2. Group Study Rooms	648	661	8,204	10,156	23.8%
3. Ellis/Reading Edge	1	0	6	3	-50.0%
<b>Total</b>	<b>7,911</b>	<b>7,957</b>	<b>99,093</b>	<b>121,379</b>	<b>22.5%</b>
<b>Grand Total</b>	<b>16,370</b>	<b>16,514</b>	<b>225,146</b>	<b>242,865</b>	<b>7.9%</b>

Downloadable Audiobooks  
Away

82  
45

**DES PLAINES PUBLIC LIBRARY  
YOUTH SERVICES PATRON ASSISTANCE  
DECEMBER 2006**

<b>Assistance</b>	<u>Dec 2005</u>	<u>Dec 2006</u>	<u>Year To Date 2005</u>	<u>Year To Date 2006</u>	<u>% Change</u>
1. Computer Sign-up	1,897	1,197	22,416	42,006	87.4%
2. Mech Troubleshooting	104	257	3,296	2,306	-30.0%
3. Computer Mech Instr	368	401	5,443	5,792	6.4%
4. Program Sign-up	108	55	2,520	2,968	17.8%
5. Information	378	456	6,041	7,237	19.8%
6. Directional Questions	280	316	4,564	4,828	5.8%
<b>Total</b>	<b>3,135</b>	<b>2,682</b>	<b>44,280</b>	<b>65,137</b>	<b>47.1%</b>
<b>In-House Circulation</b>	<u>Dec 2005</u>	<u>Dec 2006</u>	<u>Year To Date 2005</u>	<u>Year To Date 2006</u>	<u>% Change</u>
1. Train Sets	830	1,432	16,282	17,136	5.2%
2. Chess/Checkers	17	9	504	231	-54.2%
3. School Supplies Handouts	14	51	638	560	-12.2%
4. Textbooks	27	13	297	338	13.8%
<b>Total</b>	<b>888</b>	<b>1,505</b>	<b>17,721</b>	<b>18,265</b>	<b>3.1%</b>
<b>Reference</b>	<u>Dec 2005</u>	<u>Dec 2006</u>	<u>Year To Date 2005</u>	<u>Year To Date 2006</u>	<u>% Change</u>
1. Specific Item Request	695	880	13,052	14,151	8.4%
2. Reference	266	285	5,011	4,571	-8.8%
3. Readers' Advisory	124	170	2,467	2,829	14.7%
4. ILL & Patron Holds	127	103	2,390	2,866	19.9%
5. Book Bag Request	3	4	114	124	8.8%
<b>Total</b>	<b>1,215</b>	<b>1,442</b>	<b>23,034</b>	<b>24,541</b>	<b>6.5%</b>
<b>Grand Total</b>	<b>5,238</b>	<b>5,629</b>	<b>85,035</b>	<b>107,943</b>	<b>26.9%</b>



## VI.D.1.

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR DECEMBER 2006**

Library Sponsored Programs/Meetings	Times Used	Meeting Room Used	Attendance
All Staff Holiday Party	1	B, C	100
Centennial Committee	1	CR	10
Friends Holiday Book Sale	1	B	250
Guitar Concert-Oakton Comm. College	1	C	31
Holiday Bell Ringing Concert	1	B, C	96
Intermediate Internet Searching	2	CL	16
Introduction to Basic Computers	2	CL	13
Introduction to Internet Class	2	CL	21
Drop-In Internet & E-mail Practice	1	CL	2
Jan Schakowsky's Office Hours	1	ST	5
JVS Career Counseling	1	ST	4
Logistics Committee	1	CR	7
Monte Clare Condo Assn.	1	A	50
Page Meeting	1	CR	15
Sunday Afternoon Movie	1	A	25
Tuesday Morning Book Discussion	1	C	20
Thursday Evening Book Discussion	1	H	10
<b>Total</b>	<b>21</b>		<b>675</b>

## VI.D.1.

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR DECEMBER 2006**

<b>Outside Community Groups</b>	<b>Times Used</b>	<b>Meeting Room Used</b>	<b>Attendance</b>
Chicago North Romance Writers	1	B	20
City of Des Plaines Blood Drive	1	C	43
City of Des Plaines New Year's Eve Party	1	A,B,C	5,000*
Deerview Condo Association	2	A,C	13
Des Plaines Kiwanis Club	1	C	10
Des Plaines School Board Caucus	1	A	7
Des Plaines Toastmasters	1	A,C	36
Graceland Manor Condo Association	1	C	7
Ludmyla Turkalo Students Piano Recital	1	C	60
Mont Clare Condo Association	2	A,C	90
Piano Recital Group	1	C	1
Polyglots Toastmasters	2	A	25
Quilting Divas	1	C	11
Riverwalk Condo Association	1	A	20
<b>Total</b>	<b>16</b>		<b>343</b>
 <b>Other</b>			
Library Board Meeting	1	CR	13
<b>Total</b>	<b>1</b>		<b>13</b>

## VI.D.1.

**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR DECEMBER 2006**

	Times Used Meeting Room Used		Attendance
Literacy Program			
Learn to Read	7	B	420
Total	7		420
<b>Library Sponsored Children's Programs</b>			
Baby Book Times	12	ST	156
Caudill Club book Discussion	1	ST	8
Chippewa ELL Tour	1	ST	42
Drop-in 2 Year Old Storytime	4	ST	67
Drop-in 3-5 Year Old Storytime	4	ST	36
Drop-in Chess Club Tournament	1	B	32
Drop-in Holiday Craft	1	ST	53
Drop-in Preschool Movies	5	ST	32
Jr. Great Books	2	ST	25
Total	31		451
Grand Total December 2006	75		6,902
Grand Total December 2005	57		4,569
% Change			51.1%

**Total = 42 groups involving 6,902 people.  
2006 Year to Date Total = 753 groups involving 41,789 people.**

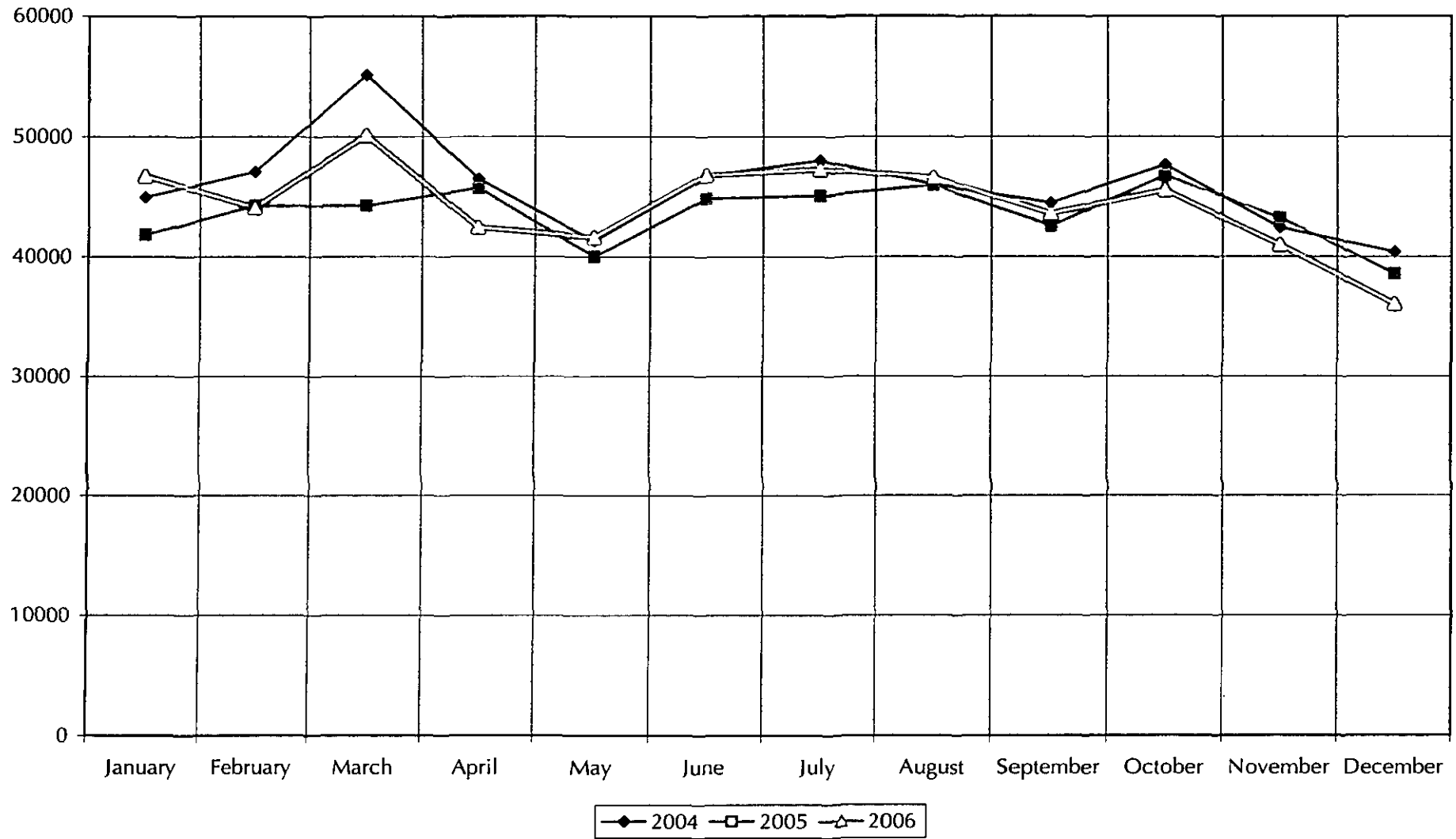
\*This figure is based on total estimated attendance at the New Year's Eve celebration. There are no figures specifically available for library attendance.

VI.D.1.

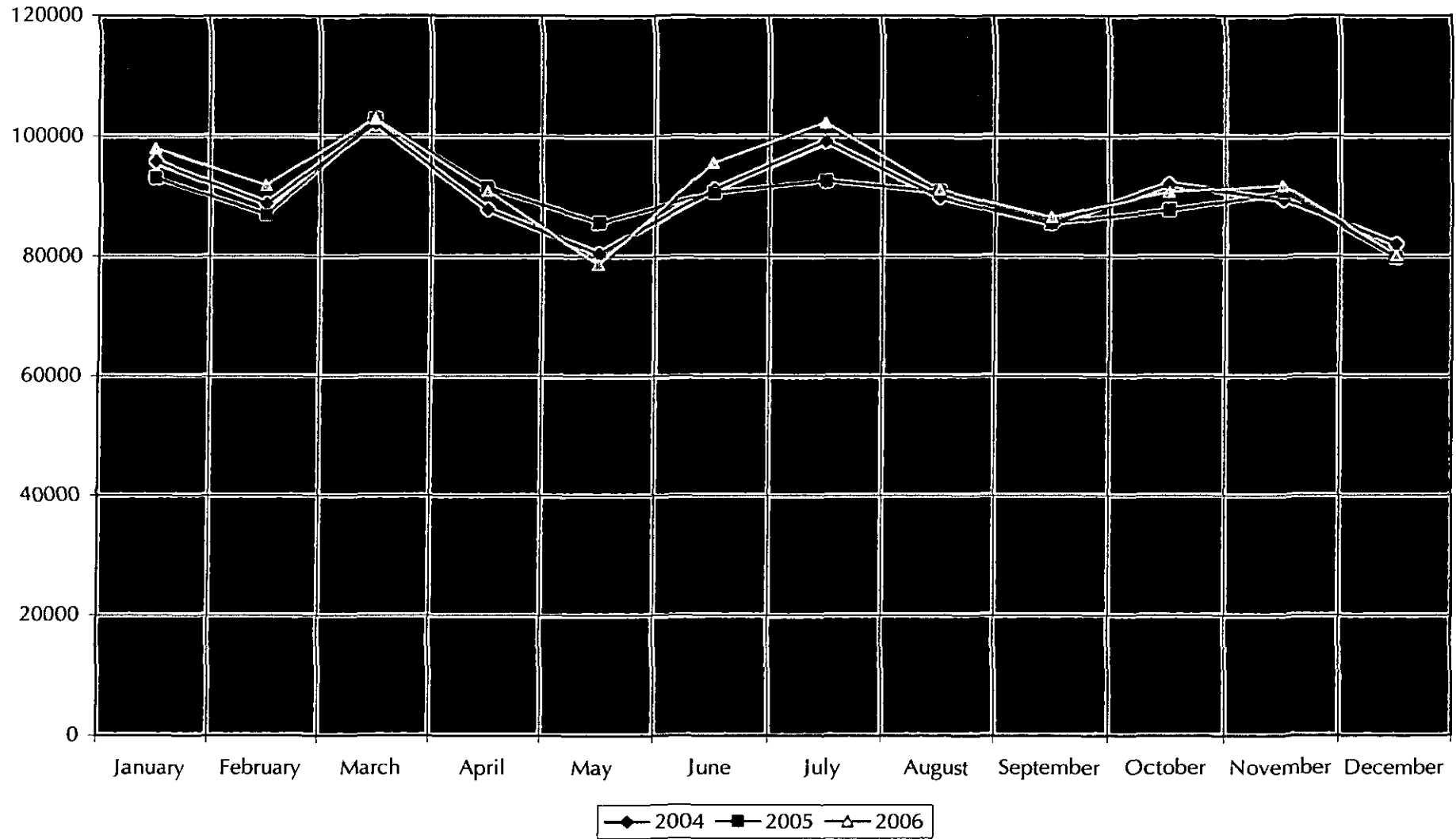
**DES PLAINES PUBLIC LIBRARY  
MEETING ROOM USAGE FOR DECEMBER 2006**

A – Meeting Room A  
B – Meeting Room B  
C – Meeting Room C  
CL- 4<sup>th</sup> Floor Computer Lab  
CR – 2<sup>nd</sup> Floor Conference Room  
H – Heritage Room  
ST – Storytime Room

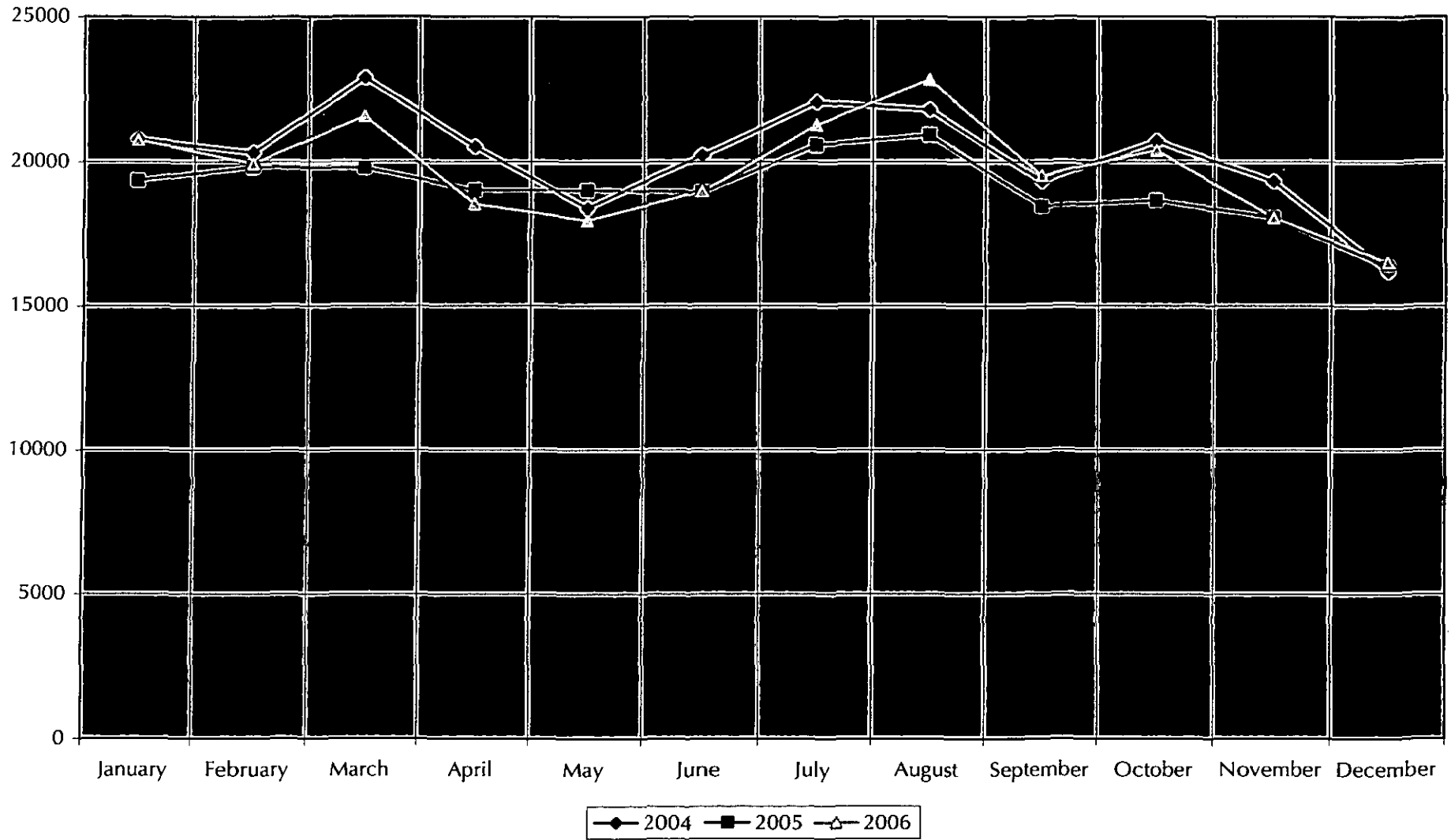
### Patron Attendance December 2006



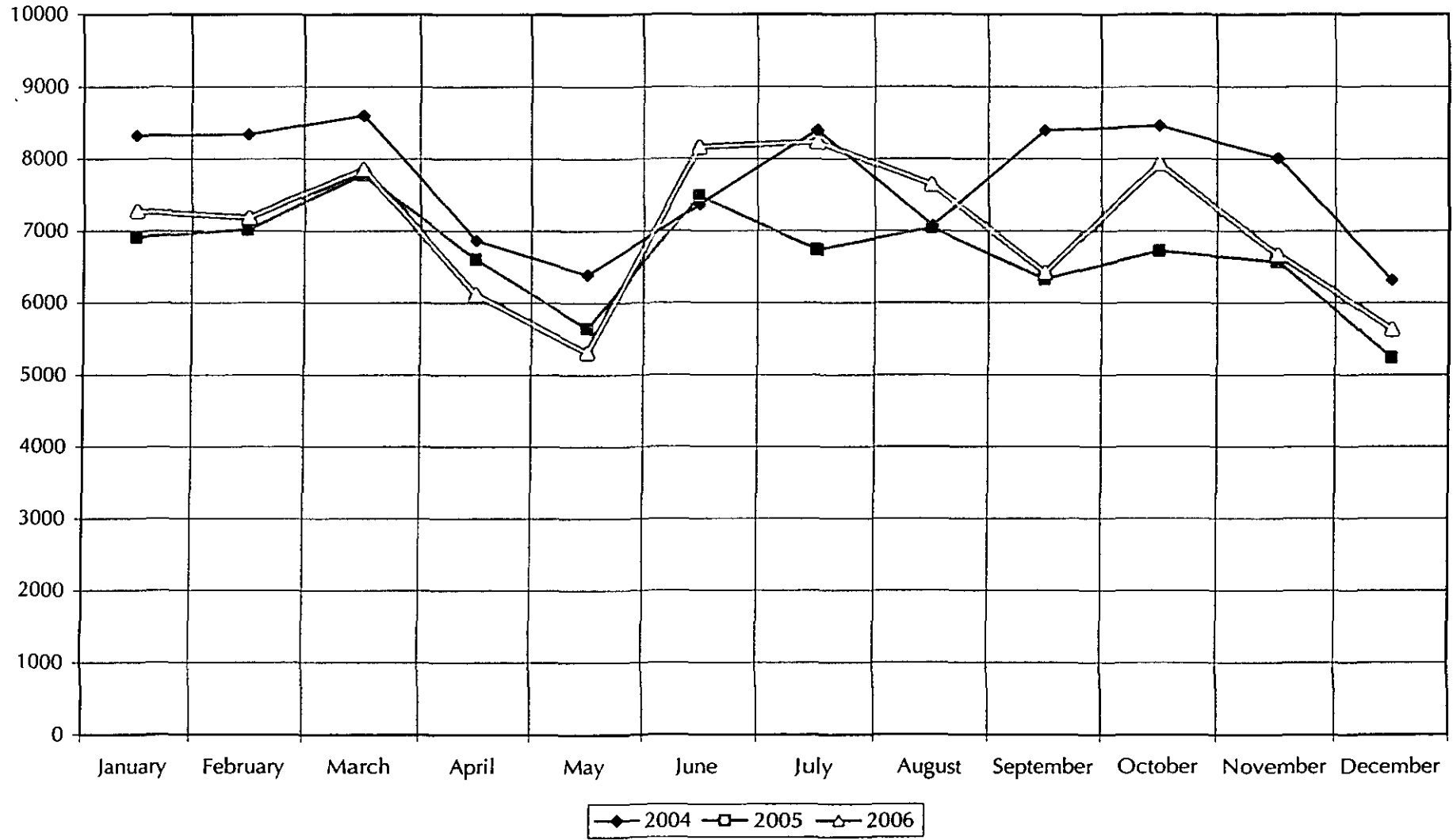
Circulation Statistics  
Items Circulated Per Month By Year



Adult Services Patron Assistance  
December 2006

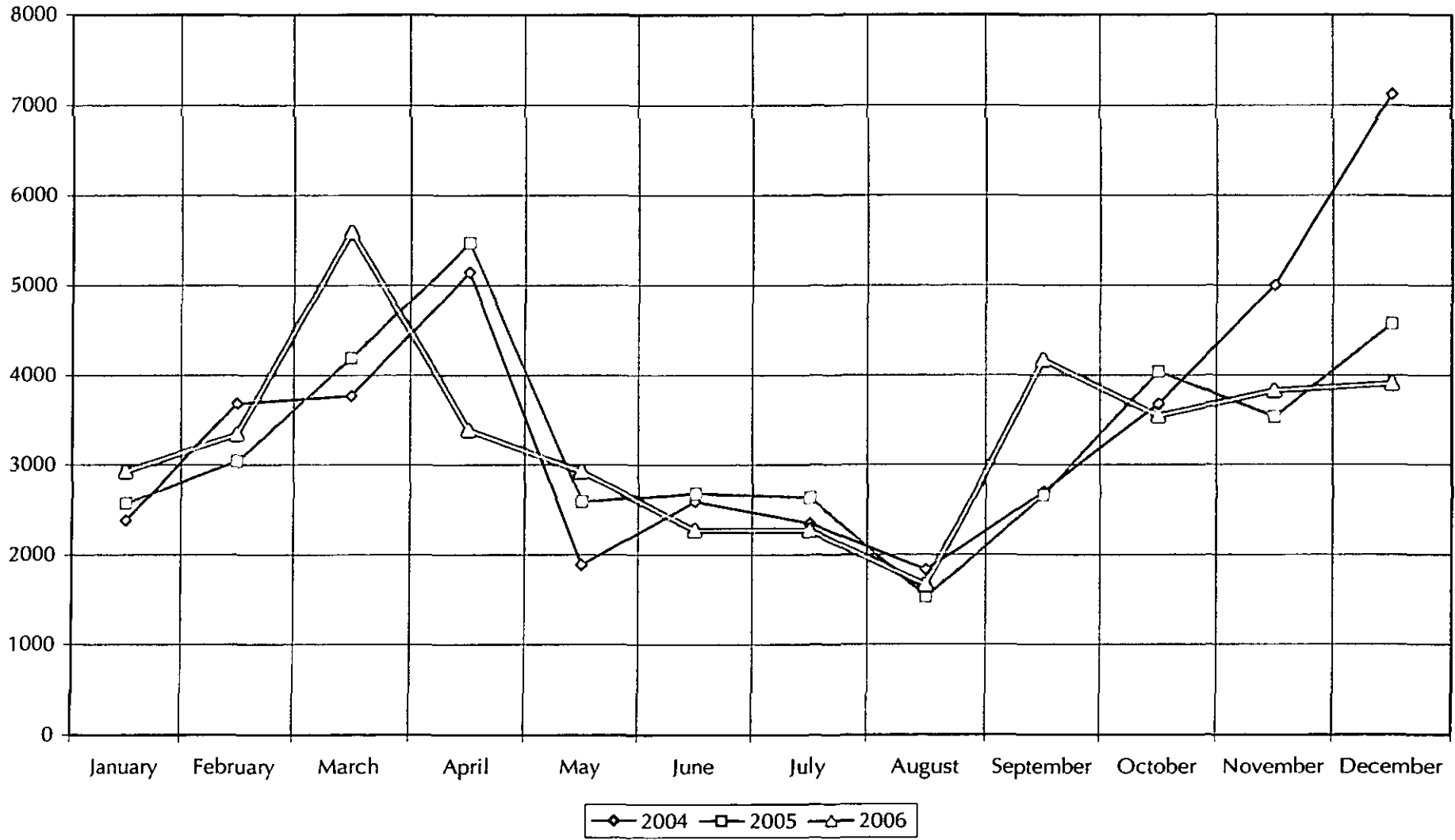


### Youth Patron Assistance December 2006

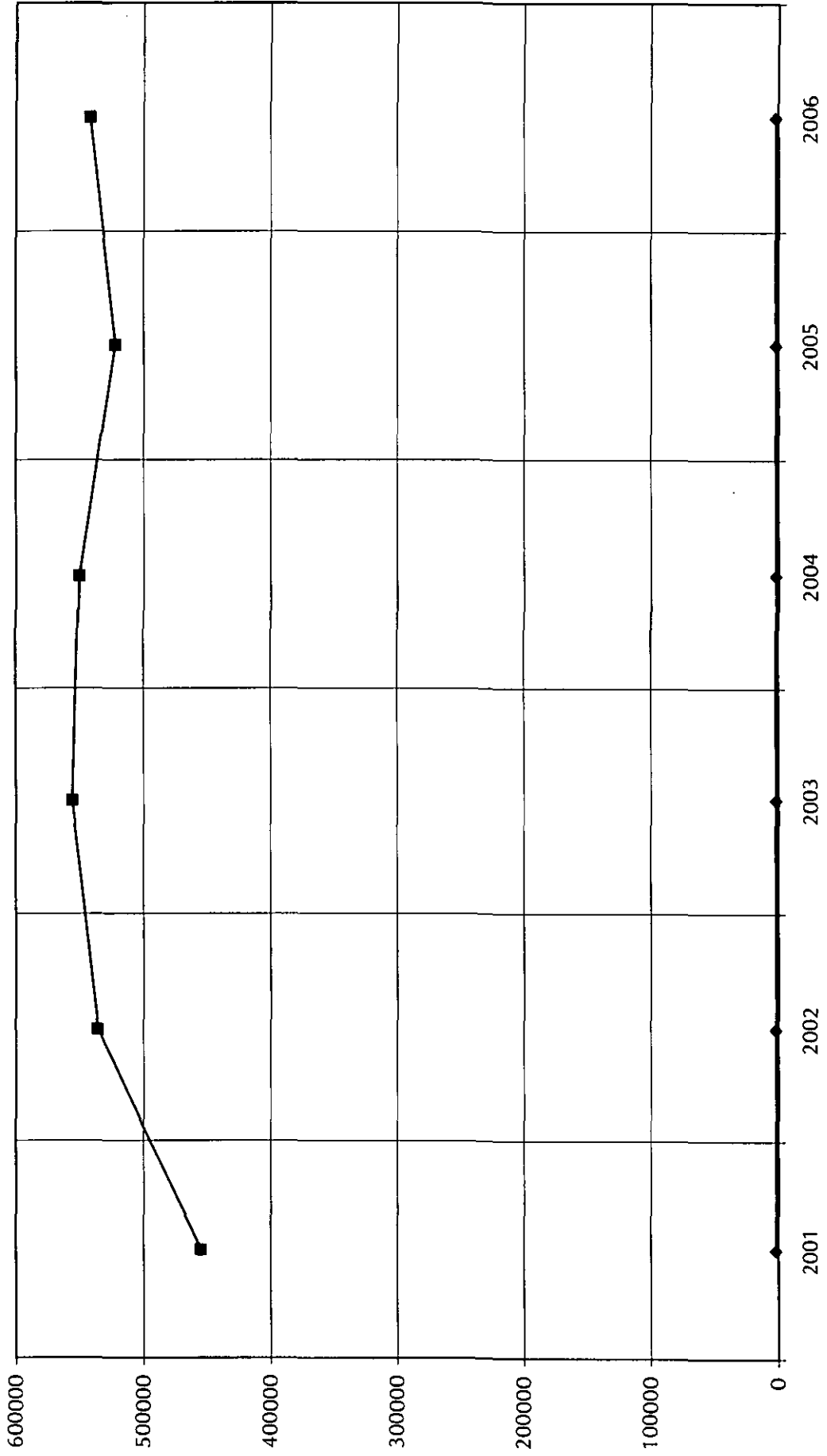




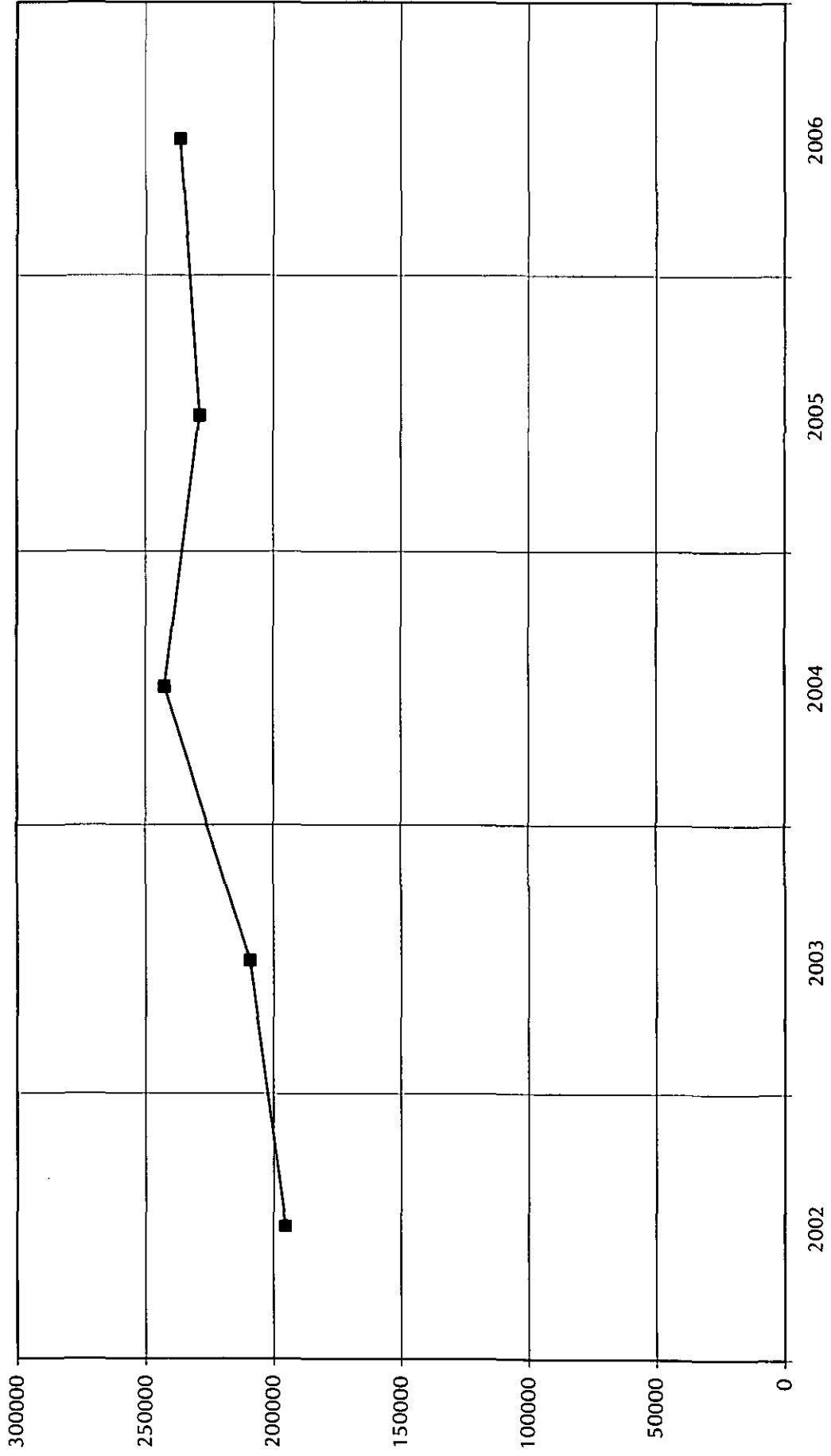
### Meeting Room Attendance December 2006



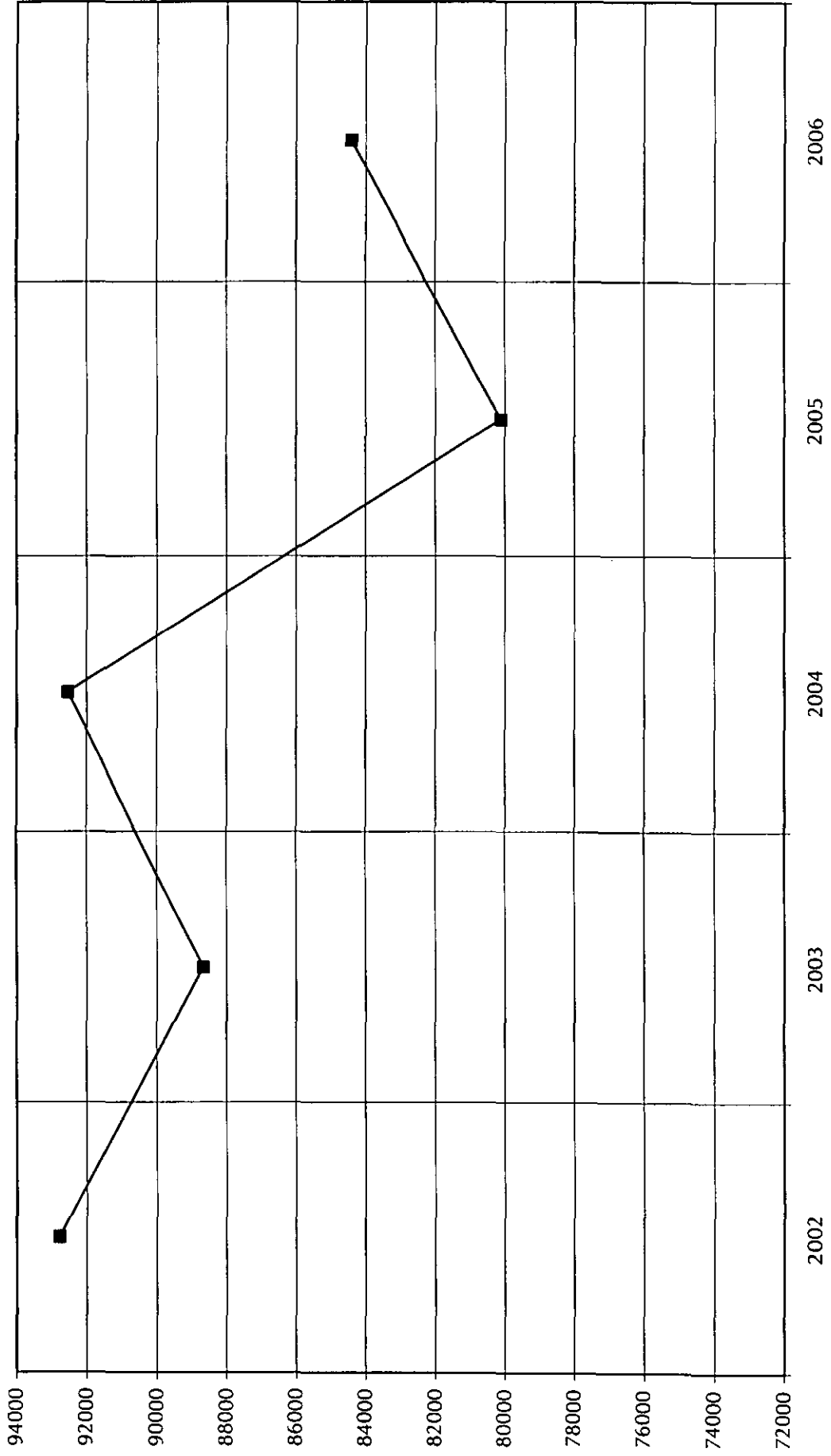
Patron Attendance  
2002 - 2006



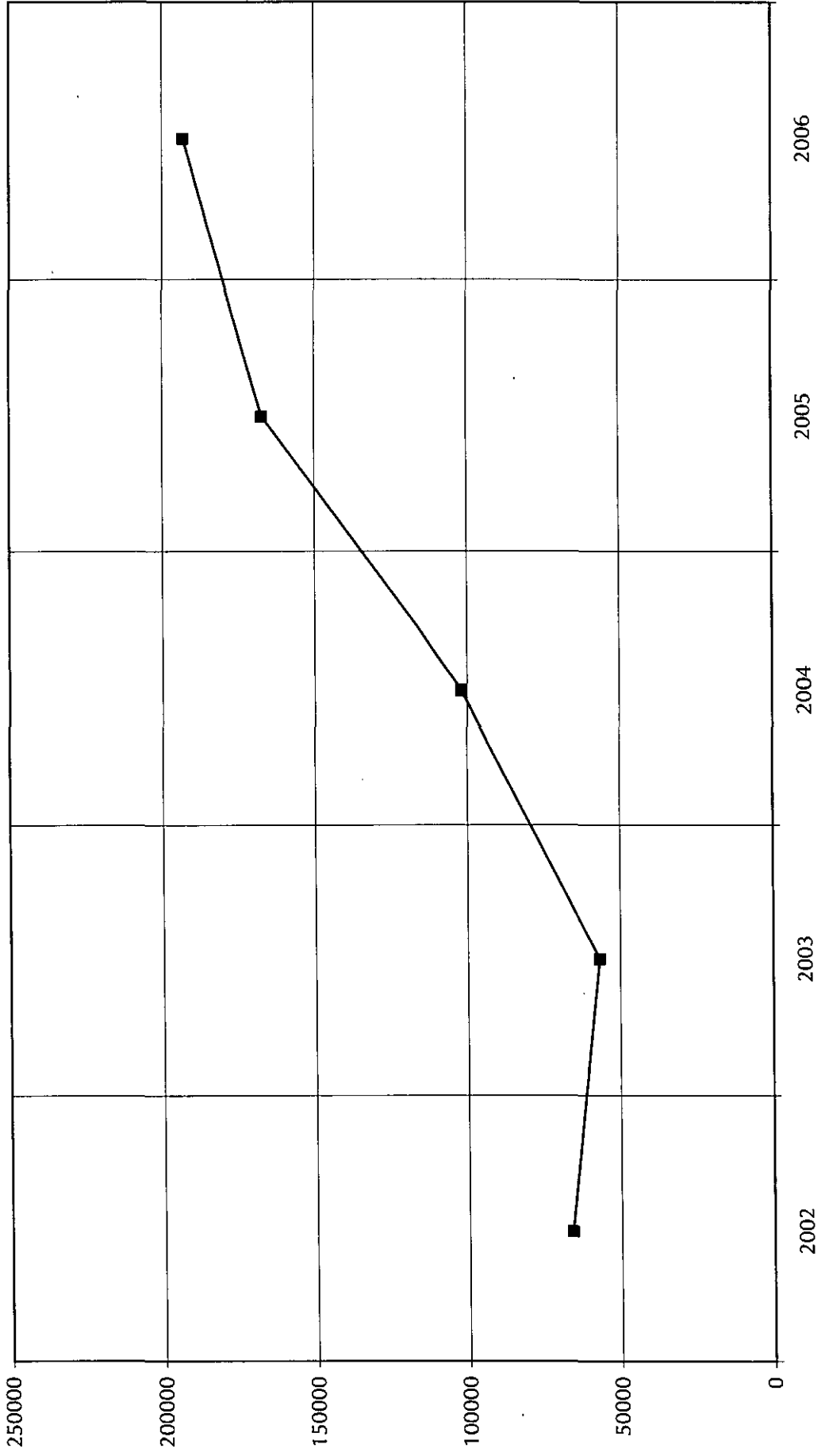
Adult Patron Assistance  
2002 - 2006



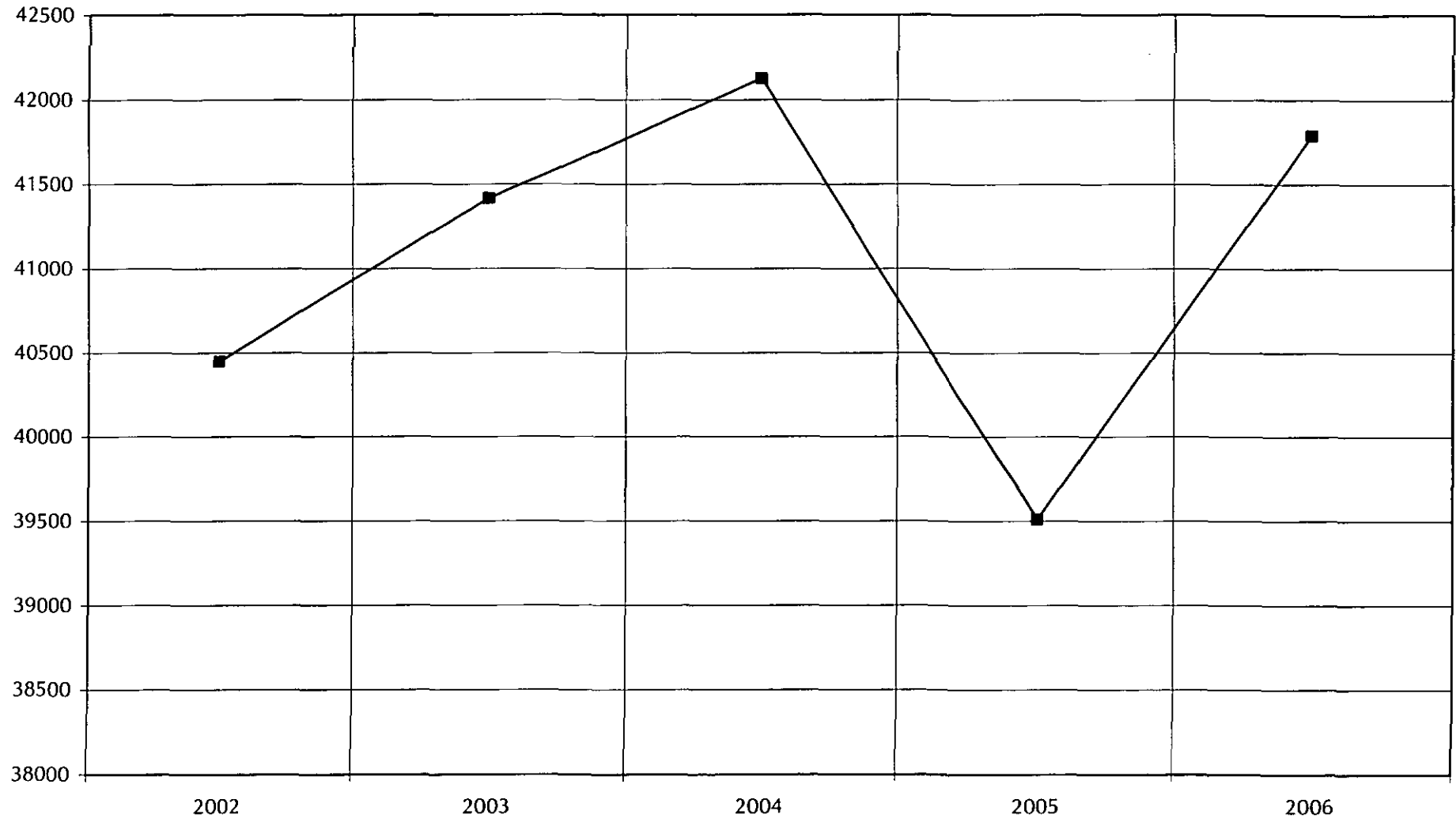
Youth Patron Assistance  
2002 - 2006



### Online Reference Products 2002 - 2006



Meeting Room Attendance  
2002 - 2006



1698  
12/19/06

**Parliamentary Procedure**  
**Report to the Des Plaines Public Library Board**  
**December 19, 2006**

Nancy Sylvester is a practicing professional parliamentarian and has the distinction of being one of less than 30 in the country with the magnitude of credentials she holds. She was a dynamic speaker and made what could have been a very boring session into one of interest with a lot of humor.

In any event, she could not have gone into the entire Roberts Rules of Order in the short time we had, but did cover three important items: Quorum, Agenda, Motions. Enough as far as I was concerned, because I got lost in the "motion" process.

Well, you wanted to know what I learned. I learned that, for example, of course we all know that a quorum is the number of voting members who must be present for business to be conducted. The key word here is present. A question was asked whether a vote can be taken missing just one member to qualify for a quorum, but that member, now making the quorum, calls in to register his or her vote. The answer is no. This member does not count for a quorum and has no vote because he/she is not present. But, if a quorum is present, he or she can register a vote.

As for the agenda or, order of business, I never thought about the fact that when presenting a report, whether it is the treasurer's report or any other report, the report does

not need approval, acceptance or adoption. A simple thank you is all that is necessary.

I pointed this out to a member of the Friends because they were accepting the report with a motion, this, as you can see, has been reported in the Minutes of the Friends meeting that you have in your packet.

Another thing about the agenda was that Old Business is really Unfinished Business. A big revelation to me, however, because I didn't remember that we changed our agenda in November 2005 to include Unfinished Business replacing Old Business.

According to Roberts, the following is described as being the order of business:

1. Reading and approval of minutes
2. Reports of officers, boards, and standing committees
3. Reports of special (select or ad hoc) committees
4. Special Orders
5. Unfinished Business and General Orders
6. New Business

Two items stand out here and they are Special Orders and General Orders. "Special Orders have," and I'm reading from a handout, "the effect of setting a certain time in the near future when a specified subject will be considered, and of giving it an absolute priority for that time." The Election of Officers would qualify as a Special Order.

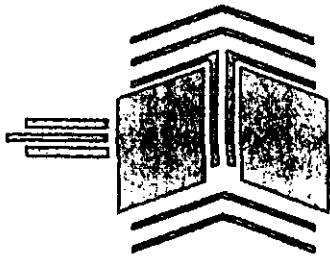


General orders is a category of the Agenda that includes any motion that, usually by postponement, has been made an item of business without being made a special order. That means is an item is postponed until a certain day or after a certain event, it fits in this category. Unlike special orders, general orders do not suspend any rules and therefore cannot interrupt business.

You notice I'm staying away from the motion process! I learned that this is a very confusing process. For example, motions are classified into four groups. I always thought a motion was a motion, but no, there are four: Main motions; Subsidiary motions; Privileged motions; and Incidental motions. And then when you get into the Order of Precedence of Motions and the Ranking of motions and then the debates and the where do you go from here motions. I simply get lost. Any explanation that I could give would merely confuse us all.

Maybe our Board Chairman, or Sandra would like to make some comments about motions since I accompanied them to the seminar.

This concludes my report. But what I would like to suggest is that we as a Board have a special session for the purpose of reviewing the motion process with a professional parliamentarian as a facilitator. I think this is so important for not only our Board but for our Library.



Des Plaines Public Library

## TECHNOLOGY PLAN 2006-2008

### 1.) MISSION STATEMENT

This technology plan supports the Des Plaines Public Library mission statement, as a catalyst, advocate and place, advances the vision and ideals of our community.

### 2.) PLAN JUSTIFICATION

The Library Board of Trustees and staff recognize the impact of technology upon the lives of community members. In order to continue to provide a high standard of public service, the Des Plaines Public Library offers a variety of electronic services to supplement print services. This document presents the current and planned technology necessary to deliver these enhanced services.

### 3.) TECHNOLOGY STRATEGIC PLAN

The plan is divided into two parts. Part One includes objectives that directly support the goals of the Strategic Plan. Part Two includes objectives for using technology to improve library operations.

#### *Part One:*

#### **GOAL I**

The residents of Des Plaines have the skills they need to engage in respectful, productive conversation on topics of interest in order to create and build community.

##### **Objective 1**

Provide meeting and activity areas that are fully furnished and equipped so residents can engage in productive conversation.

Staff/Department Assignment = Martha

##### **Objective 2**

Explore development of a mobile multimedia system.

Staff/Department Assignment = Hector

##### **Objective 3**

Provide technological means for residents to develop the skills they need to engage in productive conversation.

Staff/Department Assignment = TBD

#### **GOAL II**

The tweens of Des Plaines have a dedicated space and guided activities that encourage and support the exploration and discovery of their creative abilities, talents, and interests to enrich their lives and effect their personal growth

**Objective 1**

Provide a gaming area on the second floor.  
Staff/Department Assignment = Veronica

**Objective 2**

Provide a virtual space for kids.  
Staff/Department Assignment = TBD

**GOAL III**

Des Plaines residents will have access to library services and resources to support their personal growth, enrichment, entertainment, education and information needs at home, work, or school.

**Objective 1**

Redesign the library's Web site to support the use of new and emerging technologies.  
Staff/Department Assignment = TBD

**Objective 2**

Explore other tools that will increase access to library services and resources.  
Staff/Department Assignment = TBD

**Part Two:****A. Ongoing Technology Needs**

1. Building = Gary
  - a. HVAC
  - b. Alarms
  - c. Security cameras
  - d. Keyless access for staff
2. Network Security = Hector
  - a. IT audit
  - b. Cisco switches
3. Circulation System = Susan
  - a. Self Checks
4. Equipment = Hector
  - a. New
    1. PDAs = Hector
    2. Plasma screens = TBD
  - b. Updates
    2. LAN = John Haliotis
5. Software
  - a. New
    1. Website/Intranet = TBD
    2. Public Internets = TBD
    3. Staff Desktop = Hector
  - b. Updates
    1. Evanced = Martha
    2. Envisionware = Hector

3. Websense = Hector

6. Public Information = Leslie

7. Telephone System = Hector

8. IT Policies = Hector

B. Ephemeral Technology Needs

1. Alternate means for public to pay fines and fees = Susan

- a. Online
- b. Telephone

2. Paperless Environment = Hector

- a. Administration
- b. Technical Services

3. RFID

- a. Planning = Susan

#### 4.) TECHNOLOGY INVENTORY

##### INFRASTRUCTURE

2 (T1) lines for Internet connectivity provided through the Illinois Century Network (ICN).

Library automation and catalog services provided through Cooperative Computer Services (CCS).

Cataloging, bibliographic notification, interlibrary loan (ILL) and serials union listing provided through ILLINET/OCLC.

1 Broadband Internet Line for Wireless Access provided by WOW Cable Service

##### NETWORK

20 Dell servers for active directory management, file sharing, printer services, email, filter, calendar, and web services.

Cisco Firewall

Cisco Catalyst Switches

Dell multi-port switches.

##### COMPUTERS:

130 Dell Optiplex public workstations with the following configuration

- 52 Internet workstations
- 18 catalog PCs
- 35 laptops for training
- 6 games workstations in the children's area
- 4 database workstations
- 2 dedicated digital workstations with Color scanners
- 3 3M Selfchecks
- 3 PNG workstations
- 1 Dell Optiplex computer lab workstation
- 1 iMac workstation in the children's area

85 Dell Optiplex staff workstations

11 Dell Dimension utility computers

6 3M staff workstations

4 Dell Inspiron laptops for Mobile Library

2 Mac staff workstations

#### PRINTERS

3 public Kyocera Color laser network  
 4 public Kyocera BW laser network  
 1 public Dell Color laser  
 14 staff Kyocera B/W laser network  
 2 staff Kyocera Color Network  
 11 staff Kyocera BW Network  
 8 staff Dell B/W laser  
 8 staff Dell Color laser

#### COPIERS

4 public Panasonic BW Digital  
 1 public Panasonic BW/Color Digital  
 2 staff Panasonic BW Digital  
 1 staff Panasonic Color Digital

#### SCANNERS

3 public Cannon Color  
 1 staff Microtek Mac Color  
 4 staff flatbed Microtek Color

#### TELECOMMUNICATIONS:

T1 PRI line provided by Broadwing (Former Focal)  
 96 Nortel Nortstar telephone lines for voice  
 14 Call One telephone lines for data/fax/alarms/environmental control  
 2 public pay phones  
 3 emergency phones in elevator  
 1 Cellular Nextel for security and IT services  
 1 Cellular Sprint for library back-up  
 5 staff fax machines  
 1 public fax machine  
 2 Static Verizon lines for data (Mobile Library)

#### COMPUTER SOFTWARE:

Microsoft Windows 2003 Server  
 Microsoft Windows NT, 2000, and XP on the workstations  
 Microsoft Office Professional Suite 2003  
 Apple Macintosh X  
 Sirsi Unicorn 3.0 GL  
 Adobe Photoshop v.9  
 Adobe Acrobat Pro 7.0  
 Adobe Illustrator v.12  
 Adobe Captivate 2.0  
 Quark Express 6.X  
 Clean Slate  
 Scriptlogic Desktop Authority 7.0  
 Envisionware PC Reservation 3.2 (2.9)  
 Envisionware LTP One 4.0 (3.132)  
 Evanced Events 4.0 Calendar  
 Websense 6.2

**FUTURE PLANNED & BUDGETED - HARDWARE, SOFTWARE AND TELECOMMUNICATIONS SERVICES**

Replace 60 patron workstations in 2007.

Replace 10 staff workstations in 2006 and 10 in 2007.

Upgrade all operating systems to minimum Windows 2000 Pro.

Investigate and scale out both hardwired and wireless network access for patrons and staff.

Replace 3M Self-Checks in 2008.

Install a Smart check system based on RFIDs, magnetic tapes and barcodes in 2008.

Investigate and implement a paperless system based on electronic signatures for library documents including purchase orders and invoices.

**5.) BUDGET FY2007**

Purchase of 60 workstations	\$65,206
Purchase of 12 laptops	\$16,250
Purchase of 5 Self Check	\$86,880
Software	\$36,800
Other hardware	\$39,624
AV equipment	\$20,000
Other equipment <\$ 5,000	\$14,460
Communications	\$22,040
Professional consulting	\$26,500
Misc. Contractual Svcs.	\$115,792

All software is covered under a 1 year upgrade warrant to provide the latest upgrades, customer support and news and upgrade notices.

The library also pays yearly consortium fees to CCS.

**6.) EVALUATION**

The Coordinator of Computer and Technical Services will oversee implementation of technology projects and will assess if equipment/software actually accomplishes the goals and objects set forth in the plan. The Coordinator of Computer and Technical Services regularly evaluates the computer inventory and makes recommendations for replacement and repair. The Coordinator reviews progress in all projects on a quarterly basis.

The following evaluation process will be done annually:

Replace equipment exceeding 7 years in age. The replacement cycle for computers will be set at 3 years.

Review telecommunication use.

Review telecommunication costs.

Review telecommunications discounts to obtain the best pricing.

The following minimum milestones are part of the plan:

60 patrons can simultaneously search the Internet using the library's computers.

18 patrons can simultaneously search the library's catalog concurrently in the library.

300 patrons a year receive training through a library technology program.

A minimum of 15 technology training opportunities are attended each year by members of the staff.

**7.) TRAINING**

All staff has been trained on the use of Circulation software, Windows operating system. Internet, ILL and OCLC. The Coordinator of Computer and Technical Services will be trained on TCP/IP, Windows 2003 Server, Java, XML, and Dell equipment.

Staff training is conducted on an on-going basis by attending training sessions arranged by the Coordinator of Computer and Technical Services on various software and other technology-related issues. All staff members will receive extensive training from NSLS & CCS.

Patron training includes the following topics: basic computer skills, Internet browsing and searching, web e-mail, and using the OPAC. One class per topic is conducted on a monthly basis. Training classes are developed and conducted by the IT and Adult Services staff.

**IPBC - City of Des Plaines  
Medical & Dental**

**2006 B**

Network	PPO #1 BlueCrossBlueShield of IL			CITY RATE
	CITY RATE	EMPLOYEE %	EMPLOYEE RATE	
Single	\$253.84	10%	\$25.38	\$221.54
Single + 1	\$493.93	10%	\$49.39	\$428.51
Family	\$713.08	10%	\$71.31	\$616.79

Network	PPO #3 BlueCrossBlueShield of IL			CITY RATE
	CITY RATE	EMPLOYEE %	EMPLOYEE RATE	
Single	\$204.82	5%	\$10.24	\$161.61
Single + 1	\$395.50	5%	\$19.77	\$311.85
Family	\$581.86	5%	\$29.09	\$458.14

Network	HMO BlueCrossBlueShield of IL		
	CITY RATE	EMPLOYEE %	EMPLOYEE RATE
Single	\$155.21	5%	\$7.76
Single + 1	\$317.90	5%	\$15.90
Family	\$460.73	5%	\$23.04

Network	Delta Preferred Option			CITY RATE
	CITY RATE	EMPLOYEE %	EMPLOYEE RATE	
Single	\$9.83	10%	\$0.98	\$13.18
Single + 1	\$19.64	10%	\$1.96	\$26.35
Family	\$37.97	10%	\$3.80	\$55.56



**IPBC - CITY OF DES PLAINES**

**Medical & Dental**

Network

**2007 BENEFIT RATE SCHEDULE: NON-UNION/A  
PER PAY PERIOD**

PPO #1

	<u>Total Rate</u>	<u>Employee %</u>	<u>Employee Rate</u>	<u>Total Rate</u>
Single	\$272.88	10%	\$27.29	\$238.16
Single + 1	\$530.98	10%	\$53.10	\$460.65
Family	\$766.57	10%	\$76.66	\$663.05

Network

PPO #3

	<u>Total Rate</u>	<u>Employee %</u>	<u>Employee Rate</u>	<u>Total Rate</u>
Single	\$220.18	5%	\$11.01	\$173.73
Single + 1	\$425.16	5%	\$21.26	\$335.24
Family	\$625.50	5%	\$31.27	\$492.50

Network

HMO

	<u>Total Rate</u>	<u>Employee %</u>	<u>Employee Rate</u>	<u>Total Rate</u>
Single	\$170.73	5%	\$8.54	
Single + 1	\$349.69	5%	\$17.48	
Family	\$506.81	5%	\$25.34	

Network

Delta Preferred Option

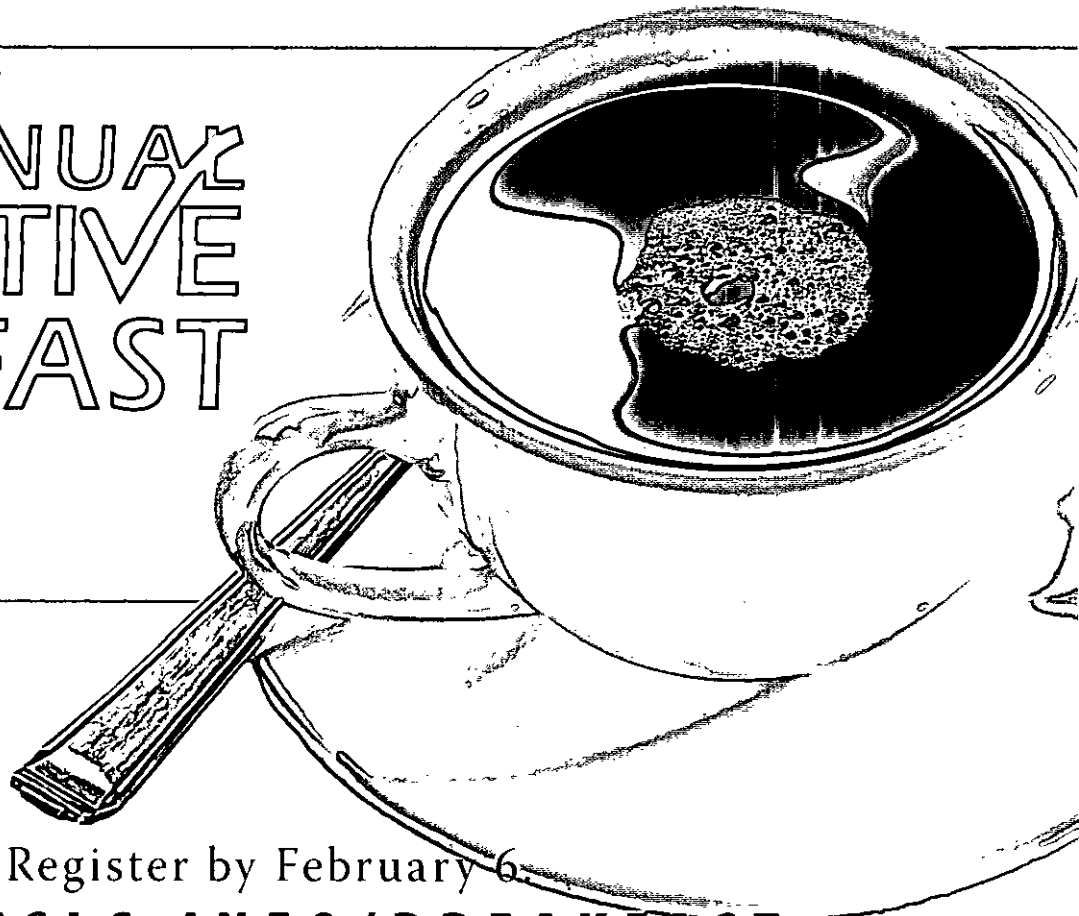
	<u>Total Rate</u>	<u>Employee %</u>	<u>Employee Rate</u>	<u>Total Rate</u>
Single	\$10.08	10%	\$1.01	\$13.51
Single + 1	\$20.13	10%	\$2.01	\$27.01
Family	\$38.92	10%	\$3.89	\$56.95

# “How can I make a real DIFFERENCE for Illinois libraries?”

The most effective way to deliver an important message to your legislator is to do it face-to-face. All NSLS library staff and trustees are encouraged to take the opportunity to deliver their message in person at the North Suburban Library System Legislative Breakfast at the Arboretum Club, Buffalo Grove.

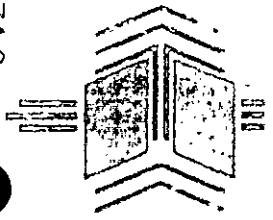
 North Suburban Library System **ANNUAL  
LEGISLATIVE  
BREAKFAST**

Monday, 8:30–10:30 a.m.  
February 19, 2007



Register by February 6

[WWW.NSLS.INFO/BREAKFAST](http://WWW.NSLS.INFO/BREAKFAST)



Des Plaines Public Library

1501 Ellinwood Street

Des Plaines, IL 60016-4553

847.827.5551 phone

847.827.7974 fax

[www.dppl.org](http://www.dppl.org)

TO: Library Board of Trustees

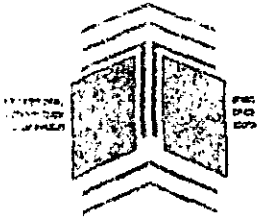
FROM: Sandra K. Norlin, Library Director

SUBJECT: Library Budget Revisions

DATE: January 23, 2007

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Today I submitted the library's updated budget information to Mayor Arredia and the City Council to prepare for the Budget Hearing meeting on Thursday, January 25<sup>th</sup>. The meeting begins at 6:30 p.m. and the library is later in the agenda. Attached is an overview of the budget. I have highlighted the changes that you made to the budget at the December 19, 2006 Library Board of Trustees meeting. If you have any questions about the budget, please call me at 847-376-2800.

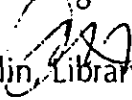


## Des Plaines Public Library

1501 Ellinwood Street  
Des Plaines, IL 60016-4553  
847.827.5551 phone  
847.827.7974 fax  
www.dppl.org

TO: Mayor Anthony Arredia  
City Council

CC: David Niemeyer, City Manager  
Jason Bajor, Assistant City Manager  
Eric Palm, Assistant to the City Manger  
Bob Simpson, Acting Director of Finance

FROM: Sandra K. Norlin,  Library Director

SUBJECT: Library Budget Revisions

DATE: January 22, 2007

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As you are aware, the Library Board received updated budget information from city staff between the time the Board of Trustees submitted our 2007 budget information and the proposed city budget was presented to the City Council. At their regular meeting of December 19, 2006, the library trustees voted to incorporate the updated information and to revise the library's budget for 2007.

Please refer to the enclosed document as you review the budget for discussion on January 25, 2007. We have highlighted the information that has changed.

## PUBLIC LIBRARY FUNDS

The Library Board of Trustees adopted the 2007 budget for library operations and capital projects at the regular board meeting of December 19, 2006. This budget will support the following:

- A 3.9% increase in salaries, which includes a small (9 hour per week) increase in personnel for a part-time librarian position in the Youth Services Department. This is necessary to meet the growing demand for patron services in the library and to maintain the library's partnership activities with the preschools and elementary schools in Des Plaines.
- A ten-month celebration of the library's 100<sup>th</sup> anniversary, which includes special events and programs for the whole community.
- Upgrades to our computer system, including a redesign of our website and replacement of 60 computers. These upgrades are included in the Library's Technology Plan.

The 2007 budget will require an increase of \$124,639, which is a 2.1% increase over taxes extended in 2006. We have supplemented the library's revenue through fees for library service to Rosemont (\$11,800) and grants (\$102,260).

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 Projected</u>	<u>2007 Proposed</u>
Beginning Balance	\$ -36,218	\$171,454	-\$78,441	\$203,349
Revenues	5,547,971	6,113,473	6,037,079	6,412,187
Expenditures	-5,440,194	-6,034,955	-5,576,801	-6,134,705
Transfers	<u>-150,000</u>	<u>-178,518</u>	<u>-178,518</u>	<u>-277,482</u>
Ending Balance	-\$78,441	\$71,454	\$203,349	\$203,349
Full Time	43	45	45	45
Part Time	88	90	90	90

◆ **Library Capital Projects Fund**

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 Projected</u>	<u>2007 Proposed</u>
Beginning Balance	\$233,330	\$323,231	\$397,049	\$458,099
Revenues	32,806	4,000	950	5,000
Expenditures	-19,087	-104,900	- 89,900	-104,950
Transfers	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>200,000</u>
Ending Balance	\$397,049	\$372,331	\$458,099	\$558,149

## 2007 Revenue - 2110

Property Tax	
2005	\$50,000
2006	\$5,954,939
Pers Prop Repl Tax	\$92,988
State Grants	
Per Capita	\$72,000
LSTA	\$20,260
Project Next Generation	\$10,000
Library Fines/Fees	
Fines	\$110,000
Copier Fees	\$40,000
Special Programming	\$20,000
Interest Income	\$5,000
Sale of Fixed Assets	\$2,000
Miscellaneous Revenue	\$35,000
Rosemont	
NLS	
FOL	
ALA	
TOTAL	\$6,412,187

2007 Revenue - Per Capita Grant 2130

Centennial - programs, mementos	\$10,500
In-service/Staff meetings	\$6,700
LCN	\$31,320
Newsletter	\$17,550
Postage for newsletter	\$5,850
	\$71,920

2007 Revenue - Capital Projects Fund 202

Beginning Balance	\$458,099
Revenues	\$5,000
Expenditures	-\$104,950
Transfers	\$200,000
Ending Balance	\$558,149



CITY OF DES PLAINES  
 REQUESTED EXPENDITURE BUDGET WORKSHEET

SELECTION CRITERIA: bexpdedgr.key\_orgn="2110"

FUND - 201 - LIBRARY FUND  
 FUNCTION - 201 - PUBLIC LIBRARY

ORGANIZATION		PRIOR YEAR	CURRENT YEAR			REQUESTED	
ACCOUNT	TITLE	BUDGET	BUDGET	YTD ACTUAL	PROJECTED	BASE	NEW PROGRAMS
201-201-2110-2110-2110		2,185,002	2,301,284	1,725,767	2,224,930	2,377,624	0
910100	LIBRARY SERVICES SALARIES						
201-201-2110-2110-2110		898,154	947,953	761,958	848,184	983,825	0
910200	LIBRARY SERVICES TEMPORARY WAGES						
201-201-2110-2110-2110		0	0	0	0	0	0
910300	LIBRARY SERVICES SUPERVISORY OVERT						
201-201-2110-2110-2110		500	250	65	250	250	0
910400	LIBRARY SERVICES NON-SUPERVISORY O						
201-201-2110-2110-2110		0	0	141,821	0	0	0
910500	LIBRARY SERVICES VACATION PAY						
201-201-2110-2110-2110		0	0	98,365	0	0	0
910600	LIBRARY SERVICES SICK PAY						
201-201-2110-2110-2110		0	0	53,140	0	0	0
910700	LIBRARY SERVICES HOLIDAY PAY						
201-201-2110-2110-2110		500	0	0	0	0	0
910900	LIBRARY SERVICES ACT/OUT OF CLASS/						
201-201-2110-2110-2110		3,500	3,500	2,575	2,575	3,500	0
910950	LIBRARY SERVICES EXCESS SICK HRS P						
201-201-2110-2110-2110		0	0	0	0	0	0
910970	LIBRARY SERVICES COMPENSATED ABSEN						
<b>TOTAL SALARIES</b>		<b>3,087,656</b>	<b>3,252,987</b>	<b>2,783,690</b>	<b>3,075,939</b>	<b>3,365,199</b>	<b>0</b>
201-201-2110-2110-2110		1,500	0	0	0	2,459	0
918010	LIBRARY SERVICES UNEMPLOYMENT COMP						
201-201-2110-2110-2110		235,479	248,043	214,570	235,640	256,768	0
918020	LIBRARY SERVICES EMPLOYER CONTR-F.						
201-201-2110-2110-2110		263,178	295,069	259,103	283,525	304,929	0
918021	LIBRARY SERVICES EMPLOYER CONTR-I.						
201-201-2110-2110-2110		0	0	0	0	705	0
918030	LIBRARY SERVICES EAP PROGRAM						
201-201-2110-2110-2110		8,765	8,765	8,034	8,826	8,136	0
918040	LIBRARY SERVICES LIFE INS PREMIUMS						
201-201-2110-2110-2110		433,970	490,513	331,213	361,323	398,427	0
918050	LIBRARY SERVICES MEDICAL INS PREMI						
201-201-2110-2110-2110		29,893	33,073	22,187	24,180	25,401	0
918055	LIBRARY SERVICES DENTAL INSURANCE						
201-201-2110-2110-2110		0	0	0	0	0	0
918060	LIBRARY SERVICES TUITION REIMBURSE						
201-201-2110-2110-2110		4,000	0	7,577	8,296	8,296	0
918070	LIBRARY SERVICES WORKERS COMPENSAT						
201-201-2110-2110-2110		1,150	0	2,340	2,340	2,340	0
918085	LIBRARY SERVICES RHS PLAN PAYOUT						
<b>TOTAL BENEFITS</b>		<b>977,935</b>	<b>1,075,463</b>	<b>845,023</b>	<b>924,131</b>	<b>1,007,461</b>	<b>0</b>
201-201-2110-2110-2110		5,200	10,000	1,706	5,000	10,000	0
920100	LIBRARY SERVICES LITIGATION & LEGA						
<b>LEGAL FEES</b>				<b>10,000</b>			

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CITY OF DES PLAINES  
 REQUESTED EXPENDITURE BUDGET WORKSHEET

SECTION CRITERIA: bexpdgr.key\_orgn="2110"

FUND - 201 - LIBRARY FUND  
 FUNCTION - 201 - PUBLIC LIBRARY

ORGANIZATION		PRIOR YEAR	CURRENT YEAR			REQUESTED	
ACCOUNT	TITLE	BUDGET	BUDGET	YTD ACTUAL	PROJECTED	BASE	NEW PROGRAMS
201-201-2110-2110-2110		0	1,000	13	500	1,000	0
920105	LIBRARY SERVICES COSTS OF LITIGATI						
	COST OF LITIGATION			1,000			
201-201-2110-2110-2110		42,600	59,000	22,902	59,000	62,550	0
920110	LIBRARY SERVICES PROFESSIONAL CONS						
	NETWORK SUPPORT			20,000			
	COMPUTER SUPPORT			6,500			
	GRANT-COACHING FOR EXCELLENCE			3,250			
	GRANT-CLICKABLE CONTENT			7,800			
	WEB REDESIGN			20,000			
	STAFF DEVELOPMENT			5,000			
201-201-2110-2110-2110		25,000	17,000	16,549	22,040	22,040	0
920120	LIBRARY SERVICES COMMUNICATION SER						
	FOCAL			4,800			
	ICN			3,600			
	VERIZON (MOBILE LIBRARY)			2,200			
	SPRINT			480			
	WOW			960			
	SBC (CALL ONE)			2,400			
	NEXTEL			3,800			
	AT&T			3,800			
201-201-2110-2110-2110		0	0	0	0	0	0
920130	LIBRARY SERVICES ADMINISTRATIVE SE						
201-201-2110-2110-2110		75,000	75,000	54,740	77,250	81,113	0
920140	LIBRARY SERVICES DATA PROCESSING S						
	DATA PROCESSING			78,750			
	ILLINOIS STATE LIBRARY			2,363			
201-201-2110-2110-2110		4,500	8,738	2,526	8,500	18,029	0
920202	LIBRARY SERVICES CONFERENCES						
	(2) ALA MIDWINTER SEATTLE			2,350			
	(4) ALA ANNUAL DC			5,820			
	(5) PLA SPRING SYMPOSIUM CA			5,050			
	(4) ILA SPRINGFIELD			1,080			
	(2) GUADALAJARA			1,200			
	(1) BOOKMOBILE CONFERENCE OHIO			529			
	(2) ALA ADVOCACY DC			2,000			
201-201-2110-2110-2110		1,000	4,600	10,058	4,600	5,216	0
920204	LIBRARY SERVICES TRAINING						

CITY OF DES PLAINES  
 REQUESTED EXPENDITURE BUDGET WORKSHEET

SECTION CRITERIA: bexpledgr.key\_orgn="2110"

FUND - 201 - LIBRARY FUND  
 FUNCTION - 201 - PUBLIC LIBRARY

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR			REQUESTED	
			BUDGET	YTD ACTUAL	PROJECTED	BASE	NEW PROGRAMS
(8)	REACHING FORWARD			800			
(4)	REACHING FURTHER			140			
(2)	ANDERSON CONFERENCE			190			
(2)	UW CIRCULATION MANAGERS MEETING			986			
	OFF SITE ONE DAY WORKSHOPS			500			
	CDL TRAINING			2,000			
	AED TRAINING			600			
201-201-2110-2110-2110		5,000	5,000	3,316	5,000	5,000	0
920205	LIBRARY SERVICES TUITION REIMBURSE						
201-201-2110-2110-2110		500	250	270	250	1,500	0
920206	LIBRARY SERVICES SEMINARS						
	NLSL WORKSHOPS			1,500			
201-201-2110-2110-2110		500	0	850	1,000	0	0
920210	LIBRARY SERVICES IN-SERVICE TRAINI						
201-201-2110-2110-2110		6,000	6,000	6,694	6,000	6,000	0
920220	LIBRARY SERVICES MEMBERSHIP DUES						
	ALA DUES FOR LIBRARY/BOARD/ADMIN/COORDINATORS AND			3,000			
	ALA DUES FOR BOARD AND PROFESSIONAL STAFF			3,000			
201-201-2110-2110-2110		250	250	40	250	250	0
920225	LIBRARY SERVICES LICENSING/TITLES						
	FIVE CDL LICENSES AT \$50 EACH			250			
201-201-2110-2110-2110		2,000	2,000	2,322	3,000	3,000	0
920230	LIBRARY SERVICES PUBLICATION OF NO						
	ADVERTISEMENTS FOR OPEN LIBRARY POSITIONS			2,000			
	PUBLISHING BID NOTICES			1,000			
201-201-2110-2110-2110		3,500	3,500	539	3,500	3,984	0
920850	LIBRARY SERVICES SUBSIDY:1994 E.R.						
201-201-2110-2110-2110		30,294	29,119	21,839	29,119	29,707	0
920900	LIBRARY SERVICES PROPERTY/LIAB CON						
	INTERNAL SERVICE FUND CHARGE			29,707			
201-201-2110-2110-2110		63,000	76,290	76,544	76,000	72,275	0
930010	LIBRARY SERVICES R & M EQUIPMENT						
	PRINTER SUPPORT			6,900			
	COPIER SUPPORT			15,000			
	SWITCHGEAR			4,740			
	THREE M			18,000			
	CARD READERS			3,800			

CITY OF DES PLAINES  
REQUESTED EXPENDITURE BUDGET WORKSHEET

SELECTION CRITERIA: bexpdedgr.key\_orgn="2110"

FUND - 201 - LIBRARY FUND  
FUNCTION - 201 - PUBLIC LIBRARY

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR			REQUESTED	
			BUDGET	YTD ACTUAL	PROJECTED	BASE	NEW PROGRAMS
	VIDEO MASTER MONITORING			310			
	UPS SYSTEMS			2,000			
	CCS			18,600			
	READER/PRINTERS			2,625			
	LAMINATOR MAINTENANCE CONTRACT			300			
201-201-2110-2110-2110		40,000	68,897	34,855	68,897	52,795	0
930020	LIBRARY SERVICES R & M BLDGS & STR						
	MCQUAY			7,500			
	WINDOW WASHING			1,700			
	CARPET CLEANING			5,600			
	PAINTING QUARTERLY			2,400			
	PAINTING ENTIRE LEVEL			1,500			
	FRESCO			1,000			
	WOODWORK REPAIR			5,000			
	FIRE PUMP MAINTENANCE			1,500			
	LIGHTING/BALLAST REPAIR			2,000			
	HVAC CONTROLS			5,000			
	HVAC MECHANICAL			7,500			
	ELEVATOR MAINTENANCE			3,600			
	CARPETING			5,995			
	HVAC CHILLED WATER REPLACEMENT			2,500			
201-201-2110-2110-2110		4,500	4,500	3,311	4,500	10,600	0
930030	LIBRARY SERVICES R & M VEHICLES						
	MOBILE LIBRARY MAINTENANCE			2,000			
	LIBRARY VAN MAINTENANCE			500			
	MOBILE LIBRARY GENERATOR REPLACEMENT			8,100			
201-201-2110-2110-2110		2,000	2,500	1,165	2,500	2,500	0
930195	LIBRARY SERVICES BOOK BINDING & RE						
	BINDING SOFT COVER AND HARD COVER BOOKS & PERIODICALS			2,500			
201-201-2110-2110-2110		1,500	1,500	174	1,500	1,500	0
930210	LIBRARY SERVICES RENTAL OF EQUIPME						
	POSTAGE MACHINE			1,500			
201-201-2110-2110-2110		50,000	46,980	37,842	46,980	46,980	0
930320	LIBRARY SERVICES CLEANING:CUSTODIA						
	CONTRACT FOR CLEANING LIBRARY/MOBILE LIBRARY			43,980			
	ADDITIONAL HOUSEKEEPING			3,000			
201-201-2110-2110-2110		2,400	3,600	4,959	3,600	3,600	0
930490	LIBRARY SERVICES REFUSE CONTRACT						

CITY OF DES PLAINES  
 REQUESTED EXPENDITURE BUDGET WORKSHEET

SELECTION CRITERIA: bexpdedgr.key\_orgn="2110"

FUND - 201 - LIBRARY FUND  
 FUNCTION - 201 - PUBLIC LIBRARY

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR			REQUESTED	
			BUDGET	YTD ACTUAL	PROJECTED	BASE	NEW PROGRAMS
	WASTE HAULING			3,600			
201-201-2110-2110-2110		1,000	3,070	1,345	3,000	6,275	0
960070	LIBRARY SERVICES AUTO/TRAVEL EXPEN						
	(2) ALA MIDWINTER SEATTLE			600			
	(4) ALA ANNUAL CONFERENCE DC			800			
	(5) PLA SPRING SYMPOSIUM CA			2,000			
	(4) ILA SPRINGFIELD			400			
	(2) ANDERSON CONFERENCE			600			
	(2) GUADALAJARA			800			
	(2) UW CIRCULATION MANAGERS CONFERENCE			200			
	(1) BOOKMOBILE CONFERENCE OHIO			275			
	(2) ALA ADVOCACY			600			
201-201-2110-2110-2110		20,000	23,000	23,678	23,000	33,000	0
960210	LIBRARY SERVICES SPECIAL EVENT PRO						
	YOUTH SERVICES PROGRAMMING			5,000			
	ADULT SERVICES PROGRAMMING			5,000			
	CENTENNIAL PROGRAMMING			23,000			
201-201-2110-2110-2110		97,200	92,695	52,747	85,495	108,340	0
960990	LIBRARY SERVICES MISC CONTRACTUAL						
	GRANT - PERSONNEL			4,560			
	BAKER & TAYLOR TITLE SOURCE			3,705			
	ADVANCED AQUATICS			3,150			
	BWI			18,000			
	MIDWEST TAPE			1,500			
	TEMPORARY PERSONNEL			5,000			
	BAKER & TAYLOR PROCESSING			22,000			
	CRIMSON MULTIMEDIA			1,500			
	INITIAL PLANT SERVICE			2,200			
	TESTING OF FIRE PROTECTION EQUIPMENT			600			
	TESTING OF LIFE SAFETY			1,600			
	BACKFLOW DEVISE TESTING			1,000			
	LAMP DISPOSAL			500			
	CONSTANT CONTACT (ENEWSLETTER)			500			
	VIDEO PROJECT			3,000			
	NEWSLETTER GRAPHICS			6,400			
	TRANSLATORS - POLISH & SPANISH			6,000			
	OCLC TECH PRO			22,125			
	FURNITURE CLEANING			4,000			
	ASK AWAY			1,000			
TOTAL	CONTRACTUAL SERVICES	482,944	544,489	380,983	540,481	587,254	0

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CITY OF DES PLAINES  
 REQUESTED EXPENDITURE BUDGET WORKSHEET

SELECTION CRITERIA: bexpdedgr.key\_orgn="2110"

FUND - 201 - LIBRARY FUND  
 FUNCTION - 201 - PUBLIC LIBRARY

ORGANIZATION ACCOUNT -----TITLE-----	PRIOR YEAR BUDGET	----- CURRENT YEAR -----			----- REQUESTED -----	
		BUDGET	YTD ACTUAL	PROJECTED	BASE	NEW PROGRAMS
201-201-2110-2110-2110 970100 LIBRARY SERVICES SUPPLIES	70,000	88,000	45,614	84,000	79,420	0
YOUTH SERVICES SUPPLIES			2,400			
DEBIT CARDS			1,450			
TONER			2,000			
MICE			1,000			
HEADPHONES			450			
BOOK PROCESSING			23,620			
AV PROCESSING			12,000			
LIBRARY CARDS			4,000			
BACKUP TAPES			2,000			
SUPPLIES			27,000			
SHREDDER			3,500			
201-201-2110-2110-2110 970110 LIBRARY SERVICES MEALS (PRSNRS/WRK)	1,600	1,600	1,149	1,600	2,600	0
LIBRARY HOSTED MEETINGS & PUBLIC PROGRAMS, ALL STAFF			1,600			
VOLUNTEER PARTY			1,000			
201-201-2110-2110-2110 970170 LIBRARY SERVICES JANITORIAL	15,000	19,000	15,081	19,000	19,000	0
HOUSEKEEPING SUPPLIES			9,400			
LIGHTING			6,000			
FILTERS			1,600			
HVAC CHEMICAL WATER TREATMENT			1,000			
WASTE RECEPTACLES			1,000			
201-201-2110-2110-2110 970200 LIBRARY SERVICES COPYING/FAX SUPPL	0	0	0	0	0	0
201-201-2110-2110-2110 970260 LIBRARY SERVICES POSTAGE AND PARCE	15,500	12,300	7,561	12,500	13,000	0
POST INTERLIBRARY LOAN, OUTGOING MAIL, FED EX, NWSLTR			13,000			
201-201-2110-2110-2110 970270 LIBRARY SERVICES PRINTING-REPROD-B	8,000	3,000	11,583	10,000	10,600	0
GRANT			1,100			
NEWSLETTER			4,100			
ALL OTHER PRINTING			3,000			
PRINTING BI-LINGUAL BROCHURES			2,400			
201-201-2110-2110-2110 970320 LIBRARY SERVICES SUPPLIES: BLDG R/	0	0	0	0	0	0
201-201-2110-2110-2110 970500 LIBRARY SERVICES PURCHASE OF WATER	5,800	8,000	5,498	8,000	8,000	0

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CITY OF DES PLAINES  
 REQUESTED EXPENDITURE BUDGET WORKSHEET

SELECTION CRITERIA: bexpdgr.key\_orgn="2110"

FUND - 201 - LIBRARY FUND  
 FUNCTION - 201 - PUBLIC LIBRARY

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR			REQUESTED	
			BUDGET	YTD ACTUAL	PROJECTED	BASE	NEW PROGRAMS
201-201-2110-2110-2110		500,000	492,000	397,388	492,000	497,000	0
970600	LIBRARY SERVICES BOOKS						
201-201-2110-2110-2110		76,000	76,000	56,925	76,000	80,000	0
970610	LIBRARY SERVICES AUDIO MATERIALS						
	CDS, BOOKS ON TAPE, CASSETTEES			83,000			
201-201-2110-2110-2110		70,000	68,000	65,550	68,000	68,000	0
970620	LIBRARY SERVICES SUBSCRIPTIONS & B						
	PERIODICALS			70,000			
201-201-2110-2110-2110		77,000	76,000	64,571	76,000	81,000	0
970630	LIBRARY SERVICES VISUAL MATERIALS						
	DVDS, VIDEOS			84,000			
201-201-2110-2110-2110		95,000	106,000	74,577	106,000	106,000	0
970640	LIBRARY SERVICES AUTOMATED REFEREN						
	ELECTRONIC DATABASES			106,000			
201-201-2110-2110-2110		20,000	26,000	9,590	20,000	26,000	0
970810	LIBRARY SERVICES NATURAL GAS						
201-201-2110-2110-2110		500	500	0	500	500	0
970820	LIBRARY SERVICES ELECTRICITY						
201-201-2110-2110-2110		2,000	2,000	0	2,000	2,000	0
970840	LIBRARY SERVICES DIESEL						
201-201-2110-2110-2110		1,500	1,500	0	1,500	1,500	0
970850	LIBRARY SERVICES GASOLINE						
201-201-2110-2110-2110		23,900	2,650	4,138	2,650	15,161	0
970900	LIBRARY SERVICES EQUIPMENT <\$5,000						
	(2) SCANNER FOR GRAPHICS			700			
	DVD EQUIPMENT FOR MEETING ROOMS			3,650			
	(3) DIGITAL CAMERAS			750			
	DUPLEXER FOR COLOR COPIER			300			
	VIDEO SOUND CARDS			600			
	(15) EPADS			1,580			
	SIGNAGE - TEEN ROOM			500			
	(3) LASER SCANNERS CIRCULATION			900			
	(4) THERMAL RECEIPT PRINTERS			881			
	FAK MACHINE - ADMINISTRATION			1,000			
	SECURITY CAMERA UPGRADE			2,700			
	DOOR ALARM			1,600			
TOTAL	COMMODITIES	981,800	982,550	759,221	979,750	1,009,781	0
201-201-2110-2110-2110		2,500	0	0	0	23,850	0

CITY OF DES PLAINES  
 REQUESTED EXPENDITURE BUDGET WORKSHEET

SELECTION CRITERIA: bexpdgr.key\_orgn="2110"

FUND - 201 - LIBRARY FUND  
 FUNCTION - 201 - PUBLIC LIBRARY

ORGANIZATION	PRIOR YEAR	CURRENT YEAR			REQUESTED	
ACCOUNT -----TITLE-----	BUDGET	BUDGET	YTD ACTUAL	PROJECTED	BASE	NEW PROGRAMS
980300 LIBRARY SERVICES IMPROVEMENTS						
STORAGE SHED			10,000			
BOOK RETURN			10,000			
ADULT SERVICES RECONFIGURATION			2,350			
STAFF OFFICE RECONFIGURATION			1,500			
201-201-2110-2110-2110	13,300	0	0	0	0	0
980400 LIBRARY SERVICES EQUIPMENT						
201-201-2110-2110-2110	28,800	11,000	3,336	11,000	0	0
980410 LIBRARY SERVICES COMPUTER HARDWARE						
201-201-2110-2110-2110	19,800	42,060	18,687	42,000	36,590	0
980420 LIBRARY SERVICES COMPUTER SOFTWARE						
PC RESERVATION			3,034			
LPT1			654			
WEBSense			4,990			
MS OFFICE			4,500			
EVANCED			680			
ACROBAT PRO			1,400			
DESKTOP AUTHORITY			8,700			
ENOTIFY			800			
MAC OS SOFTWARE YOUTH SERVICES			222			
WEB CLASSIFICATION			575			
GAMES			400			
EDUCATIONAL SOFTWARE			360			
(10) ADOBE WEB BUNDLES			2,500			
SYMATEC SECURITY			6,450			
WEB DEWEY			575			
CATALOGER DESK			750			
201-201-2110-2110-2110	0	0	0	0	0	0
980500 LIBRARY SERVICES VEHICLES						
201-201-2110-2110-2110	25,400	3,250	3,829	3,500	32,650	0
980600 LIBRARY SERVICES FURNITURE & FIXTU						
COMPUTER SERVER RACK WITH HYPER COOL			13,000			
SHELVES & CABINETS IT ROOM			1,500			
AV RACK FOR MEETING ROOM			2,000			
COMPUTER SHELVES & CABINET 4TH FLOOR IT			2,000			
FILE CABINET TECHNICAL SERVICES			500			
PUBLIC COMPUTER CHAIRS			5,300			
ZIG-ZAG SHELVING			1,750			
CD SHELVING UNIT			5,000			
MAGAZINE SHELVING			1,600			
TOTAL CAPITAL EXPENDITURES	89,800	56,310	25,852	56,500	93,090	0
201-201-2110-2110-2110	22,755	0	0	0	0	0



CITY OF DES PLAINES  
 REQUESTED EXPENDITURE BUDGET WORKSHEET

SELECTION CRITERIA: bexpledgr.key\_orgn="2110"

FUND - 201 - LIBRARY FUND  
 FUNCTION - 201 - PUBLIC LIBRARY

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR			REQUESTED	
			BUDGET	YTD ACTUAL	PROJECTED	BASE	NEW PROGRAMS
990910	LIBRARY SERVICES TRANS TO D/S:93 G						
201-201-2110-2110-2110		0	16,326	16,326	16,326	15,442	0
990935	LIBRARY SERVICES TRANS TO D/S: 200						
ENDS WITH 2011 BUDGET				15,442			
201-201-2110-2110-2110		150,000	150,000	150,000	150,000	200,000	0
990940	LIBRARY SERVICES TRANS TO LIB CAP						
201-201-2110-2110-2110		0	12,192	12,192	12,192	12,040	0
990955	LIBRARY SERVICES TRANS TO D/S: 200						
ENDS WITH 2008 BUDGET				12,040			
201-201-2110-2110-2110		50,000	50,000	0	0	50,000	0
993000	LIBRARY SERVICES CONTINGENCY RESER						
TOTAL	OTHER FUNDING ACTIVITIES	222,755	228,518	178,518	178,518	277,482	0
TOTAL	PUBLIC LIBRARY	5,842,890	6,140,317	4,973,288	5,755,319	6,340,267	0
TOTAL	LIBRARY FUND	5,842,890	6,140,317	4,973,288	5,755,319	6,340,267	0
TOTAL REPORT		5,842,890	6,140,317	4,973,288	5,755,319	6,340,267	0

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CITY OF DES PLAINES  
 REQUESTED EXPENDITURE BUDGET WORKSHEET

SELECTION CRITERIA: bexpledgr.key\_orgn="2130"

FUND - 201 - LIBRARY FUND  
 FUNCTION - 201 - PUBLIC LIBRARY

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR		REQUESTED		
			BUDGET	YTD ACTUAL	PROJECTED	BASE	NEW PROGRAMS
201-201-2110-2130-2130		5,125	7,286	9,661	8,769	0	0
920202	IL LIBRARY PER CA CONFERENCES						
201-201-2110-2130-2130		4,000	1,500	2,010	1,694	0	0
920204	IL LIBRARY PER CA TRAINING						
201-201-2110-2130-2130		3,500	720	900	900	0	0
920206	IL LIBRARY PER CA SEMINARS						
201-201-2110-2130-2130		3,000	4,000	2,688	2,143	6,700	0
920210	IL LIBRARY PER CA IN-SERVICE TRAINI						
IN-SERVICE MEETINGS				5,300			
THREE ALL STAFF DAY MEETINGS				1,400			
201-201-2110-2130-2130		0	0	0	0	0	0
930010	IL LIBRARY PER CA R & M EQUIPMENT						
201-201-2110-2130-2130		1,000	1,850	3,590	2,715	0	0
960070	IL LIBRARY PER CA AUTO/TRAVEL EXPEN						
201-201-2110-2130-2130		0	3,000	3,400	3,000	10,500	0
960210	IL LIBRARY PER CA SPECIAL EVENT PRO						
CENTENNIAL CELEBRATION - PROGRAMS, MEMENTOS				10,500			
201-201-2110-2130-2130		44,100	32,000	31,320	31,320	31,320	0
960990	IL LIBRARY PER CA MISC CONTRACTUAL						
LIBRARY CABLE NETWORK				31,320			
TOTAL	CONTRACTUAL SERVICES	60,725	50,356	53,569	50,541	48,520	0
201-201-2110-2130-2130		3,200	6,400	3,875	4,583	5,850	0
970260	IL LIBRARY PER CA POSTAGE AND PARCE						
NEWSLETTER POSTAGE				5,850			
201-201-2110-2130-2130		8,100	16,400	20,923	15,003	17,550	0
970270	IL LIBRARY PER CA PRINTING-REPROD-B						
NEWSLETTER				17,550			
TOTAL	COMMODITIES	11,300	22,800	24,798	19,586	23,400	0
TOTAL	PUBLIC LIBRARY	72,025	73,156	78,367	70,127	71,920	0
TOTAL	LIBRARY FUND	72,025	73,156	78,367	70,127	71,920	0
TOTAL REPORT		72,025	73,156	78,367	70,127	71,920	0

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CITY OF DES PLAINES  
REQUESTED EXPENDITURE BUDGET WORKSHEET

SE CRITERIA: budorgn.fund="202"

FUND - 202 - LIBRARY CAPITAL PROJ FUND  
FUNCTION - 00 - NOT USED

ORGANIZATION ACCOUNT -----TITLE-----	PRIOR YEAR BUDGET	----- CURRENT YEAR -----			---- REQUESTED ----	
		BUDGET	YTD ACTUAL	PROJECTED	BASE	NEW PROGRAMS
202-00-000-0000-202F	0	55,000	12,101	55,000	0	0
920110 LIBRARY CAPITAL P PROFESSIONAL CONS						
202-00-000-0000-202F	0	22,900	13,152	22,900	0	0
960990 LIBRARY CAPITAL P MISC CONTRACTUAL						
TOTAL CONTRACTUAL SERVICES	0	77,900	25,253	77,900	0	0
202-00-000-0000-202F	0	5,000	0	0	0	0
980300 LIBRARY CAPITAL P IMPROVEMENTS						
202-00-000-0000-202F	0	0	0	0	0	0
980400 LIBRARY CAPITAL P EQUIPMENT						
202-00-000-0000-202F	0	0	0	0	84,950	0
980410 LIBRARY CAPITAL P COMPUTER HARDWARE						
(60) COMPUTERS PC			65,200			
(12) LAPTOP COMPUTERS			16,250			
(1) MAC REPLACEMENT			1,500			
MINI GOOGLE			2,000			
202-00-000-0000-202F	0	0	0	0	0	0
980420 LIBRARY CAPITAL P COMPUTER SOFTWARE						
202-00-000-0000-202F	0	22,000	17,554	12,000	20,000	0
980430 LIBRARY CAPITAL P FURNITURE & FIXTU						
MEETING ROOM EQUIP REPLACEMENT & UPGRADE			20,000			
TOTAL CAPITAL EXPENDITURES	0	27,000	17,554	12,000	104,950	0
TOTAL NOT USED	0	104,900	42,807	89,900	104,950	0
TOTAL LIBRARY CAPITAL PROJ FUND	0	104,900	42,807	89,900	104,950	0
TOTAL REPORT	0	104,900	42,807	89,900	104,950	0